



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

BOARD OF COMMISSIONERS Regular Board Meeting Agenda

Tuesday, February 17, 2026

9:00 AM

*Meeting to be held in the County Board Room
at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.*

MEETING WILL BE LIVE-STREAMED AT: [HTTPS://WWW.TODDCOUNTYMN.GOV](https://www.toddcountymn.gov)

Public Comment Period: 8:45 a.m.

| <i>Agenda Item #</i> | <i>Agenda Time:</i> |
|--|---------------------|
| 1 Call to Order and Roll Call | 9:00 |
| 2 Pledge of Allegiance | 9:01 |
| 3 Amendments to the Agenda | 9:02 |
| 4 Potential Consent Items | 9:03 |
| 4.1 Meeting Minutes - February 3rd & 9th, 2026 | |
| 4.2 Hire Heavy Equipment Operator - Joshua Crider Start date: TBD | |
| 4.3 Resignation of Nathan Ruda 08/08/2025 | |
| 4.4 Retirement of LeeAnne Loudon - Administrative Assistant II 03/20/2026 | |
| 4.5 Hire Eligibility Worker - Yolanda Jobe Start date: TBD | |
| 4.6 Birchwood Resort - Seasonal Liquor License | |
| 4.7 Gambling Permit - Central Minnesota Whitetails 03/28/2026 | |
| 4.8 Gambling Permit - Sauk Centre Area Chamber of Commerce 04/25/2026 | |
| 4.9 Sauk Centre Area Chamber of Commerce - One Day Temporary On Sale Liquor License 04/25/2026 | |
| 4.10 Gambling Permit - The Church of St. Joseph of Grey Eagle 06/12/2026 | |
| 5 County Auditor-Treasurer | 9:05 |
| 5.1 Auditor Warrants - January 2026 | |
| 5.2 Commissioner Warrants | |
| 5.3 Health & Human Services Commissioner Warrants | |
| 5.4 Health & Human Services SSIS Warrants | |
| 5.5 Todd County Parks & Trails 2026 Appropriation | |
| 5.6 Housing & Redevelopment Authority Board Appointment | |
| 6 Board of Commissioners & SWCD Supervisors Joint Meeting | 9:10 |
| 6.1 <i>Separate Agenda listed within packet</i> | |
| 7 Public Works | 9:30 |
| 7.1 Cooperative Construction Agreement for Bridge L9447 Replacement Project | |
| 7.2 2026 Spring Road Meeting - Setting Date | |
| 7.3 Approval of MnDOT Agreement 1062287 | |
| 8 County Attorney | 9:35 |
| 8.1 2026 City Prosecution Services - Bertha City | |
| 9 Emergency Management | 9:40 |
| 9.1 Adopt Todd County Hazard Mitigation Plan | |
| 10 County Sheriff | 9:45 |
| 10.1 Purchase 3 replacement Squads | |
| 10.2 Purchase Squad Equipment | |
| 10.3 Order Squad Equipment | |
| 11 Todd County Solid Waste | 9:50 |
| 11.1 Professional Services from Widseth | |

- | | | |
|-----------|---|-------|
| 12 | Planning & Zoning | 9:55 |
| 12.1 | February Planning Commission Information | |
| 12.2 | Sacred Heart Addition Preliminary Plat | |
| 12.3 | Froseth Request for CUP | |
| 13 | Health & Human Services | 10:00 |
| 13.1 | Revise Health & Human Services Organizational Structure, Administrative Assistant II Position | |

Standing Reports

- County Auditor-Treasurer Report
- County Attorney Report
- County Coordinator's Report
- County Commissioners' Report

Adjourn



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Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-01 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|--|
| Agenda Topic Title for Publication: | Meeting Minutes Approval - February 3rd & 9th, 2026 |
|--|--|

| | | |
|---|------------------------|--|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: | <input checked="" type="checkbox"/> Consent Agenda |
|---|------------------------|--|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

Minutes for the following meetings are attached: February 3rd & 9th, 2026

Options:

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
To approve the Todd County Board of Commissioner's Meeting Minutes for February 3rd & 9th, 2026 as presented.

| | | |
|-----------------------------------|---|-----------------|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |

| | | |
|--|--|---|
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
|--|--|---|

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 3rd, 2026*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 3rd day of February, 2026 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Denny and second by Neumann, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for January 21st, 2026 as presented.

Approve the resignation of Katherine Pittman, Administrative Specialist, effective February 13th, 2026.

To approve the hire of Morgan Hickerson to fill the open Social Worker position. Grade I/9 Step C \$35.10. Start Date: TBD.

Commissioners

The County Board recognized staff for their years of service awards from 4th quarter 2025.

Auditor-Treasurer

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404330 through 404349 in the amount of \$64,416.87 and (Regular) 59545 through 59571 in the amount of \$62,887.44 for a total of \$127,304.31.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 807250 through 807275 and (Regular) 713813 through 713847 for a total of \$53,174.56

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601914 through 601920 and (Regular) 518799 through 518818 for a total amount of \$118,199.51.

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

APPROVAL OF ALL COUNTY DEPARTMENTAL CHANGE & PETTY CASH FUNDS

WHEREAS, there are multiple petty cash & change funds in various departments across the county, and;

WHEREAS, State Auditing Standards & Statutes require board approval when modifications are requested and to annually confirm/reaffirm all county departmental change & petty cash funds,



NOW, THEREFORE BE IT RESOLVED, to approve the petty cash & change funds for the various departments for immediate implementation as per the attached list to be filed in the Auditor-Treasurer's Office.

On motion by Becker and second by Denny, the following resolution was introduced and adopted by unanimous vote:

APPROVAL OF ALL COUNTY DEPARTMENTAL CHANGE & PETTY CASH FUNDS

WHEREAS, there are multiple petty cash & change funds in various departments across the county, and;

WHEREAS, State Auditing Standards & Statutes require board approval when modifications are requested and to annually confirm/reaffirm all county departmental change & petty cash funds,

NOW, THEREFORE BE IT RESOLVED, to approve the petty cash & change funds for the various departments for immediate implementation as per the attached list to be filed in the Auditor-Treasurer's Office.

On motion by Neumann and second by Denny, the following resolution was introduced and adopted by unanimous vote:

RESTRICT FUND BALANCE FOR PLANNING & ZONING GRANT PROGRAMS

WHEREAS, the Planning & Zoning Grant Revenues arrive prior to the year of planned activity, and;

WHEREAS, State Auditors recommendation is to approve by resolution a restricted fund balance on an annual basis for transparent financial reporting, and;

WHEREAS, the balance of the Planning & Zoning Grant Programs as of 12-31-2025 is \$96,264.45.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby authorize the County Auditor/Treasurer to Restrict Fund Balance for the Planning & Zoning Grant Programs for fiscal year ending 2025 per the attached list.

On motion by Noska and second by Becker, the following resolution was introduced and adopted by unanimous vote:

RESTRICT FUND BALANCE FOR THE POLICE STATE AID 2023 ONE-TIME DISTRIBUTION

WHEREAS, the 2023 omnibus tax bill included \$210 million in one-time public safety aid that was distributed on 12/26/2023 to cities and counties across the state, and;

WHEREAS, Todd County received \$712,941.00 from this one-time distribution, and;

WHEREAS, the omnibus bill provided stipulations regarding allowable uses for this one-time funding and;

WHEREAS, on March 19, 2024, the County Board established a Restricted Fund Balance to carry forward these funds from FY2023 until allowable projects can be identified, and;

WHEREAS, the balance of this account is \$545,138.97 as of 12-31-2025.



NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby authorize the County Auditor/Treasurer to Restrict Fund Balance for the Police State Aid 2023 One-Time Distribution for the fiscal year ending 2025 with a balance of \$545,138.97.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the attached Budget Request Form for Carry Over of TCSO YE2025 account balances for Canine, Forfeiture and Contingency funds for a total of \$104,694.95.

Facilities

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: Approve the bid from Eagle Fabricating to replace the movable wall in the Expo building for a total cost of \$18,875.

County Assessor

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To set the 2026 Todd County Board of Appeal & Equalization will be held on June 15, 2026 commencing at 6:00pm and not ending before 7:00pm.

Todd County Recorder

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To accept the reclassification of Employee Number 748 to be Deputy County Recorder and eliminate the position of Generalist effective pay period beginning February 8, 2026.

Solid Waste

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize solid waste staff to execute grant agreement for \$2.795 million via DocuSign.

County Auditor-Treasurer's Report

The County Auditor-Treasurer informed of all the election related events happening on this day and the next two months.

County Commissioner's Report

The County Coordinator reported attending personnel, paycom, interviews, TWCC, Expo tour, Long Prairie Energy workshop and Holiday party events.

County Commissioner's Report

The Commissioners reported on meetings and events attended. Commissioner Becker attended meetings including the Policies, Friendly Rider, Comp plan, EMS, Holiday Party, Rural Mn County Caucus, Todd Trails and Public Health Advisory. Commissioner Denny has attended meetings including regular meetings and Prairie Lakes. Commissioner Noska has attended meetings including Wellness, Tri-CAP and HRA. Commissioner Byers attended meetings including Facilities, Finance, Personnel and the Holiday Party. Commissioner Neumann attended meetings including the Comp plan, CPT, Todd Trails and the Holiday Party.



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Recess

On motion by Neumann and second by Denny, the meeting was recessed until February 17th, 2026.

COMMISSIONER WARRANTS

| VENDOR NAME | AMOUNT |
|----------------------------|---------------|
| CARGILL SALT DIVISION | \$ 50,554.83 |
| KRIS ENGINEERING INC | \$ 4,709.36 |
| LONG PRAIRIE LEADER | \$ 8,405.00 |
| MACQUEEN | \$ 19,987.30 |
| POMP'S TIRE SERVICE INC | \$ 6,190.80 |
| SHI CORP | \$ 5,171.40 |
| TRAFERA LLC | \$ 13,950.00 |
| 40 PAYMENTS LESS THAN 2000 | \$ 18,335.62 |
| Total: | \$ 127,304.31 |

HEALTH & HUMAN SERVICES WARRANTS

| VENDOR NAME | AMOUNT |
|---------------------------------------|--------------|
| DHS - SWIFT | \$ 2,930.96 |
| RONALD MCDONALD HOUSE - UPPER MIDWEST | \$ 4,380.00 |
| SCHULLER FAMILY FUNERAL HOMES | \$ 3,500.00 |
| TCSS MH INITIATIVE FLEX FUND | \$ 3,637.52 |
| TODD COUNTY ATTORNEY'S OFFICE | \$ 2,025.00 |
| TRAFERA LLC | \$ 10,600.00 |
| 47 PAYMENTS LESS THAN 2000 | \$ 19,820.15 |
| COST EFF HEALTH INS | \$ 2,205.00 |
| USDA-RD | \$ 2,538.14 |
| 6 PAYMENTS LESS THAN 2000 | \$ 1,537.79 |
| Total: | \$ 53,174.56 |

| VENDOR NAME | AMOUNT |
|---|---------------|
| COMMUNITY AND FAMILY SRVS LLC | \$ 2,516.25 |
| DHS - MOOSE LAKE RTC - 462 | \$ 2,844.25 |
| DHS - MSOP - MN SEX OFFENDER PROG - 462 | \$ 4,929.00 |
| GREATER MN FAMILY SRVS INC | \$ 3,616.12 |
| MERIDIAN SERVICES INC | \$ 2,211.48 |
| MINNEAPOLIS FORENSIC PSYCHOLOGICAL SERVICES LLC | \$ 3,375.00 |
| NEXUS - KINDRED FAMILY HEALING | \$ 2,295.40 |
| NORTH HOMES CHILDREN & FAMILY SRVS | \$ 24,640.98 |
| NORTHERN PINES MENTAL HLTH CTR INC | \$ 13,212.68 |
| PORT GROUP HOMES | \$ 7,248.12 |
| PRAIRIE LAKES YOUTH PROGRAMS | \$ 13,950.00 |
| VILLAGE RANCH INC | \$ 24,341.51 |
| WEST CENTRAL REG JUVENILE CTR | \$ 7,798.00 |
| 14 PAYMENTS LESS THAN 2000 | \$ 5,220.72 |
| Total: | \$ 118,199.51 |



*Minutes of the Special Board Meeting of the Todd County Board of Commissioners held on
February 9th, 2026*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 9th day of February, 2026 at 2:00 PM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Noska.

Agenda

On motion by Denny and second by Becker, the following was introduced and adopted by unanimous vote: To acknowledge the agenda as presented.

Closed Session

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to Minnesota Statute 13D.03 at 2:04 p.m.

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: To reopen the session at 3:04 p.m.

Adjourn

On motion by Denny and second by Neumann, the meeting was adjourned at 3:04 p.m.



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Board Action Form

Requestor to Complete:

| | | |
|--|--|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-02 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |
| Agenda Topic Title for Publication: | Hire Heavy Equipment Operator - Joshua Crider | |
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 5 Minutes | <input checked="" type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: Public Works | | |
| Person Presenting Topic at Meeting: Loren Fellbaum, Todd County Engineer | | |
| Background: Supporting Documentation enclosed <input checked="" type="checkbox"/> | | |
| The Todd County Public Works Department has a vacant Heavy Equipment Operator position due to a previous resignation. The Public Works & Human Resource Departments have posted the position, held interviews, and are recommending to hire Mr. Joshua Crider to fill this vacant Heavy Equipment Operator position at Grade F, Step A (\$26.36/hour). | | |
| Options: | | |
| 1.) Approve the hiring of Mr. Joshua Crider to fill the vacant Public Work Heavy Equipment Operator position at Grade F, Step A (\$26.36/hour). | | |
| 2.) Do not approve the hiring of Mr. Joshua Crider to fill the vacant Public Works Heavy Equipment Operator position. | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: Approve the hiring of Mr. Joshua Crider to fill the vacant Public Work Heavy Equipment Operator position at Grade F, Step A (\$26.36/hour). | | |

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ 26.36/hour Funding Source(s): Fund 3 - Road and Bridge Fund | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Start Date = To be determined |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| | | |
|--|----------------------------------|----------------------------------|
| Action Taken: | Voting in Favor | Voting Against |
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



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Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-03 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|-----------------------------------|
| Agenda Topic Title for Publication: | Resignation of Nathan Ruda |
|--|-----------------------------------|

| | | |
|----------------------------|------------------------|--|
| Date of Meeting: 2-17-2026 | Agenda Time Requested: | <input checked="" type="checkbox"/> Consent Agenda |
|----------------------------|------------------------|--|

Organization / Department Requesting Action: Solid Waste

Person Presenting Topic at Meeting:

Background: Supporting Documentation enclosed

On August 8th 2025, Nathan Ruda completed his last day of seasonal employment for the Solid Waste Department. The department requests a motion to end Mr. Ruda's employment status.

Options:

1) To approve motion.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Accept the resignation of Nathan Ruda, seasonal worker at Todd County Solid Waste effective 8/8/2025.

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



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Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-04 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|---|
| Agenda Topic Title for Publication: | Retirement of LeeAnne Loudon - Administrative Assistant II |
|--|---|

| | | |
|----------------------------|------------------------|--|
| Date of Meeting: 2/17/2026 | Agenda Time Requested: | <input checked="" type="checkbox"/> Consent Agenda |
|----------------------------|------------------------|--|

Organization / Department Requesting Action: Planning and Zoning

Person Presenting Topic at Meeting: Adam Ossefoort

Background: Supporting Documentation enclosed

A letter of resignation has been submitted by LeeAnne Loudon announcing her retirement. LeeAnne's final day with Todd County is planned for March 20th, 2026.

Options:

Accept the resignation

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Accept the Resignation of LeeAnne Loudon effective March 20th, 2026.

| | | |
|--------------------------------|------------------|-----------------|
| Additional Information: | Budgeted: | Comments |
|--------------------------------|------------------|-----------------|

| | |
|-----------------------------------|--|
| Financial Implications: \$ | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Funding Source(s): | |

| | | |
|---|---|--|
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
|---|---|--|

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



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Board Action Form

Requestor to Complete:

| | | |
|--|--|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other | <i>(Issued by Auditor/Treasurer Office)</i> 20260217-05 |
| Agenda Topic Title for Publication: | Hire Eligibility Worker - Yolanda Jobe | |
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 5 min | <input checked="" type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: Health & Human Services | | |
| Person Presenting Topic at Meeting: Jackie Och | | |
| Background: Supporting Documentation enclosed <input type="checkbox"/> | | |
| An open Eligibility Worker position exists within the Financial Services Unit. Interviews were conducted and it is recommended to hire candidate Yolanda Jobe to fill the open position. Start date: TBD | | |
| Options: | | |
| 1. To approve the hire of Yolanda Jobe to fill an open Eligibility Worker position. Grade F/6, Step C, \$27.87. Start date: TBD 2. Not approve. | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: | | |
| 1. To approve the hire of Yolanda Jobe to fill an open Eligibility Worker position. Grade F/6, Step C, \$27.87. Start date: TBD | | |

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ 27.87/hr Grade F/6, Step C Funding Source(s): 11-Social Services | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| | | |
|--|----------------------------------|----------------------------------|
| Action Taken: | Voting in Favor | Voting Against |
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|--|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other | <i>(Issued by Auditor/Treasurer Office)</i> 20260217-06 |

| | |
|--|---|
| Agenda Topic Title for Publication: | Birchwood Resort - Seasonal Liquor License |
|--|---|

| | | |
|---|------------------------|--|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: | <input checked="" type="checkbox"/> Consent Agenda |
|---|------------------------|--|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

Application has been filed in the Auditor-Treasurer's Office

Options:

Recommendation:
 The Todd County Board of Commissioners approves the following by Motion:
 To approve a Seasonal On Sale and Sunday Liquor License for Birchwood Resort at the address of 22182 Birchwood Loop, Sauk Centre, MN in Birchdale Township effective April 15, 2026 through October 15, 2026.

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|--|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-07 |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|---|
| Agenda Topic Title for Publication: | Gambling Permit - Central Minnesota Whitetails |
|--|---|

| | | |
|---|------------------------|--|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: | <input checked="" type="checkbox"/> Consent Agenda |
|---|------------------------|--|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

Application has been filed in the Auditor-Treasurer's Office.

Options:

Recommendation:
The Todd County Board of Commissioners approves the following by Motion:
To approve a gambling permit for the Central Minnesota Whitetails to hold a raffle event at the Clarissa Ballroom in Eagle Valley Township at the address of 19281 Kotter Rd, Clarissa, MN on March 28th, 2026.

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification
STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



GAMBLING PERMIT – CENTRAL MINNESOTA WHITETAILED

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Central Minnesota Whitetails through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Central Minnesota Whitetails to hold a raffle event at Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Rd, Clarissa, MN on March 28th, 2026..



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|--|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-08 |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|---|
| Agenda Topic Title for Publication: | Gambling Permit - Sauk Centre Area Chamber of Commerce |
|--|---|

| | | |
|---|------------------------|--|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: | <input checked="" type="checkbox"/> Consent Agenda |
|---|------------------------|--|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

Application has been filed in the Auditor-Treasurer's Office.

Options:

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
To approve a gambling permit for the Sauk Centre Area Chamber of Commerce to hold a raffle event at the Howard & Katherine Marthaler Shed in Kandota Township at the address of 10098 County 11, Sauk Centre, MN on April 25th, 2026.

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



GAMBLING PERMIT – SAUK CENTRE AREA CHAMBER OF COMMERCE

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Centre Area Chamber of Commerce through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Sauk Centre Area Chamber of Commerce to hold a raffle event at the Howard & Katherine Marthaler Shed in Kandota Township at the address 10098 County 11, Sauk Centre, MN on April 25th, 2026.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-09 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|--|
| Agenda Topic Title for Publication: | Sauk Centre Area Chamber of Commerce - One Day Temporary On Sale Liquor License |
|--|--|

| | | |
|---|------------------------|--|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: | <input checked="" type="checkbox"/> Consent Agenda |
|---|------------------------|--|

| |
|--|
| Organization / Department Requesting Action: Auditor-Treasurer |
|--|

| |
|--|
| Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer |
|--|

| |
|---|
| Background: Supporting Documentation enclosed <input type="checkbox"/> |
|---|

| |
|---|
| Application has been filed in the Auditor-Treasurer's Office. |
|---|

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|-----------------|
| Options: |
|-----------------|

| |
|------------------------|
| Recommendation: |
|------------------------|

The Todd County Board of Commissioners approves the following by Motion:
To approve a one day On Sale Temporary Liquor License for the Sauk Centre Area Chamber of Commerce at the Marthaler's Shed at the address of 10098 County 11, Sauk Centre, MN in Kandota Township effective April 25th, 2026.

| | | |
|--------------------------------|------------------|-----------------|
| Additional Information: | Budgeted: | Comments |
|--------------------------------|------------------|-----------------|

| | | |
|-----------------------------------|---|--|
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |

| | | |
|---|---|--|
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
|---|---|--|

Auditor/Treasurer Archival Purposes Only:

| | | |
|--|----------------------------------|----------------------------------|
| Action Taken: | Voting in Favor | Voting Against |
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|--|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-10 |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|---|
| Agenda Topic Title for Publication: | Gambling Permit - The Church of St. Joseph of Grey Eagle |
|--|---|

| | | |
|---|------------------------|--|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: | <input checked="" type="checkbox"/> Consent Agenda |
|---|------------------------|--|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

Application has been filed in the Auditor-Treasurer's Office.

Options:

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
to approve a gambling permit for The Church of St. Joseph of Grey Eagle to hold a raffle event at the Shattuck's Hub Supper Club in Burnhamville Township at the address of 30905 County 13, Burtrum, MN on June 12th, 2026

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



GAMBLING PERMIT – THE CURCH OF ST. JOSEPH OF GREY EAGLE

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for The Church of St. Joseph of Grey Eagle through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for The Church of St. Joseph of Grey Eagle to hold a raffle event at the Shattuck's Hub Supper Club in Burnhamville Township at the address 30905 County 13, Burtrum, MN on June 12th, 2026.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-11 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|--|
| Agenda Topic Title for Publication: | Auditor Warrants - January 2026 |
|--|--|

| | | |
|---|----------------------------------|---|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: 2 minutes | <input type="checkbox"/> Consent Agenda |
|---|----------------------------------|---|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

Printout has been sent to the Commissioners and Warrants for Publication are attached.

Options:

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
to approve the January 2026 Auditor Warrants number (ACH) 905696 through 905800 in the amount of \$1,806,427.97 (Manual) 1167 through 1199 in the amount of \$1,904,488.81 and (Regular) 245738 through 245884 in the amount of \$562,402.20 for a total of \$4,273,318.98.

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Auditor Warrants for Publication
January 2026

| Vendor Name | Amount |
|-------------------------------------|---------------|
| ASSOC OF MN COUNTIES | \$ 20,973.00 |
| ASSOC OF MN COUNTIES | \$ 2,638.00 |
| CARD SERVICES COBORNS | \$ 4,799.60 |
| CLIFTON LARSONALLEN, LLP | \$ 6,615.00 |
| GREAT RIVER REGIONAL LIBRARY | \$ 90,634.25 |
| ITEN FUNERAL HOME | \$ 3,500.00 |
| LONG PRAIRIE SANITATION INC | \$ 4,673.25 |
| MACQUEEN | \$ 9,391.96 |
| MCCC, MI33 | \$ 34,392.95 |
| MCIT | \$ 581,056.00 |
| NORTHERN STAR COOP | \$ 2,054.34 |
| PETERS LAW OFFICE, P.A. | \$ 8,721.25 |
| TODD CO HISTORICAL SOCIETY | \$ 15,000.00 |
| US BANK | \$ 382,465.00 |
| ZIEGLER INC | \$ 5,149.63 |
| 26 PAYMENTS LESS THAN 2000 | \$ 12,532.37 |
| BAUM/RICK AND JULIE | \$ 3,187.50 |
| FLEET SERVICES/WEX BANK | \$ 7,776.34 |
| INITIATIVE FOUNDATION | \$ 7,500.00 |
| MASWCD | \$ 7,654.59 |
| MCIT | \$ 4,118.00 |
| MN DEPT OF FINANCE | \$ 6,204.00 |
| NATIONWIDE RETIREMENT SOLUTIONS | \$ 2,065.00 |
| NORTHERN STAR COOP | \$ 4,756.00 |
| PACIFIC LIFE INSURANCE CO | \$ 2,400.00 |
| POPE DOUGLAS SOLID WASTE MANAGEMENT | \$ 28,672.54 |
| STEP | \$ 9,099.68 |
| VOYANT COMMUNICATIONS, LLC | \$ 3,378.06 |
| 53 PAYMENTS LESS THAN 2000 | \$ 26,129.42 |
| CITY OF BERTHA | \$ 3,072.54 |
| CITY OF BROWERVILLE | \$ 2,534.84 |
| CITY OF CLARISSA | \$ 6,032.67 |
| CITY OF EAGLE BEND | \$ 7,587.04 |
| CITY OF GREY EAGLE | \$ 5,889.31 |
| CITY OF LONG PRAIRIE | \$ 34,879.07 |
| CITY OF OSAKIS | \$ 3,825.53 |
| CITY OF STAPLES | \$ 14,437.85 |
| SAUK RIVER WATER SHED DISTRICT | \$ 3,003.04 |
| SCHOOL DISTRICT 213 | \$ 22,376.27 |
| SCHOOL DISTRICT 2170 | \$ 54,946.70 |
| SCHOOL DISTRICT 2753 | \$ 70,232.72 |
| SCHOOL DISTRICT 486 | \$ 12,926.17 |
| SCHOOL DISTRICT 740 | \$ 2,481.07 |
| SCHOOL DISTRICT 743 | \$ 34,547.28 |
| SCHOOL DISTRICT 786 | \$ 29,347.80 |
| SCHOOL DISTRICT 787 | \$ 44,183.55 |
| SCHOOL DISTRICT 818 | \$ 6,258.02 |
| TOWN OF BARTLETT | \$ 4,953.88 |
| TOWN OF BERTHA | \$ 6,483.29 |
| TOWN OF BIRCHDALE | \$ 10,473.36 |
| TOWN OF BRUCE | \$ 6,534.31 |
| TOWN OF BURLEENE | \$ 3,015.49 |
| TOWN OF BURNHAMVILLE | \$ 5,535.50 |
| TOWN OF EAGLE VALLEY | \$ 6,797.55 |
| TOWN OF FAWN LAKE | \$ 4,534.89 |
| TOWN OF GERMANIA | \$ 6,198.75 |
| TOWN OF GORDON | \$ 6,261.18 |
| TOWN OF GREY EAGLE | \$ 3,719.45 |
| TOWN OF HARTFORD | \$ 3,170.09 |
| TOWN OF IONA | \$ 5,920.63 |
| TOWN OF LESLIE | \$ 3,383.78 |
| TOWN OF LITTLE ELK | \$ 2,087.77 |
| TOWN OF LITTLE SAUK | \$ 6,035.15 |
| TOWN OF LONG PRAIRIE | \$ 3,629.46 |
| TOWN OF MORAN | \$ 5,169.92 |
| TOWN OF REYNOLDS | \$ 2,764.20 |
| TOWN OF ROUND PRAIRIE | \$ 10,877.57 |
| TOWN OF STAPLES | \$ 4,441.68 |
| TOWN OF STOWE PRAIRIE | \$ 6,939.50 |
| TOWN OF VILLARD | \$ 7,969.87 |
| TOWN OF WARD | \$ 6,450.20 |

Auditor Warrants for Publication
January 2026

| Vendor Name | Amount |
|--|------------------------|
| TOWN OF WEST UNION | \$ 2,877.08 |
| TOWN OF WYKEHAM | \$ 5,213.68 |
| 13 PAYMENTS LESS THAN 2000 | \$ 7,996.74 |
| A.W. RESEARCH LABORATORIES, INC. | \$ 2,625.00 |
| CARGILL SALT DIVISION | \$ 31,090.28 |
| CENTERPOINT ENERGY | \$ 2,554.69 |
| CENTERPOINT ENERGY | \$ 2,038.78 |
| CENTRA CARE | \$ 12,714.58 |
| COBORNS INCORPORATED | \$ 2,068.00 |
| COUNTIES PROVIDING TECHNOLOGY | \$ 8,155.00 |
| DSC COMMUNICATIONS | \$ 41,771.70 |
| GALLAGHER BENEFIT SERVICES INC | \$ 2,000.00 |
| INFORMATION SYSTEMS CORPORATION | \$ 47,548.00 |
| LAKES AREA BLASTING | \$ 38,000.00 |
| LAKES COMMUNITY COOPERATIVE | \$ 2,301.82 |
| M & I LOCKBOX MCCC | \$ 27,050.00 |
| MADDEN GALANTER HANSEN, LLP | \$ 2,447.10 |
| MINNESOTA POWER | \$ 20,973.64 |
| MN COUNTY ATTORNEY'S ASSOC | \$ 6,289.00 |
| MN STATE SHERIFFS ASSOC | \$ 6,981.67 |
| MORRISON COUNTY | \$ 6,260.94 |
| MOTOROLA | \$ 51,089.83 |
| MOTOROLA | \$ 2,571.30 |
| OTTER TAIL CO SOLID WASTE DEPT | \$ 17,944.64 |
| PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH | \$ 98,136.16 |
| TRAFERA LLC | \$ 3,330.00 |
| WEST CENTRAL REG JUVENILE CTR | \$ 14,054.00 |
| WONDERLICH/SCOTT A | \$ 5,175.00 |
| 32 PAYMENTS LESS THAN 2000 | \$ 15,831.24 |
| AFSCME COUNCIL 65 | \$ 5,083.72 |
| CENTERPOINT ENERGY | \$ 7,647.69 |
| INFORMATION SYSTEMS CORPORATION | \$ 24,478.00 |
| LONG PRAIRIE OIL COMPANY | \$ 5,285.10 |
| MCIT | \$ 2,500.00 |
| PACIFIC LIFE INSURANCE CO | \$ 2,400.00 |
| PETERS LAW OFFICE, P.A. | \$ 2,096.25 |
| RAINBOW RIDER | \$ 34,644.53 |
| 24 PAYMENTS LESS THAN 2000 | \$ 8,158.34 |
| MN DEPT OF REVENUE | \$ 78,503.25 |
| US BANK - CC | \$ 4,661.72 |
| MN DEPT OF REVENUE | \$ 13,090.75 |
| MN DEPT OF REVENUE | \$ 2,665.48 |
| PAYCOM PAYROLL, LLC | \$ 43,779.91 |
| WEX HEALTH INC - HSA | \$ 5,021.83 |
| VOYA (MSRS) | \$ 2,032.43 |
| PAYCOM PAYROLL, LLC | \$ 44,583.10 |
| WEX HEALTH INC - HSA | \$ 4,571.83 |
| VOYA (MSRS) | \$ 10,820.86 |
| BETTER HEALTH COLLECTIVE | \$ 31,782.00 |
| WEX HEALTH INC - HSA | \$ 17,072.00 |
| NATIONWIDE | \$ 2,175.00 |
| WEX HEALTH INC - HSA | \$ 43,807.00 |
| BETTER HEALTH COLLECTIVE | \$ 325,234.00 |
| VOYA (MSRS) | \$ 3,490.94 |
| VOYA (MSRS) | \$ 54,260.17 |
| COUNTY OF TODD | \$ 6,391.68 |
| PAYCOM PAYROLL, LLC | \$ 591,503.44 |
| PAYCOM PAYROLL, LLC | \$ 610,669.33 |
| 14 PAYMENTS LESS THAN 2000 | \$ 8,372.09 |
| TOTAL: | \$ 4,273,318.98 |



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-12 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|--------------------------------------|
| Agenda Topic Title for Publication: | Approve Commissioner Warrants |
|--|--------------------------------------|

| | | |
|---|----------------------------------|---|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: 2 minutes | <input type="checkbox"/> Consent Agenda |
|---|----------------------------------|---|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

Printout has been sent to the Commissioners and Warrants for Publication are attached.

Options:

Recommendation:
The Todd County Board of Commissioners approves the following by Motion:
To approve the Commissioner Warrants number (ACH) 404350 through 404377 in the amount of \$22,948.86 and (Regular) 59572 through 59608 in the amount of \$42,435.15 for a total of \$65,384.01.

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

RACHEL

2/12/26 1:55PM

**** Todd County ****

WARRANTS FOR PUBLICATION



Page 1

Cutoff 2000

Report Sequence: 1 - Vendor Name



WARRANTS FOR PUBLICATION

Warrants Approved On 2/17/2026 For Payment 2/20/2026

| <u>Vendor Name</u> | <u>Amount</u> |
|----------------------------|---------------|
| CENTRAL MINNESOTA CPR LLP | 2,075.00 |
| FARM-RITE EQUIPMENT, INC | 4,271.72 |
| JERRY'S AUTO BODY | 6,385.19 |
| MELROSE ONE STOP | 6,699.12 |
| REVIZE LLC | 8,280.00 |
| STREICHER'S | 3,073.19 |
| TRAFERA LLC | 3,360.00 |
| ULINE | 2,468.89 |
| WHITMORE INC | 2,522.00 |
| ZIEGLER INC | 4,569.28 |
| 55 Payments less than 2000 | 21,679.62 |
| Final Total: | 65,384.01 |



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|--|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-13 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |
| Agenda Topic Title for Publication: | Health & Human Services Commissioner Warrants | |
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: 2 minutes | <input type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: Auditor-Treasurer | | |
| Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer | | |
| Background: Supporting Documentation enclosed <input checked="" type="checkbox"/> | | |
| Printouts have been sent for Commissioners to review and Warrants for Publication are attached. | | |
| Options: | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: To approve the Health & Human Services Commissioner Warrants number (ACH) 807276 through 807306 and (Regular) 713848 through 713877 for a total of \$58,351.58. | | |

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

ADRIANA

2/11/26 2:32PM

**** Todd County ****

WARRANTS FOR PUBLICATION



Page 1

Cutoff 2000

Report Sequence: 1 - Vendor Name

**** Todd County ****



WARRANTS FOR PUBLICATION

Warrants Approved On 2/17/2026 For Payment 2/20/2026

| <u>Vendor Name</u> | <u>Amount</u> |
|---------------------------|---------------|
| J9B8CF, % \$\$) | 4,050.00 |
| TODD - WADENA ELECTRIC | 3,047.49 |
| 7 Payments less than 2000 | 3,515.39 |
| Final Total: | 10,612.88 |

HANNAH

2/11/26 9:56AM

**** Todd County ****

WARRANTS FOR PUBLICATION



Page 1

Cutoff 2000

Report Sequence: 1 - Vendor Name

**** Todd County ****



WARRANTS FOR PUBLICATION

Warrants Approved On 2/17/2026 For Payment 2/20/2026

| <u>Vendor Name</u> | <u>Amount</u> |
|----------------------------|---------------|
| DHS - SWIFT | 8,932.97 |
| KARVONEN FUNERAL HOME | 3,500.00 |
| RURAL MN CEP INC | 9,382.78 |
| 49 Payments less than 2000 | 25,922.95 |
| Final Total: | 47,738.70 |



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|--|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other | <i>(Issued by Auditor/Treasurer Office)</i> 20260217-14 |

| | |
|--|--|
| Agenda Topic Title for Publication: | Health & Human Services SSIS Warrants |
|--|--|

| | | |
|---|----------------------------------|---|
| Date of Meeting: February 17 th , 2026 | Agenda Time Requested: 2 minutes | <input type="checkbox"/> Consent Agenda |
|---|----------------------------------|---|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

Printouts have been sent for Commissioners to review and Warrants for Publication are attached.

Options:

Recommendation:
 The Todd County Board of Commissioners approves the following by Motion:
 To approve the Health & Human Services SSIS Warrants number (ACH) 601921 through 601937 and (Regular) 518819 through 518840 for a total amount of \$92,281.90.

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Warrants for Publication

Payment Date:

2/20/2026

Approval Date:

2/17/2026

Vendor name or #

Amount

LUTHERAN SOCIAL SERVICE OF MN - ST PAUL
GUARDIANSHIP OPTIONS

2842.60

PRESBYTERIAN FAMILY FOUNDATION INC
PRODUCTIVE ALTERNATIVES INC -
FERGUS FALLS MN

14129.06

2764.48

16359

2242.54

Foster care provider

VALLEY LAKE BOYS HOME INC

46796.00

\$23,507.22

34 Pymts less than \$2000

Final Total

\$92,281.90



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|--|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-15 |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|--|
| Agenda Topic Title for Publication: | Todd County Parks & Trails 2026 Appropriation |
|--|--|

| | | |
|------------------------------------|----------------------------------|---|
| Date of Meeting: February 17, 2026 | Agenda Time Requested: 5 minutes | <input type="checkbox"/> Consent Agenda |
|------------------------------------|----------------------------------|---|

Organization / Department Requesting Action: Auditor-Treasurer

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

See attached letter of request from the Todd County Parks & Trails Board.

Options:

1. To approve the attached resolution

2. Do not approve the attached resolution

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
To approve the resolution for the 2026 Parks & Trails Appropriation Funds Transfer of \$9,000 from the Todd County Allocation Funds to the Todd County Parks & Trails Board Fund.

| | | |
|--|---|-----------------|
| <i>Additional Information:</i> | Budgeted: | Comments |
| Financial Implications: \$ 9,000 Funding Source(s): 01-General Fund | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| | | |
|--|--|---|
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
|--|--|---|

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



2026 PARKS AND TRAILS APPROPRIATION FUNDS TRANSFER

WHEREAS, the 2026 budget for Todd County’s allocation of funds to the Todd County Parks and Trails Board has been approved at \$9,000; and

WHEREAS, a letter was received from the Todd County Parks and Trails Board requesting for the appropriation of funds from the General Fund for 2026.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$9,000 from the General Fund to the Parks and Trails Fund.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

PARKS & TRAILS BOARD

215 1st Avenue South, Suite 201

Long Prairie, MN 56347

Email: toddcountyparksandtrails@yahoo.com

February 2, 2026

Denise Gaida, Todd County Treasurer
215 1st Avenue South, Suite 201
Long Prairie, MN 56347

Dear Denise,

Todd County Park and Trails Board is writing you to request the allocation of funds of nine thousand dollars (\$9000.00) to the Park and Trails Account.

This allocation will be added to the accounts of Wobegon Trail and Battle Point Park Dock Maintenance as follows
\$8000.00 to Wobegon Trail (16-522-501-7522-5947)
\$1000.00 to Battle Point Park Dock Maintenance (16-522-7522-5947)

This investment will help maintain the Wobegon Trail and Battle Point Park Dock for the use of the citizens of Todd County and sustains the mission of providing and promoting outdoor recreation in Todd County.

Very Respectfully,

A handwritten signature in black ink, appearing to read 'Lee Christopherson', with a long horizontal flourish extending to the right.

Lee Christopherson
Todd County Park and Trails Board



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|--|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-16 |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|--|
| Agenda Topic Title for Publication: | Housing & Redevelopment Authority Board Appointment |
|--|--|

| | | |
|------------------------------------|----------------------------------|---|
| Date of Meeting: February 17, 2026 | Agenda Time Requested: 5 minutes | <input type="checkbox"/> Consent Agenda |
|------------------------------------|----------------------------------|---|

Organization / Department Requesting Action: Todd County HRA

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer

Background: Supporting Documentation enclosed

A letter from the Todd County HRA has been received requesting approval of appointments of Maggie Leverich-Wold, District 3 and Verna Toenyan, District 5 to the Todd County HRA Board. Alongwith is the Oath of Office that each appointee has completed.

Options:

- 1. To approve the appointment of Maggie Leverich-Wold, District 3 and Verna Toenyan, District 5 to the Todd County HRA Board**
- 2. Do not approve the appointments to the Todd County HRA Board**

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
To approve the attached resolution for the appointment for the term expiring September 18, 2030 for Maggie Leverich-Wold, District 3 and for the term expiring September 18, 2026 for Verna Toenyan, District 5 to the Todd County HRA Board as specified.

| | | |
|--------------------------------|------------------|-----------------|
| Additional Information: | Budgeted: | Comments |
|--------------------------------|------------------|-----------------|

| | | |
|-----------------------------------|---|--|
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |

| | | |
|--|--|---|
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
|--|--|---|

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



**APPOINTMENT OF BONNIE THOELE & VERNA TOENYAN TO THE
HOUSING AND REDEVELOPMENT AUTHORITY BOARD OF TODD COUNTY**

WHEREAS, the Todd County Board of Commissioners of Todd County, Minnesota held a duly authorized special meeting on the 12th day of September, 1972; and

WHEREAS, at said meeting a resolution was passed and adopted declaring the need for a Housing and Redevelopment Authority in Todd County, Minnesota; and

WHEREAS, a vacancy exists in the current term for District 5 on the Todd County HRA Board which is scheduled to expire on September 18, 2026 and Verna Toenyan has expressed her desire to be appointed to this position.

WHEREAS, the term for District 3 is set to expire on September 18, 2025 on the Todd County HRA Board and Maggie Leverich-Wold has expressed her desire for reappointment to this position.

NOW, THEREFORE BE IT RESOLVED, pursuant to the provisions of the Municipal Housing and Redevelopment Act of the State of Minnesota, the County Board of Commissioners of Todd County, Minnesota, hereby appoint the two persons hereinafter named to serve as Commissioner of the Housing and Redevelopment Authority of Todd County, Minnesota, and to serve for the remainder of the period of five years as hereinafter stipulated:

Verna Toenyan – January 28, 2026 through September 18, 2026

Maggie Leverich-Wold – September 18, 2025 through September 18, 2030



Todd County HRA
300 Linden Ave S
Browerville MN 56438

Kim Wallace, Executive Director
E-mail toddcountyhra@yahoo.com

320-594-6388

Todd County Housing & Redevelopment Authority

January 28, 2026

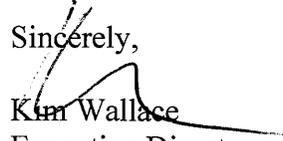
Todd County Auditors Office
215 1st Avenue S Suite 201
Long Prairie MN 56347

Dear Denise:

Enclosed is the Oath for Maggie Leverich-Wold and Verna Toenyan. Please present this information to the Chairperson of the Todd County Board of Commissioners for their approval. Maggie Leverich-Wold's term runs from 9-18-2025 through 9-18-2030 and Verna Toenyans runs from 01/28/2026 through 9-18-26 and then she can renew for another five-year term if she chooses.

I still have a vacant seat for District 4. I do have a person I am going to see if they are in this district and ask if they would like to serve.

Sincerely,


Kim Wallace
Executive Director

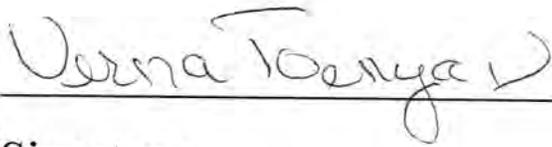


Oath of Commissioner of Housing and Redevelopment Authority of
Todd County, Minnesota

I, Verna Toenyan, do solemnly swear that I will support the Constitution of the United States of the State of Minnesota and will faithfully discharge the duties of the office of Commissioner of the Housing and Redevelopment Authority of Todd County, Minnesota according to law and to the best of my judgement and ability, so help me God.

I do further swear that I am, and was at the time of my appointment, a resident of Todd County, Minnesota, and that I am not a public officer or employee of said County. This is District 5's term.

Term runs from 01/28/2026 thru 09/18/2026



Signature

ATTEST:



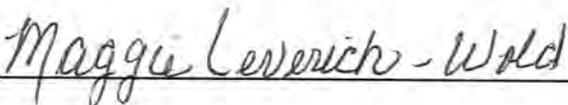
Signature

Oath of Commissioner of Housing and Redevelopment Authority of
Todd County, Minnesota

I, Maggie Leverich-Wold, do solemnly swear that I will support the Constitution of the United States of the State of Minnesota and will faithfully discharge the duties of the office of Commissioner of the Housing and Redevelopment Authority of Todd County, Minnesota according to law and to the best of my judgement and ability, so help me God.

I do further swear that I am, and was at the time of my appointment, a resident of Todd County, Minnesota, and that I am not a public officer or employee of said County. This is District 3's term.

Term runs from 09/18/2025 thru 09/18/2030



Signature

ATTEST:



Signature



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|---|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other Joint Meeting with SWCD | 20260217-17 |
| Agenda Topic Title for Publication: | Board of Commissioners & SWCD Supervisors Joint Meeting | |
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 20 | <input type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: SWCD | | |
| Person Presenting Topic at Meeting: Adam Ossefoort/Deja Anton | | |
| Background: <i>Supporting Documentation enclosed</i> <input checked="" type="checkbox"/> | | |
| Once per year the entire Todd County Board of Commissioners and the Soil and Water Conservation District Supervisors meet in a joint session to discuss SWCD business. | | |
| Options: | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: Specific Board actions identified in joint agenda. | | |

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ Funding Source(s): | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| | | |
|--|----------------------------------|----------------------------------|
| Action Taken: | Voting in Favor | Voting Against |
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Todd County- 2026 Annual Joint Meeting of the SWCD and BOC- Agenda

There will be a Joint Meeting between the Todd County Board of Commissioners (BOC) & Todd SWCD Board of Supervisors on **Tuesday, February 17, 2026**, beginning at 9:10 am in the Commissioners' Room, upper floor, Todd County Historic Courthouse.

Meeting Purpose: *“At least once per year, preferably in February, the entire Todd County Board of Commissioners and the Soil and Water Conservation District Board will meet in joint session to discuss SWCD’s accomplishments for the past year and its work plan for the coming year.”*-Joint Powers Agreement

1. Call to Order

- 2.1 BOC Call to Order— Commissioner Bob Byers, BOC Chair
- 2.2 SWCD Call to Order—Supervisor Dale Katterhagen, SWCD Board Chair

2. Approve Agenda

- 2.1 SWCD Approval
- 2.2 BOC Approval

3. SWCD Presentation

- 3.1 Introduction and Presentation of 2025 SWCD County Matter Accomplishments
Anton w/ Board input, 12 min
- 3.2 Request of Commissioner Byers: Attributes/Strengths/Performance Standing of Todd SWCD
Darren Mayers, Board of Soil & Water Resources, 5 min

4. Information:

- 5.1 February **19**- Sauk River Watershed Collaborative Policy Committee Meeting beginning at 1PM- Sauk River Watershed District Building, Sauk Centre- *Williamson/ Neumann*
- 5.2 February **19**- Todd County Comprehensive Plan DRAFT Review Meeting @ 5 PM Long Prairie Historic Courthouse – Commissioner’s Room- *Bebus*
- 5.3 **March 9**- Red Eye One Watershed One Plan Policy Committee Meeting beginning at 10 AM 500 Birch Ave NE, Wadena, MN- *Wendel/Denny*
- 5.4 March **17/18**- Registration for 2026 SWCD Legislative Briefing & Day at the Capital - due in by March 6, 2026 (February 17 Legislative Webinar)
- 5.5 **March 18**- Invitation to the Annual Feedlot Meeting, Clarissa Ballroom, beginning at 9:30am
Publicly Noticed for both boards
- 5.6 A contract amendment for cost-share project 20260108-8.3, Padua Prairie Partnership for accost-share increase in the amount of \$7975 to the new total of \$115,978.50 and as approved by the Sauk River Collaborative Steering Committee was approved by Todd SWCD Chair Dale Katterhagen per conversation with the manager on February 9,2026 to allow project to commence in accordance with plan schedule.
- 5.7 Reminder: Please Review Annual Report upcoming DRAFT for approval at:

The next regularly scheduled Board Meeting of the SWCD Board of Supervisors is Thursday, March 12, 2026, beginning at 8:30 am at the Long Prairie Historic Courthouse, 3rd Floor in the Commissioners' Room.

6. Adjourn SWCD Portion of the Meeting

Katterhagen

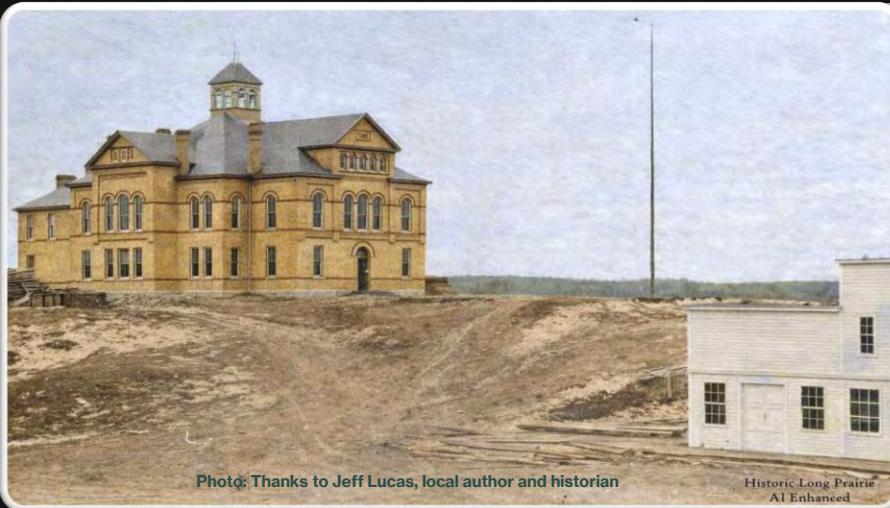


Photo: Thanks to Jeff Lucas, local author and historian

Historic Long Prairie
AI Enhanced

Looking Back:



February 17, 2026

County Matters!

2025 Summary of SWCD Accomplishments of County Interest
 A Joint Meeting of the Todd County Board of Commissioners & the SWCD Board of Supervisors

1



Agenda

1. History
2. Engaging the public
3. Envirofest
4. Program Accomplishments
5. Cost-share Programs/Budget
6. Current Staff

2

It's been quite the ride, Todd SWCD!

In 1965, Bob Dylan played an electric guitar in public, sparking outrage in Minneapolis. Meanwhile in the quiet farming county of Todd, a Soil and Water District was forming through an intense campaign by county commissioners and a citizen petition. The commissioners appointed Percy Perreton of Carlos to a one-year term and Wayne Voge of Bertha to a two-year term as the first SWCD Supervisors. Al Fischer was the soil technician at the time.

Over the years, notable names have surfaced as supervisors: Gerry Ruda, Alvin Mielke, Alfred Hogland, Wilfred Wendel, Howard Tyrell, Kenny Pesta, Norm Krause, Willam and Lee Buchholz- just to name a few. Collectively, they oversaw a remarkable staff including Meryl Wegner who started as a lone technician in 1979, then Greg Ostrowski, Bob Krause, Kitty Tepley, Sandy Rohr- impactful to the citizens and natural resources of Todd County.



1971

3



4

Back to the present, the people of Todd County remain center to the mission of all Todd SWCD conservation efforts



5

26,412 views per week

2025 Numbers:

- 60 RMB water tests went out the door unrelated to testing clinics
- 128 wells tested for Nitrates at clinics
- 195 wells tested through Partnership with HHR/MDH/SWCD/ P & Z on well testing for other (manganese, lead, arsenic...)

6

And to the future



Envirofest
2025

7

Communication

The single biggest problem in communication is the illusion that it has taken place.

George Bernard Shaw



8



No such thing as a “General Public”

25,955 unique individuals

Key 2025-Relevant Population Data for Todd County, MN:

Population Estimate (2024/2025): ~25,955 residents.

Median Age: 44.0 years old.

Growth Trend: The county experienced a 2.7% increase from 2020 to 2024

CHALLENGE OF COMMUNICATION



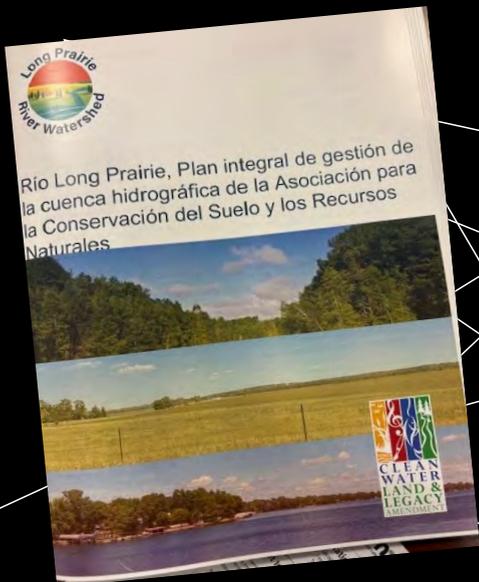
The single biggest problem in communication is the illusion that it has taken place.

GEORGE BERNARD SHAW

WWW.GEORGEBERNARDSHAW.COM

- White races are the minority in the Long Prairie School System
- 17 different countries are represented
- 12 different dialects for Hispanic speaking individuals, alone
- Five different Amish communities- 2nd highest in the state
- Farming populations in SW and northern parts of the county and Lakers in the south- they do not share similar backgrounds and experiences; hard to connect

9



VERY FIRST STEP: TRANSLATE THE WATER PLAN TO THE PREDOMINANT LANGUAGE IN LONG PRAIRIE

School libraries/ HS Science Classes

Public Libraries

Hospital Waiting Rooms/ Real Estate Offices

Chamber of Commerce

Planning & Zoning Offices/ City/ County/FSA

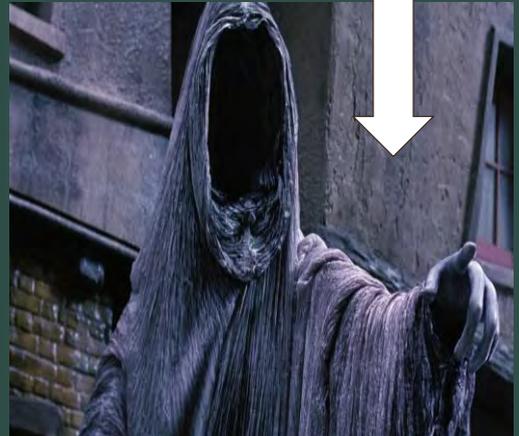
10

Program Accomplishments- Feedlot:

WARNING:
VIEWER DISCRETION
IS ADVISED.



The Ghost of Feedlots Past, next page



11



12



13

Arrow depicts location of north collection pit.

Adding the geosynthetic liner- 12" of soil/clay goes over the base and 18" are added to the pit walls.

The geosynthetic liner is a very thin, layer of bentonite sandwiched between two impermeable geotextile fabrics. According to the engineers, it has a 99% lower seepage rate than traditional clay liners. See below. The bentonite swells when wet.

Agitation ramp

Above: Forming up the transfer chute.

14



One of the major non-compliance issues on site was the silage leachate. The volume of leachate coming from the newly compressed silage is significant. The base of the silage pad is concrete with earthen diversions and is shaped in a way that allows the leachate to flow through a culvert under the access road and into the runoff chute of the basin. (Bottom picture) Previously, this leachate would flow directly into the wetland located north of the silage pad.

The bottom image shows the NRCS engineer approved portable panels that the team was able to get approved at Joe's request.

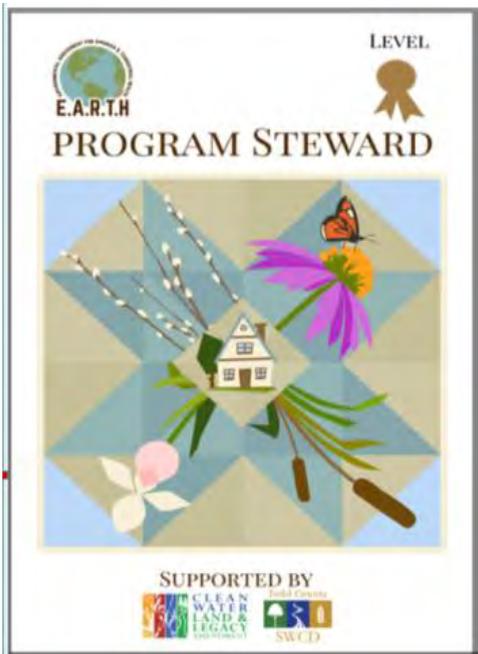
The collaboration and support of Luke Thoma, Long Prairie NRCS, during this process was invaluable.

Other Notables:

10 years ago, Commissioner Neumann asked that all feedlot sites in the County be inspected as we still had many, many on the books that had never received a site inspection. At that time, due to capacity, we discussed accomplishing this objective within 8-10 years. While this remains a goal on our delegated feedlot annual plan, inspectors are reporting back that they are struggling to find any sites that have not received inspection.

Only one pit remains in the Red Eye Watershed to be closed, and we counted three in the Crow Wing.

15



**Riparian Program-
2025 Accomplishments
(Shoreland, Buffer, WCA, AIS)**

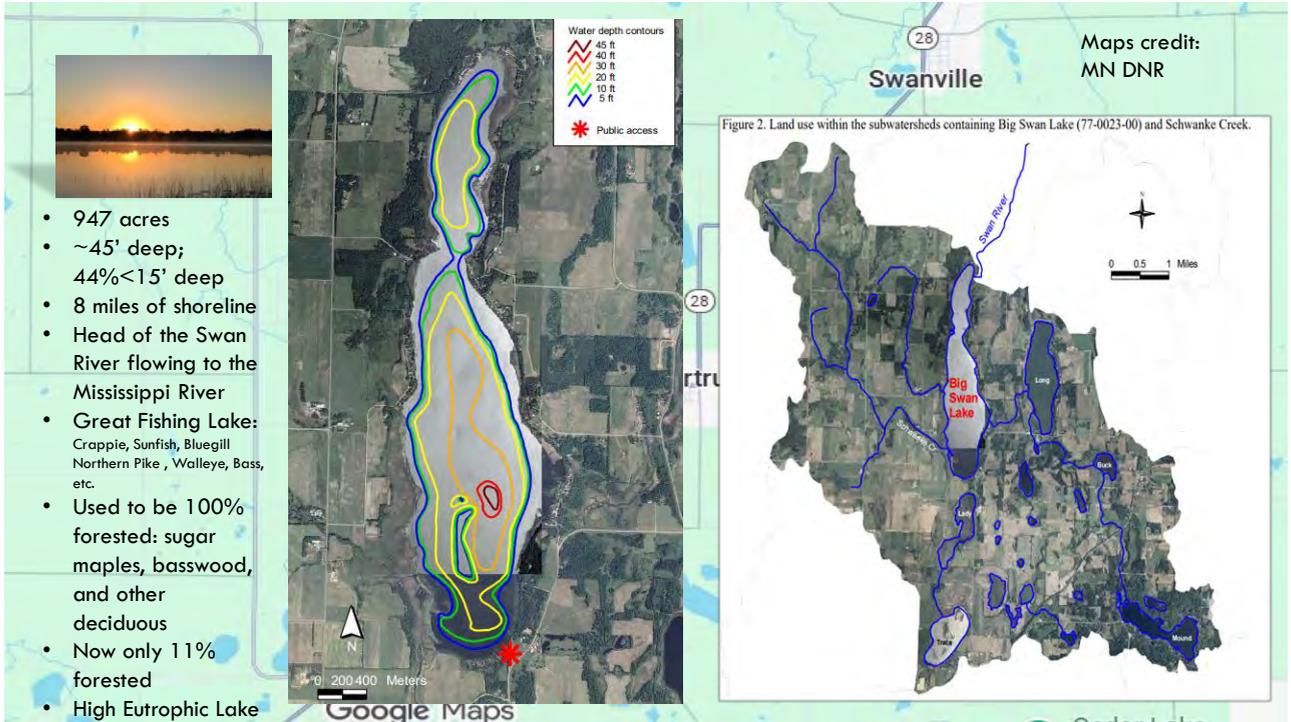


2025 EARTH PROGRAM PILOT Kick-off

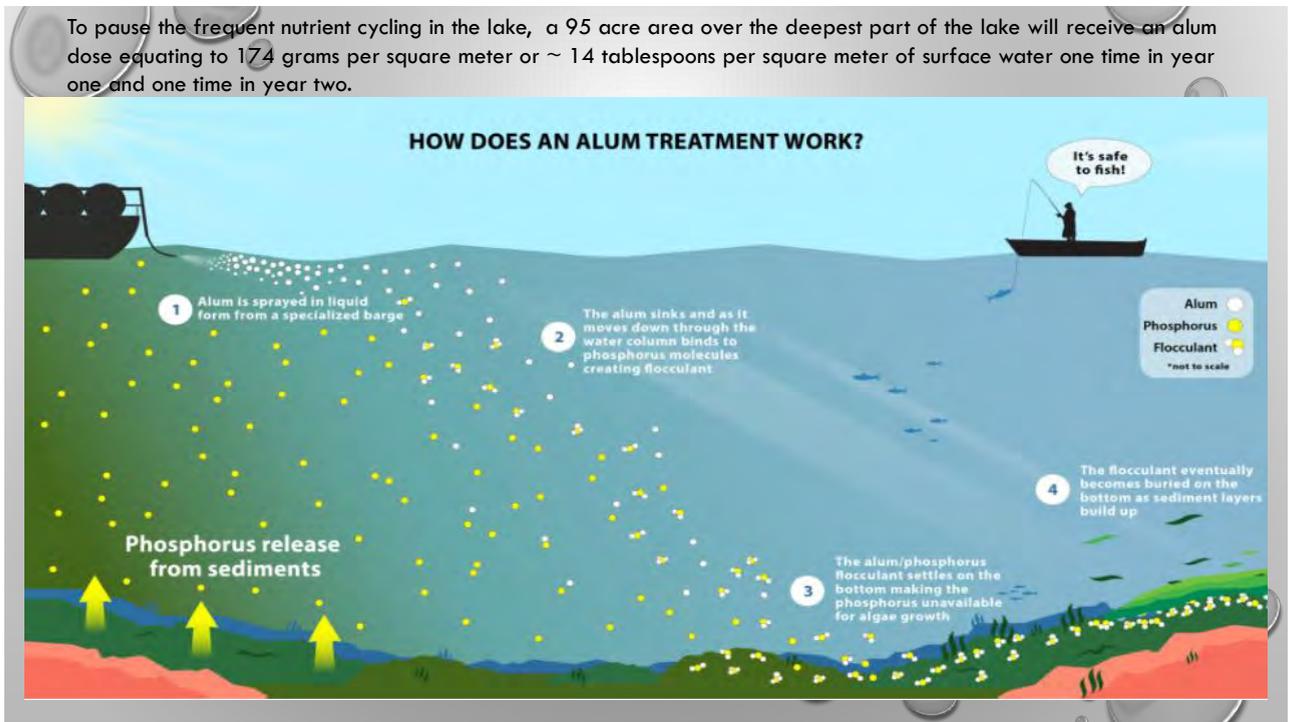
Out of the 12 properties scored,

- 4 scored gold,
 - 5 silver, &
 - 3 bronze
- Participating Lakes: Big Swan, Mound, Beauty, Little Birch, and Fairy.
 - Developing Scoresheet for Residential, Urban, and Business Owners

16



17



18



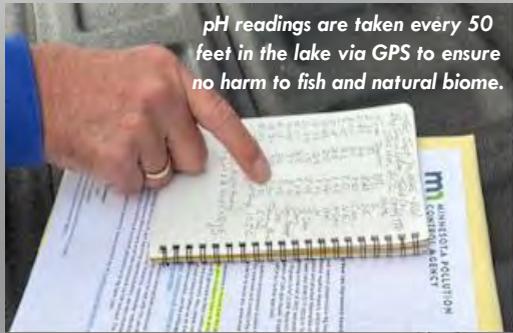
No wind, like glass... perfect conditions



Lakeshore Restorations, Brian and Paul Kretch bought the company from their dad who operated for 49 years.



Steve Richter, Lake Association reporter and..... Greg Wilson, pH Monitor.

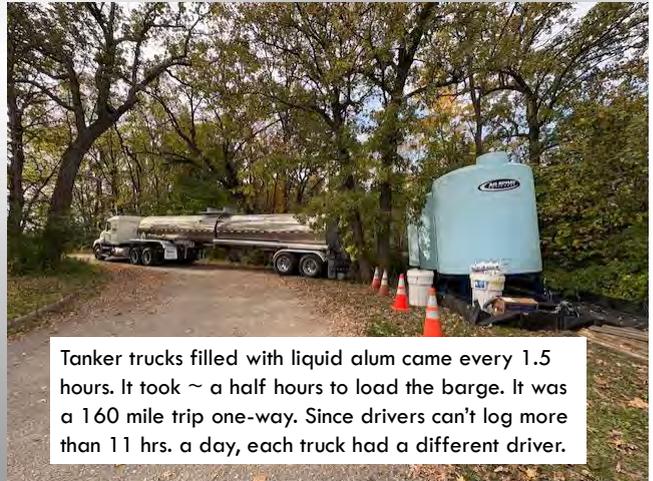


pH readings are taken every 50 feet in the lake via GPS to ensure no harm to fish and natural biome.

19



Above, L: Lake Association President, Joan Ganley, SWCD Supervisor Larry Bebus, and SWCD Riparian Technician, Josh Votruba, at the scene; Above, R- Notifications at the landing to inform lake users about the Alum Treatment; Directly R- Truck drivers hooks up the hose to fill the alum tanks, lakeside.



Tanker trucks filled with liquid alum came every 1.5 hours. It took ~ a half hours to load the barge. It was a 160 mile trip one-way. Since drivers can't log more than 11 hrs. a day, each truck had a different driver.

20



Fastening the pump pipe that runs from the tanks on shore to the barge to load the barge. In water, Codey Barby, AIS Coordinator. On barge, Captain Steve Symalla, applicator.



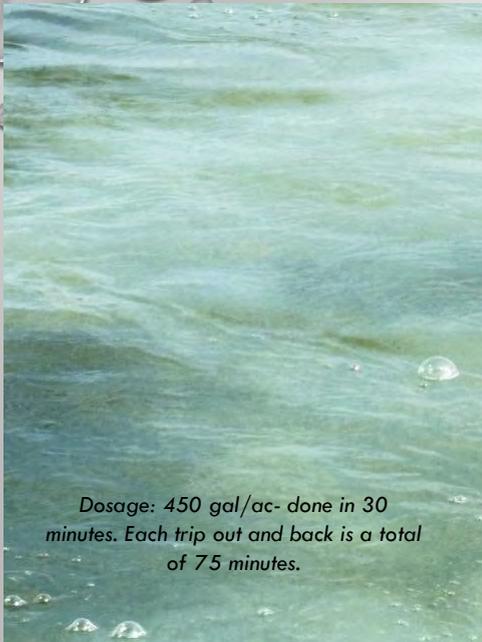
The alum is applied through drag hoses just below the surface of the water

Project Update: October 8:

- 52,700 gallons applied as of Tuesday, October 7 (60%)
- 62,900 gallons projected by EOD Wednesday, October 8 (72%)
- No treatment Thursday, October 9 (Wind)
- 2.5 treatment days left: Projected to be done on **Tuesday, October 14**, weather permitting



21



Dosage: 450 gal/ac- done in 30 minutes. Each trip out and back is a total of 75 minutes.



| Lake Clarity Results | 10/16/25 | 13.0 feet (after) |
|----------------------|----------|-------------------|
| | 10/8/25 | 7.0 feet (during) |
| | 10/1/25 | 5.0 feet (before) |

22



23

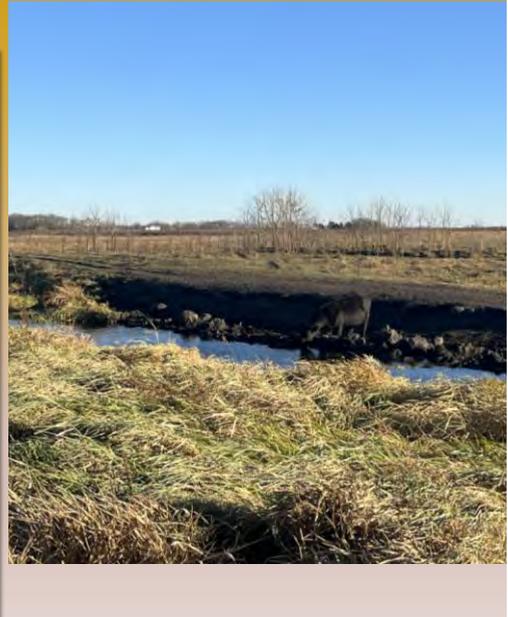


Riparian Notables:

- Team works collectively to solve landowner issues
- No complaints from landowners even though Buffer and WCA programs are enforcement programs and work is getting accomplished.
- Buffer Program, 5 noncompliant sites, 3 returned to compliance and two are working with program to resolve in the spring
- WCA Program-- 9 violation reports, 4 substantiated; all returned to compliance in 2025
- Huge Turn-out AIS Task Force Committee- unanimously agreed to cut budget significantly.

24

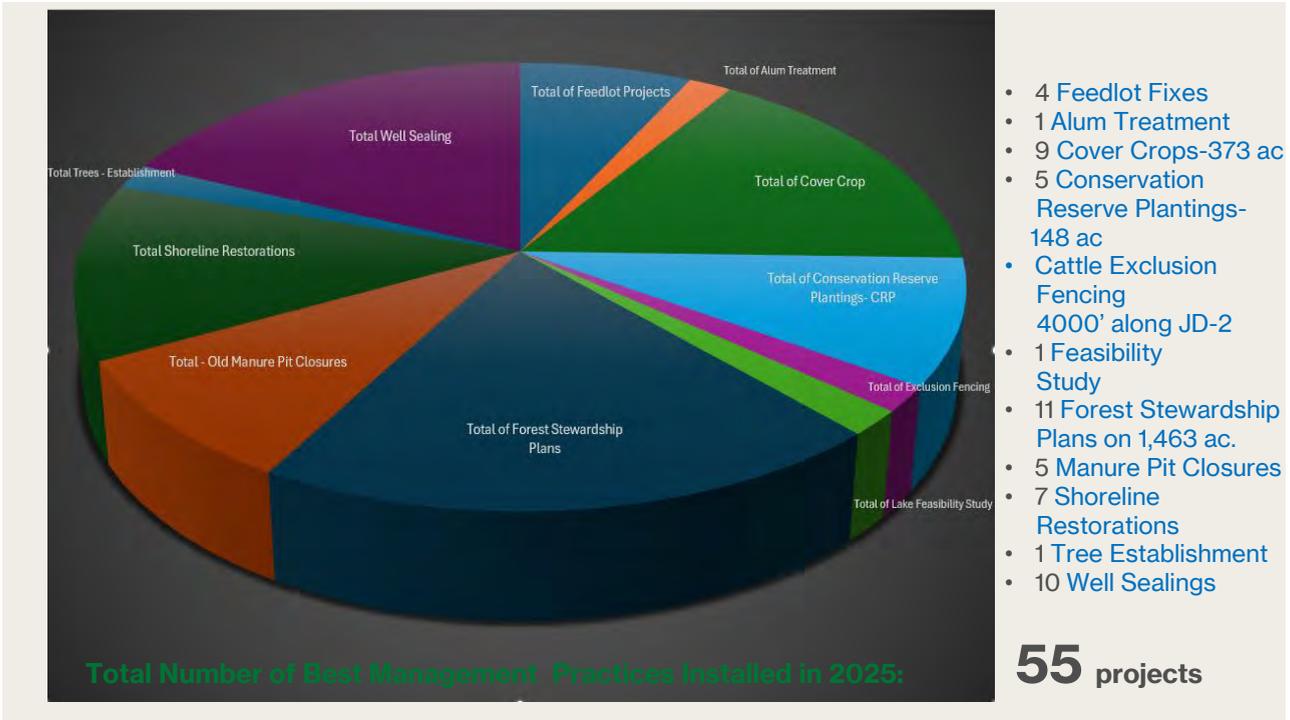
JD-2- 6,000' of Cattle Exclusion Fencing:



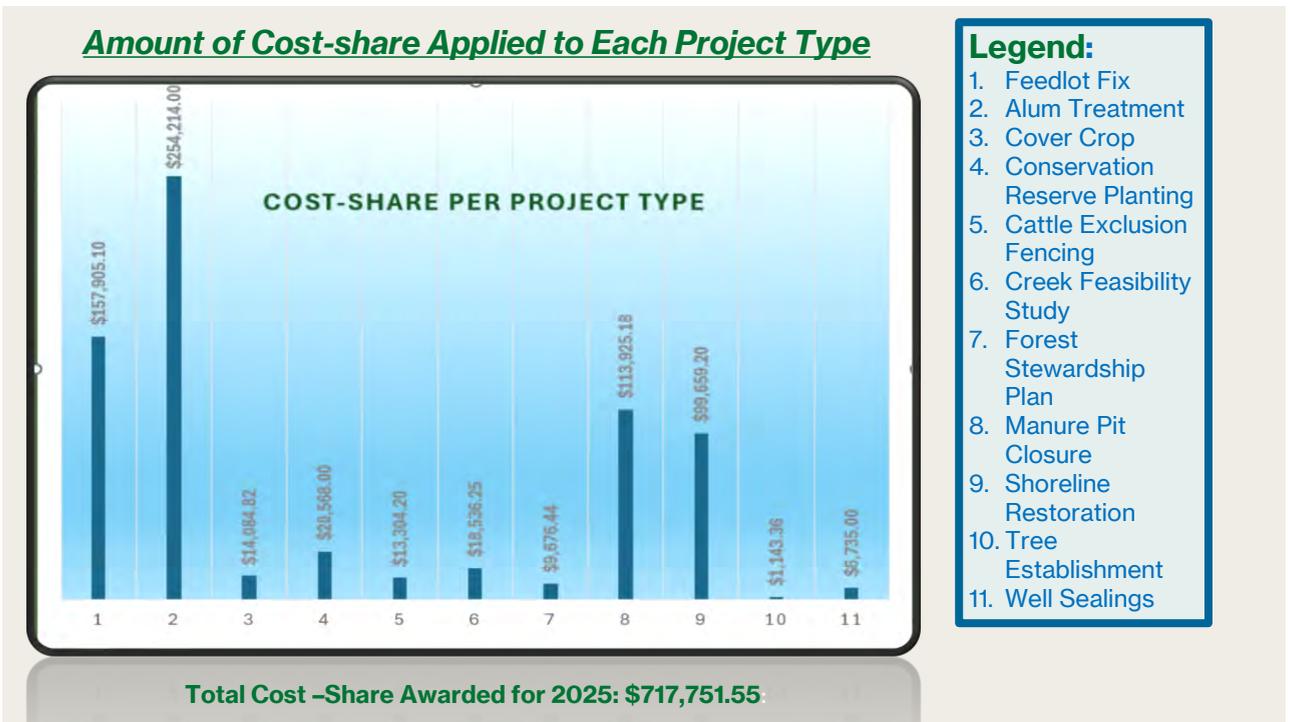
25



26



27



28

Total Full Value of SWCD Projects Completed in 2025=
\$1,591,034

Total Benefit to Local Todd County Economy/ Business*=
\$2,879,772

*2021 IMPLAN Economic Impact Analysis - NRCS- US Dept. of Ag

29

2025 West Central Technical Service Area Report

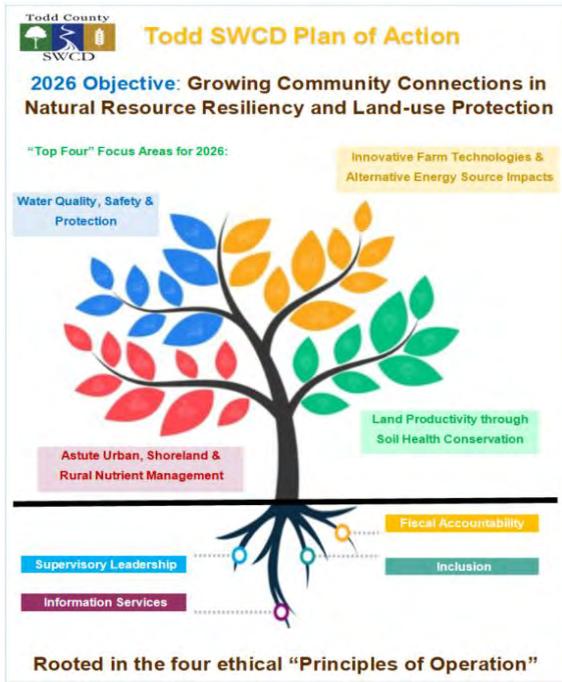
How do we Compare Work Volume Wise in Engineered Projects to Other SWCDs in the Area?



| SWCD | WCTSA Project Types | | | | | Total |
|---------------|---------------------|------------|-----------|-----------|-----------|------------|
| | Feedlot | Erosion | Shoreline | Wetland | Other | |
| Benton | 6 | 4 | 1 | 1 | 5 | 17 |
| Big Stone | 0 | 8 | 4 | 0 | 1 | 13 |
| Chippewa | 0 | 1 | 0 | 0 | 3 | 4 |
| Douglas | 3 | 19 | 19 | 0 | 5 | 46 |
| Kandiyohi | 0 | 2 | 6 | 0 | 3 | 11 |
| Meeker | 0 | 23 | 2 | 2 | 0 | 27 |
| Morrison | 13 | 3 | 0 | 0 | 2 | 18 |
| Pope | 0 | 33 | 1 | 0 | 4 | 38 |
| Stearns | 9 | 10 | 4 | 8 | 7 | 38 |
| Stevens | 0 | 13 | 2 | 0 | 4 | 19 |
| Swift | 2 | 6 | 1 | 2 | 2 | 13 |
| Todd | 9 | 15 | 16 | 0 | 16 | 56 |
| Totals | 42 | 137 | 56 | 13 | 52 | 300 |

| SWCD | Site Visits | Prelim | Final | Constructed | Estimates |
|---------------|-------------|------------|------------|-------------|------------------------|
| Benton | 4 | 4 | 5 | 6 | \$889,930.00 |
| Big Stone | 3 | 7 | 4 | 0 | \$625,676.50 |
| Chippewa | 3 | 3 | 2 | 0 | \$37,871.00 |
| Douglas | 29 | 29 | 13 | 9 | \$1,557,099.00 |
| Kandiyohi | 0 | 1 | 0 | 0 | \$0.00 |
| Meeker | 21 | 19 | 14 | 3 | \$1,218,389.50 |
| Morrison | 13 | 15 | 3 | 3 | \$4,089,000.00 |
| Pope | 32 | 25 | 22 | 17 | \$973,816.75 |
| Stearns | 12 | 19 | 13 | 15 | \$1,153,809.00 |
| Stevens | 18 | 18 | 11 | 6 | \$1,010,811.00 |
| Swift | 11 | 8 | 5 | 6 | \$127,169.00 |
| Todd | 40 | 11 | 13 | 5 | \$2,289,500.00 |
| Totals | 188 | 173 | 105 | 70 | \$19,892,071.75 |

30



We are looking forward to serving the citizens of Todd County in....



The SWCD is serviced by 6.75 FTE

-1.3 FTE- outside sources

5.45

-2.8 FTE- normal county positions

2.6 FTE- SWCD

31

Fund 79 Grant Budget for Next Year:

ISF: \$ 2,262,000

What is estimated as available across all funding pools (includes WBIF Dollars):

\$ 3,145,100

WBIF - New Grants for 2026:

- Red Eye – Round 4
- Long Prairie- Round 3
- Sauk- Round- Round 3
- Mississippi- Brainerd-Round 2

Q & A?

32



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|--|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other | <i>(Issued by Auditor/Treasurer Office)</i> 20260217-18 |

| | |
|--|--|
| Agenda Topic Title for Publication: | Cooperative Construction Agreement for Bridge L9447 Replacement Project |
|--|--|

| | | |
|-----------------------------|----------------------------------|---|
| Date of Meeting: 02/17/2026 | Agenda Time Requested: 5 minutes | <input type="checkbox"/> Consent Agenda |
|-----------------------------|----------------------------------|---|

Organization / Department Requesting Action: Public Works

Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer

Background: Supporting Documentation enclosed

See attached Cooperative Construction Agreement and Map for the proposed Bridge L9947 Replacement Project with Bertha Township.

Options:

#1 Approve the attached Cooperative Construction Agreement with Bertha Township for the replacement of Bridge L9947.

#2 Do not approve the attached Cooperative Construction Agreement at this time.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:

Approve the attached Cooperative Construction Agreement with Bertha Township for the replacement of Bridge L9947.

| | | |
|--|---|-----------------|
| <i>Additional Information:</i> | Budgeted: | Comments |
| Financial Implications: \$ 0.00 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): Fund 3 (Road & Bridge) | | |

| | | |
|--|--|---|
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
|--|--|---|

Auditor/Treasurer Archival Purposes Only:

| | | |
|--|----------------------------------|----------------------------------|
| Action Taken: | Voting in Favor | Voting Against |
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

THE COUNTY OF TODD & BERTHA TOWNSHIP

COOPERATIVE CONSTRUCTION AGREEMENT FOR THE REPLACEMENT OF BRIDGE #L9447 LOCATED ON 410TH STREET IN BERTHA TOWNSHIP

This agreement is between the County of Todd and Bertha Township concerning the project administration, project engineering, construction management, cost participation, and future maintenance of the proposed bridge replacement project of Bridge #L9447 located on 410th Street in Bertha Township.

THIS AGREEMENT is made and entered into by and between the County of Todd acting by and through the County Board of Commissioners, hereinafter referred to as the "County", and Bertha Township acting by and through its Township Board of Supervisors, hereinafter referred to as the "Township".

WHEREAS the County and Township cooperatively plan to replace Bridge #L9447 located on 410th Street in Bertha Township as part of State Aid Project 077-599-069 funded by a combination State Town Bridge, State Bond and Bertha Township Funds.

IT IS, THEREFORE, MUTUALLY AGREED AS FOLLOWS:

ARTICLE I – PROJECT RESPONSIBILITIES

SECTION A - COUNTY'S RESPONSIBILITIES

The County, through the County Engineer, will act as the project administrator and fiscal agent for the entire proposed bridge project. The County will provide the construction staking and construction inspection for the project. The County will also select and contract with an engineering firm to complete the surveying, preliminary engineering, bridge funding application, hydraulic design, plan preparation, right of way acquisition document preparation, and acquisition of required permits.

Once the County has received an approved construction plan, funding approval letter, permits, and signed right of way documents; the County shall publicly advertise for bids and award a construction contract to the lowest responsible bidder in accordance with current State Statutes and Rules.

SECTION B - TOWNSHIP'S RESPONSIBILITIES

The Township shall acquire the required right of way and be responsible for all costs associated with the acquisition of the right of way.

ARTICLE II – PROJECT FUNDING

The County, acting as the fiscal agent for the Township, will use either Town Bridge Funds and or State Bridge Bond Funds to fund all MnDOT State Aid determined eligible portions of the project. The County will not be fiscally responsible for any portion of the design or construction phases of the project. The Township will be fiscally responsible for the following items:

| | |
|-------------------------------------|---|
| Approach Grading Construction Costs | Estimated at \$10,000 (as determined by MnDOT State Aid Policy) |
| Project Engineering/Design Costs | Estimated at \$10,000 (as determined by MnDOT State Aid Policy) |
| Right of Way (Easement) Costs | As determined by Township Policy |

SECTION B - PROJECT PAYMENTS

Upon substantial completion of the design phase of the project, the County will send an invoice to the Township for 100% of the Township's share of the design costs. The Township will have 30 days from the receipt of the invoice to make a payment to the County for their share of the design costs. Any late payments will be assessed a 5% per month fee.

Upon substantial completion of the construction phase of the project, the County will send an invoice to the Township for 100% of the Township's share of the construction costs. The Township will have 30 days from the receipt of the invoice to make a payment to the County for their share of the construction costs. Any late payments will be assessed a 5% per month fee.

ARTICLE III – JURISDICTION & MAINTENANCE**SECTION A - COUNTY'S RESPONSIBILITIES**

Upon completion of said proposed project, the County will place the new bridge on the national bridge inventory list through the MnDOT Bridge Office. The County will be responsible for all future annual and biannual inspections as required by law. The County will also be responsible to provide guidance and recommendations for future maintenance activities for the new bridge.

SECTION B - TOWNSHIP'S RESPONSIBILITIES

Upon completion of the proposed project, the new bridge will be under the jurisdiction of the Township. All required and County recommended maintenance activities will remain the full responsibility of the Township.

ARTICLE IV - GENERAL PROVISIONS**SECTION A - TERMINATION OF AGREEMENT**

The County and Township can terminate this agreement by mutual consent. If this agreement is terminated prior to project completion, both parties will be held responsible for their portion of the project development and construction costs.

SECTION B - TOWNSHIP-COUNTY DISPUTE/RESOLUTION

Disputes between the Township and County related to this agreement shall be resolved by a joint committee consisting of two members of the County Board, two members of the Township Board, the County Engineer, and the Township Clerk. The joint committee shall meet to recommend or approve a settlement. If the joint committee cannot come to an agreement, the Township Board shall meet with the County Board at a regular meeting of the County Board to attempt to resolve the dispute.

SECTION C - CLAIMS

The Township, at its own sole cost and expense, shall defend, indemnify, save and hold harmless the County and all of its agents, officers and employees of and from all claims, demands, proceedings, actions or cause of action of whatsoever nature or character arising out of or by reason of contract for engineering services covered under this agreement, except an action or claim which is deemed as a negligence of the County, its agents, officers, and employees.

The County, at its own sole cost and expense, shall defend, indemnify, save and hold harmless the Township and all of its agents, officers and employees of and from all claims, demands, proceedings, actions or cause of action of whatsoever nature or character arising out of or by reason of contract for engineering services covered under this agreement, except an action or claim which is deemed as a negligence of the Township, its agents, officers, and employees.

SECTION D - NONDISCRIMINATION

The provisions of Minnesota Statute Section 181.59 and of any applicable ordinance relating to civil rights and discrimination shall be considered part of this agreement as if fully set forth herein.

SECTION E - AGREEMENT APPROVAL

Before this agreement shall become binding and effective it shall be approved by the Township and the County.

BERTHA TOWNSHIP

Steve Kuhnke

Township Board Chairperson

Date: 2-9-2026

Wayne Voge

Township Clerk

Date: Feb 9-2026

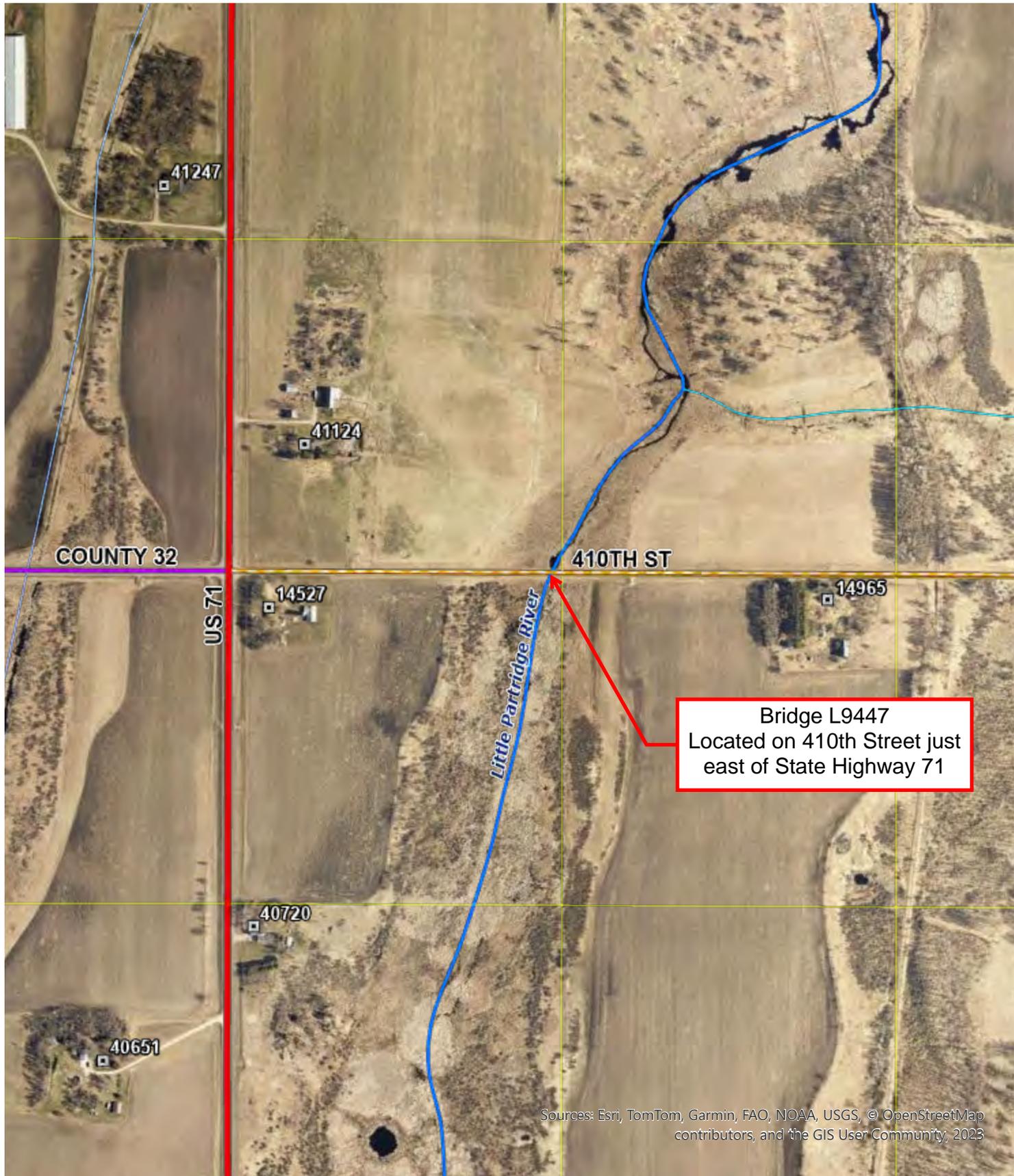
TODD COUNTY

County Board Chairperson

Date: _____

County Auditor/Treasurer

Date: _____



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, 2023

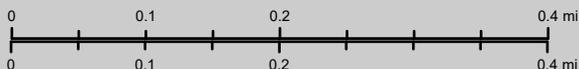
Todd County

MINNESOTA



Todd County GIS
215 1st Ave S, Ste 102
Long Prairie, MN 56347
(Office) 320-732-4248

Bridge L9447 Location Map



The Todd County GIS & Land Services Department has made every effort to provide the most accurate and up-to-date information available in this publication and cannot be held responsible for any unforeseen errors or omissions. If the recipient wishes to locate parcel corners and property lines, employ the services of a Registered Land Surveyor.

Printed on:
Friday, October 31, 2025



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|---------------------------------------|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | (Issued by Auditor/Treasurer Office) |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | 20260217-19 |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|--|
| Agenda Topic Title for Publication: | 2026 Spring Road Meeting - Setting Date |
|--|--|

| | | |
|----------------------------|----------------------------------|---|
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 5 Minutes | <input type="checkbox"/> Consent Agenda |
|----------------------------|----------------------------------|---|

Organization / Department Requesting Action: Public Works

Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer

Background: Supporting Documentation enclosed

Request to set date for the 2026 Spring Road Meeting.

Options:

#1 Set the 2026 Spring Road Meeting for one of the following dates and times:
 April 2nd, 6th, 9th, 13th, 14th, 15th, 16th, 20th, 22nd, 23rd (all at 9:00 AM at _____)

#2 Do not have a 2026 Spring Road Meeting

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
 Set the 2026 Spring Road Meeting for _____, 2026 at 9:00 AM at _____.

| | | |
|--|---|-----------------|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ 0.00 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): Fund 3 | | |

| | | |
|--|--|---|
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
|--|--|---|

Auditor/Treasurer Archival Purposes Only:

| | | |
|--|----------------------------------|----------------------------------|
| Action Taken: | Voting in Favor | Voting Against |
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|--|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-20 |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |
| Agenda Topic Title for Publication: | | Approval of MnDOT Agreement 1062287 |
| Date of Meeting: 02/17/2026 | Agenda Time Requested: 5 Minutes | <input type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: Public Work | | |
| Person Presenting Topic at Meeting: Loren Fellbaum, Public Works Director | | |
| Background: Supporting Documentation enclosed <input checked="" type="checkbox"/> | | |
| See attached resolution and agreement for additional supporting documentation. | | |
| Options: | | |
| #1 Approve the attached resolution and agreement. | | |
| #2 Do not approve the attached resolution and agreement. | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: Approve the attached resolution for Approval of MnDOT Agreement 1062287 - Exchange of Federal Funds for State Aid Funds for SAP 077-651-005 (2029 Project on County State Aid Highway 51). | | |

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ 1,820,050.00 Funding Source(s): State Aid Construction Funds | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | In FY 2022 Todd County entered into a similar MnDOT fund swap agreement for a project on CSAH 26. Todd County swapped federal aid construction funds for Stearns County state aid construction funds. |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



APPROVAL OF MNDOT AGREEMENT 1062287 – EXCHANGE OF FEDERAL FUNDS FOR STATE AID FUNDS FOR SAP 077-651-005 (2029 PROJECT ON COUNTY STATE AID HIGHWAY 51)

WHEREAS, The Federal fund exchange program is a voluntary program which allows State Aid agencies, who have been selected to receive federal funds to trade them with other State Aid agencies for state aid construction funds, and;

WHEREAS, Minnesota Statutes § 471.59, subd. 10, §162.031, §162.091, and Title 23 USC 133 authorizes the parties to enter into this Agreement, and;

WHEREAS, Recipient Wright County (“Recipient County”) is in need of Federal Funds for State Project Number (SP) 086-639-025 in Fiscal Year 2029 and Todd County (“Donor County”) is willing to transfer Federal Funds designated for State Project No. 077-651-005 to Recipient County, in exchange Recipient County will transfer \$1,820,050.00 of State Aid Construction Funds to Donor County under a separate agreement with MnDOT Contract Number 1062288, and;

WHEREAS, the Minnesota Department of Transportation is willing to facilitate these transactions on behalf of Wright County and Todd County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby agree that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the Donor County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects, and;

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners and the County Auditor/Treasurer are hereby authorized and directed for and on behalf of the Donor County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1062287, a copy of which said agreement was before the County Board and which is made a part hereof by reference..



STATE OF MINNESOTA

AGENCY AGREEMENT

for

EXCHANGE OF FEDERAL FUNDS FOR STATE AID FUNDS (DONOR)

This Agreement is entered into by and between Todd County (“Donor County”) and the State of Minnesota acting through its Commissioner of Transportation (“MnDOT”).

RECITALS

1. Minnesota Statutes § 471.59, subd. 10, §162.031, §162.091, and Title 23 USC 133 authorizes the parties to enter into this Agreement; and
2. The Federal fund exchange program is a voluntary program which allows State Aid agencies, who have been selected to receive federal funds to trade them with other State Aid agencies for state aid funds; and
3. Recipient Wright County (“Recipient County”) is in need of Federal Funds for State Project Number (SP) 086-639-025 in Fiscal Year 2029 and Donor County is willing to transfer Federal funds designated for State Project No. 077-651-005 to Recipient County. In exchange Recipient County will transfer \$1,820,050.00 to Donor County under a separate agreement with MnDOT Contract Number 1062288; and
4. MnDOT is willing to facilitate these transactions.

AGREEMENT TERMS

1. Term of Agreement

- 1.1. **Effective Date.** This Agreement will be effective upon execution by Donor County and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
- 1.2. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 7. Liabilities and Claims; 8.1. State Audits; 9. Government Data Practices; and 10. Governing Law; Jurisdiction; Venue.

2. Donor County’s Duties

- 2.1. Prior to execution of this Agreement, Donor County filled out a fund exchange application and submitted it to MnDOT.
- 2.2. Donor County will complete SAP 077-651-005 using donated funds provided by Recipient County, according to State-Aid procedures and applicable state and federal law.

3. MnDOT’s Duties

- 3.1. MnDOT will approve fund exchange application and match Donor and Recipient projects.
- 3.2. MnDOT will act as an agent to transfer \$1,820,050.00 in federal funds from Donor County to Recipient County’s project 086-639-025. MnDOT will act as an agent to transfer \$1,820,050.0 in State Aid Funds from Recipient County to Donor County for project 077-651-005. The State Aid transfer will occur after 2029 federal fund obligation authority is available and both donor and recipient agreements are executed.

- 3.3. MnDOT has executed a separate MnDOT Contract Number 1062288 with Recipient County to complete the transfer of funds.
- 3.4. MnDOT will complete documentation for State Transportation Improvement Program (STIP) modification to facilitate the fund exchange.

4. Time

- 4.1. The Donor County must comply with the time requirements described in this Agreement. In the performance of this Agreement, time is of the essence.

5. Authorized Representatives

- 5.1. MnDOT's Authorized Representative is:

Name: Christopher Nobach, or their successor.

Title: State Aid, Special Projects

Phone: 651-366-3824

Email: christopher.nobach@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Donor County's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

- 5.2. The Donor County's Authorized Representative is:

Name: Loren Fellbaum, or their successor.

Title: Todd County Engineer

Phone: 320-732-2722

Email: loren.fellbaum@co.todd.mn.us

If the Donor County's Authorized Representative changes at any time during this Agreement, the Donor County will immediately notify MnDOT.

6. Assignment Amendments, Waiver, and Agreement Complete

- 6.1. **Assignment.** The Donor County may neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. **Amendments.** Any amendments to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 6.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 6.4. **Agreement Complete.** This Agreement contains all negotiations and agreements between MnDOT and the Donor County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.
- 6.5. **Severability.** If any provision of this Agreement or the application thereof is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted.

by the law.

- 6.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and **converting** original documents to electronic records.
- 6.7. **Certification.** By signing this Agreement, the Donor County certifies that it is not suspended or debarred from receiving federal or state awards.

7. Liability and Claims

- 7.1. **Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.

8. Audits

- 8.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Donor County, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Donor County will take timely and appropriate action on all deficiencies identified by an audit.

9. **Government Data Practices.** The Donor County and MnDOT must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Donor County under this Agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data.

10. **Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

- 11.1. Except for termination for insufficient funding or suspension, this Agreement may terminate only upon mutual written agreement of the parties.
- 11.2. **Termination for Insufficient Funding.** MnDOT may immediately terminate this Agreement if:
- 11.2.1. It does not obtain funding from the Minnesota Legislature; or
- 11.2.2. Funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Donor County. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Donor County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Donor County notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.
- 11.3. **Suspension.** MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Donor County during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

12. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Donor County consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax

identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Donor County to file state tax returns and pay delinquent state tax liabilities, if any.

[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]

DONOR COUNTY

Donor County certifies that the appropriate person(s) have executed the contract on behalf of the Donor County as required by applicable articles, bylaws, resolutions or ordinances

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



Federal Fund Exchange Program

- Voluntary program
- Allows State Aid agencies who have been selected to receive federal funds to trade them with another State Aid agency for state aid funds
- Process de-federalizes the project donating the federal funds
 - Decreases the project delivery requirements for this Local Public Agency (the donor)
 - There is no additional work for the recipient except the execution of the agreement
- Brings the project of the recipient up closer to allowable federal participation levels
- Decreases the total number of federal projects processed each year
- Decreases review queues for the remaining federal projects

Eligible participants

- Any state aid agency who has been selected to receive federal funds for a project eligible for state aid funding
- Projects proposed within the same agency may also exchange funds

Eligible federal funds to be donated

- Surface Transportation Program
- Highway Bridge Program
- Transportation Alternatives funds

Approval process

Exchange Rate

- Current rate is 1:1

Exchange Approval Process

- Receive ATP approval if federal funds were awarded through ATP
- Local agency fills out a fund exchange application
- The DSAE and SALT review and approve fund exchange
- SALT prepares State Transportation Improvement Plan (STIP) modification
- STIP modification is approved
- Agreements are prepared by SALT to designate fund exchange amounts and timing
- Agreement is executed by local agencies and SALT
- State Aid Finance transfers state aid funds from recipient agency to the donor agency's state aid account.

Approval process (continued)

Exchange approval process

- Recipient agency completes federal process to receive funds for the project (plan approval, permits, etc.)
- Recipient agency receives federal funds when the project is authorized and payment requests are submitted.

Requirements

- Need at least two projects with federal funding
- Both projects must be eligible for state aid funds
- Exchanges county to county or city to city
- Can occur within a district or between districts
- Both projects must be in the STIP but do not need to be in the same fiscal year (ex. County donor in 2012 and County recipient in 2014)
- Projects involved in the swap should be constructed in the year they were programmed in the STIP (the one programmed in 2012 (donor) must be constructed in 2012 and the one programmed in 2014 (recipient) must be constructed in 2014)
- STIP Amendment

Requirements (continued)

Requirements (continued)

- Federal funds donated cannot exceed federal participation rules for the project
- Two agreements
 - Between SALT and the “donor” of federal funds
 - Between SALT and the “recipient” of federal
 - Each agreement references the other.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

TODD COUNTY PUBLIC WORKS

44 Riverside Drive

Long Prairie, MN 56347

Phone (320) 732-2722

Fax (320) 732-4525

FY 2029 Local Surface Transportation Block Grant Program

Todd County State Aid Highway 51 Project

From Douglas County Line to Stearns County Line

A Bituminous Reclamation, Bituminous Surfacing, Aggregate Shouldering, Centerline Pipe Maintenance, and Pavement Striping Project





WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

| | | |
|---|--|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other | <i>(Issued by Auditor/Treasurer Office)</i> 20260217-21 |
| Agenda Topic Title for Publication: | 2026 City Prosecution Services - Bertha City | |
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 5 minutes | <input type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: Todd County Attorney's Office | | |
| Person Presenting Topic at Meeting: Sonja Pearson | | |
| Background: Supporting Documentation enclosed <input checked="" type="checkbox"/> | | |
| Proposed 2026 Agreement for Prosecution Services-Bertha | | |
| Options: | | |
| Approve or reject Proposed 2026 Agreement for Prosecution Services-Bertha | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: Approve Contract-Bertha | | |

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

CONTRACT TITLE

**2026 AGREEMENT BETWEEN TODD COUNTY AND THE CITY OF
BERTHA FOR PROSECUTION SERVICES**

This Agreement is made and entered into by and between the County of Todd, a corporation existing under the laws of the State of Minnesota, hereinafter referred to as “County,” and the City of Bertha, hereinafter referred to as “City.”

SECTION 1

SERVICES PROVIDED

The County, through its County Attorney’s Office, agrees to prosecute for the City those certain misdemeanors, gross misdemeanors, and City ordinance violations the City is statutorily obligated to prosecute. Prosecution services provided to the City by the County include, but are not limited to, reviewing reports, drafting complaints, correspondence, court time including first and second appearances, evidentiary hearings, trials, sentencings, and probation violation hearings. It also includes consulting with officers, victims, corrections agents, defense attorneys, and any research that needs to be done, as well as time spent on past years files if someone is picked up on a warrant, and general legal advice to officers unrelated to any open file.

SECTION 2

COMPENSATION

As consideration for the prosecution services set forth in Section 1, the City agrees to compensate the County at a rate of \$1,275 for the year 2026. This amount is based upon the average number of cases prosecuted by the County for your City in the two years prior to the current budget year at an estimated rate of \$150 per case. The minimum amount of compensation to be paid by a City to the County for prosecution services will be \$500.

SECTION 3

CONTRACT RENEWAL

ACCOUNTING

Within the first six months of each following year, the County Attorney's Office will provide to the City a new proposed agreement, and a printout of the number of cases for the two averaged years used as the basis for the compensation set forth in Section 2. The County Attorney's Office will provide more detailed information on any or all of the cases considered upon request of the City. The City and the County are under no obligation to renew this agreement each year.

IN WITNESS WHEREOF, the County and City have caused this Agreement to be executed.

CITY OF Bertha
BY: Debra Kreh
Its Mayor

COUNTY OF TODD
BY: _____
Chair, County Board

DATED: _____

ATTEST:

BY: Brenda Roberts
City Clerk

DATED: 1-6-26



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

| | | |
|--|--|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | <i>(Issued by Auditor/Treasurer Office)</i> |
| <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Resolution | 20260217-22 |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |
| Agenda Topic Title for Publication: | | Adopt Todd County Hazard Mitigation Plan |
| Date of Meeting: February 17, 2026 | Agenda Time Requested: 5 minutes | <input type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: Emergency Management | | |
| Person Presenting Topic at Meeting: Mike Wisniewski | | |
| Background: Supporting Documentation enclosed <input type="checkbox"/> | | |
| In 2025, Todd County Emergency Management, in coordination with the Minnesota Department of Public Safety – Homeland Security and Emergency Management (HSEM) and the University of Minnesota, completed the required five-year update of the Todd County Hazard Mitigation Plan. The planning process included participation and input from the public, townships, cities, and county departments to identify hazards, review past mitigation actions, and develop updated mitigation strategies and project priorities. The updated plan was submitted to FEMA for review and has received an Approval Pending Adoption (APA) letter from FEMA’s Hazard Mitigation Review Committee. Formal adoption by the County Board is the final step required to place the plan into effect and maintain eligibility for future hazard mitigation funding. | | |
| Options: | | |
| To adopt the Todd County Hazard Mitigation plan. | | |
| Not to adopt the plan. | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: | | |
| To adopt the Todd County Hazard Mitigation Plan | | |

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| | | |
|--|----------------------------------|----------------------------------|
| Action Taken: | Voting in Favor | Voting Against |
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer’s Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



**RESOLUTION TO ADOPT THE 2025 TODD COUNTY
HAZARD MITIGATION PLAN**

WHEREAS, Todd County recognizes the threat of natural hazards to people and property within Todd County; and

WHEREAS, Todd County has prepared a hazard mitigation plan, hereby known as the 2025 Todd County Hazard Mitigation Plan in accordance with Federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the 2025 Todd County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property within Todd County from the impacts of future hazards and disasters; and

WHEREAS, by adoption by the Todd County Board of Commissioners demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2025 Todd County Hazard Mitigation Plan, and

WHEREAS, approval of the 2025 Todd County Hazard Mitigation Plan by the Federal Emergency Management Agency (FEMA) will make Todd County and participating jurisdictions eligible to apply for FEMA Hazard Mitigation Assistance grants; and

NOW THEREFORE BE IT RESOLVED that the Todd County Board of Commissioners supports the hazard mitigation planning effort and wishes to adopt the 2025 Todd County Hazard Mitigation Plan.

Todd County 2025 Hazard Mitigation Plan

Todd County
MINNESOTA



Todd County Minnesota

2025 Hazard Mitigation Plan

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Section 1 – Introduction

1.1 Hazard Mitigation Planning in Minnesota

Hazard mitigation planning refers to any sustained action to reduce or eliminate long-term risk to human life and property from natural disasters. The Federal Emergency Management Agency (FEMA) has made reducing hazards one of its primary goals, and a primary mechanism in achieving this goal is both the hazard mitigation planning process and the subsequent implementation of resulting projects, measures, and policies (FEMA, 2023b).

Since 1980, damages from natural disasters in the U.S. have exceeded \$2.72 trillion. 2023 saw a record 28 separate billion-dollar weather and climate disaster events in the United States, breaking the previous record of 22 events set in 2020. Minnesota alone has experienced 59 separate billion-dollar disasters since 1980 (NCEI, 2024). Hazard mitigation planning is an effective process to prepare communities and lessen the impact of loss of life and property from future disasters. Although mitigation efforts will not eliminate all disasters, government at all levels should strive to be as prepared as possible for a disaster for the well-being of its residents.

The Hazard Mitigation Plan (HMP) is a requirement of the Federal Disaster Mitigation Act of 2000. The development of a local government plan is required to maintain eligibility for federal hazard mitigation grant funding programs. To be eligible for future mitigation funds, communities must adopt an HMP.

Researchers at the National Institute of Building Sciences looked at the results of 23 years of federally funded mitigation grants provided by FEMA, the U.S. Economic Development Administration (EDA), and the U.S. Department of Housing and Urban Development (HUD). Their findings revealed that for every \$1 spent on hazard mitigation funding in the nation, \$6 is saved in future disaster costs (Multi-Hazard Mitigation Council, 2019).

Todd County is vulnerable to a variety of natural hazards that threaten the loss of life and property. Hazards such as tornadoes, flooding, wildfires, blizzards, straight-line winds, and droughts can potentially inflict vast economic loss and personal hardship.

This planning document is accompanied by a website that allows for easy stakeholder and community engagement, as well as interactive maps, dashboards, and infographics.

A broad overview of this companion website's features is as follows:

- Homepage (featuring Declared Disasters dashboard, feedback forms, links to Todd County Emergency Management website, etc.)
- County Profile
- Risk Assessment & Natural Hazard Profiles
- Goals & Implementation
- Climate Change

[Todd County HMP Website](#)

1.1.1 Scope

U-Spatial, University of Minnesota, was contracted by Minnesota Homeland Security and Emergency Management using FEMA Pre-Disaster Mitigation (PDM) grant funds to work with Todd County Emergency Management to facilitate an update to the 2018 Todd County HMP. U-Spatial brings extensive geographic data analysis skills and hazard risk assessment expertise to the process. U-Spatial also employed the services of Hundrieser Consulting LLC for county and stakeholder outreach as well as mitigation action development related to this plan.

This HMP evaluates and prioritizes the major natural hazards affecting Todd County as determined by frequency of event, economic impact, deaths, and injuries. Mitigation recommendations are based on input from state and local agencies, the public, and national best practices.

This is a multi-jurisdictional plan that covers Todd County, including the cities of Bertha, Browerville, Burtrum, Clarissa, Eagle Bend, Hewitt, Long Prairie, Osakis, Staples, Swanville, and West Union. The Todd County mitigation activities identified in this plan also incorporate the concerns and needs of townships, school districts, and other participating entities.

Members from each of these jurisdictions actively participated in the planning process by assisting with public outreach, attending planning team meetings, providing local information, identifying mitigation actions, and reviewing the plan document (see Appendix C). The information in these forms was used to help identify mitigation actions for local implementation (see also Section 2.2). Each jurisdiction will adopt the plan by resolution after the plan is approved by FEMA. County and local city resolutions will be added by Todd County after final approval by FEMA (see Appendix B).

Todd County has specified the following goals for this plan update:

- Include more recent data documenting the critical infrastructure and hazards faced by Todd County.
- Reformat and reorganize the plan to reflect definitions of hazards as expressed in the 2024 Minnesota State Hazard Mitigation Plan.
- Reflect current hazard mitigation priorities in Todd County.
- Encourage recipients and sub-recipients of hazard mitigation grants to consider climate change adaptation, resiliency, and equity in their planning efforts.

1.1.2 Hazard Mitigation Definition

Hazard mitigation may be defined as any action taken to eliminate or reduce the long-term risk to human life and property from natural hazards. The benefits of hazard mitigation planning include the following:

- saving lives, protecting the health of the public, and reducing injuries
- preventing or reducing property damage
- reducing economic losses
- minimizing social dislocation and stress
- reducing agricultural losses
- maintaining critical facilities in functioning order

- protecting infrastructure from damage
- protecting mental health
- reducing legal liability of government and public officials

1.2 State Administration of Mitigation Grants

FEMA currently has two mitigation grant programs that the State of Minnesota administers: the Hazard Mitigation Grant Program (HMGP) and the Flood Mitigation Assistance (FMA) program. The HMGP and FMA programs are administered through the Minnesota Department of Public Safety Homeland Security Emergency Management (HSEM) Division. All applicants must have or be covered under an approved hazard mitigation plan. Eligible applicants include state and local governments, certain private non-profit organizations or institutions, and tribal communities.

Section 2 – Public Planning Process

2.1 Planning Team Information

The Todd County HMP planning team is headed by the Todd County emergency manager, who is the primary point of contact. Planning team members include representatives from public and governmental sectors. Table 1 identifies the planning team individuals and organizations that participated in virtual planning team meetings during the plan update process.

Note: Table 1 is not an exhaustive list of stakeholder participation in the Todd County HMP update. Additional participation by jurisdictional and other agency representatives is documented in Table 3 of this section, as well as in Section 3.4, Appendix C, and Appendix G. The meeting summaries in Appendix F provide a comprehensive overview of each session. This includes a complete list of invited planning team stakeholders and information on other significant opportunities for engagement during the plan update.

[Find the planning team members on the Todd County HMP website](#)

Table 1. Hazard Mitigation Planning (HMP) Team

| Name | Agency/Organization | Participant Title |
|---------------------|--|-------------------------------|
| Mike Wisniewski | Todd County Emergency Management | Emergency Management Director |
| Doug Thom | Todd County | GIS Specialist |
| Nancy Uhlenkamp | Todd County | Ditch/Ag Inspector |
| Melissa Wyman | Todd County Development Corporation | Executive Director |
| Mike Allen | Todd County Sheriff's Office | Sheriff |
| David Determan | Todd County HHS | Sanitarian/PHEP Coordinator |
| Loren Fellbaum | Todd County Public Works | County Engineer |
| Adam Ossefoort | Todd County Planning and Zoning | Division Director |
| Katherine Mackedanz | Todd County HHS | Community Health Manager |
| Matthew Cardinal | City of Bertha Fire Dept. | Fire Chief |
| Bobbie Freie | City of Browerville | Administrator |
| Ashlee Nordlund | City of Eagle Bend | City Administrator |
| Beth Ramacher | City of Grey Eagle | Clerk/Treasurer |
| Luke Mitchell | City of Hewitt | Maintenance Supervisor |
| Candace Bruder | City of Long Prairie | City Administrator/Clerk |
| Chad Bosl | City of Long Prairie | Public Works Director |
| Ryan Hanson | City of Long Prairie Police Department | Police Chief |
| Dan Launmeyer | City of Long Prairie Fire Rescue | Fire Chief |
| Chad Gulbranson | Osakis Police Department | CLEO |

| Name | Agency/Organization | Participant Title |
|-------------------|-----------------------------------|--|
| Scott Grabe | City of Staples | Public Works Director |
| Jerel Nelsen | City of Staples | City Administrator |
| Melissa Larson | Staples Police | Chief of Police |
| Cole Yungbauer | Staples Fire Department | Chief |
| Sandy Lange | City of Swanville | Mayor |
| Shirley Hulinsky | Burnhamville Township | Clerk |
| Beverly Eggerth | Bruce Township | Clerk/Treasurer |
| Shirley Hulinsky | Burnhamville Township | Clerk |
| Debra Meyer Myrum | Turtle Creek Township | Clerk |
| Jean Nelson | Burleene Township | Clerk/Treasurer |
| Bridget Minke | Round Prairie Township | Clerk |
| Larry Bebus | Birchdale Township | Supervisor |
| Conrad Stoterau | Wykeham Township | Clerk |
| Kevin Ehnes | Wykeham Township | Supervisor |
| Tad Eckel | Wykeham Township | Supervisor |
| Dan Gieske | Kandota Township | Clerk |
| Mary Ostrowski | Little Elk Township | Clerk |
| Nichole Deyle | Ward Township | Clerk |
| Christine Gagne | Grey Eagle Township | Clerk/Treasurer |
| John Young | Grey Eagle Township | Supervisor |
| Sherri Evenson | Long Prairie-Grey Eagle Schools | Business Manager |
| Daniel Ludvigson | Long Prairie-Grey Eagle Schools | Superintendent |
| LeRoy Peterson | Staples Motley Schools | Facilities Director |
| Jason Kern | MN DNR Forestry | Resource Protection Program Forester |
| Josh Hanson | USDA-NRCS | District Conservationist-CST Leader |
| Rilee Pollock | CentraCare | Emergency Preparedness Coordinator |
| Lisa Olmstead | MN HSEM | Regional Program Coordinator |
| Rod Opheim | Lakewood Health System | Emergency Preparedness & Safety Manager |
| James Turner | Stearns Electric Association | Manager of Engineering |
| Sue Lundeen | Runestone Electric Association | Member Services Manager |
| Tyler Fisher | Todd-Wadena Electric Cooperative | Operations Manager |
| Mark Anderson | MN DNR | Area Hydrologist |
| Alex Fellbaum | USDA Farm Service Agency | County Executive Director |
| Kathy Langer | Todd-Wadena Community Corrections | Director |
| Tyrone Scott | American Food Group | Safety Manager |
| Chad Emery | Cass County Sheriff's Office | Deputy Sheriff / Deputy Director Emergency Management |
| Julie Anderson | Douglas County | Emergency Management Director |
| Patrick Waletzko | Otter Tail County | Emergency Manager |

2.2 Review of Existing Plans, Capabilities & Vulnerabilities

Todd County and its local communities utilized a variety of planning documents to direct plan development. These documents included a Comprehensive/Master Plan, Emergency Operations Plan, Transportation Plan, etc. (see Section 5.1.4 and Appendix D). The planning process also incorporated the existing natural hazard mitigation elements from previous planning efforts. In addition, the 2024 Minnesota All-Hazard Mitigation Plan was consulted.

In the development of the Todd County HMP, U-Spatial consultants reviewed and incorporated a variety of planning documents that direct community development and influence land use decisions for the county and its jurisdictions. In addition, U-Spatial consultants worked closely with the Todd County emergency management director and other key county staff and local city officials to collect feedback on local mitigation capabilities and vulnerabilities that either support or hinder the ability to mitigate against natural hazards countywide and at the local level.

Building codes offer a way to incorporate geographically relevant and best available building science with policies and programs. The Cities of Long Prairie, Osakis, Staples, and Swanville have adopted the Minnesota Building Code. While Todd County has not adopted the Minnesota Building Code, Todd County Planning and Zoning requires a land use permit to ensure it meets regulations within shoreland and floodplain districts, and permits must be approved before any work may begin. For more information, see Appendix C, Question 7: Building Codes.

The following is a summary of the assessment tools used to gather information on local capabilities and vulnerabilities during the planning process:

Capabilities Assessment (hazard-specific): In this assessment, detailed information was collected from Todd County on current plans and programs in place (i.e., existing programs, plans, or policies) as well as program gaps or deficiencies that currently exist to mitigate against damages caused by each natural hazard addressed in the plan. Section 4 identifies current gaps and deficiencies for mitigation, and Section 5.3 describes the mitigation capabilities that are in place by Todd County to support mitigation.

Local Mitigation Surveys: As part of Todd County's 2025 HMP update, participating jurisdictions, key county personnel, and additional agency stakeholders were asked to fill out a Local Mitigation Survey (LMS) form. Questions in the LMS form addressed the following:

- Hazard Identification, Risk Assessment & Vulnerability Analysis
- Local Mitigation Capabilities Assessment
- Local Mitigation Projects
- Survey Participants

The purpose of the survey was to gather jurisdictionally specific information needed to support the update of the plan and to help inform development of local-level mitigation actions for the next five-year planning cycle (for the full Todd County LMS report, see Appendix C).

2.3 Planning Process Timeline and Steps

To update the 2018 Todd County HMP, U-Spatial consultants worked in coordination with Todd County Emergency Management and members of the planning team. The updated plan includes new data documenting the types of hazards faced by Todd County residents and emergency planning officials as well as new thinking on how to address these hazards.

2.3.1 Stakeholder Coordination

Two planning team meetings took place via Zoom video conference hosted by U-Spatial. Meeting participants included representatives from Todd County, city and township governments, neighboring jurisdictions, and other key stakeholders. Appendix F provides documentation of stakeholder outreach and participation in the plan update

[Survey forms to acquire mitigation ideas and feedback remain available on the HMP website](#)

To provide the opportunity for public input, Todd County issued two news releases announcing the plan update and inviting public review and feedback on the draft plan. The news release provided information on where to view the plan and submit comments. The Todd County HMP website, hosted by U-Spatial, and the feedback and mitigation action ideas survey will remain available through the five-year planning period to foster public engagement. Table 2 documents dates of Hazard Mitigation update meetings and public outreach. The public feedback period for the draft plan was open from 12/9/25 to 12/23/25, for a period of 15 days. Appendix G provides documentation of the public outreach for feedback on the draft plan by Todd County and jurisdictions.

Table 2. Todd County hazard mitigation update meetings and public outreach

| Event | Date | Appendix |
|--------------------------|----------|--|
| Kickoff Webinar | 6/18/24 | Appendix F, Planning Team Meetings |
| News Release #1 | 9/19/24 | Appendix G, Public Outreach & Engagement Documentation |
| Planning Team Meeting #1 | 2/6/25 | Appendix F, Planning Team Meetings |
| Planning Team Meeting #2 | 11/24/25 | Appendix F, Planning Team Meetings |
| News Release #2 | 12/9/25 | Appendix G, Public Outreach & Engagement Documentation |

At the close of the public outreach period, the U-Spatial consultants worked with the Todd County Emergency Manager and planning team to incorporate public feedback into the HMP.

For more information on the planning process, see Sections 5 and 6.

2.3.2 Overview of Jurisdictional Participation

Throughout the planning process, Todd County and the U-Spatial team worked to engage representatives from the county and each city in the update of the plan. Key activities for jurisdictions included assisting with public outreach, participating in planning team meetings, providing local-level information, and reviewing and providing feedback to the plan update.

U-Spatial and Todd County actively used the following methods to engage jurisdictions in the HMP plan update process:

- **Zoom Video Conferencing:** Planning team meetings were conducted via Zoom video conferencing hosted by U-Spatial. Virtual meetings proved to be a beneficial addition to the planning process, resulting in a high turnout from jurisdictional representatives and other stakeholders, as well as providing the ability for presenters to collect, respond to, and document feedback from participants through Zoom functions such as surveys, chat, and Q&A.
- **Email Correspondence:** Email was a primary tool used to communicate with representatives from Todd County, municipal governments, and other stakeholders. Emails were used to distribute news releases for public outreach, to invite participation in meetings and to share meeting summaries, as well as to request local information and final review of the draft plan. Email proved to be an effective tool that resulted in increased jurisdictional participation and collection of locally specific information.
- **Surveys, forms, and polls:** Input tools such as surveys, forms, and tools were used throughout the process to efficiently collect information in a format that could directly be fed into the written hazard mitigation plan. Polls were used to elicit feedback during the planning team meetings. The Local Mitigation Survey (LMS) was used to ensure feedback from every jurisdiction for critical input such as building code use, NFIP adoption, and changes in vulnerabilities. Feedback forms were posted on the website for easy access during the plan review.
- **Phone Calls:** Phone calls were frequently used to conduct direct outreach or follow-up to jurisdictions to ensure participation or to collect information via one-on-one interviews. Phone calls proved to be an effective tool that resulted in increased jurisdictional participation and collection of quality information. Phone calls were especially useful in engaging very small communities that had limited staff or technological capabilities.

Cities participating in Todd County HMP update varied by population and associated government resources to participate in the planning process (e.g., personnel, time, and technology). Rural communities with smaller populations (under 500) typically had part-time elected officials, limited-to-no city staff, and reduced city hall hours in which to conduct business. Todd County and U-Spatial were sensitive to these local challenges and worked to help these local governments to participate using the methods that worked best to accommodate them, such as phone interviews to complete local mitigation survey forms (see Appendix C).

Table 3 provides an overview of each city's participation in the Todd County HMP update planning process and a reference to supporting documentation.

Table 3. Jurisdictional participation in the planning process

| Jurisdiction (2024 Est. Population, Esri) | News Release #1 | Planning Team Mtg #1 | Local Mitigation Survey | Mitigation Action Charts | Planning Team Mtg.2 | News Release #2 & Plan Review |
|--|-----------------------|----------------------------|-------------------------------|--------------------------------|---------------------------|--|
| Supporting Documentation | App. G | App. F | App. C | Sec. 5.3 App. H | App. F | App. G |
| Todd County (25,587) | X | X | X | X | X | X |
| City of Bertha (542) | X | | X | X | X | X |
| City of Browerville (859) | X | | X | X | X | X |
| City of Burtrum (127) | X | | X | X | | X |
| City of Clarissa (703) | X | | X | X | | X |
| City of Eagle Bend (578) | X | | X | X | X | X |
| City of Grey Eagle (339) | X | | X | X | X | X |
| City of Hewitt (268) | X | X | X | X | X | X |
| City of Long Prairie (3,685) | X | X | X | X | X | X |
| City of Osakis (1,750) | X | X | X | X | | X |
| City of Staples (3,039) | X | X | X | X | X | X |
| City of Swanville (345) | X | X | X | X | X | X |
| City of West Union (79) | | | X | X | | X |
| Neighboring Jurisdictions: | | | | | | |
| Cass County | | X | | | X | |
| Douglas County | | | | | X | |
| Morrison County | | | | | | |
| Otter Tail County | | | | | X | |
| Stearns County | | | | | | |
| Wadena County | | | | | | |

Section 3 – Risk Assessment and Vulnerability Analysis

The goal of mitigation is to reduce or eliminate the future impacts of a hazard, including loss of life, property damage, disruption to local and regional economies, and the expenditure of public and private funds for recovery. Sound mitigation practices must be based on sound risk assessment. A risk assessment involves quantifying the potential loss resulting from a disaster by assessing the vulnerability of buildings, infrastructure, and people.

The risk assessments in this plan are based on widely accepted tools and databases, consultation with hazard mitigation planning expertise at FEMA and HSEM, and technical guidance from the MN DNR State Climatology Office. Geographic Information System (GIS) tools are used throughout to demonstrate geographically based risk and vulnerabilities.

3.1 Natural Hazard Identification

This assessment identifies the characteristics of natural hazard events, the severity of the risk, the likelihood of these events occurring, and the vulnerability of each jurisdiction’s population and assets.

See a list of all natural hazards covered in the 2025 HMP

The cornerstone of risk assessment is identifying the hazards that affect jurisdictions. Listed below are the natural hazards addressed in the 2024 Minnesota State Hazard Mitigation Plan:

| | | |
|-------------------|----------------------------|----------------------------|
| Flooding | Lightning | Drought |
| Dam/Levee Failure | Winter Storms | Extreme Heat |
| Wildfires | Landslides (Erosion and | Extreme Cold |
| Windstorms | Mudslides) | Earthquakes |
| Tornadoes | Land Subsidence (Sinkholes | Coastal Erosion & Flooding |
| Hail | and Karst) | |

3.1.1 Hazard Prioritization

As part of the plan update process, the planning team reviewed, updated, and prioritized the hazards faced by residents of Todd County, updated the existing mitigation actions published in the 2018 HMP, and proposed new mitigation actions.

The team examined the hazards identified in the 2018 HMP and adjusted them to reflect the definitions of natural hazards used in the 2024 Minnesota State Hazard Mitigation Plan.

While this HMP focuses on natural hazards, planning took place with the understanding that many non-natural hazards could occur due to natural disasters (e.g., disruption in electrical service due to downed powerlines from heavy snow, ice storms, or high wind events).

The prioritization of hazards for the Todd County HMP Update (Table 4) was based upon group review and discussion of the natural hazards that pose risk to the county during the HMP Planning Team Meeting #1. In the review of each hazard, the group was asked to consider if the risk to severe natural hazards had increased or decreased since the last plan, and if this affected their priority level to mitigate against that hazard. Appendix F provides the discussion notes from the meeting.

Table 4. Prioritization of hazards for 2025 Todd County HMP Update

| Natural Hazards Addressed in the Last Plan | Current Priority |
|--|------------------|
| Winter Storms | High |
| Windstorms | High |
| Tornadoes | High |
| Wildfire | High |
| Extreme Cold | High |
| Flooding | Moderate |
| Hail | Moderate |
| Extreme Heat | Moderate |
| Drought | Moderate |
| Lightning | Low |
| Landslides | Low |
| Dam/Levee Failure | Low |
| Winter Storms | High |

3.1.2 FEMA- and Minnesota-Declared Disasters and Assistance

Another historical perspective is derived from FEMA-declared disasters and emergencies. The Stafford Act provides for two types of disaster declarations: emergency declarations and major disaster declarations (Robert T. Stafford Disaster Relief and Emergency Assistance Act, 1974). Between 1957 and August 2025, Todd County was included in 13 federal disaster declarations; see details on the [Todd County HMP website](#).

Minnesota Statutes Chapter 12A established a framework for state agencies to help communities recover from disaster. In 2014, Governor Mark Dayton signed legislation establishing the state's Disaster Assistance Contingency Account to assist local communities after a natural disaster when federal aid is not available. Damage required to declare a disaster is half the threshold of the federal/FEMA public assistance (only) program threshold (MN HSEM, 2019). Todd County has been included in five State Disaster Declarations.

The Hazard Mitigation Grant Program (HMGP), the Flood Mitigation Assistance (FMA) program, and the former Building Resilient Infrastructure and Communities (BRIC) program are FEMA-administered hazard mitigation assistance programs that provide funding for eligible mitigation planning and projects that reduce disaster losses and protect life and property from future disaster damages (FEMA, 2021). Table 5 lists the projects in the county funded by a hazard mitigation assistance program.

Table 5. Historical hazard mitigation funding awarded in Todd County

| DR# | Fiscal Year | Subrecipient | Project Type | Project Cost | Federal Share |
|------|-------------|--------------|--|--------------|---------------|
| 4290 | 2017 | Staples | 103.2: Feasibility, Engineering, and Design Studies - Safe Rooms | \$25,896 | \$19,422 |
| 1830 | 2009 | Todd County | 91.1: Local Multihazard Mitigation Plan | \$25,614 | \$19,211 |

SOURCE: (FEMA, 2025)

3.2 Community Vulnerability

The degree to which a person is vulnerable to the impacts of a hazard depends on how well they can react before, during, and after a hazardous event. The Centers for Disease Control and Prevention (CDC) Agency for Toxic Substances & Disease Registry (ATSDR) defines social vulnerability as “...the resilience of communities when confronted by external stresses on human health, stresses such as natural or human-caused disasters, or disease outbreaks” (ATSDR, 2020). Exacerbating these stressors are the increasing number of extreme weather events attributed to Minnesota’s changing climate (MPCA, 2018).

The ATSDR created the CDC Social Vulnerability Index (SVI) to help identify vulnerable communities that need support in preparing for hazards or recovering from disaster. The CDC SVI is created at the census tract level using American Community Survey (ACS) five-year data.

The SVI is included in the FEMA National Risk Index (NRI) and presented in the Risk and Vulnerability dashboard on the webpage for each hazard. Additionally, summaries of at-risk populations in each jurisdiction are available on the county profile page. Vulnerable attributes of a population are addressed with each natural hazard.

The Risk and Vulnerability dashboard for each hazard also includes the FEMA Community Resilience Challenges Index (CRCI). The CRCI is a composite index of 22 community resilience indicators, including population and household characteristics, housing, healthcare, economic factors, and connection to community. The index value provides a relative composite value by census tract and is designed for emergency managers to target outreach strategies and understand the resilience challenges community members face (FEMA, 2024a).

[Explore population vulnerability on the Todd County HMP Website](#)

3.3 Climate Change

Minnesota’s climate change summary is informed primarily by the Midwest Chapter of the Fifth National Climate Assessment (NCA5) dated November 2023 and with interpretations from the MN DNR State Climatology Office (Wilson et al., 2023).

Rising global temperatures and the resulting increases in atmospheric moisture from evaporation of ocean waters have allowed Minnesota to become warmer, wetter, and more humid during the past several decades. The ten combined warmest and wettest years between 1895 and 2022 all occurred since 1998. Nights have warmed faster than days since 1970, and winter has warmed several times faster than summer. Even with the drought conditions of the early 2020s in Minnesota, heavy

precipitation continues to show long-term increases, with damaging rain and snowfall events reported somewhere in the state each year of the decade through 2023. Despite no increase in the highest temperatures of summer, maximum annual heat index values (one measure of how hot it feels) have been rising across the state because of increased humidity during heat waves.

Even though periods of intense growing-season drought have defined the climate of the early 2020s in much of Minnesota, long-term increases in annual precipitation have continued because of heavy and even record-setting precipitation during the cold season. For instance, record-dry conditions during May through mid-August of 2021 led to parts of northwestern and northern Minnesota reaching “Exceptional Drought”—the worst category on the US Drought Monitor. A shift to a stormy pattern during the following winter and spring, however, produced unprecedented precipitation between December in May in the exact same areas, with historic flooding along the Rainy River.

The observed changes in our climate have altered growing seasons, damaged forests, challenged natural resource management, limited recreational opportunities, destroyed infrastructure, and affected the conditions of lakes, rivers, wetlands, and groundwater aquifers that provide water for drinking and agriculture. Climate models project that temperature and precipitation increases will continue in Minnesota through the 21st century, with hotter summers and increased drought severity during dry periods as well.

To help the public understand how the changing climate has affected and is expected to affect the behavior of common weather hazards in Minnesota, the MN DNR State Climatology Office developed graphical summaries of the scientific confidence associated with each hazard’s relationship to climate change (Table 6 and Table 7). Climate change in Minnesota has by far the strongest associations with (1) sharp declines in the frequency and severity of extreme cold outbreaks, tied to a persistent warming of winters, and (2) sharp increases in the frequency and intensity of extreme precipitation events. For instance, from 1970 through 2023, Minnesota’s winters warmed at a rate of almost one degree F per decade, and approximately three-four times faster than summer. During that same period, the coldest night of the year has warmed almost twice as fast as winter as a whole—up to two degrees F per decade (or 20 degrees F per century).

Despite major losses to cold extremes, the warming climate and increased abundance of atmospheric moisture has led to an uptick in many heavy snowfall metrics across Minnesota, leading to moderately high confidence that the changing climate is increasing heavy snowfall events—even as other winter characteristics decline. The intensity and frequency of tornadoes and severe convective storms are weakly connected at best to recent climate changes, and since the 1950s, despite superior detection and verification capabilities, the number of damaging tornadoes rated at least F-2 or EF-2 in Minnesota has shown no increases. Dramatic changes in the seasonal and geographical ranges of severe convective weather have, on the other hand, already affected Minnesota. In 2021, a damaging tornado crossed the Boundary Waters into Canada, becoming the latest on record so far north in the state. Then, on December 15th, an outbreak of destructive thunderstorm winds and over 20 tornadoes struck the southeastern parts of the state, producing the latest tornadoes on record by 29 days.

The climatic picture is expected to change further beyond the 2020s and especially as Minnesota approaches the middle of the 21st century (Table 7). Dramatic losses in extreme cold and additional increases in heavy and extreme precipitation are expected to remain the state’s leading climate

change symptoms. Although Minnesota has not yet observed increases in the frequency, severity, or duration of summertime high temperatures or drought (through 2023), climate model projections summarized in NCA5 indicate that heat waves are all but certain to increase by mid-century. A 2018 study conducted by NOAA scientists indicates that by the 2050s, heat waves in Minnesota will be more attributable to climate change than to natural variability (Lopez et al., 2018).

Table 6. Confidence that climate change has already impacted common Minnesota weather/climate hazards

| Confidence | Hazard | Recent & Current Observations |
|-----------------|-------------------------------------|---|
| Highest | Extreme cold | Rapid decline in severity & frequency |
| | Extreme rainfall and heavy snowfall | Becoming larger and more frequent |
| Moderately High | Humid heat waves | Some increase in maximum dew point and Heat Index values since 1980 |
| Moderately Low | Tornadoes, hail, thunderstorm winds | Intensity and frequency unchanged, but seasons expanding aggressively |
| Low | Drought and dry spells | Intense & major episodes in early 2020s but no long-term trend |
| Lowest | Summer high temperature extremes | Highest temperatures still well within historical ranges, and number of hot days increasing only slightly in isolated locations |

SOURCE: (BLUMENFELD, K. MINNESOTA STATE CLIMATOLOGY OFFICE, PERSONAL COMMUNICATION, DECEMBER 21, 2023)

Table 7. Confidence that climate change will impact common Minnesota weather/climate hazards through 2070

| Confidence | Hazard | Expectations through 2070 |
|-----------------|-------------------------------------|--|
| Highest | Extreme cold | Continued rapid decrease in severity and frequency |
| | Extreme rainfall | Unprecedented events more common |
| High | Heat waves | Summer high temperatures, maximum dew point and heat index values all projected to increase |
| Moderately High | Drought | Increased severity likely as summer heat increases; frequency and duration projections unclear |
| Moderately Low | Heavy snowfall | Greater extremes, but events less frequent as winter rain increases |
| | Tornadoes, hail, thunderstorm winds | Intensity and frequency unclear but continued seasonal expansion and larger “outbreaks” possible |

SOURCE: (BLUMENFELD, K. MINNESOTA STATE CLIMATOLOGY OFFICE, PERSONAL COMMUNICATION, DECEMBER 21, 2023)

3.3.1 Climate Change Impacts and Resilience Planning

The NCA5 states that even if the world decarbonizes rapidly, the Nation will continue to face climate impacts and risks. Adequately and equitably addressing these risks involves longer-term inclusive planning, investments in transformative adaptation, and mitigation approaches that consider equity and justice. In the Midwest, rising temperatures, extreme precipitation, drought, and other climate-related events are impacting agriculture, ecosystems, cultural practices, health, infrastructure, and waterways. Communities, Indigenous Peoples, governments, and businesses are embracing adaptation approaches that include climate-smart agriculture, improved landscape management, innovative green infrastructure financing, and collaborative decision-making.

NCA5 includes these key messages for the Midwest region ([Chapter 24: Midwest](#)):

- Changes in precipitation extremes, timing of snowmelt, and early-spring rainfall are expected to pose greater challenges for crop and animal agriculture, including increased pest and disease transmission, muddier pastures, and further degradation of water quality. Climate-smart agriculture and other adaptation techniques provide a potential path toward environmental and economic sustainability.
- Increasing incidence of flooding and drought is expected to further alter aquatic ecosystems, while terrestrial ecosystems are being reshaped by rising temperatures and decreasing snow and ice cover. In response, communities are adapting their cultural practices and the ways they manage the landscape, preserving and protecting ecosystems and the services they provide.
- Climate change has wide-ranging effects on lives and livelihoods. Mitigation and adaptation strategies, such as expanded use of green infrastructure, heat-health early warning systems, and improved stormwater management systems, when developed in collaboration with affected communities, have the potential to improve individual and community health.
- Increases in temperatures and extreme precipitation events are already challenging aging infrastructure and are expected to impair surface transportation, water navigation, and the electrical grid. Shifts in the timing and intensity of rainfall are expected to disrupt transportation along major rivers and increase chronic flooding. Green infrastructure and public and private investments may mitigate losses, provide relief from heat, and offer other ways to adapt the built environment to a changing climate.
- Climate-related changes to water quantity and quality are increasing the risks to ecosystem health, adequate food production, surface water and groundwater uses, and recreation (high confidence). Projected increases in droughts, floods, and runoff events across the Mississippi River basin and the Great Lakes will adversely impact ecosystems through increased erosion, harmful algal blooms, and expansion of invasive species.

Key messages from the NCA5 are indicated in green throughout this document.

3.3.2 Health Impacts of Climate Change in Minnesota

Climate change already impacts our health, and these impacts are expected to worsen in the years ahead. The risks are especially high for Minnesotans who are less able to cope due to their age, income, housing insecurity, preexisting health conditions, and more.

Heat, air pollution (including wildfire smoke and allergens like pollen), extreme precipitation, floods, droughts, and ecosystem changes are all “climate hazards” that impact our health. Some of these climate hazards have a direct effect, like a heat-related illness from a heatwave, while some have an indirect impact, like exacerbation of asthma from mold growth in a flooded basement.

Heat

Minnesotans will experience a wide range of impacts from the increased frequency and severity of extreme heat events. Higher heat, increased humidity, and longer and more frequent extreme heat events can lead to direct health impacts of dehydration and heatstroke. Untreated heat stroke can lead to death. Heat-related illness directly accounted for 75 deaths in Minnesota from 2000–2022.

Heat can also worsen existing health conditions, such as respiratory and cardiovascular diseases. The people most at risk include those who are more exposed and those who may be more susceptible due to physiological reasons. People more likely to be exposed to heat include outdoor workers in agriculture and construction, student athletes, people who live in cities (due to the heat island effect), people without air conditioning, and unhoused persons.

People at higher risk because of physiological reasons include those with underlying medical conditions, pregnant people, older adults, infants, and young children.

Just as one example of the devastating effects of heat, in the summer of 2011, Minnesota had six days when the heat index was 105 degrees F or higher—and that same summer there were 1,302 emergency department visits and 3 deaths due to heat. What makes these numbers tragic is that heat-related illnesses are preventable.

Air Pollution

In general, we breathe clean air in Minnesota, according to federal standards. But on some days and in some locations, air is unhealthy due to ozone or fine particulate matter. Greenhouse gas emissions can increase air pollution, and rising temperatures can also affect the formation and release of pollutants. Unhealthy air days are expected to become more frequent, and more intense due to climate change.

Climate change is likely to increase three main air contaminants in Minnesota: ozone, particulate matter (including wildfire smoke), and allergens. These air pollutants can cause or exacerbate cardiovascular and respiratory diseases, chronic obstructive pulmonary disease (COPD), allergies, and asthma.

Pollen is intensifying with climate change, and can trigger allergies, asthma attacks, and affect other respiratory conditions. In Minnesota, asthma affects one in 16 children (6.4%) and one in 13 adults (7.4%). People with asthma need to be especially aware of pollen sources and seasons to prevent an allergy-related asthma attack.

There are three pollen seasons in Minnesota: trees, grasses, and weeds. Trees are the first to release pollen, typically starting in early April, grasses usually ramp up pollen release in early June, and weeds typically begin releasing pollen in mid-June and continue until the first hard frost. Research shows that the growing season for ragweed pollen, which is highly allergenic, has increased by 15 to 25 days in and around Minnesota. The lengthening pollen season is strongly related to climate change characteristics, such as lengthening of the frost-free season and later timing of the first fall frost.

Indirect health effects from air pollution can include reduced visibility on a high smog day, reduced productivity at work or school due to allergies or asthma, and reduced productivity and degradation of crops and water sources, which can lead to economic burdens.

Those most at risk include:

- Children, because they have developing lungs, are outside more, and they play vigorously and inhale more air per pound of body weight compared to adults.
- Adults over 60, because their bodies are aging.
- People with chronic respiratory or cardiovascular disease because they are more susceptible to air pollution.
- Individuals living near other sources of air pollution (such as roadways, freeways, and heavy industry), because they are chronically exposed to air pollution.
- People of color, because they are more likely to be exposed to more air pollution and have a disproportionate burden of heart and lung diseases, which may increase susceptibility.

Extreme Precipitation, Floods, Drought

Rain is falling more frequently in extreme, heavy, localized events, leading to some parts of our state experiencing flooding while other areas experience drought.

Increased frequency and severity of heavy rainfalls can lead to flooding, which results in both direct and indirect health impacts like:

- Injury or even death from drowning.
- Illnesses from being exposed to contaminated drinking water or recreational sources.
- Mental health stress from experiencing the trauma of the event or later from being displaced or dealing with damaged homes and business.
- Respiratory ailments from exposure to mold from flooded basements.
- Carbon monoxide poisoning from exposure to carbon monoxide when using secondary power sources, like generators.
- Flooding can also disrupt economic and social networks and put a strain on essential services.

The people most at risk are Minnesotans who are more likely to be exposed to flood waters, like those who live in a flood plain or near water bodies, or people who cannot easily evacuate or recover from flooding destruction, such as people who do not have reliable transportation, people who can't use the stairs when elevators are out of service, people in wheelchairs, people with disabilities, older adults, and lower income people.

Heavy rain events can cause standing water in backyards or basements. Many homeowners have experienced wet basements, which is mentally and financially stressful, and if mold starts to grow that can become a health problem.

Localized flash flooding can also be a problem where our infrastructure is undersized, and people get caught off guard by flooded roads. This is an important public health safety concern as almost half of flash flood fatalities occur in vehicles. It takes as little as six inches of fast-moving water to knock over and carry away an adult, and as little as 12 inches can carry away a small car.

Another public health concern with precipitation changes exacerbated by climate change is waterborne disease outbreaks. Heavy downpours can lead to a host of problems, including increased

runoff and sewage overflows, which can cause outbreaks of waterborne diseases such as E. coli and Cryptosporidium. Runoff can carry viruses and other disease-causing agents into wells and recreational waters, contaminating them and causing health problems.

Zoonotic Diseases

Zoonotic diseases or zoonoses are caused by germs like viruses, bacteria, parasites, and fungi that spread between animals and people. Increases in temperatures and changes in rain patterns are changing our ecosystems, which can affect the spread of diseases carried by insects, ticks, rodents, birds, and other animals.

Diseases from ticks include Lyme disease, Anaplasmosis, and Babesiosis. As temperatures increase, disease-transmitting ticks will become active sooner and stay active longer, allowing more time to develop and feed on hosts. Ticks thrive in warm humid environments.

Additionally, there may be a decreased die off over the winter months if temperatures do not get very cold. An increase in winter temperatures can also lead to new tick species moving into and surviving in Minnesota, which can lead to the introduction of new diseases.

People more at risk for diseases carried by insects, ticks, and rodents are people who spend more time outdoors or are more exposed to these pests.

Harmful Algal Blooms

An increase in water temperatures can lead to blue-green algal blooms, which contain toxins that can pose harmful health risks. People or pets who drink or swim in water with dangerous levels of harmful algal bloom (HAB) contamination may experience stomach illness, skin irritation, allergic responses, and damage to the liver and nervous system. In extreme cases, dogs and other animals have died after drinking water containing these toxins.

Harmful algal blooms in Minnesota lakes result from several factors including runoff from fertilizers, discharges from waste treatment plants, warmer waters, and higher temperatures. While HABs can occur naturally, the frequency of outbreaks is increasing in part because human activities create favorable conditions for the blooms.

Zoonotic diseases and HABs can have an indirect health effect when they threaten the livelihoods of people who work in recreation-dependent economies that revolve around camping, fishing, and hunting.

Mental Health

Climate change threatens our mental health through direct exposure to a climate-related disaster (e.g., flooding); through the disruption to a major determinant of health, such as a loss of livelihood or a cultural tradition; and through awareness or uncertainty of climate change as an existential threat. These experiences may overlap and lead to compounded impacts on an individual or even an entire community, such as family farmers burdened with decadal drought who are more likely to commit suicide.

Existing research has associated several mental health conditions with climate change, such as psychological distress, grief reactions, depression, post-traumatic stress disorder, interpersonal conflicts, drug or alcohol abuse, loss of identity, and suicidal ideation.

Vulnerable populations such as children, the elderly, communities of color, and other marginalized communities are most at risk of climate change-related mental health impacts.

3.3.3 Climate Change Adaptation

Climate change adaptation is important for increasing the resilience of communities and the environment. The shocks caused by more extreme weather events and the stressors of longer-term changes to the climate affect all natural systems. For human communities, these impacts challenge the surroundings in which they live, the critically important ecosystem services upon which they depend, public health, local facilities and infrastructure, the safety of their residences, and the viability of their livelihoods. Development trends can further exacerbate both climate impacts and population vulnerability. Communities are only as resilient as the most vulnerable within them.

3.3.4 Climate Change Data and Tools in Minnesota

The University of Minnesota Extension and the University of Minnesota's Water Resources Center coordinate the Minnesota Climate Adaptation Partnership (MCAP), which brings together federal and state agencies, organizations, and individuals statewide with an interest in climate adaptation. MCAP received funding after the 2021 legislative session to develop high-resolution (2.6 mile/4km grid) dynamically downscaled climate projections utilizing the University of Minnesota's Supercomputing Institute. This data is being made publicly accessible via the new [Minnesota CliMAT—Climate Mapping and Analysis Tool](#). This interactive online tool provides highly localized climate projections for Minnesota. MN CliMAT is based on data from the latest generation of global climate models, called [CMIP6](#). With the dynamically downscaled climate projection data, users can visualize even how small cities will likely be impacted in the coming decades (Liess, S. et al., 2023).

More resources are available on the [climate change page](#) of the Todd County website

3.4 Jurisdictional Change in Risk or Vulnerability Assessment

Jurisdictions in Todd County have varying vulnerabilities to and concerns about impacts to their communities. Interviews with jurisdictional representatives in addition to the Local Mitigation Survey resulted in some specific concerns (see Appendix C). Participants were asked to provide feedback on how their community's vulnerability to natural hazards had either increased (due to changes such as development) or decreased (due to local mitigation efforts) over the past five years.

At the local jurisdictional level, several communities did note an increase in development over the last five years as a factor for an increase in vulnerability to severe weather or disaster events.

3.4.1 Jurisdictional Responses

As part of the Local Mitigation Survey form, Todd County Emergency Management and each city jurisdiction were asked to provide a vulnerability assessment that described what structures, systems, populations, or other community assets were susceptible to damage and loss from specific hazard events. This information was used to help tie local vulnerability back to the exposure of people,

buildings, infrastructure, and the environment to the natural hazards listed in Table 4 and to assist local governments in development of related local mitigation actions to reduce risk.

The following is a compilation of common responses taken directly from jurisdictional representatives as preserved in Appendix C: Question 2 – Local Vulnerabilities. Responses here are edited only for clarity.

Todd County

Flooding: Road infrastructure for emergency vehicles has been compromised during flood events. Our primary concern during flood events is for safe drinking water. During high runoff and flood events, turbidity can affect those downstream. For example, the Burtrum/Grey Eagle Areas lie in the DWSMA for the City of St. Cloud metro and the Twin Cities who rely on the Mississippi River as their drinking water source.

Flooding: Farmland irrigation wells have forced redrilling of water for private residences. Farmfield tiling has increased flooding threats in smaller communities during wet years.

Flooding: Two lakes have had to increase the OHW due to higher lake levels causing flooding to homes and infrastructure.

Drought: Droughts have increased dust turbulence in the air when farmers must work soils, and lack of water threatens green covers that can absorb nutrients as opposed to entering wells, groundwater, and surface waters.

City of Bertha

Flooding: Our lift station is located in a wetland area and is susceptible to flooding.

All Hazards: If there is a power loss there is no generator backup to access the fire or ambulance garages/equipment/vehicles.

City of Browerville

All Hazards: Language barriers exist if there is need to contact local home owners in the event of an emergency.

City of Burtrum

Severe Storms (Power Outages): Overhead power lines are always susceptible to coming down during severe wind events or winter storms.

City of Clarissa

All Hazards: City Hall is our local shelter and we have no portable generator. Language barriers with some non-English speaking residents is another issue if there is an emergency.

Flooding: City Park can be prone to flooding if we have a fast thaw or large amount of rain.

City of Eagle Bend

Severe Winter/Summer Storms: The city is generally susceptible to storm related events. Isolated power disruption, structure and tree damage.

City of Grey Eagle

All Hazards: We have no portable generator for City Hall and the Fire Hall.

City of Hewitt

Flooding: The city is located along the Wing River and flooding can impact the park, although it has not caused any damages to the parking lot or outhouse facility.

Severe Storms: Overhead power lines are always susceptible to coming down during severe wind events or winter storms. If we lose power, we have no backup generator for our City Hall or Fire Hall.

Extreme Cold: In the winter of 2024 our water tower froze, although it did not impact city water services.

City of Long Prairie

All Hazards: We had a few lightning strikes and strong storms this past summer at our airport and parks that had hit power lines and it took a lot of trees out, it took months to recover.

Extreme Cold: During recent extreme cold events we were worried about water pipes freezing and had residents drip their water lines.

City of Osakis

Windstorms, Tornadoes: Trailer Park area does not have storm shelters. During severe storms they must find shelter at the Fire Hall.

All Hazards (Power Outages): Power outages for long periods can cause a problem with water supply. We do not have a backup generator for our water plant and would need to borrow one for long power outages.

City of Staples

All Hazards: The city is mostly susceptible to storm related events that can result in isolated power disruption, structure damage, tree damage.

City of Swanville

Severe Storms (Power Outages): Overhead power lines are always susceptible to coming down during severe wind events or winter storms.

City of West Union

Extreme Cold: Residents are vulnerable if the power goes out, but people can go to the City Hall that has a good heat source.

3.4.2 Future Development

Because Todd County is vulnerable to a variety of natural hazards, the county government—in partnership with the state government—must make a commitment to prepare for the management of these events. Todd County is committed to ensuring that county elected and appointed officials become informed leaders regarding community hazards so that they are better prepared to set and direct policies for emergency management and county response.

As part of the vulnerability assessment conducted for the Todd County HMP update, jurisdictions were asked to describe if there were any factors related to population growth, zoning, or development they felt have increased their community’s vulnerability to future severe weather or disaster events. The following is a compilation of responses taken directly from jurisdictional representatives as preserved in Appendix C: Question 4 – Increase in Vulnerability. Responses here are edited only for clarity.

Todd County

We have not had any increase in new development. However, we have a few lakes where the lake levels are rising and threatening homes. We have had to increase the OHW due to higher lake levels causing flooding to homes and infrastructure.

City of Bertha

No new development.

City of Browerville

No new development.

City of Burtrum

No new development.

City of Clarissa

No new development.

City of Eagle Bend

No new development.

City of Grey Eagle

No new development.

City of Hewitt

No new development.

City of Long Prairie

No new development.

City of Osakis

We have had new housing, but no change.

City of Staples

We have added new apartment buildings as well as numerous new single-family dwellings that do not have basements.

City of West Union

No new development.

City of Swanville

We have new development with slab homes; these residents may be more vulnerable as they do not have a basement to take shelter in during a high wind or tornado event.

In the development of local mitigation actions, all jurisdictions were encouraged to consider hazard mitigation strategies that would reduce risk in relation to future development, such as the update of local comprehensive plans, enforcement of ordinances, and incorporation of infrastructure improvements to reduce local vulnerabilities (see Appendix H).

The Todd County emergency management director will work to keep the jurisdictions covered by the HMP engaged and informed during the plan’s cycle. By keeping jurisdictional leaders involved in the monitoring, evaluation, and update of the HMP, they will keep their local governments aware of the

hazards that face their communities and how to mitigate those hazards through planning and project implementation.

Section 6 of this plan further outlines the process by which Todd County will address the maintenance of this plan, including monitoring, evaluation, and update of the plan, as well as implementation and continued public involvement.

Section 4 – Hazards

As part of the risk assessment, each natural hazard that poses risk to the county was independently reviewed for its past hazard history, relationship to future trends, and jurisdictional vulnerability to future events. The county also conducted a capabilities assessment to review the plans and programs that are in place or lacking (program gaps or deficiencies) for implementing mitigation efforts, as related to each natural hazard. An assessment was also conducted for local jurisdictions to identify the plans, policies, programs, staff, and funding they have in place to incorporate mitigation into other planning mechanisms (see Section 5.1 and Appendix C).

[*Read more about natural hazard prioritization and view interactive information on all hazards*](#)

The following hazard profiles address hazards that the Todd County Planning Team deemed moderate to high risk. Hazards determined to be low risk or without substantive mitigation actions are not required to be included.

4.1 Flooding

Flooding is the most significant and costly natural hazard in Minnesota. Six of the 13 federal disaster declarations in Todd County included flooding.

4.1.1 Probability of Occurrence

From 1996 through May 2025, the NCEI Storm Events Database has recorded 14 flood and flash flood events. Todd County has experienced one flash flood event every 3.2 years and one riverine flood event every 5.7 years on average during this period.

[*View interactive maps and see information about flooding history, risk, and vulnerability*](#)

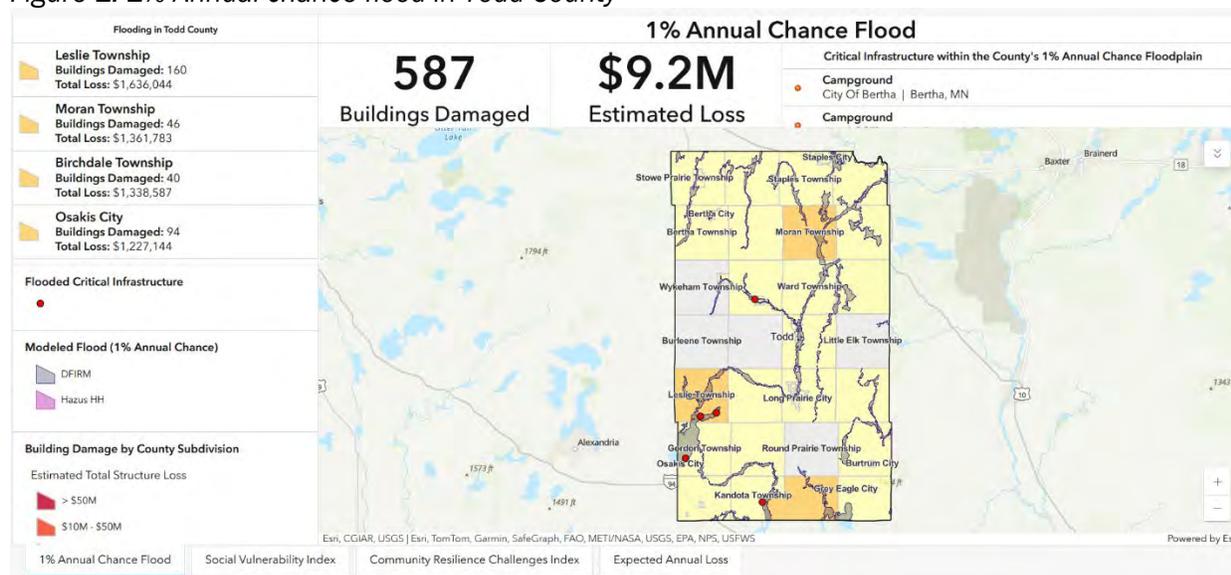
Minnesota HSEM has encouraged a potential risk and economic loss analysis for a 1% annual chance flood using the FEMA tool, Hazus for ArcGIS. A Digital Flood Insurance Rate Map (DFIRM) defined the 1% annual chance flood boundary.

A raster layer (10m resolution) of flood water depths within the 1% annual chance flood boundary was calculated by taking the difference between the elevation of the ground and the surface of the flood water. The method of calculating the water surface elevation varied by the data available.

For this analysis, water surface elevations were calculated by interpolating three different datasets: the regulatory water surface elevation values of cross section lines (primary data), the elevation values of base flood elevation lines (secondary data), and the elevation at the flood boundary where cross section and base flood line data was not available.

The resulting Hazus 1% annual chance floodplain is shown in the Flood Vulnerability dashboard on the Todd County HMP website (Figure 1), where it is available in an interactive form.

Figure 1. 1% Annual chance flood in Todd County



4.1.2 Vulnerability

Potential economic loss estimates were based on county-specific building data. Todd County provided parcel tax and spatial databases that included building valuations, occupancy class, square footage, year built, and number of stories. The quality of the inventory is the limiting factor to a Hazus flood model loss estimation. Best practices were used to use local data and assumptions were made to populate missing (but required) values.

[View at-risk populations in Todd County](#)

Hazus reports the percent damage of each building in the floodplain, defined by the centroid of each building footprint. After formatting the tax and spatial data, 30,714 points were input to Hazus to represent buildings with a total estimated building plus contents value of \$4.5 billion. Approximately 60% of the buildings (and 58% of the building value) are associated with residential housing.

The estimated loss by occupancy class for the entire county is shown in Table 8.

Table 8. Summary of 1% annual chance flood loss estimation by occupancy class

| General Occupancy | County Total Buildings | County Building and Contents Value | Floodplain Total Buildings | Floodplain Building + Contents Value | Buildings with damage | Building + Contents Loss |
|-------------------|------------------------|------------------------------------|----------------------------|--------------------------------------|-----------------------|--------------------------|
| Residential | 18,488 | \$2,610,595,498 | 575 | \$99,477,150 | 449 | \$6,393,054 |
| Commercial | 857 | \$405,282,928 | 73 | \$5,805,400 | 70 | \$248,986 |
| Other | 11,369 | \$1,512,170,822 | 144 | \$39,977,650 | 68 | \$2,511,794 |
| Totals | 30,714 | \$4,528,049,248 | 792 | \$145,260,200 | 587 | \$9,153,834 |

SOURCE: (FEMA, 2024c)

The distinction between building attributes within a parcel was not known, so the maximum percent damage to a building in that parcel was used to calculate loss estimates for the entire parcel. The sum of all the losses in each census block were aggregated to visualize the loss (see flood risk map on the

[HMP website](#)). Please note: It is possible for a building location to report no loss even if it is in the flood boundary. For example, if the water depth is minimal relative to 1st-floor height, there may be 0% damage.

Hazus Critical Infrastructure Loss Analysis

Critical facilities and infrastructure are vital to the public, and their incapacitation or destruction would have a significant negative impact on the community. These facilities and infrastructure were identified on the [HMP website](#) and verified by Todd County.

Buildings identified as essential facilities for the Hazus flood analysis include hospitals, police and fire stations, and schools (often used as shelters). Essential facilities are vulnerable to structural failure, extensive water damage, and loss of facility functionality during a flood, thereby negatively impacting the communities relying on these facilities' services. Fortunately, none of Todd County's essential facilities included in the Hazus flood analysis are located within the 1% annual chance floodplain.

Extreme precipitation resulting in flooding may overwhelm water infrastructure, disrupt transportation, and cause other damage. Particularly where stormwater, sewage and water treatment infrastructure is aging or undersized for more intense rainstorms, extreme rain events may pose both health and ecological risks in addition to costly damage (USGCRP, 2018b).

It is important to identify other assets within the 1% annual chance floodplain. Buildings considered include places where critical leaders' offices may be, historical resources, hazardous waste storage, and places where populations may be exposed, such as campgrounds or mobile home parks. In Todd County, four campgrounds and two treatment storage or disposal facilities were found to be at risk in the 1% annual chance flood:

- City of Bertha (campground) in Bertha
- Head of the Lakes Resort (campground) in Osakis
- Holiday Resort (campground) in Osakis
- Olson's Truck Service, Inc. (treatment storage or disposal facility) in Clarissa
- Rainbow Lodge (campground) in Sauk Centre
- Roering's Repair (treatment storage or disposal facility) in Osakis

These assets are mapped on the [Todd County HMP website](#) and their vulnerabilities should be reviewed in more detail.

Community Vulnerability

Potential economic losses were estimated by Census Minor Civil Division. Leslie and Moran Townships would suffer significant estimated losses in the 1% annual chance flood. Birchdale Township and the City of Osakis also have significant estimated losses. All jurisdictions with buildings identified in the 1% annual chance flood zone can also be viewed on the Todd County HMP website.

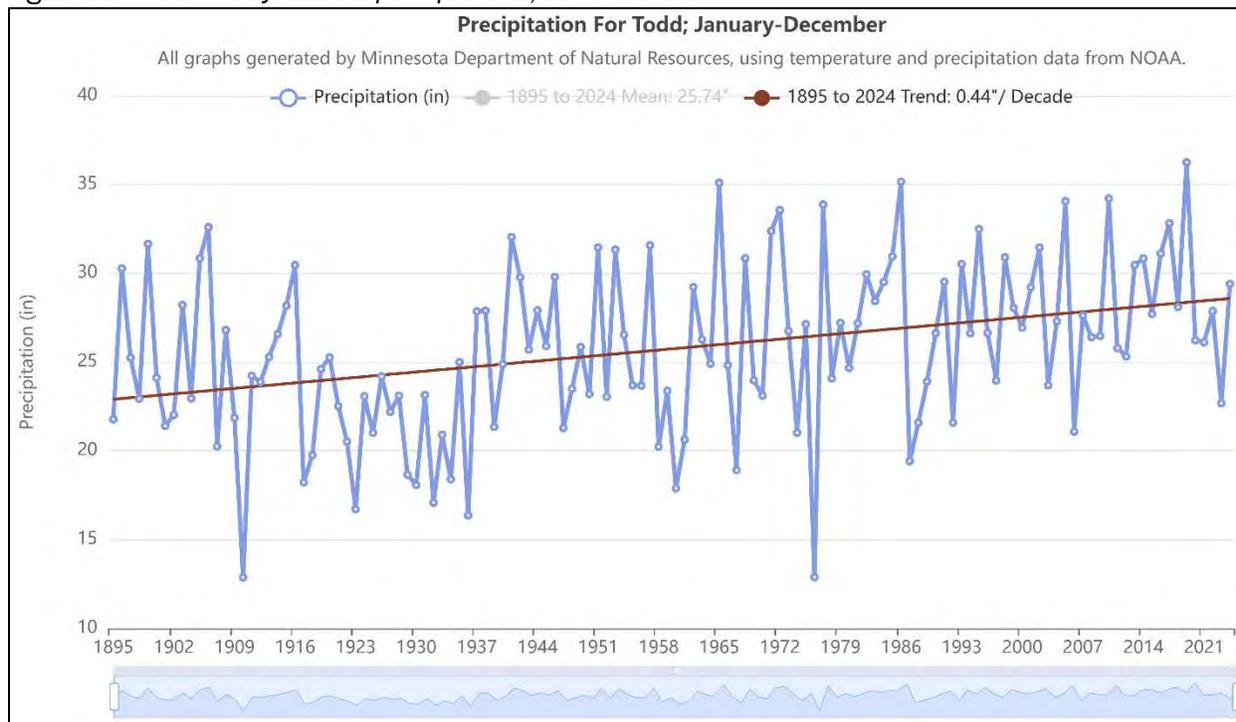
The status of jurisdictional participation in the National Flood Insurance Program and any repetitive loss properties are detailed in Section 5.1.1. National Flood Insurance Program (NFIP).

Section 3.4 provides jurisdictional responses to localized vulnerabilities to specific hazards.

4.1.3 Flooding and Climate Change

Higher temperatures globally have evaporated more surface and ocean water into the atmosphere, which, in turn, has provided more potential moisture for precipitating weather systems. In Todd County, the result has been increased precipitation, with annual totals increasing at an average rate of 0.44 inches per decade statewide since 1895 (see Figure 2).

Figure 2. Todd County annual precipitation, 1895–2024



SOURCE:(MN DNR, 2025B)

Key Message #1 in the Water Chapter of the NCA5 states that climate change will continue to cause profound changes in the water cycle.

Snow cover will decrease and melt earlier and heavier rainfall is leading to increasing flooding (Payton et al., 2023). Additional increases in heavy and extreme precipitation are expected to remain the state’s leading climate change symptoms. Heavy rains are now more common in Minnesota and more intense than at any time on record. Long-term observation sites have seen dramatic increases in one-inch rains, three-inch rains, and the size of the heaviest rainfall of the year. Since 2000, Minnesota has seen a significant uptick in devastating, large-area extreme rainstorms as well. Rains that historically would have been in the 98th percentile annually (the largest 2%) have become more common (MN DNR, 2024a).

This precipitation increase is found in all seasons, but spring and summer are becoming wetter at faster rates than fall and winter. Whereas temperature increases have been greatest in the northern parts of the state, precipitation increases have been well distributed geographically, and have somewhat favored southern Minnesota, which has better access to moisture from the Gulf of Mexico and is more frequently near the “low-level jet” airflow (a relatively fast-moving zone of winds in the lower atmosphere) that influences precipitation production.

4.1.4 Program Gaps and Deficiencies

Todd County Emergency Management identified existing program gaps and deficiencies that make its residents more vulnerable to flooding. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

Road Infrastructure: Flood mitigation for county and township roads (e.g., culvert replacements, road repair) is an ongoing need. The county and many of our townships have limited funding for road infrastructure. Todd County continues to provide assistance on road infrastructure mitigation projects to reduce the impacts of localized flooding.

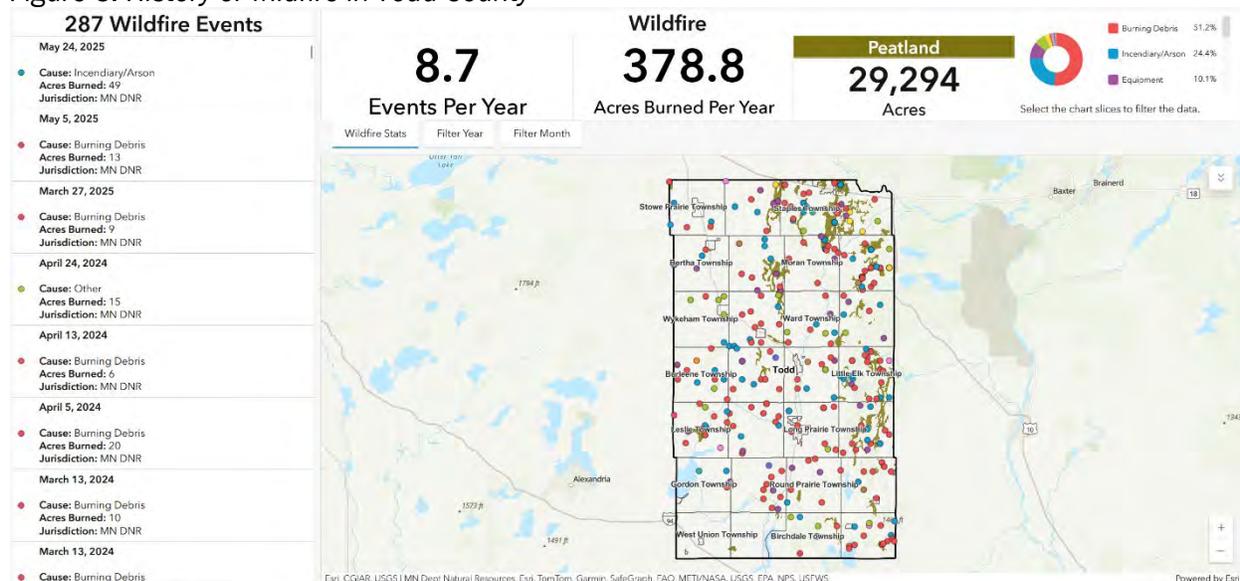
Funding: The county needs funding assistance to improve roads and culverts that experience repetitive flooding. Significant State and Federal funding is needed to construct infrastructure projects to prevent, reduce, and mitigate the impacts of high rain events and flooding.

4.2 Wildfire

Wildfire is an uncontrolled fire spreading through vegetative fuels, posing danger and destruction to property. Each year between January 1992 and July 2025, Minnesota experienced an average of 427 wildfires that burned at least five acres (MN DNR, 2025c). Wildfires occur throughout the spring, summer, and fall; however, most wildfires in Minnesota take place in March, April, and May. The history of wildfire in Todd County is shown in Figure 3; an interactive map is available on the Todd County HMP website. The number of wildfires by type, acres, and cause includes aggregated data for Todd County.

[View interactive maps and see information about wildfire history, risk, and vulnerability](#)

Figure 3. History of wildfire in Todd County



4.2.1 Probability of Occurrence

To determine the probability of future wildfires, Minnesota DNR and National Interagency Fire Center records of previous wildfire events in Todd County were summed and divided by the dataset’s period of record, resulting in an annual relative frequency of wildfires for that period. From January 1992 to April 24, 2025, the relative frequency of wildfire events in the county is 8.7 per year (MN DNR, 2025c; National Interagency Fire Center, 2025). This relative frequency can be used to infer the probability of these events occurring in the future.

4.2.2 Vulnerability

Wildfires jeopardize the built environment, health, and wellbeing of individuals living near its fuel source. Some residents are more vulnerable to air quality conditions of wildfire, including children, older adults, and those with respiratory issues (AirNow, 2021).

Structures located in areas near undeveloped wildland are vulnerable to wildfires. The SILVIS Lab at the University of Wisconsin–Madison created a dataset documenting the changes of the wildland–urban interface (WUI) in the United States from 1990 to 2020. Radeloff et al. (2018) define WUI as the area where structures and other human development meet or intermingle with wildland vegetation. With the increase of development in metropolitan fringes and rural areas, the WUI is growing. The expansion of the WUI in recent decades has significant implications for wildfire management and impact as it creates an environment in which fire can readily move between structural and vegetation fuels. Its expansion has increased the likelihood that wildfires will threaten structures and people (Radeloff et al., 2018).

There are two main types of WUI: intermix and interface. Intermix WUI are areas where housing and wildland vegetation intermingle; interface WUI are areas where housing are adjacent to wildland vegetation (Radeloff et al., 2018). Table 9 shows the change of total WUI (intermix and interface) in the county from 2000 to 2020, and the percentage of the county’s land, housing, and population in the WUI area. Communities with higher proportions of WUI areas are more vulnerable to wildfires. The percentage of WUI within individual jurisdictions in Todd County is shown in Table 10.

Section 3.4 provides jurisdictional responses to localized vulnerabilities to specific hazards.

Table 9. Wildland-Urban Interface (WUI), Todd County, 2000–2020

| | Total WUI 2000 | Total WUI 2010 | Total WUI 2020 | % Change (2000–2020) |
|-----------|-------------------|-------------------|-------------------|-------------------------|
| Land Area | 2.6% | 3.2% | 3.2% | +22.2% |
| Housing | 20.7% | 20.6% | 20.2% | -2.4% |

SOURCE: (RADELOFF, MOCKRIN, ET AL., 2023)

Table 10. Percentage of land area classified as WUI per jurisdiction in Todd County

| Township/City | Percent WUI |
|--------------------|-------------|
| Bartlett Township | 0.1 |
| Bertha | 9.9 |
| Bertha Township | 0.0 |
| Birchdale Township | 1.4 |
| Browerville | 5.2 |

| Township/City | Percent WUI |
|------------------------|-------------|
| Bruce Township | 4.0 |
| Burleene Township | 0.0 |
| Burnhamville Township | 5.9 |
| Burtrum | 0.0 |
| Clarissa | 0.0 |
| Eagle Bend | 7.0 |
| Eagle Valley Township | 0.7 |
| Fawn Lake Township | 4.1 |
| Germania Township | 0.0 |
| Gordon Township | 0.8 |
| Grey Eagle | 0.0 |
| Grey Eagle Township | 15.9 |
| Hartford Township | 1.8 |
| Hewitt | 16.8 |
| Iona Township | 0.3 |
| Kandota Township | 0.2 |
| Leslie Township | 0.6 |
| Little Elk Township | 0.6 |
| Little Sauk Township | 2.0 |
| Long Prairie | 0.1 |
| Long Prairie Township | 9.6 |
| Moran Township | 2.9 |
| Osakis | 0.0 |
| Reynolds Township | 0.0 |
| Round Prairie Township | 0.0 |
| Staples | 41.3 |
| Staples Township | 7.7 |
| Stowe Prairie Township | 0.7 |
| Swanville | 17.2 |
| Turtle Creek Township | 11.3 |
| Villard Township | 11.4 |
| Ward Township | 2.2 |
| West Union | 15.4 |
| West Union Township | 0.0 |
| Wykeham Township | 0.0 |

SOURCE: (RADELOFF, HELMERS, ET AL., 2023)

4.2.3 Wildfire and Climate Change

The changing climate poses a complex web of issues for wildfire in Minnesota. Climate change likely is affecting the frequency and intensity of Canadian wildfires, similar to its effect on wildfires in the western U.S. and Alaska (Wehner, 2017). Small particulate pollution from smoke plumes has numerous health impacts as described above, and if severe enough can result in spikes of demand

for emergency services. Based even on intermediate (RCP4.5) future climate projections, many Midwest counties will experience increased exposure to wildfire smoke (Mills et al., 2018).

According to the NCA5, Key Message #3 in the Midwest Chapter, Climate Adaptation will require innovative collaborations between public health and other sectors such as emergency management (Wilson et al., 2023).

Changes in Minnesota's climate also may be influencing the frequency, severity, and areal coverage of wildfires. For example, warmer winters with inconsistent snow cover, the arrival of wet conditions prior to the growing season, plus early and more frequent thaws, all combine to prolong the exposure of susceptible vegetation to dry conditions, potentially extending the peak wildfire season.

Minnesota's changing climate also may affect fire-damaged areas. For instance, heavy rains in burned areas can lead to erosion and mudslides. Documented and projected increases in the frequency and intensity of heavy and extreme rainfall suggest that Minnesota is becoming and will become more prone to post-fire landscape hazards. Climate change also is having an impact on the pests that damage the health and composition of Minnesota forests, although the ultimate consequences for wildfire are complex and uncertain. Shorter winters are allowing two reproductive cycles of the Eastern Larch Beetle, which has now killed off at least 143,000 acres of mature tamarack forest in Minnesota since 2001 and affected about 535,000 acres to some degree during that period. The decline in severity and frequency of extreme cold may allow more rapid establishment of Emerald Ash Borer to latitudes further north than without climate change. Minnesota forests are home to an estimated 1 billion ash trees. Many of these trees are in nearly pure stands of black ash growing in wet areas. So while the deaths of these lowland species will increase fuel loading, their decreased transpiration will increase water on the ground. The ultimate contribution to wildfire will depend on the interplay between increased precipitation, warming temperatures, extreme heat, and periods of drought as our climate continues to change.

Temperatures are predicted to rise in the state, which could lead to more extreme heat events and associated wildfire risks. As Minnesota's climate changes, weather fluctuations between drought and extreme rain events and increasing temperatures will result in changes to forest composition and/or distribution. These fluctuations can lead to dry conditions that may cause increased fire risk in both grassland and forest environments.

The varied impacts of climate change are complicated by how these changes also interact with and reinforce one another. Drought and heat may both contribute to wildfires, which may in turn lead to changes in plant and animal populations and other ecological shifts. Increasing events of extreme heat and drought can increase the number of wildfires (Blumenfeld, K. Minnesota State Climatology Office, personal communication, January 9, 2019).

4.2.4 Program Gaps and Deficiencies

Todd County Management identified existing program gaps and deficiencies that make its residents more vulnerable to wildfire. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

Public Awareness: Raising public awareness of the risk of wildfire is an ongoing area of need, especially with the seasonal population of visitors to Todd County during summer, when periods of drought can cause higher risk for recreational wildfires.

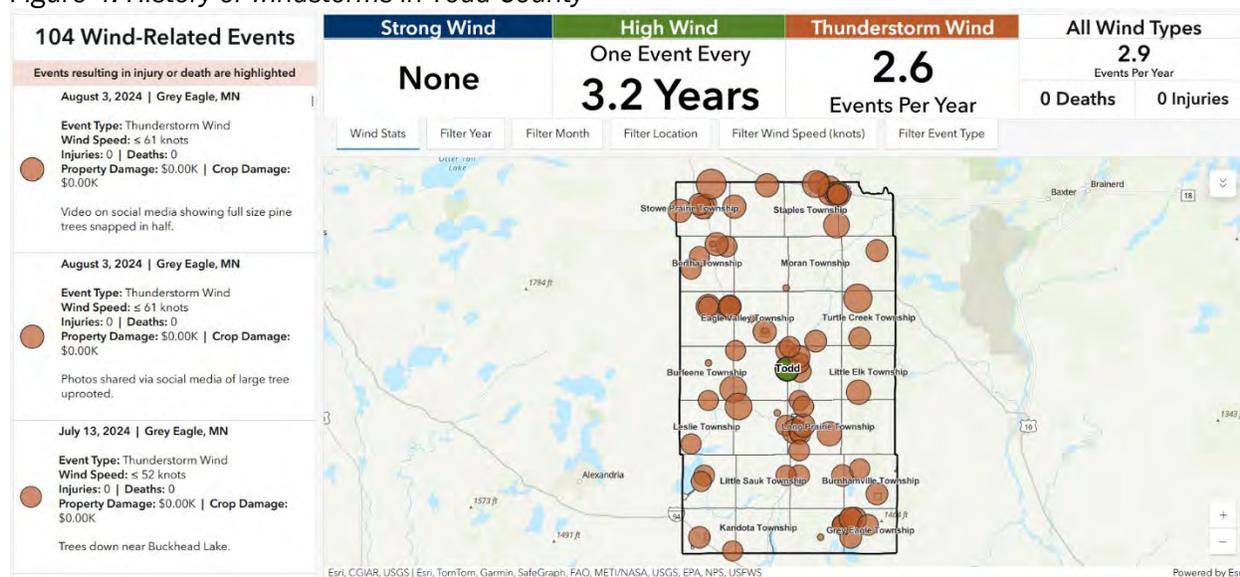
CWPP Funding: Todd County requires significant outside grant funding to successfully develop a new Community Wildfire Protection Plan in coordination with local governments.

4.3 Windstorms

A windstorm is a wind strong enough to cause damage to trees and buildings and typically exceeding 34 mph (Pielke, 2012). Windstorm events encompass a variety of types of damaging wind. The history of windstorms in Todd County is shown in Figure 4; an interactive version of this map can be found on the Todd County HMP website.

[View interactive maps and see information about windstorm history, risk, and vulnerability](#)

Figure 4. History of windstorms in Todd County



4.3.1 Probability of Occurrence

To determine the probability of future wind-related events in Todd County, records of previous wind-related events (strong wind, high wind, and thunderstorm wind) in Todd County were examined since 1996, the period of record all wind events have in common. The relative frequency of all wind-related events from January 1996 to May 2025 is 2.9 per year. These relative frequencies can be used to infer the probability of these events occurring in the future.

4.3.2 Vulnerability

The likelihood of a windstorm event does not vary geographically within the county, but the vulnerability of its residents is not constant. Vulnerability to injury from all kinds of windstorms decreases with

adequate warnings, warning time, and sheltering in a reinforced structure. Therefore, residents living in rural areas, living alone or with limited mobility, or living in a manufactured home may be more vulnerable. Also at a higher risk to windstorms are those who work outdoors or do not have permanent housing.

Structural vulnerability depends in part upon the construction of a building and its infrastructure. Residents of mobile homes are more vulnerable to fatality or injury from windstorms because mobile homes are not able to withstand high winds as well as other structural dwellings, with 50 mph (43.4 knots) being the lower limit of wind speeds capable of damaging mobile homes (AMS, 2004). Steps to mitigate these vulnerabilities have been taken by the state, requiring all mobile home parks to provide an evacuation plan, and parks with at least 10 homes licensed after March 1, 1988 to provide a storm shelter (MDH, 2020). However, mobile home parks often do not provide the required storm shelters (Sepic, 2017). Building codes have also changed to improve the strength of new mobile home construction but there are still many older mobile homes in use that do not meet these new standards.

Section 3.4 provides jurisdictional responses to localized vulnerabilities to specific hazards.

4.3.3 Windstorms and Climate Change

Lack of high-quality long-term data sets makes assessment of changes in wind speeds very difficult (Kunkel et al., 2013). In general, one analysis found no evidence of significant changes in wind speed distribution. Other trends in severe storms, including the number of hurricanes and the intensity and frequency of tornadoes, hail, and damaging thunderstorm winds, are uncertain. Since the impact of more frequent or intense storms can be larger than the impact of average temperature, climate scientists are actively researching the connections between climate change and severe storms (USGCRP, 2018a).

According to the NCA5 Key Message #5 in the Climate Trends chapter, extreme events are becoming more frequent.

4.3.4 Program Gaps and Deficiencies

Todd County Emergency Management identified program gaps and deficiencies that make its residents more vulnerable to summer storms, including windstorms. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

Above-Ground Power Lines: Most power lines throughout Todd County are above ground, exposing them to potential damage from high wind events. The county and local jurisdictions continue to work with electric utility providers to convert overhead power lines to underground or to implement other measures to reduce risk of power failure.

Public Education: Ongoing public education is needed during tornado season to inform the public on what a tornado watch/warning is and what to do when outdoor warning sirens are activated. Todd County and local jurisdictions also need to continue to encourage residents to be aware of and ready for severe storm events that can lead to long-term power outages.

Storm Shelters and Tornado Safe Rooms: There are areas throughout Todd County without viable storm shelters or tornado safe rooms where there are populations vulnerable to high wind and storm events, such as mobile home parks and campgrounds. A coordinated approach is needed to identify where storm shelters or tornado safe rooms are needed and to evaluate whether new construction or a retrofit of facilities is possible. Finding funding for the implementation of such construction projects is also a barrier.

4.4 Tornadoes

With wind speeds reaching up to 300 mph, tornadoes are one of nature’s most violent storms (Hogeback, 2020). The history of tornadoes in Todd County is shown in Figure 5; an interactive version of this map can be found on the Todd County HMP website.

[View interactive maps and see information about tornado history, risk, and vulnerability](#)

Figure 5. History of tornadoes in Todd County



4.4.1 Probability of Occurrence

Estimating the probability of future tornadoes in Todd County was done using two methods. The first method summed the total number of tornadoes that either touched down in or traveled through the county. This sum was divided by the number of years tornado data was recorded, resulting in the annual relative frequency of tornado occurrences in the county. Based on records in the NCEI Storm Events Database through May 2025, there has been one tornado every 2.5 years in Todd County. These 29 tornadic events occurred in 16 of the 75 years on record.

Because tornadoes often cross county lines and tornadic frequency may be better understood using events from a larger area, a second method was used to describe the frequency of tornadic events within a 50-mile radius of any location within the county. A grid of 900 square-meter cells was used to cover Minnesota and 50 miles beyond its border. From the center of each cell, the number of

tornadoes that intersected a 50-mile radius was counted. Each cell was assigned a total tornado line count, which was then divided by the tornado dataset's period of record, resulting in the annual relative frequency of tornadoes occurring within 50 miles of the respective cell.

For any location in Todd County, there was an annual frequency of 2–5 tornadoes within a 50-mile radius. The historical frequency was lowest in the northeast and highest in the southwest of the county. These relative frequencies can be used to infer the probability of these events occurring in the future.

4.4.2 Vulnerability

The likelihood of a tornado does not vary significantly across geography within Todd County; however, certain populations may be more vulnerable and less resilient to the impacts of a tornado. In general, tornado casualties decrease when people receive adequate warnings with sufficient time to seek shelter in a reinforced structure. Because communication is critical before a tornadic event, certain residents may be more negatively impacted by a tornado, including those living in rural areas, individuals with limited mobility, people who do not live near an outdoor warning siren, or those who do not use social media. Section 3.4 provides jurisdictional responses to localized vulnerabilities to specific hazards.

[View at-risk populations in Todd County](#)

People living in mobile homes are particularly vulnerable to tornadoes because they cannot withstand the strong winds produced by a tornado. An analysis by the Associated Press of NOAA storm data found that since 1996, 53% of tornado fatalities in the United States were people who remained within or attempted to flee from mobile homes (Borestein et al., 2023). While Minnesota law requires most mobile home parks to have storm shelters, many do not (Raiche, 2022).

4.4.3 Tornadoes and Climate Change

Minnesota's climate is undergoing distinct changes, but as reported by the MN DNR State Climatology Office, these changes are only weakly connected to increases in tornadoes or severe convective storms. Minnesota, like all parts of the U.S., has seen increases in the weakest class of tornadoes (rated F-0 or EF-0), but these increases are known to be linked to improved spotting, detection, and verification procedures within the National Weather Service.

When examining tornadoes that cause significant structural damage and are rated EF-2 or above, Minnesota has seen no recent trends towards increasing frequencies—whether measured as raw counts, or as days with one or more of these tornadoes (MN DNR, 2019).

The tornado trends in Minnesota match those found nationally. NCA5 states that while the average annual number of tornadoes appears to have remained relatively constant, there is evidence that tornado outbreaks have become more frequent, tornado seasons are extending into later in the fall, and that tornado strength has increased (Marvel et al., 2023). An October 10, 2021 tornado in the Boundary Waters Canoe Area Wilderness became the latest on record so far north in the state. Then, on December 15, 2021, an outbreak of destructive thunderstorm winds and over 20 tornadoes struck the southeastern parts of the state, producing the latest tornadoes on record by 29 days (Blumenfeld, K. Minnesota State Climatology Office, personal communication, December 21, 2023).

According to the NCA5 Key Message #5 in the Climate Trends chapter, extreme events are becoming more frequent.

However, climate scientists are unclear about whether the recent statistical behavior of these severe convective storm events has any relationship with the changing climate. This uncertainty results from the fact that tornadoes and their parent thunderstorms operate on smaller scales and more localized processes than the global climate. There has been some indication that, on a national basis, tornadoes are being clustered into fewer days, suggesting a greater tendency towards outbreaks. Scientific modelling studies indicate that the meteorological conditions supportive of severe thunderstorms should increase in the future, but it is unclear whether the specific conditions required for the formation of tornadoes, and particularly significant tornadoes, will increase (Kossin, 2017). Until more studies are completed, the Minnesota State Climatology Office recommends assuming that tornadoes will remain an important and dangerous part of Minnesota's climate, even if they do not increase in frequency or severity in response to changing climatic conditions.

4.4.4 Program Gaps and Deficiencies

Todd County Emergency Management identified program gaps and deficiencies that make its residents more vulnerable to summer storms, including tornadoes. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

Above-Ground Power Lines: Most power lines throughout Todd County are above ground, exposing them to potential damage from high wind events. The county and local jurisdictions continue to work with electric utility providers to convert overhead power lines to underground or to implement other measures to reduce risk of power failure.

Public Education: Ongoing public education is needed during tornado season to inform the public on what a tornado watch/warning is and what to do when outdoor warning sirens are activated. Todd County and local jurisdictions also need to continue to encourage residents to be aware of and ready for severe storm events that can lead to long-term power outages.

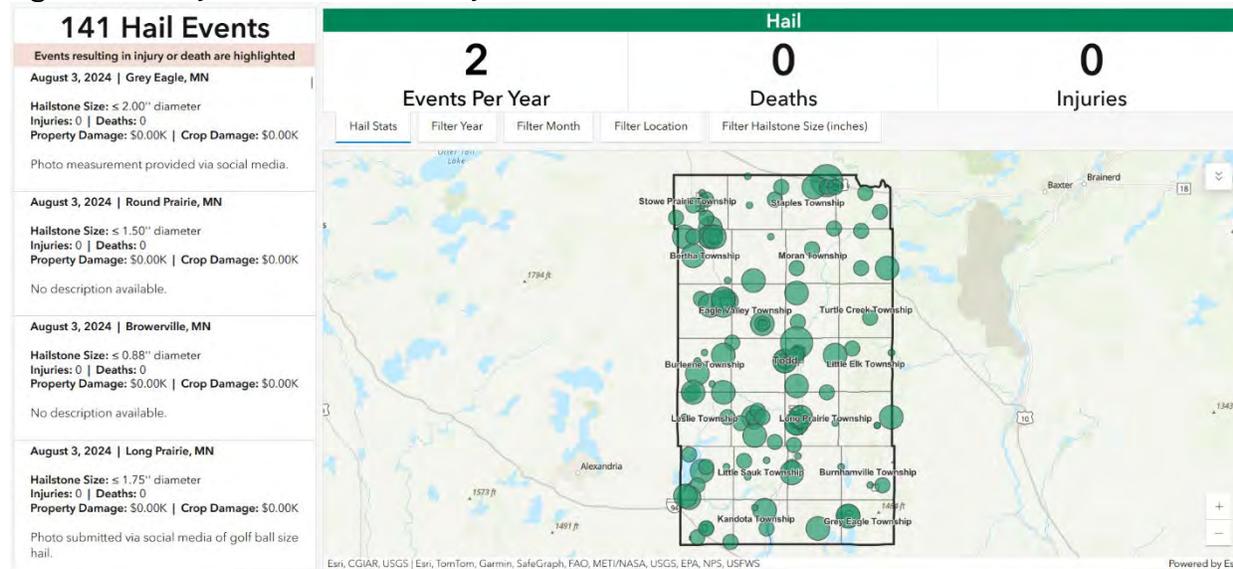
Storm Shelters and Tornado Safe Rooms: There are areas throughout Todd County without viable storm shelters or tornado safe rooms where there are populations vulnerable to high wind and storm events, such as mobile home parks and campgrounds. A coordinated approach is needed to identify where storm shelters or tornado safe rooms are needed and to evaluate whether new construction or a retrofit of facilities is possible. Finding funding for the implementation of such construction projects is also a barrier.

4.5 Hail

Hailstorms occur throughout the year though are most frequent between May and August (NWS, 2020). Although hailstorms rarely cause injury or loss of life, they do cost Minnesota nearly \$16 million in property and crop damage each year (CEMHS, 2023). In 2017, 44% of properties in Minnesota were affected by damaging hail events (Samanta & Wu, 2017). The history of hail in Todd County is shown in Figure 6; an interactive version of this map can be found on the Todd County HMP website.

[View interactive maps and see information about hail history, risk, and vulnerability](#)

Figure 6. History of hail in Todd County



4.5.1 Probability of Occurrence

To determine the probability of future hailstorms in Todd County, records of previous hail events in the county were examined for the period of record. From January 1955 through May 2025, the relative frequency of hail events was two per year. This relative frequency can be used to infer the probability of hail events occurring in the future. Please note that public reports of hail are often secondary to those of thunderstorm winds or tornadoes because if either damaging winds or tornadoes occur, the damaging wind and/or tornado are more important to the reporter and may result in underreporting of hail events.

4.5.2 Vulnerability

Todd County’s agricultural lands and structures are vulnerable to hail damage and its residents to injury and possibly death. Data from the Spatial Hazard Events and Losses Database for the United States (SHELDUS) was examined to identify the county’s monetary losses due to hail damage to crops, property, injury, and death. From 1960 through 2022 Todd County reported \$3,886,627 (2021 ADJ) in hail damages, ranking 63rd among Minnesota counties in total hail damages. Todd County’s losses are primarily due to property damages reported at \$2,126,985, followed by \$1,759,643 in crop damages. Crop indemnity payments due to hail totaled \$1,892,036 for the period of record spanning 1989–2022 (CEMHS, 2023).

Within Todd County, the vulnerability of jurisdictions to hailstorms does not vary geographically. As with all summer storms, those who work outdoors or do not have permanent housing are at greater risk during hailstorms.

Section 3.4 provides jurisdictional responses to localized vulnerabilities to specific hazards.

4.5.3 Hail and Climate Change

Trends in severe storms, including the numbers of hail and damaging thunderstorm winds are uncertain. Since the impact of more frequent or intense storms can be larger than the impact of average temperature, climate scientists are actively researching the connections between climate change and severe storms (Marvel et al., 2023). The NCA reports that in Minnesota's neighboring Great Plains region, hail size, frequency of large hail, and length of hail season are projected to increase through the rest of this century (Knapp et al., 2023). The occurrence of very heavy precipitation has increased in Minnesota in recent decades, and future projections also indicate this will continue (Blumenfeld, K. Minnesota State Climatology Office, personal communication, December 21, 2023).

According to the NCA5 Key Message #5 in the Climate Trends chapter, extreme events are becoming more frequent.

4.5.4 Program Gaps and Deficiencies

Todd County Emergency Management identified program gaps and deficiencies that make its residents more vulnerable to summer storms, including hailstorms. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

Above-Ground Power Lines: Most power lines throughout Todd County are above ground, exposing them to potential damage from high wind events. The county and local jurisdictions continue to work with electric utility providers to convert overhead power lines to underground or to implement other measures to reduce risk of power failure.

Public Education: Ongoing public education is needed during tornado season to inform the public on what a tornado watch/warning is and what to do when outdoor warning sirens are activated. Todd County and local jurisdictions also need to continue to encourage residents to be aware of and ready for severe storm events that can lead to long-term power outages.

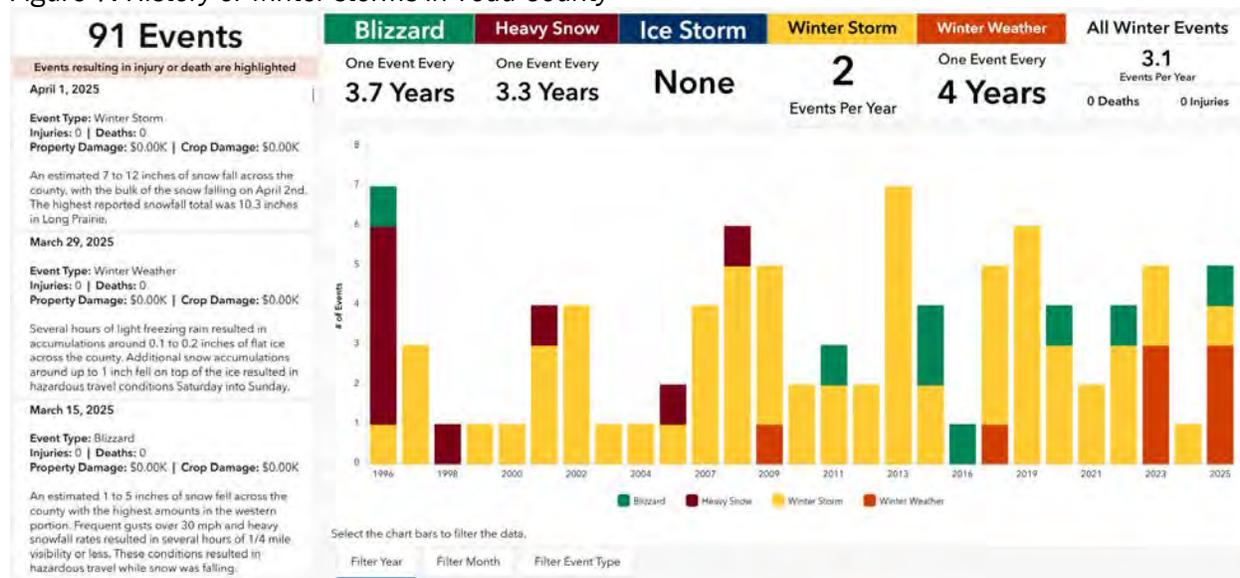
Storm Shelters and Tornado Safe Rooms: There are areas throughout Todd County without viable storm shelters or tornado safe rooms where there are populations vulnerable to high wind and storm events, such as mobile home parks and campgrounds. A coordinated approach is needed to identify where storm shelters or tornado safe rooms are needed and to evaluate whether new construction or a retrofit of facilities is possible. Finding funding for the implementation of such construction projects is also a barrier.

4.6 Winter Storms

Winter storms encompass a number of winter weather events which the National Weather Service (NWS) organizes into the following categories: blizzard, heavy snow, ice storm, winter storm, and winter weather. Winter weather events are common in Minnesota and can be costly. According to the Spatial Hazard Events and Losses Database (SHELDUS), winter weather events in Minnesota have cost more than \$1.02 billion in damages since 1960 (CEMHS, 2023). The history of winter storms in Todd County is shown in Figure 7; an interactive version of this map can be found on the Todd County HMP website.

[View interactive maps and see information about winter storm history, risk, and vulnerability](#)

Figure 7. History of winter storms in Todd County



4.6.1 Probability of Occurrence

To determine the probability of future winter-related storm events in Todd County, records of previous events (blizzards, heavy snows, ice storms, winter storms, and winter weather) were summed and divided by the dataset’s period of record, resulting in the annual relative frequency of winter-related storms. Based on records in the NCEI Storm Events Database through May 2025, the relative frequency of winter-related storm events in Todd County is 3.1 per year. This relative frequency can infer the probability of these events occurring in the future.

4.6.2 Vulnerability

Transportation systems, electrical distribution systems, and structures are vulnerable to winter storms throughout the county. These events do not vary geographically within the county; all jurisdictions are equally vulnerable. While it is highly likely these events will continue occurring annually, the amount of snow and ice and number of winter-related storm events to occur each year are unpredictable. People residing in climates such as these must always be prepared for situations that put their lives or property at risk. It is important that extra consideration be given to the vulnerable populations discussed in Section 3.2. Section 3.4 provides jurisdictional responses to localized vulnerabilities to specific hazards.

4.6.3 Winter Storms and Climate Change

Historically, winter storms have had a large impact on public safety in Minnesota. If the frequency of snowstorms and annual total snowfalls increase, as anticipated effects of Climate Change, the effects on public safety will also increase. Pressures on energy use, reduced reliability of services, potential

outages, and potential rise in household energy costs are major climate change risks to public health that can occur from winter weather.

Table 7 in Section 3.3 discusses confidence that climate change will impact common Minnesota weather/climate hazards beyond 2025, there is some weak evidence that warming winters may make heavy snowfall events less frequent as winter warms.

4.6.4 Program Gaps and Deficiencies

Todd County Emergency Management identified several program gaps and deficiencies that make its residents more vulnerable to severe winter storms. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

Above-Ground Power Lines: Most power lines throughout Todd County are above ground, exposing them to impacts/damage from winter high wind and ice events, potentially leading to localized or extensive power outages.

Public Education: Ongoing public education is needed to encourage residents to be ready for long-term power outages or to be snowed in during dangerous winter events such as ice storms and blizzards.

4.7 Extreme Cold

Due to Minnesota’s position in the middle of the continent and subsequent climate, the state may experience extremely frigid temperatures in winter. Winter in Todd County can be especially dangerous when low temperatures and wind create arctic-like wind chills. The history of extreme cold in Todd County is shown in Figure 8; an interactive version of this dashboard can be found on the Todd County HMP website.

[View interactive maps and see information about extreme cold history, risk, and vulnerability](#)

Figure 8. History of extreme cold in Todd County



4.7.1 Probability of Occurrence

To determine the probability of future cold-related events in Todd County, records of previous cold/wind chill and extreme cold/wind chill events were summed and divided by the dataset's period of record, resulting in the annual relative frequency. Based on records in the NCEI Storm Events Database through May 2025, the relative frequency of extreme cold/wind chill events in Todd County is one per year. (NCEI, 2025). This relative frequency can be used to infer the probability of these events occurring in the future.

4.7.2 Vulnerability

The risk of extreme cold does not vary geographically within the county. Citizens living in climates such as these must always be prepared for situations that put their lives or property at risk. The youngest and more elderly residents, homeless persons, individuals with chronic medical conditions, and those who are working or recreating outdoors are most at risk for frostbite and hypothermia (MDH, 2021).

[*View at-risk populations in Todd County*](#)

It is not always the depth of the cold that poses a threat but rather unpreparedness for the cold, such as an individual with a vehicle breakdown who lacks a personal winter safety kit in the vehicle. The cost of propane can make rural residents more vulnerable to issues with extreme cold. A propane shortage and resulting crisis, such as that which occurred in 2014, may increase the cost of heating homes and farms to a prohibitive amount (Eaton, 2014). The Minnesota Department of Commerce presents options and suggestions for homeowners who use propane [on their website](#).

The CDC publication “Extreme Cold: A Prevention Guide to Promote Your Personal Health and Safety” outlines preparation measures that individuals can take to reduce their vulnerability to extreme cold. Highlights in this document include advice about travel preparations, securing your home water supply, and safety during recreation (CDC, 2021).

Section 3.4 provides jurisdictional responses to localized vulnerabilities to extreme cold.

4.7.3 Extreme Cold and Climate Change

Although climate research indicates that Minnesota's average winter lows are rising rapidly, and our coldest days of winter are now warmer than we have ever recorded, cold temperatures have always been a part of Minnesota's climate, and extreme cold events will continue.

As the climate changes, an increase in extreme precipitation or storm events could lead to a higher risk of residents being exposed to cold temperatures during power outages or other storm-related hazards. Extreme and changing temperatures are already challenging aging infrastructure and are expected to impair surface transportation and the electrical grid.

Key Message #4 in NCA5 in the Midwest Chapter states that green infrastructure and public and private investments may mitigate losses, provide relief from heat, and offer other ways to adapt the built environment to a changing climate.

4.7.4 Program Gaps and Deficiencies

Todd County Emergency Management identified several program gaps and deficiencies that make its residents more vulnerable to extreme cold. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

Generators for Backup Power to Critical Facilities & Shelters: Not all healthcare facilities utilized for the care of residents & visitors, including designated severe weather/emergency shelters (schools, churches, etc.) have backup power to run heating systems in the event of a power outage.

Public Education: Ongoing public education is needed to encourage residents to be prepared for extreme weather, including power outages during periods of extreme cold. Todd County Emergency Management continues to do public education through the local schools, senior and health care centers, and local government for severe weather awareness.

4.8 Extreme Heat

Extreme heat describes weather that is much hotter and/or humid than typical for a place and time of year. In the United States, extreme heat is the deadliest weather-related hazard and causes more deaths than flooding, tornadoes, and hurricanes combined. While heat waves are infrequent in a northern state like Minnesota, they can have severe consequences for residents who are not acclimatized to their effects (Runkle et al., 2022).

The National Weather Service (NWS) issues extreme heat watches, heat advisories, and extreme heat warnings based on the heat index, which is a combination of air temperature and relative humidity that determines how hot it feels. The heat index threshold differs based on locality, since people in colder climates are less prepared for heat events than people who live in warmer climates (NWS, 2025b).

More recently, the NWS has developed the HeatRisk tool to issue a forecast of heat-related impacts to occur over a 24-hour period. It is intended to provide risk guidance to decision-makers and heat-sensitive populations. Historical data from the HeatRisk tool, available back to 2015, provide a more comprehensive look at extreme heat events beyond those reported as Extreme Heat Events in the Storm Events Database. The HeatRisk tool takes into consideration:

- How unusual the heat is for the time of year
- The duration of the heat, including both daytime and nighttime temperatures
- If those temperatures pose an elevated risk of heat-related impacts based on data from the Centers for Disease Control and Prevention (NWS, 2025a).

Impacts of extreme heat are far-reaching and can be severe. Some impacts include infrastructure failures, such as roads buckling and power outages; strain on essential services, such as increased demand for emergency medical services and law enforcement (Guo, 2017; Williams et al., 2020); and disruptions to important social and economic networks, such as school and event cancellations, which reduce access to education, physical activity, and community support.

[View interactive maps and see information about extreme heat history, risk, and vulnerability](#)

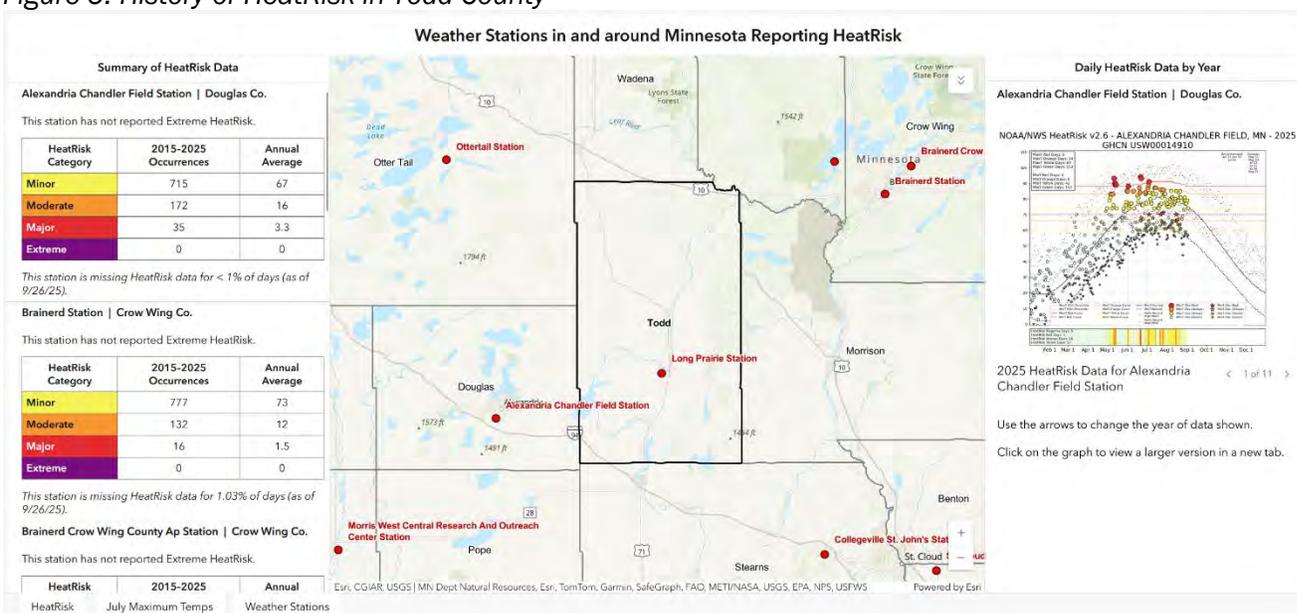
Todd County’s agricultural lands and structures are vulnerable to heat damage. Residents can suffer from increased heat-related illnesses, exacerbation of pre-existing chronic conditions, and even death (Moss, 2017). In the United States, heat is estimated to result in \$100 billion in economic losses annually, primarily due to lost productivity, and it accounts for \$1 billion in direct healthcare costs each year (American Public Health Association, 2025). In 2022, extreme heat led to 682 emergency department visits, 63 hospitalizations, and two deaths in Minnesota (MDH, 2025).

Extreme heat exacerbates poor air quality conditions because the stagnant air during a heat wave increases ozone and particulate pollution (Center for Science Education, 2025). Air pollution is particularly harmful for people over the age of 65, children under the age of five, outdoor workers, and people with respiratory or cardiovascular conditions. The [Minnesota Extreme Heat Toolkit](#) further details the health effects of poor air quality.

Data from the Spatial Hazard Events and Losses Database (SHELDUS) for the United States was examined to identify the county’s monetary losses due to heat damage to crops. Ranking 19th among Minnesota counties in crop indemnity payments, heat-related losses for Todd County totaled over \$2.6 million (ADJ 2021) for the period of record spanning 1989 to 2022 (CEMHS, 2023).

The history of extreme heat in Todd County is shown in Figure 9; an interactive version of this chart can be found on the Todd County HMP website. This dashboard summarizes the occurrences of days when each HeatRisk category threshold was met for each year from 2015–2025. For the purposes of hazard mitigation planning, we have considered days in the Major (Red) Category (a level of heat affects anyone without effective cooling and/or adequate hydration. Impacts are likely in some health systems, heat-sensitive industries, and infrastructure) and the Extreme (Magenta) Category (level of rare and/or long-duration extreme heat with little to no overnight relief affects anyone without effective cooling and/or adequate hydration. Impacts are likely in most health systems, heat-sensitive industries, and infrastructure) as extreme heat-related events.

Figure 9. History of HeatRisk in Todd County



4.8.1 Probability of Occurrence

To determine the probability of future heat-related events in Todd County, the average number of days exceeding the major or extreme HeatRisk categories is used to reflect heat events in the county. Long Prairie Station experiences major or extreme HeatRisk days an average of 0.6 days per year, and Alexandria Chandler Field Station experiences these events an average of 3.3 days per year based on the 11 years of record. This relative frequency can infer the probability of these events occurring in the future.

Based on records in the Midwestern Regional Climate Center (MRCC) that date back to 1991, the average daily maximum temperature for July in Todd County has historically been in the 78–82 °F range (MRCC, 2021), which is below the 90 °F for 2–3 days criteria for “extreme” heat events (FEMA, 2024b). However, Long Prairie Station has reported daily maximum temperatures of at least 90 °F a total of 172 times, an average of six days per year. This historical average can be used to infer future events, although climate change projections show an increase in the number of days that exceed 90 °F by mid-century (see Section 4.8.3).

4.8.2 Vulnerability

The Minnesota Department of Health updated the Minnesota Extreme Heat Toolkit in 2025 to help local governments prepare for extreme heat events. In their toolkit, they note extreme heat events are often dubbed “silent killers” because deaths and illnesses from these events are often misunderstood and underreported. In fact, extreme heat kills more people in the United States than all extreme weather events combined (Adams-Fuller, 2023). Minnesota does not have a mandated reporting system to report deaths and illnesses linked to extreme heat (MDH, 2025), but is important to not underestimate the danger of extreme heat events within the state.

High temperatures can be exacerbated by the urban heat island effect in developed areas, an effect that amplifies temperatures in areas with a higher concentration of impervious and paved surfaces. These types of surfaces absorb more heat and hold it for longer than vegetation cover (EPA, 2019). Impervious surfaces are not spread evenly throughout the county, and attention should be given to cities or areas within the county where this type of surface cover is most dense. The city with the highest concentration of impervious surfaces is Staples at 31.53% (MDH & University of Minnesota, 2019). The distribution of heat-trapping surfaces and their proximity to tree canopy are more important than their total area.

The distribution of impervious surfaces can be viewed in the [Extreme Heat Risk & Vulnerability dashboard](#) in the Exposure tab. The metro counties have an additional layer that demonstrates tree canopy, an effective mitigation of extreme heat: urban tree canopy of at least 40% can result in as much as 7–9 °F cooler temperatures (Ziter et al., 2019). The Metropolitan Council [Growing Shade Tool](#) provides data and resources to inform tree planting and canopy preservation for the Twin Cities region to realize benefits, such as cooler temperatures, improved air quality, cleaner stormwater, improved mental health, and enhanced biodiversity.

Rural areas have higher rates of heat-related emergency department visits compared with urban areas (MDH, 2024), and Americans living in rural areas are twice as likely as those in urban areas to have pre-existing health conditions that make them more vulnerable to extreme heat (Pohl, 2025). Rural

agricultural regions can have higher rates of humidity due to moisture-producing crops like corn (Minnesota Supercomputing Institute, 2016), which produces evapotranspiration, or “corn sweat,” that can add as much as 5–10 °F to the dew point temperature (Steil, 2016).

Key Message #3 in the Midwest Chapter of the NCA5 lists strategies, such as expanded use of green infrastructure and heat-health early warning systems, have the potential to improve both individual and community health (Wilson et al., 2023).

Everyone is susceptible to extreme heat, but certain individuals are at a higher risk of developing heat-related illnesses. According to the Centers for Disease Control and Prevention (CDC), population groups more vulnerable to extreme heat include:

- Older adults (≥65 years old). The elderly cannot easily adjust to sudden changes in temperature and are more likely to have a chronic medical condition or take medication affecting their body’s ability to control its temperature.
- Infants and children. Young children and infants have limited control of their surroundings and rely on others to keep them cool and hydrated.
- Individuals with chronic health conditions. These individuals are less likely to respond to changes in temperature, may be taking a medication that exacerbates the effects of extreme heat, or have a condition that is a risk factor for heat-related illness (e.g., heart disease, mental illness, poor blood circulation, and obesity).
- People with low income. These individuals may not be able to afford to properly cool their home and may face transportation challenges when trying to access cooling shelters.
- Athletes and people working outdoors. Both groups are likely to exert energy while being exposed to the heat (CDC, 2020).

Table 11 shows characteristics that MDH has determined make individuals more at risk to adverse health effects from extreme heat, including how that vulnerability ranks among Minnesota counties. The indicator’s percentile rank within Minnesota determines the vulnerability level of Todd County for that indicator (e.g., the 81st – 100th percentile is associated with the highest vulnerability compared to other Minnesota counties). For more information on what makes individuals and communities more vulnerable, see the [Minnesota Extreme Heat Toolkit](#).

Table 11. Populations vulnerable to extreme heat in Todd County

| Vulnerability Indicator | Percentage of Population | Percentile Rank within Minnesota | Vulnerability Level |
|--|--------------------------|----------------------------------|---------------------|
| Adults with COPD | 8.4% | 91st | Highest |
| Adults with a self-care disability | 4.3% | 94th | Highest |
| Adults with coronary heart disease | 9.3% | 91st | Highest |
| Adults with diabetes | 13.0% | 88th | Highest |
| Families at less than 200% of poverty level | 26.1% | 95th | Highest |
| Households where a person age 65 or over lives alone | 12.8% | 28th | Low |
| Households with no computing device | 11.5% | 100th | Highest |
| Households with no vehicle available | 6.7% | 81st | Highest |
| Households with rent over 50% of income | 2.6% | 21st | Low |

| Vulnerability Indicator | Percentage of Population | Percentile Rank within Minnesota | Vulnerability Level |
|---|--------------------------|----------------------------------|---------------------|
| Medicare beneficiaries who are electricity-dependent | 3.7% | 15th | Lowest |
| Medicare–Medicaid-enrolled beneficiaries | 3.6% | 71st | High |
| People age 5 or over with limited English | 4.9% | 85th | Highest |
| People age 65 or over | 22.1% | 65th | High |
| People over age 16 who work outdoors | 9.7% | 67th | High |
| People under age 5 | 6.6% | 91st | Highest |
| People who are experiencing homelessness | 0.1% | 70th | High |
| People who are uninsured | 9.4% | 95th | Highest |
| People who do not identify as “White alone, not Hispanic or Latino” | 14.6% | 66th | High |

Facilities where vulnerable populations may be concentrated, such as prisons, group homes, and childcare centers, are considered to be at higher risk during heat events.

[View interactive information about at-risk populations in Todd County](#)

Warming temperatures will continue to increase the risk of extreme heat, especially among these already vulnerable populations. Section 3.4 provides jurisdictional responses to localized vulnerabilities to extreme heat.

4.8.3 Extreme Heat and Climate Change

Minnesota’s annual average temperature has increased more than 3 °F since record-keeping began in 1895, and nine of Minnesota’s hottest 16 years on record have occurred since the year 2000 (MCAP, 2024). In Todd County, the average temperature from July to September has increased 0.18 degrees Fahrenheit per decade since 1895 (MN DNR, 2025b).

Nights are warming at a much higher rate than days in Minnesota. In Todd County, nighttime minimum temperatures from July to September have increased at a rate of 0.25 degrees Fahrenheit per decade (MN DNR, 2025b). While 94% of Minnesota households have some form of air conditioning (including central air, room units, dehumidifiers, and ceiling fans), only 68% have the central air conditioning that can provide reliable whole-house cooling (U.S. Energy Information Administration, 2023). Furthermore, homes with air conditioning equipment may not use it; for example, low-income homes might not turn on their units due to the associated costs, and homes in areas with higher crime rates may be reluctant to use window units for security reasons (EPA, 2006).

The average number of days per year with temperatures over 90 °F under a very high carbon emissions (SSP 585), mid-century (2040–2059) scenario is illustrated in the [Climate Dashboard](#) on the Plan website.

Climate models project that temperature and precipitation increases will continue in Minnesota through the 21st century, with hotter summers and increased drought severity during dry periods as well. Already, the maximum annual heat index values have been rising across the state, because increased humidity during heat waves (Blumenfeld, K. Minnesota State Climatology Office, personal communication, December 21, 2023).

Table 12 compares historical temperature averages to projections under a high emissions (SSP 585) scenario, demonstrating how many more days will reach above 90 °F and nights where the minimum does not go below 75.2 °F. The data in the table is taken from [Minnesota CliMAT](#), an interactive online tool that provides highly localized climate projections for Minnesota and visualize how even specific towns will likely be impacted in the coming decades (Liess, S. et al., 2023). While models differ on how many degrees of warming will be caused by climate change, all models agree that temperatures will continue to rise.

Table 12. Historical vs projected number of days reaching temperature thresholds in Todd County

| | Historical (1995–2014) | Projected (2040–2059) | Change |
|--------------------------|------------------------|-----------------------|--------|
| Days Above 90 | 12.43 | 33.36 | +20.94 |
| Nighttime Minimum > 75.2 | 0.22 | 2.2 | +1.98 |

Greenhouse gas concentrations will continue rising through the century, and the air’s ability to trap heat from the Earth’s surface will increase accordingly. Warming of the atmosphere will evaporate even more water into the air, further limiting the amount of cooling Minnesota will be able to achieve at night and during the winter. As warmer winters and warmer baseline conditions transition into summer, it will be much easier to attain extreme heat (MN DNR, 2025a).

4.8.4 Program Gaps and Deficiencies

Todd County Emergency Management identified several program gaps and deficiencies that make its residents more vulnerable to extreme heat. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

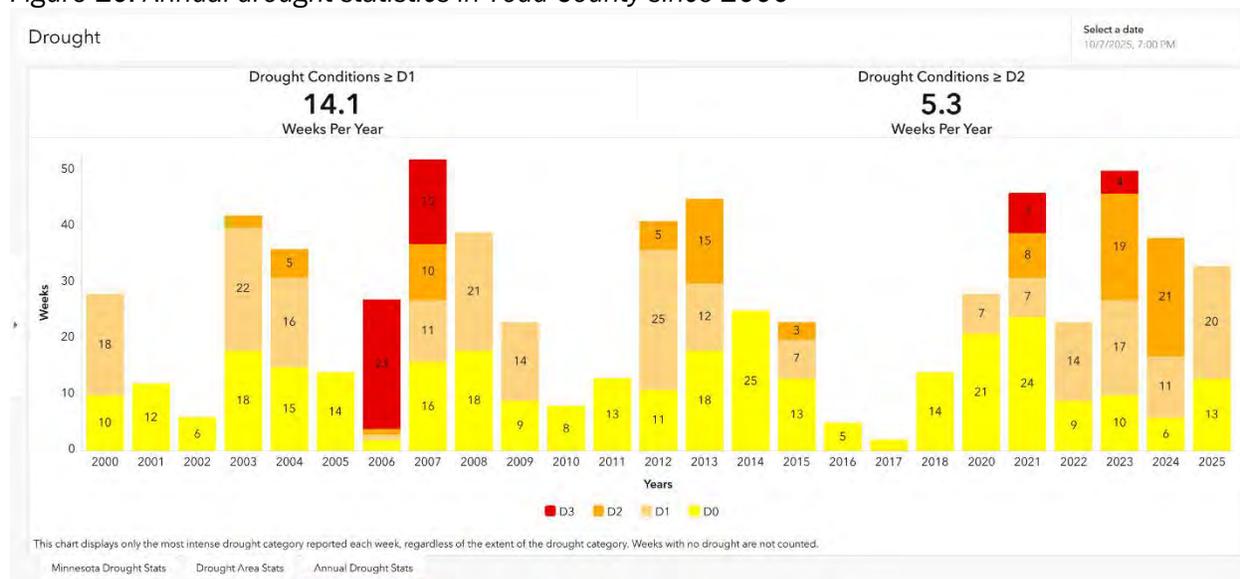
Generators for Backup Power to Critical Facilities & Shelters: Not all healthcare and other critical facilities utilized for the care of residents & visitors, including designated severe weather/emergency shelters (schools, churches, etc.) have backup power to run cooling systems in the event of a power outage.

4.9 Drought

There are numerous approaches to assessing drought conditions. The current gold standard for accurate drought conditions in the United States is the United States Drought Monitor (USDM). Annual drought statistics since 2000 can be seen in Figure 10; an interactive version of this dashboard can be found on the Todd County HMP website.

[See interactive information about drought, including history and the USDM Dashboard, on the Todd County HMP website](#)

Figure 10. Annual drought statistics in Todd County since 2000



4.9.1 Probability of Occurrence

To determine the probability of future droughts in Todd County, records of previous droughts were summed and divided by the dataset’s period of record, resulting in the annual relative frequency of droughts. The USDM database was examined from January 2000–October 7, 2025 for any occurrence of drought ≥ D1 in Todd County, regardless of the duration of the drought. According to the weekly reported data, the relative frequency of the county experiencing drought conditions ≥ D1 is 14.1 weeks per year, and the relative frequency of drought conditions ≥ D2 is 5.3 weeks per year (NDMC, 2025b). The relative frequency of past droughts can be used to infer the probability of similar droughts occurring in the future.

4.9.2 Vulnerability

One way to identify county assets vulnerable to drought is by examining the impacts of previous droughts. Overseen by the National Drought Mitigation Center (NDMC), the Drought Impact Reporter (DIR) is a comprehensive database that gathers drought-related reports from a variety of sources and identifies the sector(s) impacted by each drought. The NDMC (NDMC, 2025b) defines a drought impact as “[a]n observable loss or change that occurred at a specific place and time because of drought.” A drought meeting this definition is categorized based on the sector(s) the drought impacts; therefore, a single drought affecting multiple sectors will be counted once for each respective sector it impacted.

DIR records show 25 reported drought impacts in Todd County from 2000 to 2024, affecting seven sectors with greatest impacts to the following sectors: relief, response & restrictions; fire; agriculture; and plants & wildlife (NDMC, 2025a). Since droughts are regional in nature, jurisdictions within Todd County do not vary in their vulnerability to drought; however, the impacts from droughts are not equal.

Drought conditions may impact soil moisture reserves, groundwater supplies, lake levels, and stream flows. Water-dependent industries that experience the greatest impacts include: agriculture, public utilities, forestry, and tourism (MN DNR, 2021). In addition, droughts may negatively affect an

individual's health by contributing to poor air quality caused by wildfire smoke and particulate matter, or a dusty environment. The 2021 drought resulted in elevated fire danger in roughly the northern two-thirds of the state, and record-high particulate readings across Minnesota due to the Canadian wildfires (Huttner, 2021). [Populations vulnerable to these conditions](#) include children, older adults, and those with respiratory issues.

According to the DIR, Todd County's agriculture sector has been impacted by drought more than once, and with 33.8% of Todd County's land devoted to cultivated crops, the county's agriculture community is also vulnerable to the economic impact a drought may have on crops. From 1989–2022, Todd County received \$44,095,560 (2021 ADJ) in crop indemnity payments due to drought, placing it as the 13th-highest-paid county in Minnesota (CEMHS, 2023).

Section 3.4 provides jurisdictional responses to localized vulnerabilities to specific hazards.

4.9.3 Drought and Climate Change

Droughts have been happening throughout Minnesota's history. While the degree at which climate change will impact future droughts is not certain, an increase in efforts and resources are being devoted to project these impacts. In 2023, the NCA5 was completed by the U.S. Global Change Research Program. It provided a comprehensive scientific review of how climate change is impacting the U.S. as well as providing climate change projections.

According to the report, a warming climate is contributing to oscillations between extreme droughts and floods, threatening the agriculture and livestock in the Midwest which produces more than 30% of the world's corn and soybeans (Wilson et al., 2023). Climate change is attributed to an estimated \$31.9 billion (2022 USD adjusted) of US crop indemnity payments over the last 30 years, with the largest portion of payments going to farmers affected by drought (Wilson et al., 2023). In Minnesota, drought alone represents 25% of the total crop indemnity payments made in the state (CEMHS, 2023).

Climate projections indicate an increase in annual precipitation of 0.2%–0.5% in the western Midwest and the increase in cumulative runoff is expected to continue through the midcentury (Wilson et al., 2023).

Key Message #5 in the Midwest Chapter of the NCA5 states that managing extremes is necessary to minimize impacts on water quality and quantity. The extreme variability between wet and dry periods is expected to negatively impact the water quality and quantity of the Mississippi River System and adversely affect dependent ecosystems and commerce (Wilson et al., 2023).

4.9.4 Program Gaps and Deficiencies

Todd County Emergency Management did not identify any program gaps or deficiencies that make its citizens more vulnerable to drought.

4.10 Dam Failure

The MN DNR Dam Safety Program has the mission of protecting the life and safety of people by ensuring that dams are safe. Minnesota's Dam Safety Program sets minimum standards for dams and regulates the design, construction, operation, repair, and removal of both privately and publicly (non-federal) owned dams (MN DNR, 2020). The federal government is responsible for regulating and maintaining dam safety of federally owned dams. No single agency regulates all federally owned dams. 42% of federal dams are owned and managed by the U.S. Army Corp of Engineers (USACE) and the Bureau of Reclamation. The remaining federal dams are owned and managed by other federal agencies, including the Fish and Wildlife Service, Forest Service, the Department of Defense, and the Bureau of Indian Affairs, among others (Normand, 2019). The Federal Energy Regulatory Commission (FERC) Dam Safety Program is the largest dam safety program in the U.S. The Commission works with federal and state agencies to ensure and promote dam safety of over 3,000 dams across the U.S. The Commission inspects projects on an unscheduled basis to investigate potential dam safety problems; complaints about constructing and operating a project; safety concerns related to natural disasters; and issues concerning compliance with the term and conditions of a license (FERC, 2020).

Dam Inventory: The National Dam Inventory reports that there are 14 dams in Todd County. Dams are mapped on the [MN State 2024 HMP website](#). Todd County has zero dams classified as High Hazard Dams, one dam classified as a Significant Hazard Dam, and 13 dams classified as Low Hazard Dams. The Minnesota Dam Safety Program office was consulted to identify dam incidents and concerns.

4.10.1 Probability of Occurrence

Extreme precipitation is only one factor contributing to dam failure, and the possibility of failure is dam-specific, relating to both environmental and structural conditions. There is one noted dam incident in Todd County: a September 2017 inspection noted the failure of the Johnson Pond-Todd dam in Turtle Creek Township. Total dam failures are extremely unlikely if the dam is maintained in compliance with Minnesota's Dam Safety Program. The likelihood of failure in Todd County is low.

4.10.2 Vulnerability

Although dam regulatory authorities differ between various federal and state agencies, all authorities attempt to classify dams according to the potential impacts from a dam failure or mis-operation. In response to the numerous classification systems, FEMA's Interagency Committee on Dam Safety created a downstream hazard potential classification system that is adaptable to any agency's current system. Table 13 provides an overview of the main criteria agencies consider when determining a dam's downstream hazard potential. This classification system does not imply that the dam is unsafe, but rather categorizes dams based on the probable loss of human life and the impacts on economic, environmental, and lifeline interests (FEMA, 2004). Dams for which a hazard potential has not been designated, or is not provided, are classified as "Undetermined."

An Emergency Action Plan (EAP) is a document that identifies potential emergency conditions at a dam and specifies preplanned actions to be followed during a dam failure to minimize property damage or loss of life. An EAP is required for Class I dams and strongly recommended for Class II dams (MN DNR, 2020).

Table 13. Downstream hazard potential classification criteria

| Hazard Potential Classification | Loss of Human Life | Economic, Environmental, Lifeline Losses |
|---------------------------------|----------------------------------|---|
| Class III (Low) | None expected | Low and generally limited to owner |
| Class II (Significant) | None expected | Yes |
| Class I (High) | Probable - one or more expected. | Yes (but not necessary for this classification) |

SOURCE: (USACE, 2008)

4.10.3 Dam Failure and Climate Change

Dams are designed based on assumptions about a river’s annual flow behavior that will determine the volume of water behind the dam and flowing through the dam at any one time. Changes in weather patterns due to climate change may change the hydrograph or expected flow pattern. Spillways are put in place on dams as a safety measure in the event of the reservoir filling too quickly. Spillway overflow events are mechanisms that also result in increased discharges downstream. It is conceivable that bigger rainfalls at earlier times in the year could threaten a dam's designed margin of safety, causing dam operators to release greater volumes of water earlier in a storm cycle in order to maintain the required margins of safety. Such early releases of increased volumes can increase flood potential downstream.

Climate change may increase the probability of design failures. Some spillways may not be large enough to convey the increased flow pattern. An undersized spillway could lead to dam overtopping and failure.

The partial failure of the Rapidan Dam in Blue Earth County in June of 2024 highlighted the growing threat climate change poses to the country’s aging infrastructure as extreme weather becomes more common and severe. The Rapidan Dam is a Significant Hazard Dam in “poor” condition. About 20% of Minnesota’s Significant and High Hazard Potential Dams are in “fair” or “poor” condition, with a few in “undefined” condition, and about 70% of these dams were built before 1970 (USACE, 2024). These older dams are growing increasingly taxed by extreme weather, especially in the Midwest (Harrison, 2024). Climate change is adding a new level of uncertainty that needs to be considered with respect to assumptions made during the dam construction.

While the Rapidan Dam partial failure did not result in mass inundation, it sent an estimated 11.6 million cubic yards of sediment downstream. The sediment was high in phosphorus and nitrogen because of nearby agricultural runoff. The impacts to the fish habitat and ecology of the stream may not be known for years (MPR News, 2024). The sediment loading behind older dams adds another compounding threat of dam failure to the stream and structures below.

4.10.4 Program Gaps and Deficiencies

Todd County Emergency Management identified several program gaps and deficiencies that make its residents more vulnerable to dam failure. The following gaps and deficiencies should be addressed with new mitigation efforts to reduce that vulnerability:

Kramer Dam Removal: The Kramer Dam is an earthen dam located in Stowe Prairie Township and is used to impound water on Kramer Pond, which is privately owned. The dam is 20’ high by 100’ long. The MN DNR has ordered for the dam to be removed, but this has not occurred in 30 years. The MN

DNR has given the dam a hazard potential classification of Significant, and an EAP is not required for the dam. The dam is located in a predominantly rural area, but if it were to fail, it would impact surrounding roads and agricultural lands. Dam/levee failure is prioritized as a low-risk hazard for Todd County; this is the only structure of a moderate concern which the MN DNR is aware of.

Section 5 – Mitigation Strategy

The goal of mitigation is to protect lives and reduce the impacts of future hazard events, including property damage, disruption to local and regional economies, the amount of public and private funds spent on recovery, and to build disaster-resistant communities. Mitigation actions and projects should be based on a well-constructed risk assessment as provided in Section 3 of this plan and on the HMP website. Mitigation should be an ongoing process, adapting over time to accommodate a community's needs.

5.1 Community Capability Assessments

The capability assessment identifies current activities and existing planning tools used to mitigate hazards. The capability assessment identifies the policies, regulations, procedures, programs, and projects that contribute to reducing disaster damages. The assessment also evaluates these capabilities to determine whether the activities can be improved to more effectively reduce the impact of future hazard events. The following sections identify existing plans and mitigation capabilities within all of the communities:

- Appendix D: Lists the plans and programs in place in Todd County as related to hazard mitigation.
- Appendix C: As part of the Todd County HMP update, the county and city governments were asked to participate in filling out a “Local Mitigation Survey” (LMS) form to report on their current mitigation capabilities and program gaps. Appendix C provides the LMS reports gathered for Todd County.

Information from the capability assessments was used to support development of local mitigation actions for implementation over the next five years (see column *Comments on Implementation & Integration*).

5.1.1 National Flood Insurance Program (NFIP)

The NFIP is a federal program created by Congress to mitigate future flood losses nationwide through sound, community-enforced building and zoning ordinances and to provide access to affordable, federally backed flood insurance protection for property owners. The NFIP is designed to provide an insurance alternative to disaster assistance to meet the escalating costs of repairing damage to buildings and their contents caused by floods. Participation in the NFIP is based on an agreement between local communities and the federal government that states that if a community will adopt and enforce a floodplain management ordinance to reduce future flood risks to new construction in Special Flood Hazard Areas (SFHAs), the federal government will make flood insurance available within the community as a financial protection against flood losses.

Jurisdictional participation in the National Flood Insurance Program (NFIP) per Minnesota DNR is outlined below (G. Bennett MN DNR, personal communication, July 23, 2025).

Todd County

Status: Participating

Entry Date: 2/1/1974 (Emergency Entry); 9/1/1988 (Regular Entry)

FEMA Map: FEMA Mapped High Risk Areas

Current Effective Map Date: 2/4/2011

Potential Buildings Damaged in Floodplain: 434

Adoption of Current Floodplain Ordinance: 1/18/2011 (Effective 1/24/2011)

Adoption of latest DFIRM Map: 1/18/2011

Floodplain Administrator: Adam Ossefoort, Planning & Zoning Director
(adam.ossefoort@co.todd.mn.us)

Bertha

Status: Participating

Entry Date: 4/7/1975 (Emergency Entry); 7/17/1986 (Regular Entry)

FEMA Map: FEMA Mapped High Risk Areas

Current Effective Map Date: 2/4/2011

Potential Buildings Damaged in Floodplain: 0

Adoption of Current Floodplain Ordinance: 10/11/2010 (Effective 10/26/2010)

Adoption of latest DFIRM Map: 10/11/2010

Floodplain Administrator: Brenda Roberts, City Clerk (citybertha@arvig.net)

Browerville

Status: Participating

Entry Date: 4/16/1974 (Emergency Entry); 9/30/1988 (Regular Entry)

FEMA Map: FEMA Mapped High Risk Areas

Current Effective Map Date: 2/4/2011

Potential Buildings Damaged in Floodplain: 5

Adoption of Current Floodplain Ordinance: 10/14/2010 (Effective 10/28/2010)

Adoption of latest DFIRM Map: 10/14/2010

Floodplain Administrator: Bobbie Jo Freie, Zoning Administrator (ctybrow@browervillemn.com)

Burtrum

Status: NA

Entry Date: NA

FEMA Map: NA

Current Effective Map Date: NA

Potential Buildings Damaged in Floodplain: NA

Adoption of Current Floodplain Ordinance: NA

Adoption of latest DFIRM Map: NA

Floodplain Administrator: NA

Clarissa

Status: Participating

Entry Date: 4/30/1974 (Emergency Entry); 6/3/1986 (Regular Entry)

FEMA Map: FEMA Mapped High Risk Areas

Current Effective Map Date: 2/4/2011

Potential Buildings Damaged in Floodplain: 14
 Adoption of Current Floodplain Ordinance: 1/10/2011 (Effective 1/19/2011)
 Adoption of latest DFIRM Map: 1/10/2011
 Floodplain Administrator: Jill Stahlberger, City Administrator (clarissa@eaglevalleytel.net)

Eagle Bend

Status: Participating
 Entry Date: 7/2/1974 (Emergency Entry); 6/3/1986 (Regular Entry)
 FEMA Map: FEMA Mapped High Risk Areas
 Current Effective Map Date: 2/4/2011
 Potential Buildings Damaged in Floodplain: 18
 Adoption of Current Floodplain Ordinance: 11/15/2010 (Effective 11/24/2010)
 Adoption of latest DFIRM Map: 11/15/2010
 Floodplain Administrator: Ashlee Nordlund, City Administrator (ebcity@midwestinfo.net)

Grey Eagle

Status: Not Participating
 Entry Date:
 FEMA Map: No Special Flood Hazard Areas
 Current Effective Map Date: 2/4/2011
 Potential Buildings Damaged in Floodplain: NA
 Adoption of Current Floodplain Ordinance: NA
 Adoption of latest DFIRM Map: NA
 Floodplain Administrator: NA

Hewitt

Status: Participating
 Entry Date: 9/16/1975 (Emergency Entry); 6/8/1984 (Regular Entry)
 FEMA Map: FEMA Mapped High Risk Areas
 Current Effective Map Date: 2/4/2011
 Potential Buildings Damaged in Floodplain: 2
 Adoption of Current Floodplain Ordinance: 11/9/2010 (Effective 12/22/2010)
 Adoption of latest DFIRM Map: 11/9/2010
 Floodplain Administrator: Kimberly Greenwaldt, City Clerk/Treasurer (cityofhewitt@arvig.net)

Long Prairie

Status: Participating
 Entry Date: 4/16/1974 (Emergency Entry); 7/16/1980 (Regular Entry)
 FEMA Map: FEMA Mapped High Risk Areas
 Current Effective Map Date: 2/4/2011
 Potential Buildings Damaged in Floodplain: 19
 Adoption of Current Floodplain Ordinance: 12/6/2010 (Effective 12/15/2010)
 Adoption of latest DFIRM Map: 12/6/2010
 Floodplain Administrator: Candace Bruder, City Administrator (cbruder@cityoflongprairie.com)
 Note: The city is currently in the process of amending their floodplain ordinance but has not yet been adopted.

Osakis

Status: Participating

Entry Date: 7/15/2011 (Regular Entry)

FEMA Map: FEMA Mapped High Risk Areas

Current Effective Map Date: 2/4/2011 (Todd Co.); 11/18/2009 (Douglas Co.)

Potential Buildings Damaged in Floodplain: 94

Adoption of Current Floodplain Ordinance: 5/2/2011 (Effective 5/11/2011)

Adoption of latest DFIRM Map: 5/2/2011

Floodplain Administrator: Lynette Swenstad, City Planning & Zoning Assistant (osakiscityls@arvig.net)

Staples

Status: Participating

Entry Date: 7/19/2011 (Regular Entry)

FEMA Map: FEMA Mapped High Risk Areas

Current Effective Map Date: 2/4/2011 (Todd Co.); 7/3/1986 (Wadena Co.)

Potential Buildings Damaged in Floodplain: 1

Adoption of Current Floodplain Ordinance: 3/22/2011 (Effective 3/31/2011)

Adoption of latest DFIRM Map: 3/22/2011

Floodplain Administrator: Lucas Wakefield, Economic Development Director
(lwakefield@ci.staples.mn.us)

Swanville

Status: Participating

Entry Date: 7/31/2024 (Regular Entry)

FEMA Map: FEMA Mapped High Risk Areas

Current Effective Map Date: 2/4/2011 (Todd Co.); 7/31/2024 (Morrison Co.)

Potential Buildings Damaged in Floodplain: NA

Adoption of Current Floodplain Ordinance: 6/4/2024 (Effective 7/14/2024)

Adoption of latest DFIRM Map: 6/4/2024 (Morrison Co. FIRM and FIS only)

Floodplain Administrator: Julie Hollerman, City Clerk/Treasurer (cityof_swanville@yahoo.com)

Note: Only a very small portion of Swanville is in Todd Co. This portion does not contain any SFHAs, which is why the panel was not adopted in their ordinance.

Upsala

Status: Participating

Entry Date: 10/28/1997 (Emergency Entry); 7/31/2024 (Regular Entry)

FEMA Map: FEMA Mapped High Risk Areas

Current Effective Map Date: 7/31/2024

Potential Buildings Damaged in Floodplain:

Adoption of Current Floodplain Ordinance: 7/1/2024 (Effective 7/14/2024)

Adoption of latest DFIRM Map: 7/1/2024

Floodplain Administrator: Jane Popp, City Clerk (cityofupsala@gmail.com)

Note: NOTE: The City of Upsala is located entirely in Morrison County (with no portions in Todd Co., per FEMA CIS).

West Union

Status: NOT Participating

Entry Date: NA

FEMA Map: No Special Flood Hazard Areas

Current Effective Map Date: 2/4/2011

Potential Buildings Damaged in Floodplain: NA

Adoption of Current Floodplain Ordinance: NA

Adoption of latest DFIRM Map: NA

Floodplain Administrator: NA

Following a damaging flood event, any impacted jurisdiction would work with the MN DNR to use a form to track cumulative improvements and repetitive losses in the floodplain. The affected jurisdiction would also review the [Minnesota Post-Flood Substantial Damage Playbook for Local Officials](#).

5.1.2 Repetitive Loss Properties

Repetitive loss properties are defined as properties with two or more flood insurance claims of \$1,000 or more in any rolling 10-year period. Property owners are asked to consider mitigation activities such as acquisition, relocation, or elevation, among other options. FEMA's Repetitive Loss (RL) properties strategy is to eliminate or reduce the damage to property and the disruption to life caused by repeated flooding of the same properties. Property owners are notified of their status by FEMA.

A Severe Repetitive Loss (SRL) property is defined as a residential property that is covered under an NFIP flood insurance policy and:

- a) That has at least four NFIP claim payments (including building and contents) over \$5,000 each, and the cumulative amount of such claims payments exceeds \$20,000; or
- b) For which at least two separate claims payments (building payments only) have been made with the cumulative amount of the building portion of such claims exceeding the market value of the building.
- c) For both (a) and (b) above, at least two of the referenced claims must have occurred within any 10-year period and must be greater than 10 days apart.

Todd County has one RL property and no SRL properties (Ceil Strauss, MN Floodplain Manager, personal communication, August 8, 2025). The RL property is listed as being generally within Todd County. Net payments for this property total \$75,952.

For more on the areas that flood repeatedly in Todd County, see the [Todd County Flooding page](#).

5.1.3 Previous Integration of Hazard Mitigation into Planning Mechanisms

Todd County and its incorporated communities are encouraged to integrate relevant information from this mitigation plan into their other planning mechanisms. This demonstrates local progress in mitigation efforts and strengthens the overall mitigation planning process. As part of this plan update, communities were asked to report whether and how information from the 2018 plan was incorporated

into their existing plans, policies, programs, partnerships, or other documents. The following provides an overview of their responses.

Todd County

Todd County has integrated the county's 2018 Hazard Mitigation Plan across county departmental efforts. Primary integration has occurred within the Todd County Emergency Management (TCEM) program, including:

- Promoting sign up for the county's emergency notification system, CodeRED. A link to sign up is on the Todd County Emergency Management website page.
- Participating annually in the National Weather Service's Severe Weather Awareness Week and Winter Weather Awareness Week and holding SkyWarn storm spotter training annually with the NWS. Information was shared with the public via the county website, Facebook and local radio station.
- Ensuring warning sirens were tested monthly across the county.
- Advanced a new effort to acquire federal grant funding to develop a Community Wildfire Protection Plan for Todd County. Funding was applied for from the Community Wildfire Defense Grant but the county was not successful in obtaining an award.
- Maintained update of the county Emergency Operations Plan and inventory of emergency shelters within the county.

Todd County has also integrated the 2018 HMP within departmental efforts that help to address mitigation for natural hazards, including:

- Todd County Planning & Zoning enforces county ordinances that regulate development. We have incorporated mitigation concerns into the Todd County 2030 Comprehensive Plan.
- Todd County Highway Department oversees Road Design Standards and has continued to incorporate any flood mitigation related projects into the departments work plan.
- Todd SWCD has a Plan of Action and participates in water planning efforts in each watershed. Other SWCD ongoing efforts include conducting feasibility studies for properly sized culverts; working with landowners to plant living snow fences, windbreaks, and shelterbelts, and developing floodwater retention areas where needed.

City of Bertha

The city of Bertha integrated the 2018 Todd County HMP into our local mitigation efforts by:

- Testing our outdoor warning siren monthly in coordination with the Todd County Sheriff's Office to ensure it is operational.
- Restricted new development in areas zoned as floodplain. We enforce our local floodplain ordinance.
- Our school conducts tornado drills for students each spring.

City of Browerville

The city of Browerville integrated the 2018 Todd County HMP into our local mitigation efforts by:

- Testing our outdoor warning siren monthly in coordination with the Todd County Sheriff's Office to ensure it is operational.
- Our school conducts tornado drills for students each spring.
- Restricted new development in areas zoned as floodplain. We enforce our local floodplain ordinance and shoreland setbacks.
- We have continued to budget for and implement local flood mitigation measures. Our 2024-2025 Infrastructure Plan includes updates to storm sewer and the bridge improvement across a local creek. We work with MN Rural Water and have discussed hazard mitigation recently. We encourage residents to maintain their sump pumps to avoid basement flooding. Our public works staff clears/cleans storm drains regularly along with regular street sweeping to prevent buildup of debris in the storm drains which can result in backup of water on streets.

City of Burtrum

The city of Burtrum integrated the 2018 Todd County HMP into our local mitigation efforts by

- Testing our outdoor warning siren monthly in coordination with the Todd County Sheriff's Office to ensure it is operational.

City of Clarissa

The city of Clarissa integrated the 2018 Todd County HMP into our local mitigation efforts by

- Testing our outdoor warning siren monthly in coordination with the Todd County Sheriff's Office to ensure it is operational.
- Restricted new development in areas zoned as floodplain. We enforce our local floodplain ordinance and shoreland setbacks.

City of Eagle Bend

The city of Eagle Bend integrated the 2018 Todd County HMP into our local mitigation efforts by

- Testing our outdoor warning siren monthly in coordination with the Todd County Sheriff's Office to ensure it is operational.
- We participate in annual NWS SkyWarn trainings.
- Restricted new development in areas zoned as floodplain. We enforce our local floodplain ordinance and shoreland setbacks.

- We are a member of the MN Rural Water Association and work with them for assistance as needed if our water or wastewater utilities are impacted by flooding. We have worked to ensure our city infrastructure is prepared to handle flood events - we have changed the pump motor and updated the wiring of our secondary well for backup. We continue to ensure our wells and lift stations can function in the event of a power outage.

City of Grey Eagle

The city of Grey Eagle integrated the 2018 Todd County HMP into our local mitigation efforts by:

- Testing our outdoor warning siren monthly in coordination with the Todd County Sheriff's Office to ensure it is operational.

City of Hewitt

The city of Hewitt integrated the 2018 Todd County HMP into our local mitigation efforts by:

- City Maintenance trims vegetation as needed.
- Local school practices tornado drills each spring.
- In the fall we share reminders for winter safety.
- We are a member of the MN Rural Water Association and work with them for assistance as needed if our water or wastewater utilities are impacted by flooding.

City of Long Prairie

The city of Long Prairie integrated the 2018 Todd County HMP into our local mitigation efforts by:

- Addressing stormwater infrastructure improvements to reduce flood risks. In the summer of 2023 during a road project on the west side of town by Venweitz Creek, the city updated box culverts to help flooding events, which will help with our FEMA mapping.
- We have worked with Todd County Soil and Water on some issues related to some projects close to the river bed.
- Working with MN Rural Water Association. We have also been in the process of updating our hazard mitigation plan for our water and wastewater utilities
- Testing our outdoor warning siren monthly in coordination with the Todd County Sheriff's Office to ensure it is operational.
- Local school practices tornado drills each spring.

City of Osakis

The city of Osakis integrated the 2018 Todd County HMP into our local mitigation efforts by:

- Restricted new development in areas zoned as floodplain. We enforce our local floodplain ordinance. Any new construction projects are verified to not be located in the city's mapped flood risk areas.
- We provide community education in the spring and fall newsletters. We also promote our city text message alert system so that residents can sign up to get text messages and calls about severe weather.
- Have established an evacuation plan with the mobile home park to use the city Fire Hall for emergency shelter.

City of Staples

The city of Staples integrated the 2018 Todd County HMP into our local mitigation efforts by:

- Promoting residents to sign up for CodeRED. Information is provided on the city website.
- We purchased 3 new outdoor warning sirens. One (Dower Lake) is up. The other two will replace two old sirens in town. Those will be installed this winter. We test our outdoor warning sirens monthly in coordination with the Todd County Sheriff's Office to ensure they are operational.
- Restricted new development in areas zoned as floodplain. We enforce our local floodplain ordinance.
- Our school conducts tornado drills for students each spring.
- We completed construction of a new tornado safe room Dower Lake Recreation Area. This project was funded by a FEMA Hazard Mitigation Grant.
- Trimming trees near power lines to reduce risk of power outages during storms.

City of Swanville

The city of Swanville integrated the 2018 Todd County HMP into our local mitigation efforts by

- Our school conducts tornado drills for students each spring.
- We participate in the SkyWarn trainings whenever it is offered
- We have a city alert system that residents can sign up for.
- Our fire department works with the MN DNR on wildfires around our community.

City of West Union

The city of West Union integrated the 2018 Todd County HMP into our local mitigation efforts by:

- Establishing City Hall as our community shelter
- Encouraging our residents to sign up for CodeRED and to follow local weather apps to be aware of and prepared for severe weather.

5.1.4 Plans and Programs in Place to Address Natural Hazards

Todd County has numerous plans and programs in place to address natural hazards. Some of these programs are specific to a hazard and others address impacts and human safety for many types of events (“All Hazards”). To group related natural hazards, “Summer Storms” encompasses Tornadoes, Windstorms, Lightning, and Hail. The plans and programs in place by Todd County to support mitigation for the hazards addressed in this plan are described as follows:

All Hazards

Land Use Permits: Todd County has Planning and Zoning Ordinances in place that regulate development. Within unincorporated areas of the county, Todd County Planning and Zoning requires a land use permit to ensure it meets regulations within shoreland and floodplain districts.

All Hazards Emergency Operations Plan: Todd County Emergency Management maintains an all-hazards Emergency Operations Plan (EOP) which lays out concepts and operating guidelines for all incident management and support functions that may be needed to ensure life safety, incident stabilization, and property preservation during an incident and the transition to recovery.

Emergency Notification System: Todd County maintains the CodeRED Emergency Notification System which allows residents and visitors to sign up (“opt-in”) to receive severe weather alerts targeted to their location, along with other local emergency alerts. A link to sign up for the system is located on the Todd County Emergency Management website page. Todd County also uses IPAWS (Integrated Public Alert Warning System), which allows for targeted and county-wide emergency notifications to both residents and visitors (not an “opt-in” service).

Preparedness Outreach & Education: Todd County Emergency Management utilizes the Todd County website, Todd County Sheriff’s Office website, and local news media to communicate with the public on emergency preparedness, severe weather, and other hazard conditions throughout the year. The Todd County Emergency Management website page provides information and resource links for public education on emergency preparedness. The county also receives all products/statements issued by the National Weather Service, and in turn shares or incorporates these into its community outreach and public education. Promotion of the use of NOAA weather radios occurs during the NWS Severe Weather Awareness Week as well as throughout the year. Todd County Emergency Management provides special presentations or other planning assistance as requested to local governments, schools, or other local organizations and facilities within the county.

Mass Care Sheltering: In the event of a disaster where temporary sheltering is needed, Todd County Emergency Management works in coordination with Todd County Public Health, the American Red Cross, and local governments/Fire & EMS to provide mass care services as needed. The county EOP includes plans, procedures, and resources available for mass care sheltering.

Backup Power: Todd County works to ensure the continuity of operations of county government services and critical infrastructure in the event of an extended power outage. Local jurisdictions are encouraged to assess where backup power is needed and to obtain emergency generators.

Schools Support: Todd County Emergency Management coordinates with local school districts as needed on related emergency planning and preparedness, including support for specific trainings, exercises, equipment, and relay of county-level emergency notifications. School districts have their own policies, decision-making protocols, and communications plans in place to determine the need to close school and to notify targeted audiences in the event of severe weather, extreme temperatures, or other events that pose risk to students and staff.

Regional Collaboration: Todd County Emergency Management works closely with the neighboring emergency managers on a range of planning, training, and exercises to support all-hazards preparedness, mitigation, response, and recovery capabilities. Todd County Emergency Management also works closely with our regional National Weather Service (NWS) office, having access to all live and on-demand briefings, announcements, and educational opportunities, and contact information for direct collaboration as needed.

Severe Winter Storms

Winter Weather Statements (Watch, Advisory, Warning, etc.): Todd County Emergency Management works to relay winter weather statements received from the NWS to help alert residents and visitors to hazardous conditions.

Winter Hazard Awareness Week: Todd County participates in the Winter Hazard Awareness Week campaign sponsored by MN HSEM and the National Weather Service each November. The week-long effort provides specific information each day covering the topics of winter weather, outdoor winter safety, indoor winter safety, and winter driving safety. Todd County Emergency Management promotes and shares information during the week via social media and area news media. Communities, schools, churches or other civic programs are encouraged to share locally.

Snow Removal & Ice Control: The Todd County Public Works Department conducts winter road maintenance on county roads in accordance with the Todd County Snow and Ice Control Policy. Other road jurisdictions conduct winter road maintenance on their respective road systems in accordance with each of their established policy and/or practice.

Severe Summer Storms (Includes: Tornadoes, Windstorms, Lightning, and Hail)

Severe Weather Statements (Watch, Advisory, Warning, etc.): Todd County works to relay severe spring and summer weather statements (such as for thunderstorms, windstorms, or tornadoes) received from the NWS to help alert residents and visitors to hazardous conditions.

Outdoor Warning Sirens: Outdoor warning sirens are located throughout the county and are tested monthly by the Todd County Sheriff's Office in coordination with local jurisdictions. Warning sirens are owned and maintained by the cities and associations where they are located.

Skywarn® Program: Todd County Emergency Management works with the National Weather Service to offer Storm Spotter training on an annual basis to local fire and law enforcement departments and area residents that wish to be trained as spotters. SkyWarn Storm Spotters help to keep their local communities safe by providing timely and accurate reports of severe weather to their local NWS office.

Severe Weather Awareness Week: Todd County participates in the Severe Weather Awareness Week campaign sponsored by MN HSEM and the NWS each April. The week-long effort provides specific information each day covering the topics of severe weather alerts and warnings, lightning, hail, floods, tornadoes (with statewide drills), and extreme heat. Each topic covered includes factsheets, checklists, data, and other resources. Todd County Emergency Management promotes and shares information during the week via social media with communities, schools, churches or other civic programs are encouraged to share locally.

Vegetation Management: The Todd County Highway Department conducts vegetation management along county roads to reduce the risk of downed trees or branches resulting from severe spring and summer storm events. Local road authorities and electric utility providers also work to manage vegetation near power lines to reduce the risk of downed lines and power outages.

Extreme Cold

Emergency Notifications: Extreme cold temperature warnings are issued by the National Weather Service. Todd County Emergency Management works to relay extreme cold temperature warnings from the NWS to help alert residents and visitors to hazardous conditions. The Todd County Emergency Management Office also encourages residents to follow local news or NWS weather applications to receive severe weather and extreme temperature notifications.

Extreme Cold Safety Awareness: Todd County Emergency Management and Todd County Public Health promote public awareness of personal safety measures to take during periods of extreme cold, such as sharing information via Facebook posts.

Emergency Sheltering: In the event of an extended power outage coupled with a period of extreme cold, Todd County Emergency Management will work with Todd County Public Health and local Fire or EMS agencies as needed to assist vulnerable residents such as the elderly who may need temporary sheltering.

Extreme Heat

Emergency Notifications: Extreme heat temperature warnings are issued by the National Weather Service. Todd County Emergency Management works to relay extreme heat temperature warnings from the NWS to help alert residents and visitors to hazardous conditions. The Todd County Emergency Management Office also encourages residents to follow local news or NWS weather applications to receive severe weather and extreme temperature notifications.

Public Education and Awareness: Todd County Emergency Management and Todd County Public Health to promote public awareness of personal safety measure to take during periods of extreme heat, such as sharing information via Facebook posts.

Emergency Sheltering: In the event of an extended power outage coupled with a period of extreme heat, Todd County Emergency Management will work with Todd County Public Health and local Fire or EMS agencies as needed to assist vulnerable residents such as the elderly who may need temporary sheltering.

Drought

Public Awareness & Outreach: In the event of extreme drought conditions, Todd County works in concert with the NWS, MN DNR, and local communities to raise public awareness of drought conditions and recommended water use restrictions as per MN DNR guidance.

Precipitation Monitoring: The Todd County SWCD participates in the MNgage Minnesota Volunteer Precipitation Observing Program, which is administered by the DNR Minnesota State Climatology Office. Data collected by volunteers is entered into a database for various studies and weather prediction simulations, including the assessment of drought severity and impacts.

Wildfire

Public Awareness & Emergency Notifications: In event of wildfire, Todd County Emergency Management works with local law enforcement, local fire departments, the NWS, and the MN DNR to get the word out on the risk of the level of fire danger and any burning restrictions to help keep the public informed and protected.

Burning Restrictions/Permits: Burning restrictions are set by the MN DNR. Burning permits within Todd County are obtained through the MN DNR website or local office.

Wildland Fire Fighting: Local fire departments respond to woodland or grassland fires within their boundaries or in coordination with other fire departments as needed via mutual aid agreements.

Flooding

Floodplain Management: Todd County Planning & Zoning Ordinance, Article VIII. Floodplain Management establishes the floodplain district and zoning regulations and conditional uses permitted within the floodway, flood fringe, and general floodplain districts within the county. The Todd County Planning and Zoning Department maintains and enforces the floodplain management ordinance for the county. The department also assists county residents in determining whether their property is affected by an officially mapped flood area.

Shoreland Ordinance: Todd County Planning & Zoning Ordinance, Article VII. Shoreland Management establishes allowable uses and development standards in shoreland areas designated within the county.

Subdivision Ordinance: Todd County Planning & Zoning Ordinance, Section VI Zoning District Provisions is established to regulate the subdividing of land in Todd County.

Transportation Plan: The Todd County Highway Department maintains update of the county's Todd County Five Year Transportation Plan. The plan outlines the priorities and scheduling of road, bridge, and other projects that address localized flood risk reduction.

Minnesota Buffer Law: The Todd County SWCD administers the state Buffer Law and provides technical assistance on buffer compliance by landowners. Buffers benefit bank stabilization and reduced erosion and sedimentation into ditches, streams, rivers, and lakes.

One-Watershed One Plan (1w1P): Todd County SWCD participates in the Long Prairie River Watershed 1W1P. This plan addresses regional watershed planning which include measures for flood mitigation.

Dam/Levee Failure

Todd County does not have any plans in place in regards to dam or levee failure.

5.2 Mitigation Goals

The goals and strategies for natural hazards in the 2024 Minnesota State Hazard Mitigation Plan were adopted for use in the Todd County Plan. This framework, as outlined below, will allow for integration of the mitigation actions that are listed by Todd County and its jurisdictions into the state plan. The state will then be able to develop a statewide strategy that will benefit all of Minnesota.

Flooding Goal: Reduce deaths, injuries, property loss and economic disruption due to all types of flooding (riverine, flash, coastal, dam/levee failure).

Wildfire Goal: Reduce deaths, injuries, property loss, natural resource and economic disruption due to wildfires (forest, prairie, grass, and peat bogs).

Windstorms Goal: Reduce deaths, injuries, property loss, and economic disruption due to windstorms.

Hail Goal: Reduce deaths, injuries, property damage, and economic disruption due to hailstorms.

Winter Storms Goal: Reduce deaths, injuries, property loss, and economic disruption due to winter storms (blizzard, ice, and ice storm).

Lightning Goal: Reduce deaths, injuries, property losses, loss of services, and economic disruption due to lightning.

Tornado Goal: Reduce deaths, injuries, property loss, and economic disruption due to tornadoes.

Drought Goal: Reduce economic loss and environmental impacts due to drought.

Extreme Heat Goal: Reduce deaths, injuries, and economic disruption due to extreme heat.

Extreme Cold Goal: Reduce deaths, injuries, and economic disruption due to extreme cold.

Dam/Levee Failure Goal: Reduce deaths, injuries, property loss, natural resource and economic disruption due to dam/levee failure.

Erosion/Landslide/Mudslide Goal: Reduce deaths, injuries, property loss, and economic disruption due to hillside, coastal, bluff: caused primarily by oversaturation of soil.

5.3 Mitigation Action and Project Strategies

The mitigation actions in this plan are summarized into four main strategy types, as described in the FEMA publications *Local Mitigation Planning Handbook* (2013) and *Mitigation Ideas: A Resource for Reducing Risk to Natural Hazards* (2013). Minnesota HSEM determined a fifth strategy type for use within the state: Mitigation Preparedness and Response. The strategies and example actions are listed in Table 14.

Table 14. Mitigation strategies and action types

| Mitigation Strategy | Description | Example Mitigation Actions |
|-----------------------------|--|--|
| Local Plans and Regulations | These actions include government authorities, policies, or codes, that influence the way land and buildings are developed and built. | <ul style="list-style-type: none"> • Comprehensive plans • Land use ordinances • Planning and zoning • Building codes and enforcement • Floodplain ordinances • NFIP Community Rating System • Capital improvement programs • Open space preservation • Shoreline codes • Stormwater management regulations and master plans |

| Mitigation Strategy | Description | Example Mitigation Actions |
|---------------------------------------|--|---|
| Structure and Infrastructure Projects | <p>These actions involve modifying existing structures and infrastructure to protect them from a hazard or remove them from a hazard area. This could apply to public or private structures as well as critical facilities and infrastructure.</p> <p>This type of action also involves projects to construct manmade structures to reduce the impact of hazards.</p> <p>Many of these types of actions are projects eligible for funding through the FEMA Hazard Mitigation Assistance program.</p> | <ul style="list-style-type: none"> • Acquisitions and elevations of structures in flood-prone areas • Utility undergrounding • Structural retrofits • Floodwalls and retaining walls • Detention and retention structures • Culverts • Safe rooms |
| Natural Systems Protection | <p>These are actions that minimize damage and losses and also preserve or restore the functions of natural systems.</p> | <ul style="list-style-type: none"> • Sediment and erosion control • Stream corridor restoration • Forest management • Conservation easements • Wetland restoration and preservation |
| Education and Awareness Programs | <p>These are actions to inform and educate residents, elected officials, and property owners about hazards and potential ways to mitigate them. These actions may also include participation in national programs, such as StormReady or Firewise Communities.</p> <p>Although this type of mitigation reduces risk less directly than structural projects or regulation, it is an important foundation. A greater understanding and awareness of hazards and risk among local officials, stakeholders, and the public is more likely to lead to direct actions.</p> | <ul style="list-style-type: none"> • Radio or television spots • Websites with maps and information • Real estate disclosure • Presentations to school groups or neighborhood organizations • Mailings to residents in hazard-prone areas. • StormReady Certification • Firewise Communities |
| Mitigation Preparedness and Response | <p>This is a State of Minnesota mitigation strategy with the intent of covering preparation and actions that protect life and property during a natural disaster.</p> | <ul style="list-style-type: none"> • Emergency operations plan • Flood fight plans and preparedness • Dam emergency action plans • Warning • Backup power • Emergency capabilities |

Local leaders work together with the Todd County emergency management director to assure that the hazards and mitigation actions included in this plan are accurate and addressed in their jurisdictions. Development of mitigation actions for the county and each city was informed by a community’s hazard and risk assessment; identification of local vulnerabilities, and review of capabilities in place to address mitigation. Planning team members, local elected officials and staff from Todd County and each city actively participated in the development and review of mitigation action charts for implementation through participation in planning team meetings (see Appendix F) and development of Local Mitigation Surveys (see Appendix C). Additional jurisdictional and public feedback was incorporated following news releases inviting public input to the planning process (see Appendix G).

The Todd County risks and mitigation activities identified also incorporate the concerns and needs of townships, school districts, and other entities participating in this plan. Appendix H contains the jurisdictional mitigation action charts for participating cities.

[See Mitigation Actions for all jurisdictions and provide ongoing feedback on the HMP website](#)

The following is an overview of the mitigation action charts and a description of each element of the chart.

Number (#)

Each mitigation action is identified by a number.

Hazard

Each mitigation action is identified by the natural hazard it relates to. Actions that fall under “All Hazards” relate to both natural and non-natural hazards. “Severe Winter Storms” includes blizzards, heavy snow, ice storms, winter storms, and winter weather. “Severe Summer Storms” includes windstorms, tornadoes, lightning, and hail.

Mitigation Strategy

Each mitigation action is identified by one of the following five mitigation strategies.

- Local Planning and Regulations
- Structure and Infrastructure Projects
- Natural Systems Protection
- Education and Awareness Programs
- Mitigation Preparedness and Response Support

See Table 14 for a description of each mitigation strategy and related types of actions.

Mitigation Action

Each mitigation action provides a concise, action-oriented description of the action or project to be undertaken that will help to reduce or eliminate future risk, including in areas with existing or new development.

Status

The status of each mitigation action is indicated by one of the following categories:

- New – New actions that have been identified since the last plan.
- Existing – Actions that are carried over from the last plan or have been updated.
- In Progress – Actions from the last plan that are currently being acted upon.

Mitigation actions that have been completed or deleted from the 2018 Todd County Hazard Mitigation Plan are identified and reported on in Appendix H. Completed and deleted mitigation actions are not carried over into the updated mitigation action chart.

Priority

In the review and discussion of selected mitigation strategies and actions, the planning team ranked mitigation actions by priority for implementation. Table 15 provides criteria that were taken into consideration in the process.

Table 15. Criteria for Mitigation Action Priority Ranking

| Ranking | Criteria |
|-------------------|--|
| High Priority | <ul style="list-style-type: none"> • Methods for reducing risk from the hazard are technically reliable. • The jurisdiction has experience in implementing mitigation measures. • Mitigation measures are eligible under federal grant programs. • There are multiple mitigation measures for the hazard. • The mitigation measure(s) are known to be cost-effective. • The mitigation measures protect lives and property for a long period or are permanent risk reduction solutions. |
| Moderate Priority | <ul style="list-style-type: none"> • Mitigation methods are established. • The jurisdiction has limited experience with the types of measures that may be appropriate to mitigate the hazard. • Some mitigation measures are eligible for federal grants. • There is a limited range of effective mitigation measures for the hazard. • Mitigation measures are cost-effective only in limited circumstances. • Mitigation measures are effective for a reasonable period. |
| Low Priority | <ul style="list-style-type: none"> • Methods for reducing risk from the hazard are not well-established, are not proven reliable, or are experimental. • The jurisdiction has little or no experience in implementing mitigation measures, and/or no technical knowledge of them. • Mitigation measures are ineligible under federal grant programs. • There is a very limited range of mitigation measures for the hazard, usually only one feasible alternative. • The mitigation measure(s) have not been proven cost-effective and are likely to be very expensive compared to the magnitude of the hazard. • The long-term effectiveness of the measure is not known or is known to be relatively poor. |

Time frame

Each mitigation action identifies the anticipated timeframe for implementation within the next five-year planning cycle. If a mitigation action is considered an ongoing effort, the next five-year period in which the activity would occur is listed. If a mitigation activity has a defined period for implementation (i.e., a specific year), it will be noted.

Responsibility

Each mitigation action identifies what personnel, department, or agency will serve as lead for the administration or implementation of the action.

Comments on Implementation & Integration

Each mitigation action provides a description of how the jurisdiction will work to implement the mitigation action and incorporate the activity into other existing planning mechanisms. This can include description of methods for public outreach, enforcement of policies, development of plans, and coordination of key staff and partnership efforts.

Possible Funding

Each mitigation action identifies potential funding sources to support implementation of the mitigation activity, such as existing county or city funding, or state or federal funding. Projects that may be eligible for future FEMA Hazard Mitigation Assistance grant funding are noted.

5.3.1 Todd County Mitigation Action Chart

The Todd County Mitigation Action Chart is provided in Table 16. Appendix H provides the mitigation action charts developed for each city participating in the 2025 HMP update. A report on the status of mitigation actions related to natural hazards included in the Todd County 2018 plan update can be found in Appendix E.

[See Mitigation Actions for all jurisdictions and provide ongoing feedback on the HMP website](#)

Table 16. Todd County Mitigation Action Chart, 2026–2031

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------|--------------------------------|---|-----------------------------|---|--|--|
| 1 | All Hazards | Education & Awareness Programs | Utilize effective methods to share information with the community about severe weather, extreme temperatures, and personal preparedness. | Existing High 2026-2031 | Todd County Emergency Management (TCEM) | Todd County Emergency Management utilizes the Todd County website, Todd County Sheriff’s Office website, and local news media to communicate with the public on emergency preparedness, severe weather, and other hazard conditions throughout the year. TCEM participates in and promotes the NWS Severe Weather Awareness Weeks as well as annual SkyWarn trainings. | Internal: TC General Operating Budget External: FEMA EMPG |
| 2 | All Hazards | Education & Awareness Programs | Conduct outreach to encourage residents to opt-in for the county’s emergency notification system. | Existing High 2026-2031 | TCEM | Todd County provides information and a link to sign up for CodeRED on the county website. The EM Director has the QR code and link on the back of his EM truck to assist the communities. Todd County uses CodeRED with IPAWS integration. | Internal: TC General Operating Budget External: FEMA EMPG |
| 3 | All Hazards | Local Planning & Regulations | Adopt and enforce regulations governing new construction to prevent damage to buildings and infrastructure from severe weather events. | Existing Moderate 2026-2031 | TC Planning & Zoning | Todd County Planning and Zoning requires a land use permit within unincorporated areas of the county to ensure new development meets regulations within shoreland and floodplain districts. Permits must be reviewed and approved by Planning and Zoning before any work may begin. | Internal: TC General Operating Budget |
| 4 | All Hazards | Local Planning & Regulations | Implement existing plans and policies in place that help to mitigate against the impacts of flooding and other natural hazards to future development. | Existing High 2026-2031 | TC Planning & Zoning Dept. | Todd County has Planning and Zoning Ordinances in place that regulate development. The county also incorporates mitigation concerns into the Todd County 2030 Comprehensive Plan. The Todd County Public Works Department oversees Road Design Standards. The Todd SWCD has a Plan of Action and Water Planning efforts in each watershed. | Internal: TC general operating funds |
| 5 | All Hazards | Local Planning & Regulations | Utilize departmental staff and elected officials to work together to accomplish identified mitigation efforts. | Existing High 2026-2031 | Todd County cross-departmental | Todd County has a part time Emergency Management Director, Todd County Planning & Zoning, and Todd County Public Works that work together to address hazard mitigation. | Internal: TC General Operating Budget |

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------|--|---|---------------------------|--|--|--|
| 6 | All Hazards | Local Planning & Regulations | Develop and sustain partnerships with outside agencies, organizations, businesses, and neighboring jurisdictions to accomplish mitigation efforts. | Existing High 2026-2031 | TCEM in coord with other county depts. | Todd County Emergency Management works closely with the neighboring emergency managers on a range of planning, training, and exercises to support all-hazards preparedness, mitigation, response, and recovery capabilities. The Todd SWCD works with the USFWS, Todd County Public Works, City of Long Prairie- Public Works, Sauk River Watershed, DNR, and MNDOT. | Internal: TC General Operating Budget |
| 7 | All Hazards | Mitigation Preparedness & Response Support | Ensure the county's Emergency Operations Plan (EOP) is updated and addresses policies & procedures needed to support EM functions prior to, during, and following a disaster. | Existing High 2026-2031 | TCEM | Todd County Emergency Management maintains an all-hazards Emergency Operations Plan (EOP) which lays out concepts and operating guidelines for all incident management and support functions that may be needed to ensure life safety, incident stabilization, and property preservation during an incident and the transition to recovery. | Internal: TC General Operating Budget External: HSEM |
| 8 | All Hazards | Mitigation Preparedness & Response Support | Identify critical infrastructure or facilities that need backup generators and work to obtain them. | Existing High 2026-2031 | TCEM in coord with other county depts. | Todd County works to ensure the continuity of operations of county government services and critical infrastructure in the event of an extended power outage. Local jurisdictions are encouraged to assess where backup power is needed and to obtain emergency generators. FEMA HMGP may be one source of external grant funding to which the county and local jurisdictions can seek to apply for the purchase of generators for critical facilities. | Internal: TC General Operating Budget External: FEMA HMGP grant funding |
| 9 | All Hazards | Mitigation Preparedness & Response Support | Ensure that plans, procedures, and designated facilities are in place to provide temporary sheltering due to a severe weather or other disaster event. | Existing High 2026-2031 | TCEM, Public Health | In the event of a disaster where temporary sheltering is needed, Todd County Emergency Management works in coordination with Todd County Public Health, the American Red Cross, and local governments/Fire & EMS to provide mass care services as needed. The county EOP includes plans, procedures, and resources available for mass care sheltering. | Internal: TC General Operating Budget External: PHEP Grant funding |

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|-------------|--|---|-----------------------------|--|---|---|
| 10 | All Hazards | Mitigation Preparedness & Response Support | Encourage schools and other facilities that house seniors or other vulnerable populations to have emergency plans in place to deal with severe weather, extreme temperatures, and extended power outages. | Existing Moderate 2026-2031 | TCEM in coord with local jurisdictions | TCEM continues to work with local jurisdictions provide outreach to and support to schools and other facilities on emergency planning. Schools and long-term care (LTC) facilities are required to have such plans in place. TCEM provides direct training or planning support as requested. | Internal: TC General Operating Budget External: Schools, LTC Facilities |
| 11 | All Hazards | Local Planning & Regulations | Identify and work to secure internal as well as external funding (grant or loan sources) to help accomplish mitigation activities in the county. | Existing Moderate 2026-2031 | TCEM, Other County depts as related | Todd County uses its general operating budget to fund most internal county projects and departmental related staff time. Todd County uses a Capital Improvement Plan (CIP) as a planning tool to manage its long-term infrastructure and facility needs. Todd County Emergency Management is partly funded by FEMA EMPG grant funds. TCEM works to assist communities to apply for outside grant funding for mitigation projects as applicable, including from FEMA hazard mitigation grant programs. | Internal: TC General Operating Budget External: FEMA EMPG, FEMA grant programs |
| 12 | Flooding | Local Planning & Regulations | Enforce policies and ordinances that address development in high-risk flood areas. | Existing High 2026-2031 | TC Planning & Zoning Dept. | Todd County Planning & Zoning Ordinance, Article VIII Floodplain Management establishes the floodplain district and zoning regulations and conditional uses permitted within the floodway, flood fringe, and general floodplain districts within the county. The Todd County Planning and Zoning Department maintains and enforces the floodplain management ordinance for the county. Todd County Planning & Zoning Ordinance, Article VII. Shoreland Management further establishes allowable uses and development standards in shoreland areas designated within the county. | Internal: TC General Operating Budget |

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|--|--|---------------------------|---------------------------------|---|--|
| 13 | Flooding | Local Planning & Regulations | Work with area watershed organizations to address mitigation plans and projects that address risk reduction for localized flooding and erosion. | Existing High 2026-2031 | TC SWCD | Todd County SWCD participates in regional 1W1P's that include Todd County. While the 1w1Ps address flooding in the plan, Todd County SWCD funds only support addressing erosion and water quality concerns after the flooding is mitigated. The SWCD can fund stormwater controls to redirect storm water to reduces erosion and/ or improves water quality, which often mitigates flooding concerns simultaneously. | External: TC SWCD, MN BWSR |
| 14 | Flooding | Local Planning & Regulations / Structure & Infrastructure Projects | Plan for and implement measures to address flood risk reduction projects for roads, bridges, and culverts throughout the county. | Existing High 2026-2031 | TC Public Works Dept. | Todd County Public Works Dept. maintains an update of a 5-Year Construction Plan (Capital Improvement Plan) that is presented to the County Board for approval. The current plan is for 2025-2029. The plan outlines the priorities and scheduling of road, bridge, and other projects that may include localized flood risk reduction. The CIP provides guidance as to budgeting and programming of workload and is updated on annual basis to account for changes in infrastructure conditions, average construction costs, and available funding. Note: This is only for routes of the County Road System, it does not include routes on the State or Township System. | Internal: TC Hwy. Dept funding County Road & Bridge Funds for CR projects External: Minnesota Highway Users Tax Distribution Fund (HUTDF) for CSAH projects |
| 15 | Flooding | Local Planning & Regulations | Conduct property buyouts to acquire homes affected by repetitive flooding and physically relocate or remove those homes to eliminate future flood damages. | Existing Low 2026-2031 | TCEM in coord with local govt's | There are currently no potential property buyout projects identified by Todd County. The county will continue to evaluate and assist with any potential future acquisition projects and application to FEMA or MN DNR for grant funding to conduct buyouts. | External: FEMA HMGP, MN DNR FHM grant programs |

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------------------|------------------------------|---|---------------------------|--|--|--|
| 16 | Flooding | Local Planning & Regulations | Conduct and update township culvert inventories to locate and identify intermittent water flow, with potential impacts to roads and public transit. | New Moderate 2026-2031 | TC Planning & Zoning, TC SWCD, TC Public Works | <p>This is a collaborative effort between Todd County Planning and Zoning, Todd County Public Works, Todd County SWCD, and local township governments.</p> <p>Todd County Public Works Department is currently engaged in completing its own inventory for pipes on the County Road System only.</p> | <p>Internal: TC General Operating Budget, TC Public Works Dept. funds</p> <p>External: 1W1P's funding (BWSR), Sourcewell grant funding</p> |
| 17 | Flooding | Natural Systems Protection | Encourage partnerships with the U.S. Fish & Wildlife Services to restore previously drained wetlands that aid in water retention. | New Moderate 2026-2031 | TC Planning & Zoning, TC SWCD | <p>This is a collaborative effort between Todd County Planning and Zoning, Todd County SWCD. We will be seeking to work with the USFS and non-profit entities such as Forever Green, Outdoor Heritage Funds, The Nature Conservancy, and BWSR peatlands for restoration of wetlands that have an additional habitat benefit on wetland restoration projects within the county.</p> | <p>Internal: TC General Operating Budget</p> <p>External: TC SWCD, USFWS, other NGO organizations</p> |
| 18 | Severe Winter Storms | Local Planning & Regulations | Implement snow removal and ice control to ensure the safety of county roads impacted by winter storms. | Existing High 2026-2031 | TC Public Works Dept. | <p>The Todd County Public Works Department conducts winter road maintenance on county roads in accordance with the Todd County Snow and Ice Control Policy. Other road jurisdictions conduct winter road maintenance on their respective road systems in accordance with each of their established policy and/or practice.</p> | <p>Internal: TC Public Works Dept. funds</p> |

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------------------|--|---|---------------------------|--|---|---|
| 19 | Severe Winter Storms | Natural Systems Protection | Work to install living snow fences on roads where drifting snow creates dangerous conditions for motorists. | New Moderate 2026-2031 | TC SWCD | This work falls under the Todd SWCD in coordination with other such as MnDOT or private landowners as applicable. Feasibility studies should be conducted for areas of concern and potential projects for living snow fences or other fencing material. | External: TC SWCD, MnDOT program funding for snow fences. BWSR - Conservation Contracts |
| 20 | Severe Summer Storms | Education & Awareness Programs | Work with the National Weather Service (NWS) to provide SkyWarn training and develop a network of trained Storm Spotters throughout the county. | Existing High 2026-2031 | TCEM in coord with NWS | TCEM works with the NWS to offer this training on an annual basis to local fire and law enforcement departments and local residents that wish to be trained as spotters. | External: National Weather Service |
| 21 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure outdoor warning sirens are located where needed and functioning properly. | Existing High 2026-2031 | TCEM in coord with local jurisdictions | Outdoor warning sirens are located throughout the county and are tested monthly by the Todd County Sheriff's Office in coordination with local jurisdictions. Warning sirens are owned and maintained by the cities and associations where they are located. If any communities are in need of new warning sirens, FEMA HMGP grant funds may be a possible source of funding that TCEM could help evaluate. | Internal: TC Sheriff's Office External: FEMA HMGP Grant funding, Local Gov't's |
| 22 | Severe Summer Storms | Structure & Infrastructure Projects | Address the need for the construction of storm shelters or tornado safe rooms in areas where residents or visitors are vulnerable to high wind events, such as mobile home parks and campgrounds. | Existing High 2026-2031 | TCEM in coord with local jurisdictions | TCEM will assist any communities in their effort to assess and address the need for construction of a storm shelter or tornado safe room, or to develop plans for how to designate and utilize existing facilities. Grant funding may be available for tornado safe rooms from FEMA Hazard Mitigation Assistance (HMA) grant program funding, based on application approval. | External: Local Gov'ts, FEMA HMGP safe room grant |

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|-------------------------------|--|---|-----------------------------|--|--|---|
| 23 | Severe Winter & Summer Storms | Structure & Infrastructure Projects | Encourage municipal and rural electric cooperatives to address burying powerlines or strengthening power poles to avoid power outages from high wind events and storms. | Existing High 2026-2031 | TCEM, local jurisdictions in coord with electric utility providers | TCEM works with our utility coops and local governments on these efforts as needed. FEMA HMA grant funding may be a source for powerline infrastructure retrofits that eligible rural and municipal electric coops can apply for. | External: Electric Coops, FEMA HMGP grant |
| 24 | Severe Winter & Summer Storms | Natural Systems Protection | Manage trees and other vegetation along roads from severe storm events to reduce risk to powerlines and passing motorists. | Existing Moderate 2026-2031 | TC Public Works Dept., Local Utility Providers | Todd County Public Works Dept. regularly conducts vegetation management along county roads to reduce the risk of downed trees or branches resulting from severe spring and summer storm events. Local utility providers also work to manage vegetation near power lines to reduce the risk of downed lines and power outages. | Internal: TC Public Works External: Utility Coops |
| 25 | Extreme Cold/Heat Temps | Education & Awareness Programs | Provide outreach and education to the public on personal safety measures to take during periods of extreme cold or extreme heat. | In-Progress High 2026-2031 | TCEM & Public Health | TCEM works to share information received from the National Weather Service when periods of extreme cold or heat are forecast and occurring. TCEM utilizes the county EM website page to share information. Local radio and TV stations also provide this information to the public. School Districts have plans and policies in place for delaying or closing school to protect students from extreme temps. | Internal: TCEM. TCPH funding |
| 26 | Extreme Cold/Heat Temps | Mitigation Preparedness & Response Support | Work with local jurisdictions to plan for temporary warming/cooling facilities and promote their use for those that are vulnerable to extremely heat or cold temperatures (i.e., homeless, elderly) | Existing High 2026-2031 | TCEM in coord with PH and local govt's | TCEM addresses planning for extreme temperature sheltering within the county EOP and in coordination with Todd County Public Health and local jurisdictions. Designated facilities in the county are identified for use for emergency warming/cooling centers. | Internal: TCEM. TCPH funding External: Local Govt's, Red Cross |

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|--------------------------------|---|-----------------------------|---|---|--|
| 27 | Drought | Local Planning & Regulations | Continue to participate in the MnGAGE precipitation monitoring program to help track and report data related to periods of drought. | Existing Moderate 2026-2031 | TC SWCD | Todd County SWCD participates in the MNgage Minnesota Volunteer Precipitation Observing Program, which is administered by the DNR Minnesota State Climatology Office. | External: SWCD, MN DNR |
| 28 | Drought | Local Planning & Regulations | Encourage communities to establish and enforce watering restrictions during drought conditions and raise public awareness of water conservation measures. | Existing High 2026-2031 | TCEM in coord with MN DNR and local jurisdictions | TCEM encourages city and townships to promote drought awareness to residents on limiting non-essential water usage. Local communities will be encouraged to establish watering restrictions as per MN DNR guidelines during periods of severe drought. | Internal: TCEM External: MN DNR |
| 29 | Wildfire | Local Planning & Regulations | Work with the MN DNR Firewise Program and local fire departments to develop a Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | TCEM in coord with MN DNR Firewise and local FD's | TCEM will work with the MN DNR Firewise Coordinator and local fire departments on this effort. Funding for CWPP updates is available periodically through the Community Wildfire Defense Grant (CWDG) which provides opportunities for Community Wildfire Preparedness. The grant funding will be necessary to hire an outside consultant to lead the planning process. | External: CWDG Grant, MN DNR Firewise |
| 30 | Wildfire | Education & Awareness Programs | Conduct public outreach and education on wildfire risk and prevention during periods of high risk for wildfire. | Existing High 2026-2031 | TCEM in coordination with local FD's | TCEM uses the Todd County website to help do outreach to the public on extreme dry conditions and wildfire risk as per MN DNR guidance. Local emphasis is upon local jurisdictions to do outreach locally, as well as by the MN DNR at a county-level. | Internal: TCEM Dept. External: Local FD's, MN DNR |

Section 6 – Plan Maintenance

6.1 Monitoring, Evaluation, and Updating the Plan

The Todd County Hazard Mitigation Plan (HMP) should be considered a living document. The plan should be updated and approved by FEMA at least every five years. The guidance in this section will function as the primary tool when reviewing progress on the implementation of the Todd County HMP.

The Todd County emergency management director (EMD) is the individual responsible for leading all efforts to monitor, evaluate, and update the HMP within the five-year window. Throughout the five-year planning cycle, the Todd County EMD will work with an emergency managers group to help monitor, review, evaluate, and update the HMP. The group will include township representatives and designated city emergency managers from cities participating in the plan update, and include other city elected officials or staff as needed. Representatives from agencies or organizations that are involved with related mitigation work in the county as well as those that work with underserved communities or socially vulnerable populations will also be invited to participate in the group. The Todd County EMD will conduct quarterly outreach to and communicate with the group on emergency management matters regarding severe weather awareness, local preparedness, mitigation, and response & recovery as needed. Additional stakeholders will be added based on need or in response to severe weather events.

If necessary, the Todd County EMD will convene the group to meet more regularly to monitor plan implementation progress and reassess needs and opportunities. This could be done in response to funding cycles of programs that provide resources for hazard mitigation activities. If there is a need for a special meeting due to new developments or a declared disaster occurring in the county, the group will meet to update pertinent mitigation strategies. Depending on Todd County opportunities and fiscal resources, mitigation projects may be implemented independently by individual communities or through local partnerships.

The group will continue to review the HMP goals and objectives to determine their relevance to changing situations in Todd County. In addition, state and federal policies will be reviewed to ensure they are addressing current and expected conditions. The group will also review the risk assessment portion of the plan to determine if this information should be updated or modified. The parties responsible for the various implementation actions will report on the status of their projects, and will include which implementation processes worked well, any difficulties encountered, how coordination efforts are proceeding, and which strategies should be revised.

Updates or modifications to the HMP during the five-year planning process will require a public notice and a meeting prior to submitting revisions to the individual jurisdictions for approval. The plan will be updated via written changes, submissions as the group deems appropriate and necessary, and as approved by county commissioners.

During the five-year plan period, the EMD will require all relevant county departments and jurisdictions to report on the status of their mitigation actions using the worksheets provided in Appendix I. This information will be used to track progress for the next plan update. Additionally, the EMD will establish

and implement an HMP maintenance schedule. Forms for these purposes are drawn from FEMA's 2023 Local Mitigation Planning Handbook and can be found in Appendix I (FEMA, 2023a).

The EMD will also solicit feedback from the emergency managers group using the following prompts (also found in Appendix I):

- Are there any new representatives from jurisdictions, agencies, or organizations that you feel should be included in our stakeholder outreach?
- Do you feel your community has any new vulnerabilities that may be impacted by hazard events? (critical infrastructure, systems, or populations)
- Has your community identified any new mitigation activities that would help reduce risk to future hazard events?
- Are there any funding opportunities or other resources that may be available to help implement local mitigation activities?
- How is your community integrating information from the mitigation plan into other planning mechanisms (such as plans, policies, or partnerships)?

6.2 Implementation

Todd County and its included municipalities share a common HMP and work together closely to develop, revise, and implement it. This HMP provides a comprehensive chart of mitigation actions for Todd County and its jurisdictions (see Appendix H and Section 5.3). The cities participating in the HMP planning process identified the specific mitigation strategies that they would seek to implement in their communities during the five-year planning cycle. These mitigation actions are provided in Appendix H.

Several implementation tools are available to address hazards. The strategies to use will be part of an ongoing discussion as Todd County looks for opportunities for plan implementation. The following tools will be considered:

Education: In many cases, education of residents has been identified as one of the most effective mitigation strategies.

Capital Investments: Capital investments such as fire and ambulance equipment, sprinkler systems, and dry hydrants are tools that can limit risks and impacts of natural and manmade hazards.

Data Collection and Needs Assessments: Data collection and needs assessments can aid in gaining a better understanding of threats and allow planning for mitigation strategies accordingly. As resources are limited for this part of the planning process, additional data collection is likely to be an ongoing activity as resources become available.

Coordination: Responsibilities for mitigation strategies run across various county departments, local fire and ambulance departments, city and township governments, and a host of state and federal agencies. Ongoing coordination is an important tool to ensure resources are used efficiently. Coordination can also avoid duplication of efforts or prevent gaps that are created because of unclear roles and responsibilities. The mitigation plan review process can function as a tool to have an ongoing discussion of roles, responsibilities, and opportunities for coordination.

Regional Cooperation: Counties and public safety services providers throughout the region often share similar challenges and concerns. In some cases, a regional approach may be warranted as a mitigation strategy in order to save resources. Mutual aid agreements are a tool already in use for a number of services. Needs assessments for fire and ambulance services and development of assistance for volunteer recruiting, training, and retention could benefit from a regional approach. Cooperation among counties could also help in lobbying for certain funding priorities that address concerns relating to challenges in service delivery in rural areas. Organizations such as FEMA Region 5 and the Minnesota Division of Homeland Security and Emergency Management (HSEM) through the Regional Program Director can offer tools and resources to assist in these cooperative efforts.

Regulation: Regulation is an important mitigation tool for Todd County. Regulation plays a vital role in land use, access to structures, and the protection of water resources and public health.

6.3 Continued Public Involvement

Continued public involvement is critical to the successful implementation of the Hazard Mitigation Plan. The Todd County Emergency Management Director and the emergency managers group will continue to engage new public stakeholders in planning discussions and project implementation during the five-year cycle of this plan.

The Todd County HMP website provides opportunities for continued public involvement and feedback

To seek continued public participation after the plan has been approved and during the five-year window of implementation for this plan, Todd County will take the following measures:

- The Todd County HMP website link will be posted on the Todd County Emergency Management website. The website provides a PDF of the plan for download and an interactive experience for the public to understand the planning process, where county-specific vulnerabilities lie, national best practices, as well as a chance to submit feedback. Collected feedback will be reviewed during the five-year plan cycle and will be noted for future update of the plan or addressed as necessary.
- Following any major storms or natural disasters, Todd County Emergency Management will seek to gather concerns and new ideas for mitigation from local residents to include in the next update of the plan. This may be done through public meetings, outreach via social media, or news releases via local media.
- Each community participating in the plan will be responsible for keeping their local government, schools, and community members updated and engaged in the implementation of their respective mitigation action charts (see Appendix H or the Todd County HMP website). Each respective jurisdiction will be required to report on the status of mitigation actions in their charts to the Todd County EMD.
- Todd County and its jurisdictions will use numerous means of public outreach to engage new public stakeholders in providing input on mitigation concerns, including those from underserved communities or socially vulnerable populations. Outreach methods may include presentations at city council or township board meetings, sharing information at special

events, working with local schools and partner organizations, and posting information in areas that are used to communicate with the public (bulletin boards, websites, social media, and local media sources that communities use to inform and engage the public). As mitigation projects are implemented, jurisdictions will work to keep the public updated and engaged in those local efforts.

- To ensure an equitable outreach strategy continues after the plan is adopted, the planning team will continue to seek to engage with underserved and vulnerable populations during the next five years. This will vary across jurisdictions, as underserved or vulnerable populations will differ across the planning area. Methods of engagement will include those listed above, as well as working with partner agencies, local organizations, facilities, or community interest groups (e.g., schools, nursing homes, Rotary Club) to conduct more targeted outreach or presentations to share information on hazard mitigation and solicit for feedback on concerns and ideas.

Appendices

Appendix A – References

Appendix B – Adopting Resolutions

Appendix C – Local Mitigation Survey Report

Appendix D – Plans & Programs in Place

Appendix E – Past Mitigation Action Review Status Report

Appendix F – Planning Team Meetings

Appendix G – Public Outreach & Engagement Documentation

Appendix H – Mitigation Actions by Jurisdiction

Appendix I – Plan Maintenance & Monitoring Worksheets

Appendix A – References

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Appendix B – Adopting Resolutions

Appendix C – Local Mitigation Survey Report

Todd County

LOCAL MITIGATION SURVEY

As part of the Todd County 2025 Hazard Mitigation Plan update, the **Local Mitigation Survey (LMS)** Form is used to gather jurisdictionally-specific information that is used to meet FEMA requirements and to support development of local mitigation actions.

Jurisdictions to Complete LMS:

This form is to be completed by representatives from **Todd County** and the **cities of Bertha, Browerville, Burtrum, Clarissa, Eagle Bend, Hewitt, Long Prairie, Osakis, Staples, Swanville, and West Union.**

Additional stakeholders on the Todd County HMP contact list are also invited to provide feedback to this form in the designated areas. (See “Other Stakeholders” section with each question).

LMS - Main Point of Contact (Name, Work Title, and Email)

| | |
|-----------------------------|---|
| Todd County | Mike Wisniewski, Todd County Emergency Management Director michael.wisniewski@co.todd.mn.us Deja Anton, District Manager, Todd Soil and Water Conservation District deja.anton@co.todd.mn.us |
| City of Bertha | Brenda Roberts, City Clerk, citybertha@arvig.net |
| City of Browerville | Bobbi Jo Freie, City Administrator, citybrow@browervillemn.com |
| City of Burtrum | Brooke Thieschafer City Clerk, cityofburtrum@gmail.com |
| City of Clarissa | Jill Stalberger, City Administrator clarissa@eaglevalleytel.net |
| City of Eagle Bend | Ashlee Nordlund, City Administrator, ebcity@midwestinfo.net |
| City of Grey Eagle | Beth Ramacher, Clerk/Treasurer, gecity@meltel.net |
| City of Hewitt | Virginia Kern, Clerk/Treasurer, cityofhewitt@arvig.net |
| City of Long Prairie | Candace Bruder, City Administrator/Clerk, cbruder@cityoflongprairie.com |
| City of Osakis | Angela Jacobson, City Clerk cityhall@cityofosakis.com - Chad Gulbranson Chief osakispd502@arvig.net |
| City of Staples | Jerel Nelsen, City Administrator, jnelsen@ci.staples.mn.us |
| City of Swanville | Julie Hollermann, Clerk/Treasurer, cityof_swanville@yahoo.com |
| City of West Union | Janet Macey, City Clerk, maceyjanet@yahoo.com |
| OTHER STAKEHOLDERS | |

Review: Prioritization of Hazards

During the Todd County HMP Planning Team Meeting #1, participants determined the following natural hazards below to be of high, moderate, or low priority as they relate at a countywide level. Hazards noted as high or moderate priority are considered to be of greatest risk and concern, reflecting the frequency of past events, the probability of future events, and the severity of impacts that can occur. Hazards listed as a low priority are considered to be of lower risk and concern, reflecting an infrequency of past events and/or occurring without significant impacts to local vulnerabilities.

Prioritization of Hazards for 2025 Todd County Update

| Natural Hazards | Current Priority |
|-------------------|------------------|
| Winter Storms | High |
| Windstorms | High |
| Tornadoes | High |
| Wildfire | High |
| Extreme Cold | High |
| Flooding | Moderate |
| Hail | Moderate |
| Extreme Heat | Moderate |
| Drought | Moderate |
| Lightning | Low |
| Landslides | Low |
| Dam/Levee Failure | Low |

SURVEY QUESTIONS (1-15)

| #1 - HAZARD IDENTIFICATION | |
|---|---|
| Does the priority level listed for any of the hazards in the table above differ for your jurisdiction? If so, please describe how. | |
| Todd County | Wildfire - After conferring with MN DNR on feedback regarding wildfire, we increased the priority level above from moderate to high. Todd SWCD- Yes- Flooding and Spring thaw is a high priority issue for us. |
| City of Bertha | No changes. |
| City of Browerville | No changes. |
| City of Burtrum | No changes. |
| City of Clarissa | No changes. |
| City of Eagle Bend | No changes. |
| City of Grey Eagle | No changes. |
| City of Hewitt | No changes. |
| City of Long Prairie | No changes. |
| City of Osakis | no changes |
| City of Staples | No changes. |
| City of West Union | No changes. |
| OTHER STAKEHOLDERS | |

| #2 - LOCAL VULNERABILITIES |
|--|
| Describe any <u>specific</u> community assets (infrastructure, systems, or populations) that are susceptible to damage or loss from natural hazard events in your jurisdiction. Consider how recent severe storms or other natural hazard events have caused damages or threatened life safety to people in your community. Please list the natural hazards and related local vulnerabilities separately. |

| | |
|-----------------------------------|--|
| <p>Todd County</p> | <p>Flooding - Road infrastructure for emergency vehicles have been compromised during flood events.</p> <p>Flooding - Our primary concern is for safe drinking water. During high runoff and flood events, turbidity can affect those downstream. For example, the Burtrum/Grey Eagle Areas lie in the DWSMA for the City of St. Cloud metro and the Twin Cities who rely on the Mississippi River as their drinking water source. Todd Soil and Water Conservation District.</p> <p>Flooding -Farmland irrigation wells have forced redrilling of water for private residences. Farmfield tiling has increased flooding threats in smaller communities during wet years.</p> <p>Flooding - (Todd SWCD) - Two lakes have had to increase the OHW due to higher lake levels causing flooding to homes and infrastructure.</p> <p>Drought - Droughts have increased dust turbulence in the air when farmers must work soils, and lack of water threatens green covers that can absorb nutrients as opposed to entering wells, groundwater, and surface waters.</p> |
| <p>City of Bertha</p> | <p>Flooding - Our lift station is located in a wetland area and is susceptible to flooding.</p> <p>All Hazards - If there is a power loss there is no generator backup to access the fire or ambulance garages/equipment/vehicles.</p> |
| <p>City of Browerville</p> | <p>All Hazards - Language barriers exist if there is need to contact local home owners in the event of an emergency.</p> |
| <p>City of Burtrum</p> | <p>Severe Storms - Overhead power lines are always susceptible to coming down during severe wind events or winter storms.</p> |
| <p>City of Clarissa</p> | <p>All Hazards: City Hall is our local shelter and we have no portable generator. Language barriers with some non-English speaking residents is another issue if there is an emergency.</p> <p>Flooding-City Park can be prone to flooding if we have a fast thaw or large amount of rain.</p> |
| <p>City of Eagle Bend</p> | <p>Severe Winter/Summer Storms - The city is generally susceptible to storm related events. Isolated power disruption, structure and tree damage.</p> |
| <p>City of Grey Eagle</p> | <p>All Hazards - We have no portable generator for City Hall and the Fire Hall.</p> |
| <p>City of Hewitt</p> | <p>Flooding - The city is located along the Wing River and flooding can impact the park, although it has not caused any damages to the parking lot or outhouse facility.</p> <p>Severe Storms - Overhead power lines are always susceptible to coming down during severe wind events or winter storms. If we lose power, we have no backup generator for our City Hall or Fire Hall.</p> <p>Extreme Cold - In the winter of 2024 our water tower froze, although it did not impact city water services.</p> |

| | |
|-----------------------------|---|
| City of Long Prairie | All Hazards -Being properly prepared for storm responses, we had a few lightning strikes and strong storms this past summer at our airport and parks that had hit power lines and it took a lot of trees out, it took months to recover. Extreme Cold - During recent extreme cold events we were worried about water pipes freezing and had residents drip their water lines. |
| City of Osakis | Trailer Park area does not have storm shelters. During severe storms they must find shelter at the firehall. Power outages for long periods can cause a problem with water supply. We do not have a backup generator for our water plant and would need to borrow one for long power outages. |
| City of Staples | All Hazards: The city is mostly susceptible to storm related events that can result in isolated power disruption, structure damage, tree damage. |
| City of West Union | Extreme Cold - Residents are vulnerable if the power goes out, but people can go to the City Hall that has a good heat source. |
| City of Swanville | Severe Storms (Power Outages): Overhead power lines are always susceptible to coming down during severe wind events or winter storms. |
| OTHER STAKEHOLDERS | |

| | |
|---|---|
| #3 - REDUCTION IN VULNERABILITY | |
| In the last 5 years, has your jurisdiction taken any actions to <u>reduce</u> vulnerability against future severe weather or disaster events? Please describe. | |
| Todd County | Todd SWCD has restored wetlands to increase flood retention and worked with two farmers; one to construct a roof over structure outside of a flood plain, and the second to create a safe passageway for both human and cattle during flood periods. Todd County has also closed 20 pits within 300 feet of rivers, streams, and lakes, several in flood plains, to prevent bacteria from entering surface waters during high water events. |
| City of Bertha | No projects. We have applied for 2022 recovery funding |
| City of Browerville | Our 2024-2025 Infrastructure Plan includes updates to storm sewer and the bridge improvement across a local creek. |
| City of Burtrum | No |
| City of Clarissa | No |
| City of Eagle Bend | Yes, we have changed the pump motor and updated the wiring of our secondary well for backup. |
| City of Grey Eagle | No |
| City of Hewitt | The city installed a new control panel to catch any issues with our water tower. Our maintenance department monitors it carefully. |
| City of Long Prairie | In the summer of 2023 during a road project on the west side of town by Venweitz Creek, the city updated box culverts to help flooding events, which will help with our FEMA mapping. We are also in the process of getting an additional backup generator at our water treatment plant, so that in the event of a power outage we will have water for the community. During a dry summer we put water restrictions on our customers. |
| City of Osakis | No |

| | |
|---------------------------|--|
| City of Staples | We have backup generation at our Police Department, Water Plant, Wastewater Plant and our Street Shop. Additionally, we applied for and received a FEMA Hazard Mitigation Grant for a Safe Room at the Dower Lake Recreation Area. |
| City of West Union | No |
| City of Swanville | The city does have a generator for water to be pumped. |
| OTHER STAKEHOLDERS | |

#4 – INCREASE IN VULNERABILITY

In the last 5 years, has your jurisdiction experienced an increase in new development? Has this new development created new vulnerabilities to natural hazards in your community? Please describe.

| | |
|-----------------------------|---|
| Todd County | We have not had any increase in new development. However, we have a few lakes where the lake levels are rising and threatening homes. We have had to increase the OHW due to higher lake levels causing flooding to homes and infrastructure. |
| City of Bertha | No new development. |
| City of Browerville | No new development. |
| City of Burtrum | No new development. |
| City of Clarissa | No new development. |
| City of Eagle Bend | No new development. |
| City of Grey Eagle | No new development. |
| City of Hewitt | No new development. |
| City of Long Prairie | No new development. |
| City of Osakis | We have had new housing, but no change |
| City of Staples | We have added new apartment buildings as well as numerous new single-family dwellings that do not have basements. |
| City of West Union | No new development. |
| City of Swanville | We have new development with slab homes; these residents may be more vulnerable as they do not have a basement to take shelter in during a high wind or tornado event. |
| OTHER STAKEHOLDERS | |

#5 - PUBLIC OUTREACH

How does your jurisdiction share information with community members about severe weather events and personal preparedness? If this is not something that is currently done, how could it be done in the future?

| | |
|----------------------------|--|
| Todd County | We participate in Severe Weather Awareness week and Winter Weather Awareness week. Perform public weather spotter training annually with the NWS. All announcements go to website, Facebook and local radio station. |
| City of Bertha | Facebook posting, bulletin boards |
| City of Browerville | Website, Facebook, LED signs, bulletin boards at City Hall. |
| City of Burtrum | Website, Facebook, Post Office, Bulletin Board |

| | |
|-----------------------------|--|
| City of Clarissa | Website, Facebook, Post Office, Bulletin Board at City Hall, Local Radio Station, Phone calls if possible and if time local paper. |
| City of Eagle Bend | Not currently using, in the process of establishing a new website, a Facebook account, as well as posting in City Hall and Post Office. |
| City of Grey Eagle | Not currently using, but could post on website, post at post office & City Hall |
| City of Hewitt | The city shares news with residents using our city website and also in the Independent News Herald. We participate in NWS severe weather awareness week and we have an outdoor warning siren. |
| City of Long Prairie | Having a platform or an app that citizens can download to notify them of storm related issues to reach all the citizens in multiple languages. We have also posted alerts on our website and created flyers and posted them on the internet, but an app would have been helpful. We are also thinking of doing quarterly newsletters to the citizens to keep them up to date. Our EDA director posts on Facebook and we post items on our bulletin board at City Hall. |
| City of Osakis | City shares the county's emergency notifications; residents can sign up to receive text messages and calls during severe weather. located on our website and Facebook. |
| City of Staples | City and Police Department Facebook Page |
| City of West Union | The city does not have a website or Facebook page. |
| City of Swanville | The city does have weather spotters and we have a text system |
| OTHER STAKEHOLDERS | |

| | |
|---|--|
| #6 - EMERGENCY NOTIFICATIONS | |
| Does your jurisdiction encourage residents to sign up for the county's emergency notification system and/or a local emergency alert system? If yes, how? If this not something that is currently done, how could it be done in the future? | |
| Todd County | Todd County provides information and a link to sign up for CodeRED on the county website. The EM Director has the QR code and link on the back of his EM truck to assist the communities. Todd County uses CodeRED with IPAWS integration. |
| City of Bertha | No, we do not have the information to share. We have a storm siren for severe weather that alerts the residents. |
| City of Browerville | Do not currently. Could add to our website. |
| City of Burtrum | No, but we could post a flyer and on our website. |
| City of Clarissa | No, we could put up notices at city hall and our website on the information on how to get the notifications sent to them. |
| City of Eagle Bend | No, we do not. We have a new storm siren for severe weather that alerts the residents. |
| City of Grey Eagle | Nothing currently; could put link on website |
| City of Hewitt | We have not done this to date, but we have a city website where we could post a link under the General Information tab. |
| City of Long Prairie | We do not currently have an emergency notification platform. But we could add to the website or create an app. |
| City of Osakis | Encourage residents to sign up for county's emergency notification |

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| City of Staples | Instructions for CodeRED sign-up is on the city website. We also promote it at National Night Out. |
| City of West Union | Yes, we promote it, but just verbally. We do not have a city website or Facebook page. |
| City of Swanville | We do have the text gov in place |
| OTHER STAKEHOLDERS | |

#7 - BUILDING CODES

Has your jurisdiction adopted the Minnesota State Building Code? Please clearly answer yes or no and provide supporting detail. IF YES, please describe how it is enforced. IF NO, please describe if there are other building codes or permitting processes in place to reduce the risk to future development.

| | |
|-----------------------------|---|
| Todd County | No, the county does not adopt and enforce the MN State Building Code. Within unincorporated areas of the county, Todd County Planning and Zoning requires a land use permit to ensure it meets regulations within shoreland and floodplain districts. Permits must be reviewed and approved by Planning and Zoning before any work may begin. |
| City of Bertha | No. The city requires any building permit to be approved by City Council. We recommend that construction follows MN State Building Codes, but we do not have a building inspector to enforce. |
| City of Browerville | No. The city has a Zoning Application that must be submitted and approved prior to any construction. We recommend that construction follows MN State Building Codes, but we do not have a building inspector to enforce. |
| City of Burtrum | No. The city has a Building Permit Request on our city website. We have a committee within the City Council to verify info/measurements. |
| City of Clarissa | No. However, residents are required to fill out and submit a building permit at City Hall and have it approved prior to beginning any construction projects. Title XV: Land Usage, Section 150, Building Regulations in the Clarrisa City Code or Ordinances and is enforced. This includes the Environmental Review Program, enforced by the City Administrator. |
| City of Eagle Bend | No, the city does not adopt and enforce the MN State Building Code. We have a zoning permit process in place that must be followed. |
| City of Grey Eagle | No. The city requires any building permit to be approved by City Council. We recommend that construction follows MN State Building Codes, but we do not have a building inspector to enforce. |
| City of Hewitt | No. The city requires a land use permit for approval by the City Council. Contractors are responsible to follow state building codes independently. |
| City of Long Prairie | Yes, the city adopts and enforces the MN State Building Code. We currently have a Certified Building Official that follows all MN State Building Code, when issuing all our building permits. When a building permit is submitted, if there is a planning and zoning issue we consult with our consultant from Sourcewell, he checks the floodplain, and all city ordinances for us to make sure the applicant is compliant. Then our building inspector then completes the application. If there are additional problems our city attorney will be notified as well. |

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| City of Osakis | Yes, since 2000 we have hired Inspectron as our building inspector. They issue and inspect housing and commercial properties to meet the state building code. |
| City of Staples | Yes, since 2002. We contract with a third party for all State Building Code Enforcement. |
| City of West Union | No. However, we require a building permit to be reviewed and approved by our City Council prior to any construction project within the city. We recommend any construction follow MN State Building Codes. |
| City of Swanville | Yes, the city adopts and enforces the MN State Building Code. We have a planning and zoning ordinances which includes permitting application and process. City council looks at permits and the city maintenance director verifies measurements as needed. |
| OTHER STAKEHOLDERS | |

#8 - OTHER PLANS AND POLICIES

What other plans or policies does your jurisdiction have in place to help mitigate against the impacts of flooding and other natural hazards to future development? Please describe.

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|-----------------------------|---|
| Todd County | <p>Todd County has Planning and Zoning Ordinances in place that regulate development. We also incorporate mitigation concerns into the Todd County 2030 Comprehensive Plan. The Todd County Highway Department - oversees Road Design Standards.</p> <p>Todd SWCD- We have a Plan of Action and Water Planning efforts in each watershed; the SWCD will also participate in the Todd County Comp plan update to help address these issues for the safety of the public.</p> |
| City of Bertha | Currently working with DNR for floodplain areas. |
| City of Browerville | Zoning ordinance addresses floodplain/shoreland setbacks. |
| City of Burtrum | Nothing |
| City of Clarissa | Our city had a FEMA Floodplain Data done that was effective February 4, 2011 that was approved by Todd County Board and are addressed in our zoning ordinances. |
| City of Eagle Bend | Our city had a FEMA Floodplain Data done that was effective February 4, 2011 that was approved by Todd County Board and are addressed in our zoning ordinances. |
| City of Grey Eagle | None |
| City of Hewitt | None |
| City of Long Prairie | We are currently in the process of updating our comprehensive plan. We use a consultant from Sourcewell to handle all Planning and Zoning questions and our Planning and Zoning Commission is becoming more active. Our FEMA mapping is being updated as well after the new box culverts were installed and that will be done this summer. We are also in the process of completing a (OSG) Overflow Sewer Grant Study. |
| City of Osakis | We have the FEMA floodplain data and ordinance. As building is completed, they are verified to not be located in the flood areas. We have wellhead protection plan. |

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| City of Staples | We have a wellhead protection plan, floodplain ordinance, and enforce the State Building Code. We also have a full roster on our Fire Department with modern equipment. |
| City of West Union | Nothing |
| City of Swanville | Nothing |
| OTHER STAKEHOLDERS | |

| #9 - ORGANIZATIONAL CAPACITY | |
|---|---|
| What departmental staff or elected officials in your jurisdictional help to accomplish hazard mitigation in your community? Please describe. | |
| Todd County | Part time Emergency Management Director, Todd County Planning & Zoning, Todd County Public Works. All staff when it comes to SWCD concerns regarding weather and hazard mitigation. |
| City of Bertha | Fire Chief is the designated Emergency Management Director; they would also work with the Public Works Supervisor, Mayor, and other city personnel in the event of an emergency. |
| City of Browerville | Our public works director would be the primary person to assess issues in the community and coordinate with Administration, ambulance, fire department and council in the event of an emergency. |
| City of Burtrum | Maintenance Worker/Mayor |
| City of Clarissa | Fire Chief, Mayor, Maintenance Workers, Administrator, and other city personnel. |
| City of Eagle Bend | Fire Chief, Mayor, Civil Defense Director, Public Works Personnel, Administrator |
| City of Grey Eagle | Mayor, Maintenance & Fire Chief |
| City of Hewitt | City Council, City Clerk and City Maintenance and Volunteer Fire Chief |
| City of Long Prairie | Our fire chief and our police chief have taken the lead on our emergency management plan. Our mayor is also involved. Our public works director is also a vital part of making sure our treatment facility stays online. Then the administrator is notified of such events. |
| City of Osakis | Emergency Manager Police Chief, Fire Chief, and Public Work Director |
| City of Staples | Our Police Chief serves as our Emergency Management Director. In the event of an emergency, coordination with the Fire Department, Public Works and other groups. |
| City of West Union | Our mayor is our primary person |
| City of Swanville | Our mayor is primary person |
| OTHER STAKEHOLDERS | |

| #10 – PARTNERSHIPS | |
|--|--|
| Are there any agencies, organizations, or businesses that your jurisdiction has worked with to address mitigation efforts in your community? Please describe. | |
| Todd County | Todd SWCD - we work with the USFWS, Todd County Public Works, City of Long Prairie- Public Works, Sauk River Watershed, DNR, and MNDOT |
| City of Bertha | Working with MN Rural Water. |

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| City of Browerville | We work with MN Rural Water and have discussed hazard mitigation recently. |
| City of Burtrum | None |
| City of Clarissa | MN Rural Water |
| City of Eagle Bend | MN Rural Water |
| City of Grey Eagle | None |
| City of Hewitt | We are a member of the MN Rural Water. They were a big help to us when our water tower froze in the winter of 2024. |
| City of Long Prairie | We work with MN Rural Water and have also been in the process of updating our hazard mitigation plan. We have worked with Todd County Soil and Water on some issues related to some projects close to the river bed. Long Prairie Public Works, Todd County Public Works, Sauk River Watershed, DNR and MNDot and our City Engineers. |
| City of Osakis | MN Rural water, Douglas County, Todd County, Sauk River Watershed |
| City of Staples | We received a grant from Sourcewell to update our Warning Sirens. This project will be complete this spring. We are also adding a siren at Dower Lake Recreation Area that will be tied into the system. |
| City of West Union | None |
| City of Swanville | Mayor |
| OTHER STAKEHOLDERS | |

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| #11 - PROGRAMS IN PLACE | |
| What sort of programs does your jurisdiction participate in to help raise awareness and reduce risk from natural hazards in your community? | |
| Todd County | Todd County Emergency Management participates in the NWS Severe Weather Awareness Weeks as well as in annual SkyWarn trainings. Todd SWCD- The role of soil health in water holding capacity, wetland restoration (WCA), and the value of proper windbreaks and woody cover |
| City of Bertha | Tornado siren for city is sounded the first Wednesday of each month, Public Works flushes hydrants, sweeps streets on a regular basis. School does drills for students, and offers “day of caring” for elderly residents to clean up their yards. City offers year-round debris pickup for no cost to residents |
| City of Browerville | School practices drills. We reach out to residents regarding sump pumps. Our public works staff clears/cleans storm drains regularly along with regular street sweeping to prevent buildup of debris in the storm drains. |
| City of Burtrum | None |
| City of Clarissa | First Wednesday of each month we have the tornado siren that goes off. The month of May and October our maintenance men go around town and pick up bagged leaves and bundled twigs for pick up. Maintenance do street sweeping and also flush hydrants. |
| City of Eagle Bend | Sirens go off on the first Wednesday of every month, flush hydrants, sky warn trainings, street sweeping |
| City of Grey Eagle | Sirens are tested on the 1st Wednesday of the month, flush hydrants, street sweeping, city dump for leaves & branches open to residents |
| City of Hewitt | City Maintenance trims vegetation as needed. Local school practices tornado drills. In the fall we share reminders for winter safety. |

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| City of Long Prairie | Flushing hydrants regularly, street sweeping regularly, the school practices fire drills and tornado drills. On the first Wednesday of the month, we have a tornado siren that goes off. We do a city cleanup day on Columbus Day to pick up sticks and leaves from our residents. |
| City of Osakis | Community Education in the spring and fall newsletters, sweep streets to keep leaves out of the drains. |
| City of Staples | Power line tree trimming, tornado drills and promote CodeRed. |
| City of West Union | None |
| City of Swanville | School practices fire & tornado drills. Maintenance flushing hydrants, street sweeping every year. First Wednesday of the month tornado siren. Yearly clean-up day. the city has a Compost pile spot where residents can bring grass clippings and small brush |
| OTHER STAKEHOLDERS | |

#12 - FUNDING & OTHER RESOURCES

What funding sources are available to help your jurisdiction to accomplish implementation of mitigation activities? Please describe. Include internal local government funding as well as external funding sources (grant or loan sources from local, state, or federal agencies).

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|-----------------------------|---|
| Todd County | Todd SWCD: Todd Riparian Aid, USFWS federal funding, Watershed Implementation Funding, Clean Water funding, and BWSR/ RCPP grants |
| City of Bertha | General funds, any grant opportunity. |
| City of Browerville | general operating budget |
| City of Burtrum | General Operating Budget |
| City of Clarissa | General Operating Budget |
| City of Eagle Bend | General funds and grant opportunities |
| City of Grey Eagle | General funds & grant opportunities, if available |
| City of Hewitt | General City Budget. We also look for grants as needed. |
| City of Long Prairie | We have used grant funding at our Riverside Park from the LCMMR in collaboration with the DNR to clean up Riverside Park. We have also used the Clean Water Revolving Funds. We have tried to seek grants for other funding sources to make updates. We also must use our general operating budget. |
| City of Osakis | General Operating funds |
| City of Staples | Grant funding for sirens, zoning ordinance enforcement, General Fund for several City Departments. |
| City of West Union | general operating budget |
| City of Swanville | on the clean-up day Morr Co gives a grant/otherwise in budget |
| OTHER STAKEHOLDERS | |

#13 - LOCAL MITIGATION PROJECTS

Please describe what mitigation actions would help to reduce risk to your community from future natural hazard events. Please include mitigation activities that address local vulnerabilities that were identified in Question #2. Please be as specific as possible in your responses. The mitigation actions you identify will be used to develop your local mitigation action charts. If you have any mitigation projects you are aware that your jurisdiction will be seeking to apply for FEMA HMA Grant Program funding for, please make note of that.

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| Todd County | <p>Flooding – Conduct and update township culvert inventories to locate and identify intermittent water flow, with potential impacts to roads and public transit. (Todd County P&Z, SWCD)</p> <p>Flooding - Encourage partnerships with the U.S. Fish & Wildlife Services to restore previously drained wetlands that aid in water retention. (Todd County P&Z, SWCD)</p> <p>Todd SWCD- Conduct feasibility studies for properly sized culverts; living snow fences, windbreaks, and shelterbelts, green covers, and more floodwater retention areas. We need greater structural setbacks from surface waters.</p> |
| City of Bertha | None |
| City of Browerville | Encourage residents to sign up for County Emergency notification system |
| City of Burtrum | Encourage residents to sign up for County Emergency notification system |
| City of Clarissa | Encourage resident to sign up for the County Emergency Notification System. We go by the state and if need be, we do put on water restrictions during the summer months. In the winter when we are having freezing spells, we have a procedure we follow to prevent freezing pipes. |
| City of Eagle Bend | Encourage residents to sign up for County Emergency notification system |
| City of Grey Eagle | Encourage residents to sign up for County Emergency notification system |
| City of Hewitt | <p>Use our website to share information on CodeRED and any other emergency preparedness info that we get from Todd County.</p> <p>Continue to maintain the water town from freezing during periods of extreme cold.</p> |
| City of Long Prairie | <p>During a dry summer we put water restrictions on our customers. Flooding concerns with updated box culverts should help address that problem. During extreme cold we notified our citizens to drip their water lines to prevent freezing pipes. We also encourage citizens to use the Emergency Notification System. Upgrade the city’s warning siren if needed and to make sure all citizens can hear it. Work with the local mobile home park owner to construct a storm shelter or tornado safe room. We need to develop an evacuation and sheltering plan with the mobile home park.</p> <p>Making sure that all residents of apartment buildings and nursing homes have a proper fallout shelter location. Also making sure our current trailer park has a safe location for its residents in the event of a storm.</p> |
| City of Osakis | County Notifications system. Storm shelter for areas of town that do not have access to a safer area during severe weather. water restrictions during dry years. |
| City of Staples | Promote awareness of Storm Shelter locations, implement water restrictions as necessary, finish installation of new Warning Sirens. |
| City of West Union | None |
| City of Swanville | encourage residents to use TextMyGov |
| OTHER STAKEHOLDERS | |

| #14 - GAPS OR DEFICIENCIES | |
|--|--|
| Please describe any specific gaps or deficiencies that are a barrier to implementing local mitigation measures. | |
| Todd County | Cultural and language barriers and how to transition former urban dwellers to rural life and issues. There is also a concern that our townships and cities need more funding to help mitigate stormwater and roadway/ ditch issues. Todd SWCD. |
| City of Bertha | Small City with limited financial and staff resources. Do not have extra time. We will be updating our website to one that we can control to put notifications on the site when needed. |
| City of Browerville | Small City with limited financial and staff resources. Do not have extra time. |
| City of Burtrum | Small City with limited financial and staff resources. Do not have extra time. |
| City of Clarissa | Small City limited finances, staff and extra time. |
| City of Eagle Bend | Limited financial and staff resources. |
| City of Grey Eagle | Limited funds & limited staff |
| City of Hewitt | We are a small city with limited funds & limited staff. |
| City of Long Prairie | We are short staffed and have limited resources and time. We have a cultural and language barrier. We are updating our comprehensive plan to hopefully address some issues. We have a website to make updates to the citizens but we do not have a Facebook that is maintained by the city staff but our EDA does operate a site. Also our finances. |
| City of Osakis | funding to put in a storm shelter and educate public more widely |
| City of Staples | We will be working on a Comprehensive Plan update in the coming year. |
| City of West Union | Limited staff and financial resources |
| City of Swanville | We have a new web site that is becoming very useful for residents |
| OTHER STAKEHOLDERS | |

| #15 - SURVEY PARTICIPANTS | |
|---|---|
| Please list the names & titles of all persons that contributed information to this survey. Participant information is important to ensure good jurisdictional participation, and each person's time will count towards the 25% in-kind match requirement for the HMP update. | |
| Todd County | Mike Wisniewski, Todd County EM Director Deja Anton, District Manager, Todd Soil and Water (SWCD) Lew Noska, Todd County Commissioner, District 4 |
| City of Bertha | Brenda Roberts, City Clerk Mike Gaudette, Public Works Supervisor |
| City of Browerville | Bobbi Jo Freie, City Administrator |
| City of Burtrum | Brooke Thieschafer, Clerk |
| City of Clarissa | Jill Stalberger, City Administrator |
| City of Eagle Bend | Ashlee Nordlund, City Administrator |
| City of Grey Eagle | Beth Ramacher, Clerk/Treasurer |
| City of Hewitt | Virginia Kern, City Clerk/Treasurer Luke Mitchell, Public Works Director |
| City of Long Prairie | Candace Bruder, City Administrator/Clerk |
| City of Osakis | Angela Jacobson, City Clerk/Treasurer |
| City of Staples | Jerel Nelsen, City Administrator |

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| City of West Union | Janet Macey, Clerk |
| City of Swanville | Julie Hollermann, Clerk/Treasurer |
| OTHER STAKEHOLDERS | |

Appendix D – Plans & Programs in Place

Todd County

HMP Plans & Programs in Place Form

| EMERGENCY PLANNING CAPABILITIES | Yes/No | Comments |
|---|--------|--|
| Emergency Notification System (please specify, i.e., CodeRED, Smart911, Everbridge, etc) | Yes | CodeRED, IPAWS |
| Outdoor Warning Sirens (please note locations and # per jurisdiction) | Yes | Bertha City – 1 Browerville City – 1 Burtrum City – 1 Clarissa City – 1 Eagle Bend – 1 Sylvan Shores POA – 1 Grey Eagle City – 1 Hewitt City – 1 Long Prairie City – 4 Staples City – 3 |
| Emergency Operations Plan (EOP) | Yes | EOP is updated annually |
| Mass Care Sheltering Plan / List of Shelter Facilities | Yes | Addressed in EOP and in coordination with local jurisdictions |
| Tornado Safe Rooms / Storm Shelters (please list any existing specific locations) | Yes | Annex I Basement Long Prairie. |
| NWS Weather Ready Nation / StormReady Certification | Yes | Ready Nation |
| Coordination with Schools | Yes | Tornado Drills, other trainings |
| Coordination with Neighboring Jurisdictions | Yes | Annual regional planning and training; statewide AMEM conference |
| Coordination with Local and Regional Agencies involved in mitigation | Yes | SWCD, MN DNR, MnDOT, Rural and Municipal Electric Cooperatives, Watershed Districts |
| Coordination with organizations or agencies addressing disaster related issues and vulnerable populations, emergency preparedness, access and functional needs populations (List as applicable) | Yes | Public Health, American Red Cross, Salvation Army |
| Past storm hazard data and information | Yes | Damage information is kept on file from past storm events and disaster declarations |
| <i>Other (please describe)</i> | | Public Health has preparedness plans in place |

| PLANNING & REGULATORY CAPABILITIES | Yes/No | Comments |
|--|---------------|--|
| Comprehensive/Land Use Plan | Yes | Todd County 2030 Comprehensive Plan |
| Capital Improvements Plan | Yes | Todd County 2016-2020 CIP |
| Economic Development Plan | Yes | Todd County 2030 Comprehensive Plan |
| Climate Adaptation Plan | No | |
| Continuity of Operations Plan (COOP) | No | An update is in progress under EM |
| Transportation Plan | Yes | Todd County 2030 Comprehensive Plan |
| Stormwater Management Plan / Drainage Plan | No | |
| Burning Permits/Restrictions (i.e., identify if issued through Sheriff's Office or MN DNR) | Yes | MN DNR |
| Comprehensive Local Water Management Plan | Yes | |
| Watershed Plan (One Watershed, One Plan) | Yes | Long Prairie River Watershed 1W1P. There are 6 Watersheds in county. |
| Wellhead Protection Plan | Yes | Municipal level plans are done in coordination with MDH |
| Forest Management Plan | Yes | Landscape stewardship plan |
| Community Wildfire Protection Plan (CWPP) | No | |
| Participation in MN DNR Firewise Program | No | |
| Database of Dry Hydrants/Well Access | Yes | GIS has this information |
| <i>Other (please describe)</i> | | |

| LOCAL POLICY / PROGRAM CAPABILITIES | Yes/No | Comments |
|--|---------------|--|
| Land Use, Planning, & Zoning Ordinance | Yes | Todd County Planning & Zoning Ordinance, last updated June 4, 2024 |
| Subdivision Ordinance | Yes | Todd County P&Z Ordinance, Section VI Zoning District Provisions |
| MN State Building Code Enforcement | No | |
| Participation in the National Flood Insurance Program (NFIP) | Yes | |
| Adoption of Digital Flood Insurance Rate Maps | No | Unsure |
| Floodplain Ordinance | Yes | Todd County P&Z Ordinance, Article VIII. Floodplain Management |

| | | |
|--|-----|--|
| Shoreland Ordinance | Yes | Todd County P&Z Ordinance, Article VII. Shoreland Management |
| Minnesota Buffer Law / Soil Erosion Ordinance | Yes | Soil Erosion No https://www.co.todd.mn.us/wp-content/uploads/2022/05/20220512-SWCD-Monitoring-Plan-for-Buffer-Compliance-Tracking.pdf |
| Home Buyouts for flood or erosion mitigation | No | |
| Other natural hazard specific ordinances (i.e., stormwater, steep slope, wildfire) | No | |
| Maintenance programs to reduce risk | Yes | Highway Dept. ROW maintenance and drainage systems |
| <i>Other (please describe)</i> | | |

| ADMINISTRATIVE/TECHNICAL CAPABILITIES | Yes/No | Comments |
|---|---------------|--|
| Emergency Management Director | Yes | Todd County EMD |
| Sheriff/Police Department | Yes | Todd County Sheriff |
| Floodplain Management Administrator | Yes | Todd County Planning and Zoning |
| Chief Building Official | No | |
| Highway Engineer | Yes | Todd County Public Works |
| Mapping Specialist (GIS) | Yes | Todd County GIS |
| Public Health Coordinator/Department | Yes | Todd County Health and Human Services |
| Planning Commission | Yes | Todd County Planning and Zoning |
| Coordination with Soil and Water Conservation District | Yes | Todd County SWCD |
| Coordination with Minnesota Department of Natural Resources | Yes | As needed |
| Mitigation Planning Committee | Yes | 2025 HMP Update Planning Team of Stakeholders |
| Mutual Aid Agreements in place | Yes | Regional; MAA's also existing between local fire departments |
| <i>Other (please describe)</i> | | |

| EDUCATION & OUTREACH CAPABILITIES | Yes/No | Comments |
|---|---------------|-----------------------------------|
| SKYWARN Program Training with NWS (annual training) | Yes | Held in coordination with the NWS |
| National Weather Service – Severe Weather Awareness Weeks | Yes | Emergency Management |

| | | |
|----------------------------------|-----|--|
| | | participates in coordination with HSEM and NWS each November and April |
| Promotion of NOAA Weather Radios | Yes | During NWS Severe Weather Weeks and Ongoing |
| <i>Other (please describe)</i> | | |

Appendix E – Past Mitigation Action Review Status Report

Todd County

Past Mitigation Action Review Status Report

Following is a report on the status of mitigation actions related to natural hazards included in the Todd County **2018** Hazard Mitigation Plan. This report covers the mitigation actions that were listed for implementation by Todd County and by city jurisdictions or partner agencies, as applicable. The status of mitigation actions is defined as the following:

Completed – The action was a defined activity or project completed since the last plan update.

Ongoing – The action is continually being implemented and moving forward. Ongoing mitigation actions will be reviewed and revised as necessary for inclusion in the plan update.

Deleted – The action is deemed as not relevant and is not considered for inclusion in the plan update.

| # | Hazard | Mitigation Action | 2025 Status | Comments |
|---|-------------------------------|--|-------------|---|
| 1 | All-Hazards | Continue to ensure that all Todd County residents are aware of and sign-up for the County’s CodeRed Emergency Notification System. Also continue to upgrade and improve Emergency Warning Systems. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts. |
| 2 | All-Hazards | Update County/City Comprehensive Plans and Zoning Ordinances to include mitigation considerations that help to reduce risk from natural hazards. Utilize data of past hazard events and future climate projections to help inform updates. | Ongoing | Ongoing by Todd County and local governments. |
| 3 | All-Hazards | Continue to promote education & awareness on hazard awareness and emergency preparedness for schools, individuals, families, and businesses. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts. |
| 4 | All-Hazards | Continue to update the Todd County and city-level Emergency Operation Plans to ensure that they adequately detail the needed steps to respond to all-hazards. | Ongoing | Todd County updates the county EOP on a regular basis. |
| 5 | Severe Winter & Summer Storms | Equip all County facilities with emergency lights, flashlights, and batteries. Regularly inspect equipment to ensure functionality. | Delete | Not a necessary mitigation action. |
| 6 | Severe Winter & Summer Storms | Identify critical facilities or infrastructure that do not have back-up power in the event of a major power outage resulting from severe winter or summer storms. | Ongoing | Ongoing by TCEM and other county departments, as well as local jurisdictions. |

| # | Hazard | Mitigation Action | 2025 Status | Comments |
|----|-------------------------------|---|-------------|---|
| 7 | Severe Winter & Summer Storms | Purchase and install generator hook-ups and encourage local generator purchases for identified critical facilities that require back-up power. | Ongoing | Ongoing by TCEM and other county departments, as well as local jurisdictions. |
| 8 | Severe Winter & Summer Storms | Work with rural & municipal electrical coops to identify and address mitigation measures for above-ground power lines that are susceptible to damage from severe winter or summer storms in order to reduce potential power outages. (i.e., strengthening or burying of power lines). | Ongoing | Rural and municipal electric cooperatives take lead on these efforts. |
| 9 | Severe Winter & Summer Storms | Regularly inspect and trim trees near power lines to reduce power outages due to falling tree limbs during storms. | Ongoing | Ongoing by Todd County Hwy. Dept, utility coops and local road authorities. |
| 10 | Severe Winter & Summer Storms | Continue to promote/participate in the National Weather Service's annual Winter Weather Awareness Week in the fall and Severe Weather Awareness Week in the spring to improve local residents understanding of storm hazards and personal readiness measures. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts. |
| 11 | Severe Winter & Summer Storms | Continue to promote the use of NOAA radios by residents, schools, businesses, and facilities that house vulnerable populations. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts. |
| 12 | Severe Winter Weather | Encourage/provide education for residents' severe-winter weather preparedness, including for individuals, families, and the elderly. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts. |
| 13 | Severe Winter Weather | Continue to provide exceptional snow removal, salting and sanding to minimize the impacts of snow/ice accumulations on roadways. | Delete | Not a necessary mitigation action. |
| 15 | Severe Winter Storms | Encourage the planting of "Living Snow Fences" (LSF's) (trees and other vegetation) or the placement of other snow fences along roadways to help prevent blowing and drifting snow onto key transportation routes. | Ongoing | This falls under Todd SWCD. |

| # | Hazard | Mitigation Action | 2025 Status | Comments |
|----|----------------------|--|-------------|--|
| 16 | Severe Summer Storms | Provide information on building materials and practices for new development to more safely withstand extreme winds and summer storms; such as selection of building materials and inclusion of storm shelters. | Delete | This is not done by Todd County. Developers are encouraged to follow the MN State Building Code. |
| 17 | Severe Summer Storms | Encourage/provide education for residents' severe spring & summer storms preparedness, including for individuals, families, and the elderly. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts. |
| 18 | Severe Summer Storms | Work to ensure Minnesota Department of Health Evacuation Plan & Storm Shelter Requirements are met in municipalities with manufactured home parks. | Ongoing | This is a primary responsibility of municipalities where MHPs are located. Todd County PH does not have a direct role. |
| 19 | Severe Summer Storms | Continue to ensure the functionality of all warning sirens in the County, and install new or upgrade siren warning systems where needed. | Ongoing | Warning sirens are tested on a regular basis in coordination with municipalities where they are located. |
| 20 | Severe Summer Storms | Provide public awareness & education of what warning sirens mean and what safety measures to take when they are activated. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts. |
| 21 | Severe Summer Storms | Identify areas where vulnerable populations are susceptible to tornadoes or extreme wind events (i.e. schools, campgrounds, or mobile home parks) and evaluate for construction or retrofit of safe rooms or storm shelters. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts in coordination with local communities. |
| 22 | Severe Summer Storms | Implement construction or retrofit projects for safe rooms or storm shelters in identified vulnerable locations. | Ongoing | Ongoing effort as projects are identified. |
| 23 | Severe Summer Storms | Recommend the use of windbreaks in all new development where natural or man-made windbreaks do not exist. | Ongoing | This falls under Todd SWCD. |
| 24 | Severe Summer Storms | Continue to provide the National Weather Service's SkyWarn "Storm Spotter" training in various parts of the County for first responders and community residents. | Ongoing | TCEM works with NWS and local communities to offer this training. |

| # | Hazard | Mitigation Action | 2025 Status | Comments |
|----|---------------------------|--|-------------|--|
| 25 | Extreme Temps (Heat/Cold) | Provide outreach & education to vulnerable populations in the community (i.e., senior citizens, young adults) on personal safety measures to take during periods of extreme heat / cold. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts, as well as by PH and local jurisdictions. |
| 26 | Extreme Temps (Heat/Cold) | Develop plans to respond to extreme temperatures situations in Todd County. | Ongoing | This is an ongoing part of Todd County Emergency Management program efforts. |
| 27 | Extreme Temps (Heat/Cold) | During periods of extreme heat, conduct outreach to livestock owners to recommend sprinklers to cool animals. | Delete | Not a necessary mitigation action. |
| 28 | Flooding | Encourage development of parks and open space areas along floodplain areas that consistently flood. | Delete | This does not occur by Todd County |
| 29 | Flooding | Restrict new development in areas zoned as floodplain. | Ongoing | Ongoing by Todd County and local jurisdictions with floodplain ordinances and mapped flood risk areas. |
| 30 | Flooding | Identify and implement mitigation measures to reduce future flood-related risks and damages to culverts, ditches, roads, and bridges in the county. | Ongoing | Ongoing by TC Hwy. dept and local communities. |
| 31 | Flooding | Identify properties that experience repetitive damage from flooding and work with property owners on property acquisition & structure demolition or relocation and turn the flood-hazard area into open-space. | Ongoing | Ongoing as applicable. |
| 32 | Flooding | Explore possible opportunities to purchase land within the flood plain in more populated areas of Todd County. | Delete | This is not implemented by Todd County. |
| 33 | Flooding | Encourage communities to develop stormwater management plans, improve stormwater management systems capable of handling a ten to twenty year rain event, and establish ordinances for stormwater management in areas of new development. | Ongoing | This is ongoing under the directive of individual communities, not by Todd County. |
| 34 | Flooding | Ensure that wellhead protection plans are in place to address flooding that may lead to contaminated drinking water. | Delete | This is done by municipalities in coordination with MDH. |

| # | Hazard | Mitigation Action | 2025 Status | Comments |
|----|--------------------|---|-------------------------|---|
| 35 | Flooding | Keep culverts and road ditches free of debris to mitigate against over-the-road flooding. | Ongoing | Ongoing by TC Hwy. dept and local communities. |
| 36 | Flooding | Maintain an inventory of and address improvements for priority bridge projects in the county that are affected by flood issues such as erosion. | Ongoing | Ongoing by TC Hwy. dept. |
| 37 | Flooding | Encourage individual landowners who live within floodplain areas to participate in the FEMA National Flood Insurance Program (NFIP). | Ongoing | For within township areas (outside of city jurisdictions) the county discourages building in the floodplain. If development does occur, the owner of the structure is aware that they must purchase private NFIP insurance. |
| 38 | Flooding | During flood events provide timely public Education & Awareness Programs on dangers of flash flooding. | Ongoing | TCEM helps to share information from the NWS on severe flood information and safety information for the public. |
| 39 | Flooding / Erosion | Implement measures to preserve & enhance streambank and lake shoreline from erosion during high rain & wind events. | Ongoing | Ongoing by Todd SWCD / local jurisdictions. |
| 40 | Flooding | Provide education and technical assistance to property owners on the application of green infrastructure methods to assist in local flood mitigation and stormwater management. | Ongoing | This falls under Todd SWCD as per their program efforts. |
| 41 | Flooding | Upgrade infrastructure to accommodate flooding at County Road 16 at Turtle Creek and other various locations where flooding is an issue. | Ongoing | TC Hwy. Dept. continues to plan for and address specific flood related mitigation projects as needed. Plans and environmental studies are currently being done. |
| 42 | Flooding | Where feasible, work to improve ditch drainage systems to mitigate over-the-road flooding. | Ongoing | Ongoing as needed – TC Hwy. Dept and SWCD efforts. |
| 43 | Flooding | Develop a study of existing private drainage systems and how they can / should be maintained to protect low lying farmland, and identify additional resources to help complete that work. | Ongoing – to be revised | <i>Ongoing effort by Todd County Environmental Services Planning & Zoning + SWCD. This will be updated to the following: Flooding – Conduct and update township culvert inventories to locate and identify intermittent water flow, with potential impacts to roads and public transit.</i> |

| # | Hazard | Mitigation Action | 2025 Status | Comments |
|----|-------------------|---|-------------|---|
| 44 | Drought | Promote water conservation measures to residents during periods of drought. Enforce water conservation ordinances when needed (i.e., that prohibit watering lawns during drought). | Ongoing | Ongoing by TCEM and local jurisdictions as needed during severe periods of drought. |
| 45 | Drought | Encourage crop rotation and planting crops according to water needs. | Delete | This is not done by Todd County. |
| 46 | Drought | Encourage education on crop insurance to farmers. | Delete | This is not done by Todd County. |
| 47 | Drought / Erosion | Promote landscaping practices that help to mitigate against the impacts of drought and erosion (i.e., installation of shelter belts, measure for shoreline / streambank stabilization, and tree plantings for shade). | Ongoing | This falls under the program efforts of the Todd SWCD. |
| 48 | Wildfire | Continue to provide public education materials related to the prevention of forest fires and wildfires, particularly during dry spells or periods of drought. | Ongoing | Ongoing by TCEM and local jurisdictions as needed during severe periods of drought. |
| 49 | Wildfire | Continue to conduct controlled burns as necessary to prevent the spread of wildfires. | Ongoing | Ongoing by MN DNR and local fire depts as needed. |
| 50 | Wildfire | Ensure the strong coordination between local fire departments and associations as well as those from outside areas to provide fire protection, which will reduce the spread of wildfires. | Delete | Not a necessary mitigation action. This occurs by municipal fire departments. |
| 51 | Wildfire | Promote positive forestry management techniques including the removal of dead, dry vegetation and trees which may ignite as a result of lightning or human related causes. | Ongoing | Ongoing by MN DNR and local fire depts as needed. |
| 52 | Wildfire | Encourage the use of landscape design and creation of defensible space that will minimize the risk of wildfire, through programs such as Firewise program. | Ongoing | Ongoing by MN DNR and local fire depts as needed. |

Appendix F – Planning Team Meetings

Todd County HMP Planning Team Meeting #1

2/6/25 Meeting Summary & Documentation

Synopsis: On February 6, 2025 Todd County Emergency Management convened key county, city, and township representatives, as well as neighboring jurisdictions and other stakeholders to participate in the 1st Planning Team Meeting for the update of the Todd County Hazard Mitigation Plan (HMP). The meeting was held via Zoom webinar video conference and was facilitated by Stacey Stark and Bonnie Hundrieser of the U-Spatial@UMD project team.

The purpose of the meeting was to present on the update of the Todd County HMP update and gather stakeholder feedback on several key discussion items, including:

- 1) Prioritization of the natural hazards to be profiled in the plan,
- 2) Identification of local vulnerabilities (i.e., infrastructure and populations),
- 3) Ideas for local mitigation actions for implementation, and
- 4) Review of FEMA Hazard Mitigation Assistance grant funding opportunities.

Stakeholder Invitations: Todd County Emergency Management invited all stakeholders included on the county's HMP Update Jurisdictional Contact List, which includes the key County Contacts, City Contacts, Township Contacts, Other Stakeholder Contacts, and Neighboring Jurisdiction Contacts identified to be invited to participate in the plan update process. Contacts were encouraged to engage additional staff or to send someone in their stead if they could not attend.

Presentation Overview: The Power Point presentation covered the following items:

- Welcome & Introductions
- Meeting Purpose & Agenda
- Overview of HMP Key Points
- Overview of Plan Content (Hazard Identification, Risk Assessment, Vulnerability Analysis, Update of Hazard Prioritization)
- Overview of Mitigation Actions and FEMA Grants
- Overview of Mitigation Strategies for the development of mitigation actions
- Discussion of ideas for local mitigation ideas
- Overview of Next Steps following Planning Team Meeting #1

Materials: The following meeting summary includes documentation of the stakeholders that participated in the meeting, poll results, questions or comments provided during the meeting, and information on the FEMA Hazard Mitigation Assistance Grant Program. A list of stakeholders invited to participate is also included. A copy of the meeting invitation and a handout of the Power Point presentation slides accompany this meeting summary.

To submit comments or questions regarding this meeting summary, please contact:

Mike Wisniewski, Todd County Emergency Management Director

michael.wisniewski@co.todd.mn.us

Meeting Participants

Following is a list of representatives that participated in Planning Team Meeting #1. These individuals will be considered as part the formal planning team recorded in Table 1. Hazard Mitigation (HMP) Team of the Todd County HMP Update.

| | Name | Organization | Job Title |
|----|---------------------|-------------------------------------|--|
| 1 | Mike Wisniewski | Todd County Emergency Management | Emergency Management Director |
| 2 | Katherine Mackedanz | Todd County HHS | Community Health Manager |
| 3 | Mark Anderson | MN DNR | Area Hydrologist |
| 4 | Nancy Uhlenkamp | Todd County | Ditch/Ag Inspector |
| 5 | Melissa Wyman | Todd County Development Corporation | Executive Director |
| 6 | Mike Allen | Todd County Sheriff's Office | Sheriff |
| 7 | Adam Ossefoort | Todd County Planning and Zoning | Division Director |
| 8 | Jason Kern | MN DNR Forestry | Resource Protection Program Forester |
| 9 | Sandy Lange | City of Swanville | Mayor |
| 10 | Ryan Hanson | Long Prairie Police Department | Police Chief |
| 11 | Josh Hanson | USDA-NRCS | District Conservationist-CST leader |
| 12 | Rilee Pollock | CentraCare | Emergency Preparedness Coordinator |
| 13 | Mary Ostrowski | Little Elk Township | Clerk |
| 14 | Lisa Olmstead | HSEM | Regional Program Coordinator |
| 15 | Chad Emery | Cass County Sheriff's Office | Deputy Sheriff / Deputy Director Emergency Management |
| 16 | Rod Opheim | Lakewood Health System | Emergency Preparedness & Safety Manager |
| 17 | Shirley Hulinsky | Burnhamville Township | clerk |
| 18 | Beverly Eggerth | Bruce Township | Clerk/Treasurer |
| 19 | Debra Meyer Myrum | Turtle Creek Township | Clerk |
| 20 | Jean Nelson | Burleene Township | Clerk/Treasurer |
| 21 | Bridget Minke | Round Prairie Township | Clerk |
| 22 | Doug Thom | Todd County | GIS Specialist |
| 23 | Larry Bebus | Birchdale Township | Supervisor |
| 24 | Conrad Stoterau | Wykeham Township | Clerk |
| 25 | Kevin Ehnes | Wykeham Township | Supervisor |
| 26 | Tad Eckel | Wykeham Township | Supervisor |
| 2 | Scott Grabe | City of Staples | Public Works Director |
| 28 | Jerel Nelsen | City of Staples | City Administrator |
| 29 | David Determan | Todd County HHS | Sanitarian/PHEP Coordinator |
| 30 | James Turner | Stearns Electric Association | Manager of Engineering |

| | | | |
|----|-----------------|-----------------------------------|-------------------------|
| 31 | Sue Lundeen | Runestone Electric Association | Member Services Manager |
| 32 | Melissa Larson | Staples Police | Chief of Police |
| 33 | Sherri Evenson | Long Prairie-Grey Eagle | Business Manager |
| 34 | Luke Mitchell | City of Hewitt | Maintenance Supervisor |
| 35 | Cole Yungbauer | Staples Fire Department | Chief |
| 36 | Nichole Deyle | Ward Township | Clerk |
| 37 | Loren Fellbaum | Todd County Public Works | County Engineer |
| 38 | LeRoy Peterson | Staples Motley Schools | Facilities Director |
| 39 | Christine Gagne | Grey Eagle Township | Clerk/Treasurer |
| 40 | Kathy Langer | Todd-Wadena Community Corrections | Director |
| 41 | Chad Gulbranson | Osakis Police Department | CLEO |
| 42 | Dan Gieske | Kandota Township | Clerk |

Discussion Polls

The presentation included several polling questions to generate discussion and gather specific feedback from participants that would be used to support public outreach, identify local vulnerabilities, and determine the updated prioritization of hazards for inclusion in the plan. Following are the polling questions and participant responses.

POLL #1 (Slide 9, Who Participates)

Question 1 - How can you expand participation by the county residents, including vulnerable populations, in the planning process?

| | |
|---------------------|---|
| Sherri Evenson | Our school district has multiple languages now: Spanish, French Creole, Haitian, etc. so we definitely need language interpreters |
| Adam Ossefoort | In person meetings. And multiple meetings in different locations throughout the County. |
| Katherine Mackedanz | Engage worksites and their employees; use WhatsApp or other apps to reach our new populations that don't have cell plans |
| Rilee Pollock | Community forums or feedback requests via emails/website posting/in-person drop box, etc. |
| Ryan Hanson | Bilingual fliers, speaking with apartment complexes |
| Loren Fellbaum | County Facebook Post |
| Jerel Nelsen | Tap into Faith Communities within the county. |
| Nancy Uhlenkamp | Mailings to homes because many senior citizens do not have access to the internet. |
| Shirley Hulinsky | newspapers and social media |

Question 2 - Is there someone (or an organization) missing from this planning team who you think should be involved with the Hazard Mitigation Plan Development?

| | |
|-----------------|--|
| Beverly Eggerth | Kali Chrstianson, she is the person that is the contact person for people with needs through the churches, |
|-----------------|--|

| | |
|---------------------|--|
| Adam Ossefoort | unknown |
| Katherine Mackedanz | Non-profits (WAVE, Hearts United - who serve our new immigrant populations), churches, Amish community |
| Ryan Hanson | Not immediately known |
| Loren Fellbaum | Not sure |
| Jerel Nelsen | Service Organizations |
| Nancy Uhlenkamp | No |
| Shirley Hulinsky | any churches or food shelves |

POLL #2, Slide 13 (Plan Content – Vulnerability Analysis)

Question 1 - Are there any factors in your community that may have increased the community's vulnerability? (please identify community)

| | | |
|---------------------|---|--|
| Conrad Stoterau | Flood control, drainage issues | Wykeham Township |
| Sherri Evenson | Our students and families are very on edge regarding possible ICE raids | Long Prairie-Grey Eagle Public Schools |
| Larry Bebus | Lack of computer/cell phone areas, Amish with no radio, TV, phones | Birchdale township and Todd County |
| Jason Kern | Continued urban/human development in wildland areas where wildfire risk is higher-county wide. We also have a large and increasing Amish community who do not have regular access to normal communication means | Countywide |
| Adam Ossefoort | extreme weather | County and Township |
| Katherine Mackedanz | New immigrant populations, especially Haitians who have a language barrier (speak Haitian Creole) | Mostly Long Prairie |
| Rilee Pollock | Various power plants, fertilizer plants. High traffic interstate. | Douglas Co., Todd Co., Stearns Co. |
| Ryan Hanson | Very large amount of undocumented apartments. Houses, turned into apartments, or being rented out as apartments | Long Prairie |
| Scott Grabe | We were in a Drought Watch or Drought Warning 3 out of the last 5 years. | City of Staples |
| Luke Mitchell | Aging Infrastructure | City of Hewitt |
| Nichole Deyle | Drought | |
| Debra Meyer Myrum | Unreliable phone system for aging population | |
| Shirley Hulinsky | retirees in rural or lake side areas | Burnamille |

Question 2 - Are there specific areas of concern in your community that you would consider to be more highly vulnerable to damages or danger resulting from future natural hazard events? (please identify community)

| | | |
|-----------------|------|------------------|
| Conrad Stoterau | none | Wykeham Township |
|-----------------|------|------------------|

| | | |
|---------------------|--|---|
| Mary Ostrowski | no | |
| Sherri Evenson | Our non-English speaking student population is very much driven by Long Prairie Packing and who they hire | Long Prairie-Grey Eagle Public Schools |
| Larry Bebus | Lack of cell phone computer areas throughout county. No broadband | both Birchdale township and tood county |
| Beverly Eggerth | Roads washing out or being destroyed in a storm situation | it could be any where in the county |
| Adam Ossefoort | Roads | County and Township |
| Katherine Mackedanz | Long Prairie has many rental homes that are in disrepair and house multiple families | Mostly Long Prairie |
| Rilee Pollock | Populations with limited access to transportation living in rural areas. | Douglas Co., Todd Co., Stearns Co. |
| Ryan Hanson | New Immigration laws, may make residents reluctant to speak with law enforcement | Long Prairie |
| Scott Grabe | We have a municipal electric utility, with a lot of overhead infrastructure. | City of Staples |
| Luke Mitchell | we only have one water well | City of Hewitt |
| Shirley Hulinsky | Trees along rural roads. Township is working on trimming trees. Hilly roads may wash out more in Heavy rains | Burnhamville Twp |

POLL #3 (Slide 17) Todd County 2025 Update of Hazard Prioritization

Meeting participants ranked each of the natural hazards listed below as what they felt was a high, moderate, or low hazard priority to include in the plan update.

Which of the following hazards would you consider HIGH priority in your county?

| | |
|-------------------|----|
| Tornadoes | 25 |
| Windstorms | 24 |
| Winter Storms | 20 |
| Extreme Cold | 20 |
| Flood | 17 |
| Hail Storms | 16 |
| Extreme Heat | 10 |
| Wildfire | 9 |
| Drought | 8 |
| Lightning | 2 |
| Landslides | 0 |
| Land Subsidence | 0 |
| Dam/Levee Failure | 0 |

Would you consider any of the hazards below to be low risk, low priority, or not applicable in your county?

| | |
|-------|---|
| Flood | 0 |
|-------|---|

| | |
|-------------------|----|
| Winter Storms | 1 |
| Windstorms | 0 |
| Tornadoes | 1 |
| Hail Storms | 2 |
| Lightning | 8 |
| Extreme Cold | 1 |
| Extreme Heat | 2 |
| Drought | 1 |
| Wildfire | 6 |
| Landslides | 22 |
| Land Subsidence | 22 |
| Dam/Levee Failure | 18 |

2025 Todd County Prioritization of Hazards

The chart below reflects the planning team’s updated prioritization of hazards that will be included in the Todd County 2025 HMP Update.

| HAZARD | Todd County 2025 |
|-------------------|------------------|
| Winter Storms | High |
| Windstorms | High |
| Tornadoes | High |
| Wildfire | High |
| Extreme Cold | High |
| Flooding | Moderate |
| Hail | Moderate |
| Extreme Heat | Moderate |
| Drought | Moderate |
| Lightning | Low |
| Landslides | Low |
| Dam/Levee Failure | Low |

Other Comments or Questions

Following are additional comments or questions addressed during the planning team meeting and responses from meeting presenters:

Regarding the Prioritization of Wildfire:

Following the presentation, Jason Kern with MN DNR Forestry provided further feedback to Todd County Emergency Management and the U-Spatial team on factors that should be considered regarding the prioritization of wildfire in Todd County. Mike Wisniewski decided to move the ranking of wildfire from moderate to high as the final priority, as the county has had more destructive wildfires in the past few years.

FEMA HMA Grant Funding:

As part of the planning team meeting, participants were informed that having a FEMA-approved Hazard Mitigation Plan in place is a requirement in order to apply for FEMA Hazard Mitigation Assistance Grant

Programs. Examples of eligible projects were reviewed for participants to consider for potential inclusion in their local mitigation action charts, as applicable. It was noted that representatives from the county, local governments, and other stakeholder agencies/organizations must have documented participation in the planning process in order to formally adopt the plan and be eligible to apply for future FEMA HMA grants.

To learn more about FEMA’s HMA grant programs, please review the following:

[FEMA Mitigation Assistance Program and Policy Guide, Effective July 30, 2024](#)

At a glance info: See Table 4, Eligible Activities by Program (page 43)

TODD COUNTY HMP JURISDICTIONAL CONTACT LIST

Following is a list of the stakeholders that received an invitation to participate in Planning Team Mtg. #1 and will receive the meeting summary.

To submit suggested additions to this contact list, please contact Todd County Emergency Management and provide the name of the jurisdiction, agency, or organization along with the person’s full name, work title, and email address.

| REPRESENTATION | NAME | TITLE |
|--|--------------------|--|
| Todd County Emergency Management | Mike Wisniewski | Emergency Management Director |
| Todd County Environment Services | David Determan | Deputy EM Director / Envr. Services Director |
| Todd County Sheriff's Office | Micheal Allen | County Sheriff |
| Todd County Administration | Jackie Bauer | County Coordinator |
| Todd County GIS | Doug Thom | GIS Specialist |
| Todd County Property Records & Taxpayer Services | Chris Odden | County Assessor |
| Todd County Property Records & Taxpayer Services | Denise Gaida | County Auditor/Treasurer |
| Todd County Public Works Dept. | Loren Fellbaum | Public Works Director/County Engineer |
| Todd County Public Works Dept. | Wade Jackson | Assistant Public Works Director |
| Todd County Planning & Zoning Division | Adam Ossefoort | SWCD / Planning & Zoning Division Director |
| Todd County Board of Commissioners | Barb Becker | District 1 Commissioner / Chair |
| Todd County Board of Commissioners | Tim Denny | District 2 Commissioner |
| Todd County Board of Commissioners | Bob Byers | District 3 Commissioner |
| Todd County Board of Commissioners | Lew Noska | District 4 Commissioner |
| Todd County Board of Commissioners | Randy Neumann | District 5 Commissioner / Vice Chair |
| Todd County Public Health Dept. | Katherine Macedanz | PHEP Coordinator |
| Todd County Health & Human Services | Jackie Och | Director of HHS |
| Todd County Ditch and Ag | Nancy Uhlenkamp | Ditch/Ag Inspector |

| | | |
|--|----------------------------|--------------------------------------|
| Todd County Community Corrections | Kathy Langer | Community Corrections Director |
| City of Bertha | Brenda Roberts | City Clerk |
| City of Bertha | Deb Nelson | Mayor |
| City of Bertha | Matt Cardinal | Fire Chief |
| City of Browerville | Bobbi Jo Freie | Clerk |
| City of Browerville | Hannah Wieshalia | Mayor |
| City of Browerville | Chuck Buhl | Public Works Director |
| City of Browerville | PJ Sutlief | Fire Chief |
| City of Burtrum | Brooke Thieschafer | City Clerk |
| City of Burtrum | Jenae Ulbricht | Mayor |
| City of Clarissa | Jill Stalberger | Clerk |
| City of Clarissa | Brent Line | Mayor |
| City of Clarissa | Doug Turner | Fire Chief |
| City of Eagle Bend | James Olson | City Emergency Manager |
| City of Eagle Bend | Scott Johnson | Mayor |
| City of Eagle Bend | Aaron Klimek | Fire Chief |
| City of Eagle Bend | Clay Sandmeyer | Head of Maintenance |
| City of Grey Eagle | Beth Ramacher | Clerk/Treasurer |
| City of Grey Eagle | Joseph Arnzen | Mayor |
| City of Grey Eagle | Dan Berscheid | Fire Chief |
| City of Grey Eagle | Brian Hollenkamp | Public Works Director |
| City of Hewitt | Kimberly Lenarz-Greenwaldt | City Clerk/Treasurer |
| City of Hewitt | Miles Wuirre | Mayor |
| City of Hewitt | Luke Mitchell | Operations & Maintenance Team Leader |
| City of Long Prairie | Candace Bruder | City Administrator/Clerk |
| City of Long Prairie | David Wright | Mayor |
| City of Long Prairie | Dan Laumeyer | Fire Chief |
| City of Long Prairie | Ryan Hanson | Police Chief |
| City of Long Prairie | Chad Bosl | Public Works Director |
| City of Osakis (<i>partly in Douglas County</i>) | Angela Jacobson | City Clerk/Treasurer |
| City of Osakis (<i>partly in Douglas County</i>) | Dan Wessel | Mayor |
| City of Osakis (<i>partly in Douglas County</i>) | Greg Gottwald | Public Works Superintendent |
| City of Osakis (<i>partly in Douglas County</i>) | Travis Middendorf | Fire Chief |
| City of Osakis (<i>partly in Douglas County</i>) | Chad Gulbranson | Police Chief |
| City of Staples (<i>partly in Wadena County</i>) | Jerel Nelsen | City Administrator |
| City of Staples (<i>partly in Wadena County</i>) | Tara Greer | City Clerk |
| City of Staples (<i>partly in Wadena County</i>) | Ron Murray | Mayor |

| | | |
|--|-------------------|---------------------------------------|
| City of Staples (partly in Wadena County) | Cole Yungbauer | Fire Chief |
| City of Staples (partly in Wadena County) | Melissa Larson | Police Chief / Emergency Manager |
| City of Staples (partly in Wadena County) | Scott Grabe | Municipal Utility Director |
| City of Swanville | Julie Hollermann | City Clerk |
| City of Swanville | Sandy Lange | Mayor |
| City of West Union | Janet Macey | City Clerk |
| City of West Union | Roger Engle | Mayor |
| Bartlett Township | Jan Jares | Clerk |
| Bertha Township | Wayne Voge | Clerk |
| Birchdale Township | Jackie Bauer | Clerk |
| Bruce Township | Beverly Eggerth | Clerk |
| Burleene Township | Jean Nelson | Clerk |
| Burnhamville Township | Shirley Hulinsky | Clerk |
| Eagle Valley Township | Randy LaVoie | Clerk |
| Fawn Lake Township | Kelly Miller | Clerk |
| Germania Township | Brenda Follmer | Clerk |
| Gordon Township | Char Hirte | Clerk |
| Grey Eagle Township | MaryAnn Primus | Clerk |
| Hartford Township | Terry Rickbeil | Clerk |
| Iona Township | Paula Becker | Clerk |
| Kandota Township | Dan Gieske | Clerk |
| Leslie Township | Teri Haburn | Clerk |
| Little Elk Township | Mary Ostrowski | Clerk |
| Little Sauk Township | Amy Friedrichs | Clerk |
| Long Prairie Township | Randy Meyer | Treasurer |
| Moran Township | Diane Mack | Clerk |
| Reynolds Township | Loren Miller | Clerk |
| Round Prairie Township | Bridget Minke | Clerk |
| Staples Township | Bonnie Thoele | Clerk |
| Stowe Prairie Township | Barbara Allen | Clerk |
| Turtle Creek Township | Debra Meyer-Myron | Clerk |
| Villard Township | Mary Koenig | Clerk |
| Ward Township | Nikki Deyle | Clerk |
| West Union Township | Sharon Marthaler | Clerk |
| Wykeham Township | Conrad Stoterau | Clerk |
| LOCAL & REGIONAL AGENCIES INVOLVED IN HAZARD MITIGATION | | |
| MN HSEM | Lisa Olmstead | Region 4 Regional Program Coordinator |
| Todd County Soil and Water Conservation District | Deja Anton | District Manager |
| MN DNR Ecological and Water Resources Division | Mark Anderson | Area Hydrologist |
| MnDOT District 3 | Mike Ginnaty | District Engineer |

| | | |
|---|----------------------|--|
| Natural Resource Conservation Services (NRCS) | Joshua Hanson | District Conservationist |
| Farm Service Agency (FSA) USDA | Jay Backowski | County Executive Director |
| Minesota Housing (state agency) | Alyssa Wetzel-Moore | Community Development Director |
| MN DNR Forestry | Jason Kern | Resource Protection Program Forester |
| BUSINESSES, ACADEMIA, AND OTHER PRIVATE ORGS. | | |
| Long Prairie Grey Eagle School District | Daniel Ludvigson | Superintendent |
| Staples and Motlie School District | Shane Tappe | Superintendent |
| Browerville School District | Scott Vedbraaten | Superintendent |
| Bertha Hewitt School District | Eric Koep | Superintendent |
| Stearns Electric Coop. | James Turner | Manager of Engineering |
| Runestone Electric Association | Andy Anderson | District One |
| Runestone Electric Association | Sue Lundeen | District Six |
| Todd Wadena Electric Cooperative | Abbie Harrison | Administrator |
| Lake Region Coop. Elec. Assn. | Gary Olson | District 9 |
| American Food Groups | Tyrone Scott | Plant EHS Manager |
| CentraCare Long Prairie | Rilee Pollock | Emergency Preparedness Program Coordinator |
| Lakewood Health Systems | Rob Opheim | Emergency Preparedness Coordinator |
| NONPROFIT ORGS/COMMUNITY-BASED ORGS THAT WORK WITH UNDERSERVED COMMUNITIES AND SOCIALLY VULNERABLE POPULATIONS | | |
| American Red Cross | Christopher Schenk | Disaster Program Manager |
| Salvation Army Northern Division (MN/ND) | Major Michele Heaver | Regional Contact |
| West Central Initiative | Mark Kaelke | Community Planner |
| Todd County Economic Development | Melissa Wyman | Economic Development |
| NEIGHBORING JURISDICTIONS | | |
| Wadena County Emergency Management | Tyler Wheeler | Emergency Management Director |
| Cass County Emergency Management | Chad Emery | Emergency Management Director |
| Morrison County Emergency Management | Victoria MacKissock | Emergency Management Director |
| Stearns County Emergency Management | Erin Hughes | Emergency Management Director |
| Douglas County Emergency Management | Julie Anderson | Emergency Management Director |

From: [Michael Wisniewski](#)
To: [Bonnie K Hundrieser](#)
Subject: HAZARD MITIGATION PLAN UPDATE – MEETING INVITATION
Date: Thursday, December 12, 2024 2:03:39 PM

TODD COUNTY

HAZARD MITIGATION PLAN UPDATE – MEETING INVITATION

Greetings,

Your presence is requested at a Planning Team Meeting for the update of the **Todd County Hazard Mitigation Plan**. You are requested to participate in this meeting because you have a position of administrative or departmental responsibility within the county, a municipal government, or are a key stakeholder related to the planning process. Emergency Managers from neighboring jurisdictions are also encouraged to attend so we may strengthen our shared mitigation efforts.

We will be holding the meeting virtually using Zoom conferencing:

Date: Thursday, February 6, 2025

Time: 2:00-3:30 PM

RSVP: https://umn-private.zoom.us/webinar/register/WN_JU8b_osdTLajUHU1EiUnfQ

When you register, you will be placed on an RSVP list and will be sent an email confirmation. If you are not able to attend, please seek to send another representative in your stead.

About the Hazard Mitigation Plan

In order to maintain eligibility for FEMA Hazard Mitigation Assistance (HMA) Grant Program funding, the county's hazard mitigation plan must be updated every 5 years. Our last plan is due for an update and our planning is currently underway. The plan addresses the natural hazards that face Todd County and will result in the identification of mitigation actions that will help to reduce or eliminate the impact of future hazard events.

Meeting Information

This meeting will be facilitated by personnel from U-Spatial at the University of MN Duluth who are working closely with us on this project. The purpose of this meeting is to present on the update of the Todd County HMP update and gather stakeholder feedback on several key discussion items, including:

- 1) Prioritization of the natural hazards to be profiled in the plan,
- 2) Identification of local vulnerabilities (i.e., infrastructure and populations),
- 3) Ideas for local mitigation actions for implementation, and
- 4) Review of FEMA Hazard Mitigation Assistance grant funding opportunities.

About FEMA HMA Grant Funding:

To learn more about FEMA's HMA grant programs, please review the following:

[FEMA Mitigation Assistance Program and Policy Guide, Effective July 30, 2024](#)

At a glance info: See Table 4, Eligible Activities by Program (page 43)

Please note that representatives from the county, local governments, and other stakeholder agencies/organizations **must** have documented participation in the planning process in order to formally adopt the plan and be eligible to apply for future FEMA HMA grants.

We look forward to you joining us for this important meeting.

Thank you,

Mike Wisniewski

Todd County

Emergency Management Director

MN Certified Emergency Manager

MN Certified COMT, AUXCOMM

Local ARMER Administrator

115 3rd Street S.

Long Prairie, MN 56347

Phone: [\(320\) 533-4697](tel:3205334697)

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Todd County Hazard Mitigation Plan Update 2025 Planning Team Meeting #1

FEBRUARY 6, 2025



Welcome & Introductions

U-Spatial@UMD Project Leads



Stacey Stark
Project Manager
U-Spatial@UMD



Bonnie Hundrieser
HM Planning Specialist
Hundrieser Consulting LLC

Todd County Project Lead

- Mike Wisniewski, Todd County Emergency Management Director



Please type your name and representation in the CHAT – so others know who is here

PRESENTER: STACEY STARK

Meeting Participation

To make a comment or ask a question, please use the chat or raise your hand to speak.

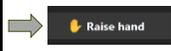
PLEASE REMAIN MUTED AND VIDEO OFF SO EVERYONE CAN HAVE THE BEST EXPERIENCE.

USE CHAT:

- To send a message to everyone
- To send a message to individuals or the presenters
- To send a message to host to ask for help or ask a question that isn't for the whole group. The host is Stacey Stark.



ASK TO SPEAK:



PRESENTER: STACEY STARK

Meeting Purpose & Agenda



The purpose of this meeting is to formally convene the **Todd County HMP Planning Team** for a presentation on the plan update and to discuss key items required for the plan update.

Agenda

- Overview of HMP Key Points
- Review of Past Plan Hazard Risk Priorities, Hazard Profiles, and Current Hazard Prioritization
- Overview of Mitigation Strategies
- Overview of FEMA HMA grant program
- Discuss local mitigation ideas
- Overview of Next Steps

PRESENTER: STACEY STARK

Overview of HMP Key Points

TODD COUNTY 2025 HMP UPDATE

PRESENTER: BONNIE HUNDRIESER

Plan Requirement



The Hazard Mitigation Plan (HMP) is a requirement of the Federal Disaster Mitigation Act of 2000 (DMA 2000).

- The development of a local government plan is required to maintain eligibility for FEMA HMA grant programs.
 - Plans must be updated every 5 years.
 - Must address all jurisdictions and engage key stakeholders + the public
 - Must be approved by FEMA for meeting all federal requirements.
- Last plan was adopted in 2018.
 - The updated plan will cover a 5-year window for implementation and grant program eligibility (2026-2031)
 - Participating jurisdictions must have documented engagement in the planning process and adopt the final plan.

PRESENTER: BONNIE HUNDRIESER

Plan Purpose



The purpose of the HMP is to:

- **Conduct risk assessment** (history, future probability, impacts of natural hazards)
- **Conduct vulnerability assessment** (at-risk critical infrastructure and populations)
- **Conduct capabilities assessment** (plans, programs, policies, partnerships, funding, etc in place or that are lacking)
- **Develop plan of action** (strategies and mitigation actions for implementation).

PRESENTER: BONNIE HUNDRIESER

Who the Plan Covers

This is a **multi-jurisdictional plan** that covers Todd County, including all cities and townships within the county.



The plan also takes into consideration the needs and concerns of other stakeholders such as schools, watershed districts, and agencies or organizations involved in mitigation or services to vulnerable populations within the county.

PRESENTER: BONNIE HUNDRIESER

Who Participates



Key Stakeholders

Local government as well as related non-governmental agencies & organizations must participate.

- 2 planning team meetings
- Public outreach
- Provision of local information (LMS forms, other data)
- Mitigation Action Charts
- Final plan review

The Public

The public must have an opportunity to learn about and provide input to the plan update.

- Use of news releases, social media, local bulletin boards, and public meetings or events.
- Must document local-level concerns and mitigation ideas
- Consider how to engage with underserved communities and vulnerable populations.

POLL #1

PRESENTER: BONNIE HUNDRIESER

Overview of Plan Content

TODD COUNTY 2025 HMP UPDATE

PRESENTER: STACEY STARK

Plan Content

Hazard Identification

- The HMP addresses the **natural hazards** that pose risk to the county and its jurisdictions.
- Manmade hazards are not required to be addressed (per the DMA 2000).
- Hazards that are deemed to be of low risk may be omitted from the plan.
- Hazard risk may differ in cities and the county overall.

| | | |
|-------------------|-------------------|-----------------|
| Flooding | Hail | Drought |
| Dam/Levee Failure | Lightning | Extreme Heat |
| Wildfire | Winter Storms | Extreme Cold |
| Windstorms | Landslides | Earthquakes |
| Tornadoes | Sinkholes & Karst | Coastal Erosion |

Natural hazard categories as per the State Hazard Mitigation Plan

PRESENTER: STACEY STARK

Plan Content

Risk Assessment

- History of events
- Probability of occurrence
- Severity
- Climate Change
- Identify if and how risk priorities have changed since the last plan. (Increased / Decreased)



PRESENTER: STACEY STARK

Plan Content *Vulnerability Analysis*

- Inventory of critical infrastructure.
- Identify specific, local-level impacts and vulnerabilities.
- Includes local-level capabilities assessment that supports mitigation or identifies gaps
- Identify any factors (e.g. new development) that may increase the community's vulnerability.
- Review social vulnerability factors.



POLL #2

PRESENTER: STACEY STARK

Timeframe for development & Plan Format

Timeframe:

The planning process generally occurs over the course of 14-18 months from start to finish.

- The Todd County Plan will be completed in 2025.

Format:

- PDF document (paper version)
- Interactive website companion
- Developed and hosted by U-Spatial at UMD



Example HMP website

PRESENTER: STACEY STARK

Hazard Prioritization

REVIEW OF THE HAZARD RISK PRIORITIES FOR
TODD COUNTY

Todd County Past Prioritization of Hazards

This is at a
county level

| HAZARD | Todd 2018 |
|-------------------|-----------|
| Flooding | Moderate |
| Winter Storms | High |
| Windstorms | High |
| Tornadoes | High |
| Hail | High |
| Lightning | High |
| Extreme Cold | High |
| Extreme Heat | High |
| Drought | Low |
| Wildfire | High |
| Landslides | Low |
| Land Subsidence | Low |
| Dam/Levee Failure | Low |

POLL #3

PRESENTER: STACEY STARK

PRESENTER: STACEY STARK

Todd County 2025 Update of Hazard Prioritization

Considerations:

- Increase/Decrease of events
- Local vulnerabilities (impacts)
- New development/population growth

| HAZARD | Todd 2025 |
|-------------------|-----------|
| Flooding | |
| Winter Storms | |
| Windstorms | |
| Tornadoes | |
| Hail | |
| Lightning | |
| Extreme Cold | |
| Extreme Heat | |
| Drought | |
| Wildfire | |
| Landslides | |
| Land Subsidence | |
| Dam/Levee Failure | |

PRESENTER: STACEY STARK

Hazard Prioritization Poll results and discussion

Do any of these countywide hazards NOT
apply in a city?

PRESENTER: STACEY STARK

Comments or Questions?

Overview of Mitigation Actions & FEMA grants

DEVELOPMENT OF MITIGATION ACTIONS AND ACTIVITIES ELIGIBLE FOR FEMA HAZARD MITIGATION ASSISTANCE GRANT FUNDING

PRESENTER: STACEY STARK

PRESENTER: BONNIE HUNDRIESER

Mitigation Action Charts



MACs reflect each jurisdiction's plan of action to reduce the impacts of future natural hazard events. They are based on the information gathered from each community during the planning process.

- **Must** address hazards of moderate to high priority.
- **Must** address identified local vulnerabilities.
- **Must** identify priority, status, timeframe, responsibility, how incorporation/implementation will occur, and possible funding.

★ Eligible FEMA HMA grant activities **must** be identified in the risk assessment and plan of action.

| CITY OF BALATON | | | | Mitigation Action Chart | | | |
|-----------------|-------------------------------|--|--|-----------------------------|-----------------------------|--|--|
| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
| 5 | Extreme Cold | Educational & Awareness Programs | Conduct outreach to property owners on how to avoid freezing pipes during periods of extreme cold. | Existing High 2025-2029 | City Admin / City EM | We do this as part of our outreach during periods of extreme cold. We remind homeowners to run a stream of hot water to avoid frozen pipes during periods of extreme cold. | City Funding |
| 6 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Obtain a portable generator for our City Hall and Community Center that serve as our local shelter if people are displaced from a severe storm event or extended power outage. | New High 2025-2029 | City EM / City Public Works | The city will work to purchase a generator as funding is available. If necessary we will work possible outside grant funding. | City Funding, FEMA 2% Disaster Grant Funding |
| 7 | Severe Summer Storms | Structure & Infrastructure Projects | Work with the local available home park owner to construct a storm shelter or tornado safe room. | New High 2025-2029 | City EM, Public Works | The city will work with our local available home park operator to evaluate possible shelter solutions, or to establish an alternate facility location for residents to take shelter. The city would work with Lyon County Emergency Management to work potential FEMA grant funding for a tornado safe room. | City Funding, FEMA, BRIC grant funding |
| 8 | Drought | Local Planning & Regulation / Education & Awareness Programs | Establish and enforce water saving restrictions when in periods of severe drought and raise public awareness of water conservation measures. | New Moderate 2025-2029 | City Admin | The city will enforce emergency water use restrictions as per direction from the MD DWR. The city will also do outreach to help make residents aware of limitations on non-essential water use. We recently developed a new lawn irrigation ordinance. | City Funding |
| 9 | Flooding | Structure & Infrastructure Projects | Implement new storm sewer upgrades as construction projects and purchase additional pumps in the event of flooding. | Existing Moderate 2025-2029 | City Public Works | Our public works staff maintains and addresses any stormwater infrastructure upgrades and equipment as needed. | City Funding |

PRESENTER: BONNIE HUNDRIESER

FEMA HMA Grant Funding



Example eligible grant activities:

- All applicants **must** be covered by an approved HMP and have formally adopted the plan.
- Projects **must** be addressed in the risk assessment and be identified in the plan of action.
- Several different grant programs
- State Hazard Mitigation Officer is the main POC for questions
- Property Acquisition
- Tornado Safe Rooms
- Burying Powerlines
- Wildfire Mitigation
- Soil Stabilization
- Minor Localized Flood Reduction
- Green Infrastructure
- "5% Initiative" (e.g. warning systems, generators, public awareness/education campaigns)

PRESENTER: BONNIE HUNDRIESER

Overview of Mitigation Strategies

THE FOLLOWING STRATEGIES ARE RECOMMENDED GUIDANCE IN THE DEVELOPMENT OF LOCAL MITIGATION ACTIONS

LOCAL PLANNING & REGULATIONS

These actions include policies or codes that influence the way land is developed and structures are built, and also incorporate mitigation into other plans.

- Limit or restrict development in floodplain areas
- Adopt and enforce building codes
- Improve stormwater management planning
- Incorporate mitigation into comp plans
- Enforce watering / burning restrictions during periods of drought



PRESENTER: BONNIE HUNDRIESER

STRUCTURE & INFRASTRUCTURE PROJECTS

These actions protect structures and infrastructure by changing them or removing them from danger.

- Construction of tornado safe rooms.
- Burying powerlines
- Property acquisition for properties at risk to repetitive flooding or failure to landslides
- Infrastructure retrofit (upsizing culverts, other road & bridge projects)
- Protection of vulnerable critical infrastructure such as lift stations and Fire Halls



PRESENTER: BONNIE HUNDRIESER

NATURAL SYSTEMS PROTECTION

These actions use a natural systems approach to minimize damage and losses from natural hazard events.

- Tree management near roads & powerlines
- Floodplain and stream restoration
- Soil stabilization on at-risk slopes
- Wildfire fuels reduction & defensible space
- Living snow fences to reduce drifting
- Rain gardens to slow impacts of rain events



PRESENTER: BONNIE HUNDRIESER

EDUCATION & AWARENESS PROGRAMS

These actions inform and educate the community to raise awareness of hazards and ways to mitigate risk.

- Promoting sign up for CodeRED etc.
- Sharing information on severe weather awareness
- Promoting personal preparedness
- Tornado season education
- Outreach to vulnerable populations
- Wildfire safety (creation of defensible space, burning restrictions)



PRESENTER: BONNIE HUNDRIESER

MITIGATION PREPAREDNESS & RESPONSE SUPPORT

These actions are typically not considered mitigation, but support reduction of the effects of damaging natural hazard events.

- Flood fight plans and equipment
- Installing generator backup power
- Development of EOPs
- Shelter planning and training
- Working with facilities that care for vulnerable populations (e.g. schools, nursing homes)
- Installation of outdoor warning sirens.
- Joining MnWARN for utility disaster mutual aid



PRESENTER: BONNIE HUNDRIESER

Comments or Questions?

Do you have any ideas for specific mitigation activities for implementation?

PRESENTER: BONNIE HUNDRIESER



Following Planning Team Meeting #1

COMPLETION OF LOCAL MITIGATION SURVEY FORMS

Representatives from Todd County and each city jurisdiction will participate in filling out Local Mitigation Survey forms. These forms include:

- Local hazard identification & risk prioritization.
- Local vulnerabilities (critical infrastructure, populations or assets)
- Local-level capabilities (programs, polices, staff, funding)
- Review past mitigation actions/identify new mitigation projects.

PRESENTER: BONNIE HUNDRIESER

Questions?

What questions do you have for U-Spatial@UMD about development of the HMP or next steps?

PRESENTER: STACEY STARK

Contact Information

Stacey Stark, MS, GISP

U-Spatial@UMD

slstark@d.umn.edu

218-726-7438

Bonnie Hundrieser, HM Planner

Hundrieser Consulting LLC

hundrieserconsulting@outlook.com

218-343-3468



PRESENTER: STACEY STARK

Todd County HMP Planning Team Meeting #2 11/24/25 Meeting Summary & Documentation

Summary: On November 24 2025, Todd County Emergency Management convened key county, city, and township representatives, as well as neighboring jurisdictions and other stakeholders to participate in the 2nd and final Planning Team Meeting for the update of the Todd County Hazard Mitigation Plan (HMP). The purpose of the meeting was to formally convene the Todd County HMP Planning Team for a presentation on the draft plan and discussion of key items prior to public review and submission of the plan to HSEM and FEMA. The meeting was held via Zoom webinar video conference and was facilitated by Stacey Stark and Bonnie Hundrieser of the U-Spatial@UMD project team.

Stakeholder Invitations: Todd County Emergency Management invited all stakeholders included on the county's HMP Update Jurisdictional Contact List (JCL), which includes the key County Contacts, City Contacts, Township Contacts, Other Stakeholder Contacts, and Neighboring Jurisdiction Contacts identified to be invited to participate in the plan update process. Contacts were encouraged to engage additional staff or to send someone in their stead if they could not attend. A copy of the county's Jurisdictional Contact List is included with this meeting summary.

Meeting Participants: A total of **37** people attended the meeting. Representation included elected officials and departmental staff from Todd County and the cities of Bertha, Browerville, Eagle Bend, Grey Eagle, Hewitt, Long Prairie, Staples, and Swanville. The cities of Burtrum, Clarissa, Osakis, and West Union were not available to participate and were not in attendance. Other stakeholders, including neighboring jurisdictions, participated in the meeting. A participant list is provided below:

- 1 Mike Wisniewski, Todd County Emergency Management, EM Director
- 2 Denise Gaida, Todd County, Auditor Treasurer
- 3 Nancy Uhlenkamp, Todd County, Ditch/Ag Inspector
- 4 Tom Krivanek, Todd County, GIS Specialist
- 5 Jackie Och, Todd County HHS, HHS Division Director
- 6 David Determan, Todd County HHS, Sanitarian
- 7 Mike Allen, Sheriff's Office, Sheriff
- 8 Adam Ossefoort, Todd County, Division Director
- 9 Wade Jackson, Todd County Public Works, Assistant Engineer
- 10 Matthew Cardina, City of Bertha Fire Dept., Fire Chief
- 11 Bobbi Freie, City of Browerville, Administrator
- 12 Ashlee Nordlund, City of Eagle Bend, City Administrator
- 13 Beth Ramacher, City of Grey Eagle, Clerk/Treasurer
- 14 Luke Mitchell, City of Hewitt, Public Works
- 15 Candace Bruder, City of Long Prairie, City Administrator/Clerk
- 16 Chad Bosl, City of Long Prairie, Public Works Director
- 17 Dan Laumeyer, City of Long Prairie Fire Rescue, Fire Chief
- 18 Jerel Nelsen, City of Staples, City of Staples

- 19 Scott Grabe, City of Staples, Public Works Director
- 20 Melissa Larson, City of Staples Police Dept., Chief of Police
- 21 Sandy Lange, City of Swanville, Mayor
- 22 Mary Ostrowski, Little Elk Township, Clerk
- 23 Jean Nelson, Burleene Township, Clerk/Treasurer
- 24 Beth Eggerth, Town of Bruce, Clerk/Treasurer
- 25 John Young, Grey Eagle Township, Supervisor
- 26 Debra Meyer-Myrum, Turtle Creek Township, Clerk
- 27 Shirley Hulinsky, Burnhamville Township, Clerk
- 28 Daniel Ludvigson, Long Prairie-Grey Eagle, Superintendent
- 29 Alex Fellbaum, USDA Farm Service Agency, County Executive Director
- 30 Mark Anderson, MN DNR, Area Hydrologist
- 31 James Turner, Stearns Electric Association, Manager of Engineering
- 32 Tyler Fisher, Todd-Wadena Electric Cooperative, Operations Manager
- 33 Sue Lundeen, Runestone Electric Association, Manager of Member Services
- 34 Tyrone Scott, American Food Group, Safety Manager
- 35 Julie Anderson, Douglas County, Emergency Manager
- 36 Chad Emery, Cass County Sheriff's Office, Deputy Sheriff / Deputy EM Director
- 37 Patrick Waletzko, Otter Tail County, Emergency Manager

Presentation Overview: The PowerPoint presentation covered the following items about the process and content of the plan update. A PDF of the presentation slides is included with this meeting summary.

- Meeting Purpose and Agenda
- About the Project Team
- Overview of Plan Update
- Who the Plan Covers
- Who Needs to Participate
- Overview of the Structure of the HMP (Website and PDF)
- Prioritization of Natural Hazards
- Review of Risk Assessment Factors and Hazard Profiles
- Overview of Mitigation Action Charts and FEMA HMA Grant Funding
- Review of Mitigation Strategies and Actions
- Open Discussion (Comments and Questions)
- Discussion of Next Steps & answer your questions

The opening PowerPoint presentation covered a re-cap of key points about the plan update, a review of the Risk Assessment & Vulnerability Analysis, an overview of FEMA Hazard Mitigation Assistance (HMA) grant funding; an overview of how mitigation actions are developed and an overview of the jurisdictional Mitigation Action Charts (MACs). Following the presentation, participants were provided with an opportunity to review and discuss the county and local mitigation action charts. This discussion period offered a facilitated opportunity for participants to consider any changes or new additions to the MACs prior to completion of the draft plan for public review.

TODD COUNTY HMP PLANNING TEAM MEETING #2 DISCUSSION NOTES

Shirley Hulinsky, Burnhamville Township – (Regarding website demonstration of critical infrastructure maps): Can the website include fire/EMS in border cities like Osakis and Swanville?

Stacey Stark response: Good question. Yes - we have done that for other counties as well. We will add in that information for adjacent community fire/EMS resources to Osakis and Swanville.

Meeting Conclusion: The meeting concluded with an overview and timeline of the upcoming next steps for public review and submission of the draft plan to HSEM and FEMA for final review and approval.

Included with this meeting summary are the following:

- Todd County HMP Jurisdictional Contact List
- Meeting Invitation to Stakeholders
- PowerPoint Presentation Slides

Meeting Summary Prepared By: Bonnie Hundrieser, U-Spatial@UMD Project Team

TODD COUNTY HMP JURISDICTIONAL CONTACT LIST

Following is a list of the stakeholders that received an invitation to participate in Planning Team Mtg. #2 and will receive the meeting summary.

| REPRESENTATION | NAME | TITLE |
|--|--------------------|--|
| Todd County Emergency Management | Mike Wisniewski | Emergency Management Director |
| Todd County Enviroment Services | David Determan | Deputy EM Director / Envr. Services Director |
| Todd County Sheriff's Office | Micheal Allen | County Sheriff |
| Todd County Administration | Jackie Bauer | County Coordinator |
| Todd County GIS | Tomas Krivanek | GIS Specialist |
| Todd County Property Records & Taxpayer Services | Chris Odden | County Assessor |
| Todd County Property Records & Taxpayer Services | Denise Gaida | County Auditor/Treasurer |
| Todd County Public Works Dept. | Loren Fellbaum | Public Works Director/County Engineer |
| Todd County Public Works Dept. | Wade Jackson | Assistant Public Works Director |
| Todd County Planning & Zoning Division | Adam Ossefoort | SWCD / Planning & Zoning Division Director |
| Todd County Board of Commissioners | Barb Becker | District 1 Commissioner / Chair |
| Todd County Board of Commissioners | Tim Denny | District 2 Commissioner |
| Todd County Board of Commissioners | Bob Byers | District 3 Commissioner |
| Todd County Board of Commissioners | Lew Noska | District 4 Commissioner |
| Todd County Board of Commissioners | Randy Neumann | District 5 Commissioner / Vice Chair |
| Todd County Public Health Dept. | Katherine Macedanz | PHEP Coordinator |
| Todd County Health & Human Services | Jackie Och | Director of HHS |
| Todd County Ditch and Ag | Nancy Uhlenkamp | Ditch/Ag Inspector |
| Todd County Community Corrections | Dacia Carr | Community Corrections Director |
| City of Bertha | Brenda Roberts | City Clerk |
| City of Bertha | Deb Nelson | Mayor |
| City of Bertha | Matt Cardinal | Fire Chief |
| City of Browerville | Bobbi Jo Freie | Clerk |
| City of Browerville | Hannah Wieshalia | Mayor |
| City of Browerville | Chuck Buhl | Public Works Director |
| City of Browerville | PJ Sutlief | Fire Chief |
| City of Burtrum | Brooke Thieschafer | City Clerk |
| City of Burtrum | Jenae Ulbricht | Mayor |
| City of Clarissa | Jill Stalberger | Clerk |
| City of Clarissa | Brent Line | Mayor |
| City of Clarissa | Doug Turner | Fire Chief |
| City of Eagle Bend | Ashlee Nordlund | City Administrator |

| | | |
|--|----------------------------|--------------------------------------|
| City of Eagle Bend | James Olson | City Emergency Manager / Fire Chief |
| City of Eagle Bend | Scott Johnson | Mayor |
| City of Eagle Bend | Clay Sandmeyer | Maintenance |
| City of Grey Eagle | Beth Ramacher | Clerk/Treasurer |
| City of Grey Eagle | Scott Johnson | Mayor |
| City of Grey Eagle | Dan Berscheid | Fire Chief |
| City of Grey Eagle | Brian Hollenkamp | Public Works Director |
| City of Hewitt | Kimberly Lenarz-Greenwaldt | City Clerk/Treasurer |
| City of Hewitt | Miles Wiirre | Mayor |
| City of Hewitt | Luke Mitchell | Operations & Maintenance Team Leader |
| City of Long Prairie | Candace Bruder | City Administrator/Clerk |
| City of Long Prairie | David Wright | Mayor |
| City of Long Prairie | Dan Laumeyer | Fire Chief |
| City of Long Prairie | Ryan Hanson | Police Chief |
| City of Long Prairie | Chad Bosl | Public Works Director |
| City of Osakis (<i>partly in Douglas County</i>) | Angela Jacobson | City Clerk/Treasurer |
| City of Osakis (<i>partly in Douglas County</i>) | Dan Wessel | Mayor |
| City of Osakis (<i>partly in Douglas County</i>) | Greg Gottwald | Public Works Superintendent |
| City of Osakis (<i>partly in Douglas County</i>) | Travis Middendorf | Fire Chief |
| City of Osakis (<i>partly in Douglas County</i>) | Chad Gulbranson | Police Chief |
| City of Staples (<i>partly in Wadena County</i>) | Jerel Nelsen | City Administrator |
| City of Staples (<i>partly in Wadena County</i>) | Tara Greer | City Clerk |
| City of Staples (<i>partly in Wadena County</i>) | Ron Murray | Mayor |
| City of Staples (<i>partly in Wadena County</i>) | Cole Yungbauer | Fire Chief |
| City of Staples (<i>partly in Wadena County</i>) | Melissa Larson | Police Chief / Emergency Manager |
| City of Staples (<i>partly in Wadena County</i>) | Scott Grabe | Municipal Utility Director |
| City of Swanville | Julie Hollermann | City Clerk |
| City of Swanville | Sandy Lange | Mayor |
| City of West Union | Janet Macey | City Clerk |
| City of West Union | Roger Engle | Mayor |
| Bartlett Township | Jan Jares | Clerk |
| Bertha Township | Wayne Voge | Clerk |
| Birchdale Township | Jackie Bauer | Clerk |
| Bruce Township | Beverly Eggerth | Clerk |
| Burleene Township | Jean Nelson | Clerk |
| Burnhamville Township | Shirley Hulinsky | Clerk |
| Eagle Valley Township | Randy LaVoie | Clerk |
| Fawn Lake Township | Kelly Miller | Clerk |
| Germania Township | Brenda Follmer | Clerk |
| Gordon Township | Char Hirte | Clerk |
| Grey Eagle Township | MaryAnn Primus | Clerk |

| | | |
|--|---------------------|---------------------------------------|
| Hartford Township | Terry Rickbeil | Clerk |
| Iona Township | Paula Becker | Clerk |
| Kandota Township | Dan Gieske | Clerk |
| Leslie Township | Teri Haburn | Clerk |
| Little Elk Township | Mary Ostrowski | Clerk |
| Little Sauk Township | Amy Friedrichs | Clerk |
| Long Prairie Township | Randy Meyer | Treasurer |
| Moran Township | Diane Mack | Clerk |
| Reynolds Township | Loren Miller | Clerk |
| Round Prairie Township | Bridget Minke | Clerk |
| Staples Township | Bonnie Thoele | Clerk |
| Stowe Prairie Township | Barbara Allen | Clerk |
| Turtle Creek Township | Debra Meyer-Myron | Clerk |
| Villard Township | Mary Koenig | Clerk |
| Ward Township | Nikki Deyle | Clerk |
| West Union Township | Sharon Marthaler | Clerk |
| Wykeham Township | Conrad Stoterau | Clerk |
| LOCAL & REGIONAL AGENCIES INVOLVED IN HAZARD MITIGATION | | |
| MN HSEM | Lisa Olmstead | Region 4 Regional Program Coordinator |
| Todd County Soil and Water Conservation District | Deja Anton | District Manager |
| MN DNR Ecological and Water Resources Division | Mark Anderson | Area Hydrologist |
| MnDOT District 3 | Mike Ginnaty | District Engineer |
| Natural Resource Conservation Services (NRCS) | Joshua Hanson | District Conservationist |
| Farm Service Agency (FSA) USDA | Alex Fellbaum | County Executive Director |
| Minesota Housing (state agency) | Alyssa Wetzel-Moore | Community Development Director |
| MN DNR Forestry | Jason Kern | Resource Protection Program Forester |
| BUSINESSES, ACADEMIA, AND OTHER PRIVATE ORGS. | | |
| Long Prairie Grey Eagle School District | Daniel Ludvigson | Superintendent |
| Staples and Motley School District | Shane Tappe | Superintendent |
| Browerville School District | Scott Vedbraaten | Superintendent |
| Bertha Hewitt School District | Dave Fjeldheim | Superintendent |
| Stearns Electric Coop. | James Turner | Manager of Engineering |
| Runestone Eclectic Association | Andy Anderson | District One |
| Runestone Eclectic Association | Sue Lundeen | District Six |
| Todd Wadena Electric Cooperative | Abbie Harrison | Administrator |
| Lake Region Coop. Elec. Assn. | Gary Olson | District 9 |
| American Food Groups | Tyrone Scott | Plant EHS Manager |

| | | |
|---|----------------------|--|
| CentraCare Long Prairie | Rilee Pollock | Emergency Preparedness Program Coordinator |
| Lakewood Health Systems | Rob Opheim | Emergency Preparedness Coordinator |
| NONPROFIT ORGS/COMMUNITY-BASED ORGS THAT WORK WITH UNDERSERVED COMMUNITIES AND SOCIALLY VULNERABLE POPULATIONS | | |
| American Red Cross | Christopher Schenk | Disaster Program Manager |
| Salvation Army Northern Division (MN/ND) | Major Michele Heaver | Regional Contact |
| West Central Initiative | Greg Wagner | Community Planner |
| Todd County Economic Development | Melissa Wyman | Economic Development |
| NEIGHBORING JURISDICTIONS | | |
| Wadena County Emergency Management | Tyler Wheeler | Emergency Management Director |
| Cass County Emergency Management | Chad Emery | Emergency Management Director |
| Morrison County Emergency Management | Victoria MacKissock | Emergency Management Director |
| Stearns County Emergency Management | Erin Hughes | Emergency Management Director |
| Douglas County Emergency Management | Julie Anderson | Emergency Management Director |
| Otter Tail County Emergency Management | Patrick Waletzko | Emergency Management Director |

TODD COUNTY

HAZARD MITIGATION PLAN UPDATE – MEETING INVITATION

Greetings,

Your presence is requested at the 2nd and final Planning Team Meeting for the update of the **Todd County Hazard Mitigation Plan (HMP)**. You are requested to participate in this vital meeting because you have a position of administrative or departmental responsibility within either the county, a municipal government, or are a key stakeholder related to the planning process. Emergency Managers from neighboring jurisdictions are also encouraged to attend so we may strengthen our shared mitigation efforts. We will be holding the meeting virtually using Zoom webinar.

Please click on the link below to register.

Date: Monday, November 24, 2025

Time: 9:00 – 10:30 a.m.

[Register here for the meeting](#)

The purpose of this meeting is to provide an overview of the plan and interactive website, including a review of the updated risk assessment for natural hazards that affect the county. We will also discuss the Mitigation Action Charts that will be specific to Todd County and each city, as well as funding opportunities available under the FEMA Hazard Mitigation Assistance grant programs.

Your participation in this meeting and feedback on the draft plan is important to us. The draft Todd County HMP is nearing completion and will be ready for review by planning team members and the public in the coming weeks.

When you register, you will automatically be placed on an RSVP list. If you are not able to attend, please consider sending another representative in your stead.

Thank you,

Mike Wisniewski

Emergency Management Director, Todd County, MN

MN Certified Emergency Manager

MN Certified COMT, AUXCOMM

Local ARMER Administrator

115 3rd Street S.

Long Prairie, MN 56347

Phone: [\(320\) 533-4697](tel:3205334697)

Todd County Hazard Mitigation Plan Update 2025 Planning Team Meeting #2

November 24, 2025



Welcome & Introductions

U-Spatial@UMD Project Leads



Stacey Stark
Project Manager
U-Spatial@UMD



Bonnie Hundrieser
HMP Planning Specialist
Hundrieser Consulting LLC

Todd County Project Lead

- Mike Wisniewski, Todd County Emergency Management Director



Please type your name and jurisdiction in the CHAT – so others know who is here

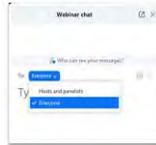
PRESENTER: STACEY STARK

Zoom Logistics

PLEASE REMAIN MUTED AND VIDEO OFF SO EVERYONE CAN HAVE THE BEST EXPERIENCE.

USE CHAT:

- Send a message to everyone
- Send a message to individuals or
- Send a message to host to ask for help or ask a question that isn't for the whole group. The host is Stacey Stark



ASK TO SPEAK:



PRESENTER: STACEY STARK

Meeting Purpose & Agenda



This meeting formally convenes the **Todd County HMP Planning Team** for a presentation on the draft plan and discussion of key items prior to public review and submission of the plan to HSEM and FEMA.

Agenda

- Recap of Key HMP Points
- Preview of Deliverables
- Review of Risk Assessment & Vulnerability Analysis in Website
- Overview of FEMA HMA Funding and Mitigation Action Charts
- Review & Feedback
- Next Steps

PRESENTER: STACEY STARK

Overview of Plan Update

- Todd County is updating its **Hazard Mitigation Plan (HMP)** to fulfill a state & federal requirement.
- The plan must be updated every 5 years. The last plan was adopted in 2018.
- The purpose of the plan is to identify & assess natural hazards that pose risk to the county and its jurisdictions and **develop long-term strategies and mitigation actions** that will help to reduce or eliminate the impact of future hazard or disaster events.



Hazard Mitigation is any action taken to reduce or eliminate long term risk to people and property from natural disasters.

PRESENTER: BONNIE HUNDRIESER

Who the Plan Covers

This is a **multi-jurisdictional plan** that covers all of Todd County, including all **12 cities** and **28 townships** within the county.



The plan also takes into consideration the needs and concerns of other stakeholders such as schools, watershed districts, and agencies or organizations involved in mitigation or services to vulnerable populations within the county.

PRESENTER: BONNIE HUNDRIESER

Stakeholder Involvement



Planning Team

- Representatives from: Todd County, all cities & townships, neighboring jurisdictions, and related agencies or organizations.
- Participation in planning team meetings, public outreach, local mitigation survey, provision of spatial or other data, and review of draft plan.

The Public

- Opportunity to learn about the plan and provide feedback on local-level concerns, mitigation ideas, and review of draft plan.

PRESENTER: BONNIE HUNDRIESER

Deliverables

PDF document:

- All FEMA required elements
- Limited figures & images
- Integrated links to website
- Local mitigation surveys
- Plans & programs in place
- Past mitigation action review
- Planning team meetings
- Outreach & engagement documentation



- Risk and vulnerability of each hazard
- Mitigation actions!

Both formats

Website companion:

- Links to PDF components
- **Interactive maps** and context
- Critical infrastructure and assets
- Simple, concise explanations
- Public input form on site

PRESENTER: STACEY STARK

Prioritization of Hazards for Todd County



- Probability and Severity of natural hazard events (risk)
- Observed increase or decrease in risk since last plan
- Jurisdictional variations in risk (i.e., local vulnerabilities, changes in development)

| Natural Hazards | Current Priority |
|-------------------|------------------|
| Winter Storms | High |
| Windstorms | High |
| Tornadoes | High |
| Wildfire | High |
| Extreme Cold | High |
| Flooding | Moderate |
| Hail | Moderate |
| Extreme Heat | Moderate |
| Drought | Moderate |
| Lightning | Low |
| Landslides | Low |
| Dam/Levee Failure | Low |

PRESENTER: STACEY STARK

Hazards Risk Assessment

- Validates the prioritization of hazards
- Provides probability and severity of future events as possible
- Identifies vulnerable populations and structures at risk as possible
- Considers variable geographic vulnerability
- Informs Mitigation Actions in the HMP



PRESENTER: STACEY STARK

Website Demo

Under Construction:
z.umn.edu/ToddHMP

Comments and Questions?

Overview of Mitigation Action Charts



Mitigation Action Charts are the end product of the HMP.

They demonstrate a community's 5-year plan to:

- Reduce future risk to natural hazard events.
- Address local vulnerabilities through targeted activities.
- Utilize local capabilities to implement actions.

★ Eligible FEMA HMA grant activities must be identified in the plan of action.

PRESENTER: BONNIE HUNDRIESER

| Todd County | | | | | Mitigation Action Chart | | |
|-------------|-------------------------------|-------------------------------------|---|-----------------------------|--|---|---|
| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation Integration | Possible Funding |
| 01 | Severe Summer Storms | Structure & Infrastructure Projects | Address the need for the construction of storm shelters or tornado safe rooms in areas where residents or visitors are vulnerable to high wind events, such as mobile home parks and campgrounds. | Existing High 2008-2021 | TCCM in coord with local jurisdictions | TCCM will assist any communities in their effort to assess and address the need for construction of a storm shelter or tornado safe room, or to develop plans for how to designate and utilize existing facilities. Grant funding may be available for tornado safe rooms from FEMA Hazard Mitigation Assistance (HMA) grant program funding, based on application approval. | External: Local Gov't, FEMA HMA/CP safe rooms grant |
| 13 | Severe Winter & Summer Storms | Structure & Infrastructure Projects | Encourage municipal and rural electric cooperatives to address burying powerlines or strengthening power poles to avoid power outages from high wind events and storms. | Existing High 2008-2021 | FEMA, local jurisdictions in coord with electric utility providers | TCCM works with our utility rooms and local agreements on these efforts as needed. FEMA HMA grant funding may be a source for powerline infrastructure projects that eligible rural and municipal electric coops can apply for. Todd County Public Works Dept. research conduct vegetation management along county roads to reduce the risk of downed trees or branches resulting from severe spring and summer storm events. Local utility providers also work to manage vegetation near power lines to reduce the risk of downed lines and power outages. | External: Electric Coop, FEMA HMA/CP grant |
| 24 | Severe Winter & Summer Storms | Natural Systems Protection | Manage trees and other vegetation along roads from severe storm events to reduce risk to powerlines and passing motorists. | Existing Moderate 2008-2021 | TC Public Works Dept., Local Utility Providers | TCCM works with our utility rooms and local agreements on these efforts as needed. FEMA HMA grant funding may be a source for powerline infrastructure projects that eligible rural and municipal electric coops can apply for. Todd County Public Works Dept. research conduct vegetation management along county roads to reduce the risk of downed trees or branches resulting from severe spring and summer storm events. Local utility providers also work to manage vegetation near power lines to reduce the risk of downed lines and power outages. | Internal: TC Public Works External: Utility Coops |



"Previous Integration of HMP"



In addition to jurisdictional review of local mitigation action charts:

- Participating jurisdictions (county and cities) must provide a description of how the past HMP was integrated into other planning mechanisms.
- If information from the prior HMP was not integrated, this just be stated (and if possible, why).

What are "Planning Mechanisms"?

- Plans, Policies, Ordinances
- Public Education & Outreach
- Implementation of projects (i.e., warning sirens, flood mitigation, installation of generators)
- Other EM related programs or projects (i.e., shelter planning)
- County and partner coordination



FEMA Mitigation Grant Funding



FEMA's hazard mitigation assistance provides funding for eligible long-term solutions that reduce the impact of future disasters.

- All applicants **must** be covered by an approved HMP and have formally adopted the plan.
- Projects **must** be addressed in the risk assessment and be identified in the plan of action.

Examples of "Section 404" eligible activities:

- Property Acquisition
- Tornado Safe Rooms
- Bury Overhead Powerlines
- Wildfire Mitigation
- Soil Stabilization
- Flood Risk Reduction
- Green Infrastructure
- Other projects may be eligible (i.e., tornado warning sirens, generators for critical facilities)

PRESENTER: BONNIE HUNDRIESER

Strategy #1 - Local Planning & Regulations



Todd County Examples:

- Enforcement of ordinances that reduce impacts of high rain events (Floodplain, Shoreland)
- **New** - Development of Community Wildfire Protection Plan (CWPP)
- Implementation of watering restrictions during periods of extreme drought.
- Enforcement of state or local regulations for new development.



PRESENTER: BONNIE HUNDRIESER

Strategy #2 - Structure & Infrastructure Projects

Todd County Examples:

- Installation of new outdoor warning sirens
- Construction of tornado safe rooms
- Burying powerlines to reduce power failure
- Property buyouts (*no identified projects*)
- Local stormwater management improvements
- Road and bridge improvements



PRESENTER: BONNIE HUNDRIESER

Strategy #3 - Natural Systems Protection



Todd County Examples:

- Conduct vegetation management along roads to reduce the risk of downed trees and branches resulting from heavy snow, ice, or high winds.
- Planting Living Snow Fences to reduce snow drifting
- Other examples:
 - Installing Rain Gardens to reduce impacts of high rain events
 - Creation of defensible space for wildfire



PRESENTER: BONNIE HUNDRIESER

Strategy #4 - Education & Awareness Programs



Todd County Examples:

- Promoting sign-up for the county's emergency notification system.
- Participation in the NWS Severe Weather Awareness Weeks and Skywarn Storm Spotter Training
- Encouraging residents to be aware of and prepared for severe weather, extreme temperatures, flooding, wildfire, and extended power outages.
- Jurisdictions identify how they can best share information locally



PRESENTER: BONNIE HUNDRIESER

Strategy #5 - Mitigation Preparedness & Response Support

Todd County Examples:

- Obtaining generators for backup power
- Update of county EOP
- Shelter planning
- Planning assistance to schools and LTC Facilities for vulnerable populations
- Testing of outdoor warning sirens.
- Participation in regional EM planning, training, and exercising



PRESENTER: BONNIE HUNDRIESER

Comments and Questions?



Nov-Dec, 2025

Following Planning Team Mtg. #2

- Completion of City MAC reviews + description of "Previous Integration of Past HMP"
- Government Review Period
- Public review & comment period (News Release #2) – documentation of local postings

Review of Draft Plan and Public Review & Comment Period



PRESENTER: BONNIE HUNDRIESER



December, 2025

Draft Plan Submission to HSEM & FEMA, Plan Approval, and Collection of Adopting Resolutions

- Draft plan will be submitted first to HSEM and then to FEMA for approval for meeting all Federal requirements.
- Typically requires 1-2 months.
- **FEMA "APA" letter**
- EM coordination of adopting resolutions and submission to HSEM.
- **Final FEMA approval letter**

PRESENTER: BONNIE HUNDRIESER

Questions?

What questions do you have for
U-Spatial@UMD about the draft HMP or
next steps ?

PRESENTER: STACEY STARK

Contact Information

Stacey Stark, MS, GISP

U-Spatial@UMD

slstark@d.umn.edu

218-726-7438



Bonnie Hundrieser, HM Planner

Hundrieser Consulting LLC

hundrieserconsulting@outlook.com

218-343-3468



PRESENTER: STACEY STARK

Appendix G – Public Outreach & Engagement Documentation

Todd County HMP News Release #1 Record of Public Input & Incorporation

Overview: On September 19, 2024 Todd County Emergency Management put out a news release titled “**Public Input Wanted as Todd County Updates Hazard Mitigation Plan**” to announce the start of the county’s Hazard Mitigation Plan. The news release provided information on the purpose and content of the plan, who the plan covers, stakeholders involved in the plan update and examples of hazard mitigation activities. Todd County used the news release to gather feedback from residents and businesses from across the county to incorporate into the plan, inviting feedback to the following:

- **What are the natural hazards you feel pose the greatest risk to your community?**
- **Are there specific populations or assets in your community that you feel are more vulnerable to future storm events?**
- **What concerns do you have, and what sorts of actions do you feel would help to reduce damages of future hazard events in your community or the county as a whole?**

The public was strongly encouraged contact Todd County Emergency Management to submit comments, concerns, or questions regarding natural disasters and potential mitigation actions to be included into the plan update process. The public was also able to post comments electronically on county or city Facebook sites where the news release was posted.

Distribution: The news release was sent via email to the county’s HMP Jurisdictional Contact List, which includes the names, titles, phone numbers, and email addresses of key stakeholders to be engaged in the HMP update, including county, city, and township contacts; other related agency and organizational stakeholder contacts, and neighboring jurisdiction contacts. (A copy of the Jurisdictional Contact List can be found in Appendix F). The news release was additionally sent to local media contacts with a request to carry the news release.

Postings: Attached is documentation of the news release postings by Todd County, participating jurisdictions, local media, and other stakeholders. Cities and townships were encouraged to help share the news release locally by posting it on their websites, social media, or community bulletin boards.

Public Input & Incorporation:

Following is a record of public responses to the news release and how their input will be incorporated into the plan update, and if not relevant to be addressed, why.

- No public comments were received by Todd County Emergency Management or individual jurisdictions in response to the news release.

From: [Michael Wisniewski](#)
Cc: [Bonnie K Hundrieser](#)
Subject: TODD COUNTY NEWS RELEASE - Hazard Mitigation Plan Update
Date: Thursday, September 19, 2024 8:05:13 PM
Attachments: [TODD COUNTY NEWS RELEASE.pdf](#)
[TODD COUNTY NEWS RELEASE.docx](#)

Greetings,

Todd County Emergency Management is commencing work on the update of the Todd County Hazard Mitigation Plan (HMP). Attached is a news release for your information.

Your assistance is requested to post this news release to help notify the public about the plan update and to have an opportunity to provide feedback. If you have a website and/or Facebook page we encourage you to post the news release electronically to those places. You may also post a hardcopy of the news release in locations that are common to the public, such as City Hall. We welcome as many of ways of posting that you can cover. As part of the plan update, we must document the public outreach that was conducted.

Please send me an email letting me know when and where you posted the news release. If you have a city website or social media such as Facebook, please post to those locations. You are also encouraged to post printed hardcopies in areas such as at City Hall, the Post Office, a local Community Center or Senior Center, etc. Outreach to the public should be done in as many ways as you can to reach a wide audience.

-
All city governments within the county are requested to participate in order to meet FEMA requirements. Townships, businesses, and other agencies or organizations are also strongly encouraged to participate.

If you receive any return public comments, please notify me so we may document this and incorporate this feedback into the plan update.

The timely return of your posting documentation within the **next 7 days** is appreciated.

If you have any questions, please let me know.

Thank you,

Mike Wisniewski
Todd County
Emergency Management Director
MN Certified Emergency Manager
MN Certified COMT, AUXCOMM
Local ARMER Administrator
115 3rd Street S.
Long Prairie, MN 56347

Phone: [\(320\) 533-4697](tel:3205334697)

NOTICE: This e-mail may contain privileged and confidential information and is intended only for the use of the individual(s) named. If you are not the intended recipient, any dissemination of this communication is strictly prohibited. If received in error, destroy the original message with all copies and immediately notify the sender.

From: [Michael Wisniewski](#)
To: [Hometown News \(htnews@meltel.net\)](#); [KEYL Radio \(hotrodfm@rea-alp.com\)](#); [Long Prairie Leader \(info@pleader.com\)](#); [news@inhnews.com](#); [Staples World](#)
Cc: [Bonnie K Hundrieser](#); [Jackie Bauer](#)
Subject: Todd County News Release Hazard Mitigation Plan Update
Date: Thursday, September 19, 2024 6:51:42 PM
Attachments: [TODD COUNTY NEWS RELEASE.pdf](#)
[TODD COUNTY NEWS RELEASE.docx](#)

Please care this New Release for a minimum of two weeks. See attached.

Mike Wisniewski
Todd County
Emergency Management Director
MN Certified Emergency Manager
MN Certified COMT, AUXCOMM
Local ARMER Administrator
115 3rd Street S.
Long Prairie, MN 56347

Phone: [\(320\) 533-4697](tel:3205334697)

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WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

TODD COUNTY
EMERGENCY MANAGEMENT
115 3rd Street South
Long Prairie, MN 56347
Phone: 320-533-4697
Mobile: 218-296-1758
Fax: 320-732-4540

TODD COUNTY NEWS RELEASE

September 19, 2024

Public Input Wanted as Todd County Updates Hazard Mitigation Plan

Todd County residents, community leaders, business owners, area agencies and organizations now have an opportunity to share how severe weather events impact their property and lives. There is also an opportunity to share their ideas on how to reduce local impacts in the future.

The Todd County Office of Emergency Management is working with U-Spatial at the University of Minnesota Duluth to update the county's Hazard Mitigation Plan (HMP). The plan assesses the natural hazards that pose risk to the county, such as tornadoes, straight line winds, ice storms, blizzards, wildfire, flooding, and extreme temperatures and identifies ways to minimize the damage of future events. As the county works to update the plan, it wants to hear from the public.

The Todd County HMP is a multi-jurisdictional plan that covers Todd County, including all cities and townships within the county. The Todd County HMP also incorporates the concerns and needs of school districts, watershed districts, and other related agencies, organizations, or businesses participating in the planning process. The plan will be updated by a planning team made up of representatives from county departments, local municipalities, and other key stakeholders. When completed, the plan will be submitted to the Minnesota Department of Homeland Security and Emergency Management and the Federal Emergency Management Agency (FEMA) for approval.

“Hazard mitigation planning is a central part of our emergency management program,” said Mike Wisniewski, Todd County Emergency Management Director. “Understanding the natural hazards that can cause serious impact to our communities and taking action to reduce or eliminate the impact of future disasters makes us more resilient. Hazard mitigation helps us to break the cycle of damage and repair caused by things like flooding, ice storms, and severe wind events that can damage property, stress economies, and threaten life safety in our county.”

Examples of hazard mitigation include:

- Conducting public outreach on severe weather awareness and preparedness
- Improving stormwater management systems to better handle high-rain events
- Removing existing buildings from flood or erosion prone hazard areas
- Increasing defensible space around homes in high-risk wildfire areas
- Constructing tornado safe rooms in vulnerable areas such as mobile home parks
- Burying overhead powerlines that may fail due to heavy snow, ice, or windstorms

Some mitigation activities may be eligible for future FEMA Hazard Mitigation Assistance grant funding.

Public input is an essential part of the plan update. As part of the planning process, Todd County is seeking feedback from residents and businesses to incorporate into the plan. Your input will be recorded and incorporated into the planning process:

- **What are the natural hazards you feel pose the greatest risk to your community?**
- **Are there specific populations or assets in your community that you feel are more vulnerable to future storm events?**

- **What concerns do you have, and what sorts of actions do you feel would help to reduce damages of future hazard events in your community or the county as a whole?**

Your feedback is wanted. Comments, concerns, or questions regarding natural disasters and your ideas for mitigation projects should be submitted to Todd County Emergency Management by phone, email, or by posting a comment via a social media posting of this article.

There will be additional opportunities for public feedback throughout the planning process. A draft of the plan will be made available for public review prior to submission of the plan to the State of Minnesota. Future news releases will be shared with the media to notify the public of these opportunities.

The Federal Disaster Mitigation Act of 2000 (DMA 2000) requires counties to update their plan every 5 years to maintain eligibility for FEMA's Hazard Mitigation Assistance (HMA) grant programs.

Contact

Mike Wisniewski

Todd County Emergency Management Director

[320-533-4697](tel:320-533-4697)

michael.wisniewski@co.todd.mn.us

Todd County HMP News Release #1 (9/19/24)
Chart Documentation of News Release Postings

| Jurisdiction or Agency | Posting Representative (name and title) | Date & Location of News Release Posting |
|------------------------------------|--|--|
| Todd County | Mike Wisniewski MIS Tech / Emergency Management Director | 09/19/24 – County Website and Facebook. Also sent news release to the following local media: Todd-Wadena Courier, Independent News Herald, Long Prairie Leader, Melrose Beacon, Echo Press, Sauk Centre Herald, St. Cloud Times, Staples World |
| Todd County | Katherine Mackedanz, PHEP | 09/20/24 – Posted on Public Health Facebook page. Posted on public side bulletin board. |
| Todd County | Sarah Katterhagen, Soil & Water Conservation District | 09/20/24 – HHS Lobby bulletin board |
| Todd County | Adam Ossefoort, Planning and Zoning | 09/20/24 – Posted outside of office area. |
| City of Bertha | Brenda Roberts, Clerk | 10/30/24 – Posted in City Hall |
| City of Browerville | Bobbi Jo Freie, Administrator | 09/20/24 – Posted City Hall and Website |
| City of Burtrum | Shirley Hulinsky, Clerk | 09/23/24 – Posted bulletin board. |
| City of Clarissa | Jill Stalberger, Clerk | 09/20/24 – Posted City Hall, Post Office and Website |
| City of Eagle Bend | James Gaida, Clerk | 09/20/24 – Posted City Hall public |
| City of Grey Eagle | Beth Ramacher, Clerk | 09/23/24 – Posted City Hall and Post Office. |
| City of Hewitt | Victoria, Clerk | 10/30/2024 – Posted City Hall |
| City of Long Prairie | Candace Bruder, Administrator | 09/20/24 – Posted website and public bulletin board. |
| City of Osakis | Angela Jacobson, Clerk | 09/23/2024 – Posted on city website |
| City of Staples | Scott Grabe, PW | 09/20/24 – Posted on city Facebook Page |
| City of West Union | | |
| City of Swanville | Shirley Hulinsky, Clerk | 09/23/24 – Posted grocery store and Credit Union |
| Grey Eagle Township | Mary Ann Primus, Clerk | 09/24/2024 Posted in Town Hall. |
| Kandota Township | Dan Gieske, Clerk | 09/25/2024 Posted in township hall. |
| Iona Township | Paula Becker, Clerk | 09/25/2024 Posted in township hall. |
| Todd-Wadena Electric | Abby Harrison, Exec. Assistant | 09/24/2024 Posted in office and on Facebook and News section of our website. |
| USDA Farm Service Agency | Jay Backowski, FSA Director | 09/24/2024 Posted in the USDA Service Center in public view. |
| Long Prairie Grey Eagle Schools | Daniel Ludvigson, Superintendent | 9/19/24 Posted on school website |

Todd County HMP News Release #2 Record of Public Input & Incorporation

Overview: On December 9, 2025 Todd County Emergency Management put out a news release titled “**Public Comment Sought for County’s Hazard Mitigation Plan**” to announce the completion of the draft Todd County Hazard Mitigation Plan and invitation for public review and comment. The news release informed jurisdictional stakeholders and the public that a copy of the draft plan, interactive website, and comment form for public feedback was available online with a website link. The public review period for the draft plan was open from 12/9/25 to 12/23/25 a total of 15 days.

Distribution: The news release was sent via email to the county’s HMP Jurisdictional Contact List, which includes the names, titles, phone numbers, and email addresses of key stakeholders to be engaged in the HMP update, including County Contacts, City Contacts, Township Contacts, Other Stakeholder Contacts, and Neighboring Jurisdiction Contacts. The news release was additionally sent to local media contacts such as area newspapers, radio and television channels with a request to carry the news release.

Postings: Attached is documentation of the news release postings by Todd County, participating jurisdictions, and local media. Cities and townships were encouraged to help share the news release locally by posting it on their websites, social media, or community bulletin boards.

Public Input & Incorporation:

Following is a record of public responses to the Todd County news release and how the input will be incorporated into the plan update, and if not relevant to be addressed, why.

Public Input & Incorporation:

Following is a record of public responses to the Blue Earth County news release and how the input will be incorporated into the plan update, and if not relevant to be addressed, why.

- **There were no public comments submitted via the Todd County HMP website.**
- **No public input was received directly by Todd County Emergency Management or local jurisdictions.**

From: [Michael Wisniewski](#)
Cc: [Bonnie K Hundrieser](#)
Subject: Request to Post Public Comment Notice – Todd County Hazard Mitigation Plan
Date: Tuesday, December 9, 2025 8:42:20 AM
Attachments: [image001.png](#)
[12-9-25 Todd County News Release HMP Public Review.pdf](#)

Dear City Clerk,

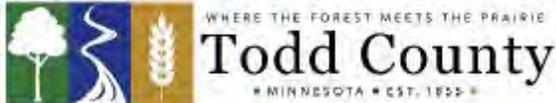
Attached is a **Public Comment notice for the Todd County Hazard Mitigation Plan.**

Please post this notice on the following:

- Your **City Communications Board**
- Your **City website**
- Your **social media platforms**

The notice needs to be posted **today, December 9**, and remain posted through **December 23**.

I greatly appreciate your assistance in this matter. Once you have posted the notice, please reply to this email to confirm that it has been completed.



Mike Wisniewski

Emergency Management Director, Todd County
MN Certified Emergency Manager
MN Certified COMT, AUXCOMM
Local ARMER Administrator
Central MN COMU Team Chair

115 3rd Street S.
Long Prairie, MN 56347

Phone: [\(320\) 533-4697](tel:(320)533-4697)

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EMERGENCY MANAGEMENT
115 3rd Street South
Long Prairie, MN 56347
Phone: 320-533-4697
Mobile: 218-296-1758
Fax: 320-732-4540

TODD COUNTY NEWS RELEASE

December 9, 2025

Public Comment Sought for Todd County's Hazard Mitigation Plan

Todd County has completed an updated draft of its Hazard Mitigation Plan (HMP) and is now seeking public feedback.

Like all Minnesota counties, Todd County is vulnerable to a variety of natural hazards such as tornadoes, windstorms, severe winter storms, flooding, drought, and extreme temperatures, which can threaten the loss of life and property in the county. Planning for natural disasters minimizes the impact of events that can cause vast economic loss and personal hardship.

All county residents, interested agency or organizational stakeholders are encouraged to review and offer feedback on the draft plan and proposed local mitigation actions. The review and comment period is open for a period of 15 days through December 23, 2025. The public can access the plan using the following links:

[Todd County HMP Website Homepage](#) (feedback form at the bottom of page)

[Todd County Mitigation Action Charts](#) (feedback form at the bottom of page).

The Todd County HMP is a multi-jurisdictional plan that covers Todd County, including all cities and townships within the county. The Todd County HMP also incorporates the concerns and needs of other key stakeholders such as school districts and related agencies, organizations, or businesses participating in the planning process.

Update of the plan has been under direction of Todd County Emergency Management in cooperation with U-Spatial at the University of Minnesota Duluth and representatives from county departments, city and township governments and other participating stakeholders. Together, the planning team worked to identify cost-effective and sustainable actions to reduce or eliminate the long-term risk to human life or property from natural hazards. Examples include infrastructure projects for areas that experience repetitive flooding; construction of safe rooms in areas where residents and visitors are vulnerable to tornadoes and severe storm events; burying powerlines that may fail due to heavy snow, ice, or wind storms; ensuring timely emergency communication to the public through warning sirens and mass notification systems; and conducting outreach to increase public awareness of severe weather and personal preparedness.

Hazard mitigation planning helps Todd County and other jurisdictions protect their residents. Working with local communities through the process helps identify vulnerabilities and develop strategies to reduce or eliminate the effects of a potential hazard. In addition, increasing public awareness of natural disasters and encouraging personal preparedness helps to create a community that is resilient to disaster, and breaks the cycle of response and recovery. Updating the plan further allows Todd County and its jurisdictions to be eligible to apply for future FEMA Hazard Mitigation Assistance grant program funding for projects that help to reduce or eliminate the impacts of future natural hazard events.

Community feedback is vital to the success of the plan. Todd County invites public review and feedback of the draft plan prior to submitting it to the State of Minnesota and the Federal Emergency Management Agency (FEMA) for review.

Comments, concerns, or questions regarding the draft plan or ideas for mitigation projects should be submitted either via the Hazard Mitigation Plan website online public feedback form or by contacting Todd County Emergency Management.

Contact

Mike Wisniewski
Todd County Emergency Management Director
[320-533-4697](tel:320-533-4697)
michael.wisniewski@co.todd.mn.us

The following QR code may be used to directly access the Todd County Hazard Mitigation Plan interactive website:



Todd County HMP News Release #2 (12/9/25)
Chart Documentation of News Release Postings

| Jurisdiction or Agency | Posting Representative (name and title) | Date & Location of News Release Posting |
|-------------------------------|--|--|
| Todd County | Mike Wisniewski MIS Tech / Emergency Management Director | 12/9/25, Posted to Todd County website and social media. |
| City of Bertha | Brenda Roberts, City Clerk | 12/9/25, Posted to communication board at City Hall |
| City of Browerville | Bobbie Jo Freie, City Clerk | 12/9/25, Posted to communication board at City Hall |
| City of Burtrum | Brooke Thieschafer, City Clerk | 12/9/25, Posted to communication board at City Hall |
| City of Clarissa | Jill Stalberger, City Clerk | 12/9/25, Posted website and communications board |
| City of Eagle Bend | Angela Voller, Deputy City Clerk | 12/9/25, Posted website and communications board |
| City of Grey Eagle | Beth Ramacher, City Clerk | 12/9/25, Posted to City of Grey Eagle Website and communication board at City Hall |
| City of Hewitt | Virginia Kern, City Clerk/Treasurer | 12/9/25, Posted to communication board at City Hall |
| City of Long Prairie | Candace Bruder, City Clerk | 12/9/25, Posted to City of Long Prairie Website and communication board at City Hall |
| City of Osakis | Angela Jacobson, City Clerk | 12/9/25, Posted on website and social media reshared on Facebook on 12-18-25. Posted in lock box at City Hall 12-18-25 |
| City of Staples | Jerel Nelsen, City Administrator | 12/9/25, Posted to City of Staples Website |
| City of Swanville | Julie Hollermann, Clerk/Treas | 12/9/25 Posted in Post Office and on Public Notice Board |
| City of West Union | Janet Macey, City Clerk | 12/9/25 Posted on board outside of City Hall |

Appendix H – Mitigation Actions by Jurisdiction

City of Bertha

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|---|---------------------------------|-------------------------|--|--|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on our city Facebook page and putting flyers on community bulletin boards. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. The city Fire Department also produces a calendar each year with prevention ideas provided for each month. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We will work with Todd County Emergency Management to provide us with an informational flyer that we can post locally about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city requires any building permit to be approved by City Council. We recommend that construction follows MN State Building Codes, but we do not have a building inspector to enforce. We also enforce our local floodplain ordinance, adopted 10/11/2010. | Internal: City Gen. Operating Budget |
| 4 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Obtain an emergency backup generator for the city's Fire Hall / Ambulance garage. | New High 2026-2031 | City PW / City EM | The city will work to purchase a new generator as city funding is available. We may also seek to apply for outside grant funding if available. We will work with Todd County Emergency Management for assistance on this effort. | Internal: City Gen. Operating Budget External: FEMA HMGP, Other TBD |

City of Bertha

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|--------------------------------|---|--|----------------------------------|-------------------------|---|---|
| 5 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure that the city's outdoor warning sirens are maintained and functioning. | Existing High 2026-2031 | City EM | The city has 1 outdoor warning siren which we test monthly in coordination with the Todd County Sheriff's Office. The siren is maintained on a regular basis. | Internal: City Gen. Operating Budget |
| 6 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 7 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 8 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |
| 9 | Flooding | Structure & Infrastructure Projects | Work to address flood risk reduction for the city lift station. | In-Progress High 2026-2031 | City Public Works Dept. | Our lift station is located in a wetland area and is susceptible to flooding. We have applied for 2022 recovery funding. We are a member of the MN Rural Water Association and work with them for assistance as needed if our water or wastewater utilities are impacted by flooding. | Internal: PW Dept. Budget |
| 10 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |

City of Bertha

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|--------------------------------|---|---------------------------------|---|--|---|
| 11 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. | External: CWDG, other TBD |
| 12 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Browerville

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|----------------------|--|---|-----------------------------------|-------------------------|--|---|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on our city website and Facebook page, LED message signs, and by posting information on bulletin boards at City Hall. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We can post information on our website and Facebook page, as well as local flyers. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city has a Zoning Application that must be submitted and approved prior to any construction. We recommend that construction follows MN State Building Codes, but we do not have a building inspector to enforce. | Internal: City Gen. Operating Budget |
| 4 | All-Hazards | Local Planning & Regulations | Incorporate mitigation strategies across the city's long-term plans and policies for future growth and new development. | Existing Moderate 2026-2031 | City Admin | The city enforces our zoning ordinances for floodplain areas (ordinance adopted 10/14/2010) and shoreland setbacks. | Internal: City Gen. Operating Budget |
| 5 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure that the city's outdoor warning sirens are maintained and functioning. | Existing High 2026-2031 | City EM | The city has 1 outdoor warning siren which we test monthly in coordination with the Todd County Sheriff's Office. The siren is maintained on a regular basis. | Internal: City Gen. Operating Budget |

City of Browerville

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|--------------------------------|---|--|---------------------------|-------------------------|--|--------------------------------------|
| 6 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 7 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 8 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |
| 9 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | Our 2024-2025 Infrastructure Plan includes updates to storm sewer and the bridge improvement across a local creek. We work with MN Rural Water and have discussed hazard mitigation recently. | Internal: PW Dept. Budget |
| 10 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |

City of Browerville

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|--------------------------------|---|---------------------------|-----------------------------------|--|--------------------------------------|
| 11 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 12 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Burtrum

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|----------------------|--|--|---------------------------------|-------------------------|--|---|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on our city website and Facebook page, as well as posting of information on community bulletin boards at City Hall and the Post Office. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We can post information on our website and Facebook page, as well as local flyers. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city has a Building Permit Request on our city website. We have a committee within the City Council to verify information / measurements in the permit. | Internal: City Gen. Operating Budget |
| 4 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure that the city's outdoor warning siren is maintained and functioning. | Existing High 2026-2031 | City EM | The city has 1 outdoor warning siren which we test monthly in coordination with the Todd County Sheriff's Office. The siren is maintained on a regular basis. | Internal: City Gen. Operating Budget |
| 5 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |

City of Burtrum

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|--------------------------------|---|--|-----------------------------|-----------------------------------|--|--------------------------------------|
| 6 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 7 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will use our city website, FB page and announcement reminders to encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |
| 8 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing Moderate 2026-2031 | City Maintenance | Our city maintenance staff continue to identify and address any issues that arise with our ability to handle stormwater from high rain events. | Internal: PW Dept. Budget |
| 9 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |
| 10 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |

City of Burtrum**Mitigation Action Chart**

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----------|---------------|--------------------------------|---|--|--------------------------------|---|---|
| 11 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Clarissa

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------|--------------------------------|---|---------------------------------|-------------------------|---|---|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on our city website and Facebook page, and also by posting information on community bulletin boards at City Hall and the Post Office. We share information with our local radio and newspaper if needed. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We can post information on our website and Facebook page, as well as local flyers. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | Residents are required to fill out and submit a building permit at City Hall and have it approved prior to beginning any construction projects. Title XV: Land Usage, Section 150, Building Regulations in the Clarrisa City Code or Ordinances and is enforced. This includes the Environmental Review Program, enforced by the City Administrator. | Internal: City Gen. Operating Budget |

City of Clarissa

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|--------------------------------|--|--|-----------------------------|----------------------|--|--|
| 4 | All-Hazards | Local Planning & Regulations | Incorporate mitigation strategies across the city's long-term plans and policies for future growth and new development. | Existing Moderate 2026-2031 | City Admin | The city enforces our local floodplain ordinance, adopted 1/10/2011. We participate in the National Flood Insurance Program. | Internal: City Gen. Operating Budget |
| 5 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Obtain a generator for City Hall, which is our community shelter. | New High 2026-2031 | City PW / City EM | We will work to purchase a new generator as city funding is available. We will also look into possible grant funding sources to help us purchase a generator. | Internal: City Gen. Operating Budget External: FEMA HMGP, Other TBD |
| 6 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure that the city's outdoor warning siren is maintained and functioning. | Existing High 2026-2031 | City EM | The city has 1 outdoor warning siren which we test monthly in coordination with the Todd County Sheriff's Office. The siren is maintained on a regular basis. | Internal: City Gen. Operating Budget |
| 7 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 8 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 9 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | In the winter when we are having freezing spells, we have a procedure we follow to prevent freezing pipes. We encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |

City of Clarissa

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|---|--|----------------------------|-----------------------------------|--|---|
| 10 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | Our public works department continues to monitor and address any issues we may have with our stormwater infrastructure to handle high rain events. We are a member of the MN Rural Water Association and work with them for assistance as needed if our water or wastewater utilities are impacted by flooding. | Internal: PW Dept. Budget |
| 11 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. We have previously put out water restrictions during prior dry summers. | Internal: City Gen. Operating Budget |
| 12 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 13 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Eagle Bend

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|---|-----------------------------|----------------------|---|--------------------------------------|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on our city website and Facebook page. We also post information on community bulletin boards at City Hall and the Post Office. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We can post information on our website and Facebook page, as well as local flyers. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city has a zoning permit process in place that must be followed for any new construction project requests. | Internal: City Gen. Operating Budget |
| 4 | All-Hazards | Local Planning & Regulations | Incorporate mitigation strategies across the city's long-term plans and policies for future growth and new development. | Existing Moderate 2026-2031 | City Admin | The city of Eagle Bend participates in the National Flood Insurance Program. We enforce our local floodplain ordinance, adopted 11/15/2010. | Internal: City Gen. Operating Budget |
| 5 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Ensure the city has emergency generator backup power for city services and buildings. | New High 2026-2031 | City PW / City EM | We have changed the pump motor and updated the wiring of our secondary well for backup. We continue to ensure our wells and lift stations are able to function in the event of a power outage. | Internal: City Gen. Operating Budget |

City of Eagle Bend

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|--------------------------------|--|--|---------------------------|-------------------------|---|--------------------------------------|
| 6 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure that the city's outdoor warning siren is maintained and functioning. | Existing High 2026-2031 | City EM | The city has 1 outdoor warning siren which we test monthly in coordination with the Todd County Sheriff's Office. The siren is maintained on a regular basis. | Internal: City Gen. Operating Budget |
| 7 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 8 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 9 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |
| 10 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | Our public works department continues to monitor and address any issues we may have with our stormwater infrastructure to handle high rain events. We are a member of the MN Rural Water Association and work with them for assistance as needed if our water or wastewater utilities are impacted by flooding. | Internal: PW Dept. Budget |

City of Eagle Bend

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|---|--|---------------------------|-----------------------------------|--|--------------------------------------|
| 11 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |
| 12 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 13 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Grey Eagle

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|---|---------------------------|----------------------|---|--------------------------------------|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on our city website. We also post informational flyers at City Hall and the Post Office. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We can post information on our website as well post local flyers on community bulletin boards. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city requires any building permit to be approved by City Council. We recommend that construction follows MN State Building Codes, but we do not have a building inspector to enforce. | Internal: City Gen. Operating Budget |
| 4 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Obtain portable generators for City Hall and the Fire Hall. | New High 2026-2031 | City PW / City EM | The city does not have emergency backup power for these critical city buildings. We will work to purchase new generators as city funding is available. We will also look into possible grant funding sources to help us purchase a generator. | Internal: City Gen. Operating Budget |

City of Grey Eagle

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|--------------------------------|---|--|----------------------------|-------------------------|--|---|
| 5 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 6 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 7 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |
| 8 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | Our public works department continues to monitor and address any issues we may have with our stormwater infrastructure to handle high rain events. | Internal: PW Dept. Budget |
| 9 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |

City of Grey Eagle

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|--------------------------------|---|---------------------------|-----------------------------------|--|--------------------------------------|
| 10 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 11 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Hewitt

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|---|---------------------------------|-------------------------|--|---|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares news with residents using our city website and also in the Independent News Herald. We participate in NWS severe weather awareness week and we have an outdoor warning siren. We will work with Todd County Emergency Management to help us to continue to participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We have not done this to date, but we have a city website where we could post a link under the General Information tab, as well as posting local flyers. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city requires a land use permit for approval by the City Council. Contractors are responsible to follow state building codes independently. | Internal: City Gen. Operating Budget |
| 4 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Obtain portable generators for City Hall and the Fire Hall. | New High 2026-2031 | City PW / City EM | The city does not have emergency backup power for these critical city buildings. We will work to purchase new generators as city funding is available. We will also look into possible grant funding sources to help us purchase a generator. | Internal: City Gen. Operating Budget |

City of Hewitt

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|--------------------------------|--|--|---------------------------------|-------------------------|---|---|
| 5 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure that the city's outdoor warning siren is maintained and functioning. | Existing High 2026-2031 | City EM | The city has 1 outdoor warning siren which we test monthly in coordination with the Todd County Sheriff's Office. The siren is maintained on a regular basis. | Internal: City Gen. Operating Budget |
| 6 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 7 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 8 | Extreme Cold | Education & Awareness Programs | Maintain mitigation measures to prevent the city's water tower from freezing. | New High 2026-2031 | City Admin | The city installed a new control panel to catch any issues with our water tower. Our maintenance department monitors it carefully. In the winter of 2024 our water tower froze, although it did not impact city water services. We worked with the MN Rural Water Association during that emergency and they were a big help to us. | Internal: City Gen. Operating Budget |
| 9 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |

City of Hewitt

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|---|--|----------------------------|-----------------------------------|--|---|
| 10 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | Our public works department continues to monitor and address any issues we may have with our stormwater infrastructure to handle high rain events. We are a member of the MN Rural Water Association and work with them for assistance as needed if our water or wastewater utilities are impacted by flooding. | Internal: PW Dept. Budget |
| 11 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |
| 12 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 13 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Long Prairie

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------|--------------------------------|---|---------------------------|----------------------|---|--------------------------------------|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | <p>The city shares information with the public by posting information on our city website, Facebook page, and posting information on the bulletin board at City Hall. We also may develop a quarterly newsletter to share information with residents. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November.</p> <p>We would also like to possibly develop a city app that citizens can download to notify them of storm related issues, and would be available in multiple languages.</p> | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We can post information on our website and Facebook page, as well as local flyers. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |

City of Long Prairie

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|---|-----------------------------|-------------------|--|--------------------------------------|
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city adopts and enforces the MN State Building Code. We currently have a Certified Building Official that follows all MN State Building Code, when issuing all our building permits. When a building permit is submitted, if there is a planning and zoning issue we consult with our consultant from Sourcewell. He checks the floodplain, and all city ordinances for us to make sure the applicant is compliant. Then our building inspector then completes the application. If there are additional problems our city attorney will be notified as well. | Internal: City Gen. Operating Budget |
| 4 | All-Hazards | Local Planning & Regulations | Incorporate mitigation strategies across the city's long-term plans and policies for future growth and new development. | Existing Moderate 2026-2031 | City Admin | We are currently in the process of updating our comprehensive plan. We use a consultant from Sourcewell to handle all Planning and Zoning questions and our Planning and Zoning Commission is becoming more active. Our FEMA mapping is being updated as well after the new box culverts were installed and that will be done this summer. We are also in the process of completing a (OSG) Overflow Sewer Grant Study. | Internal: City Gen. Operating Budget |
| 5 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Ensure the city has emergency generator backup power for city services and buildings. | In-Progress High 2026-2031 | City PW / City EM | We are in the process of getting an additional backup generator at our water treatment plant, so that in the event of a power outage we will have water for the community. | Internal: City Gen. Operating Budget |

City of Long Prairie

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|----------------------|--|--|---------------------------|----------------------|--|---|
| 6 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure that the city's outdoor warning sirens are maintained and functioning. Upgrade the city's warning siren if needed and to make sure all citizens can hear it. | Existing High 2026-2031 | City EM | The city has 4 outdoor warning siren which we test monthly in coordination with the Todd County Sheriff's Office. If we plan up update any warning sirens, we will do that as city funding is available to pay for that. We may also seek external grant funding from FEMA or other source. | Internal: City Gen. Operating Budget External: FEMA HMGP |
| 7 | Severe Summer Storms | Mitigation Preparedness & Response Support | Encourage owners of apartment buildings and nursing homes to have plans in place for emergency sheltering of residents during dangerous storm events, and evaluate if new construction of a tornado safe room is needed. | New High 2016-2031 | City EM | The city will be willing to work with local apartment buildings and nursing homes to evaluate their emergency plans in place for severe weather and emergency sheltering for residents. If any of these facilities wish to construct a tornado safe room, the city will assess if there is an opportunity to apply for FEMA HMGP grant funding. | External: FEMA HMGP, Private Facility owners |
| 8 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 9 | Severe Summer Storms | Local Planning & Regulations / Structure & Infrastructure Projects | Work with the city's mobile home park to address evacuation and shelter planning. Plan for construction of a new tornado shelter or alternate site evacuation facility. | Existing High 2026-2031 | City EM | We will work with the local mobile home park owner to evaluate options for the construction of a storm shelter or tornado safe room. We need to develop an evacuation plan that includes an alternate facility for residents in the absence of an on-site structure. The city may seek to apply for FEMA HMGP grant funding for a tornado safe room in the future. | Internal: City Gen. Operating Budget External: FEMA HMGP safe room grant |

City of Long Prairie

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|--------------------------------|---|--|---------------------------|-------------------------|---|--------------------------------------|
| 10 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 11 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | Existing High 2026-2031 | City Admin | During periods of extreme cold we have notified our citizens to drip their water lines to prevent freezing pipes. We will continue to do this outreach each winter. | Internal: City Gen. Operating Budget |
| 12 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | The city is working to address flooding concerns with the installation of updated box culverts where they should be increased. | Internal: PW Dept. Budget |
| 13 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. During previous dry summers we have put water restrictions on our customers. | Internal: City Gen. Operating Budget |

City of Long Prairie

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|--------------------------------|---|---------------------------|-----------------------------------|--|--------------------------------------|
| 14 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 15 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Osakis

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------|--------------------------------|---|-----------------------------|----------------------|--|--------------------------------------|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on our city website and Facebook page. Residents can also sign up to get city text messages and calls about severe weather. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We can post information on our website and Facebook page, as well as post local flyers. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city adopts and enforces the MN State Building Code. Since 2000 we have hired Inspectron as our building inspector. They issue and inspect housing and commercial properties to meet the state building code. | Internal: City Gen. Operating Budget |
| 4 | All-Hazards | Local Planning & Regulations | Incorporate mitigation strategies across the city's long-term plans and policies for future growth and new development. | Existing Moderate 2026-2031 | City Admin | The city participates in the National Flood Insurance Program and we enforce our local floodplain ordinance, adopted 5/2/2011. Any new construction projects are are verified to not be located in the city's mapped flood risk areas. We also have wellhead protection plan in place that we keep updated. | Internal: City Gen. Operating Budget |

City of Osakis

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|--|---------------------------|----------------------|--|--|
| 5 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Obtain an emergency backup generator for our city's water plant. | New High 2026-2031 | City PW / City EM | We do not have a backup generator for our water plant and would need to borrow one for long power outages. The city will work on purchasing a new generator as city funding is available. We may also look for grant sources to see if we are eligible to apply, such as FEMA HMA. | Internal: City Gen. Operating Budget External: FEMA HMGP, Other TBD |
| 6 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 7 | Severe Summer Storms | Local Planning & Regulations / Structure & Infrastructure Projects | Work with the city's mobile home park to address construction of a new on-site tornado safe room. | New High 2026-2031 | City Admin / City EM | The mobile home park in the city does not have storm shelters. During severe storms the evacuation plan is to come to the city Fire Hall. We will work with the local mobile home park owner to evaluate options for the construction of a storm shelter or tornado safe room. The city may seek to apply for FEMA HMGP grant funding for a tornado safe room in the future. | Internal: City Gen. Operating Budget |
| 8 | Severe Summer Storms | Local Planning & Regulations / Structure & Infrastructure Projects | Assess and address opportunities to construct new storm shelter facilities for areas of town that do not have access to a safe area during severe weather. | New High 2026-2031 | City Admin / City EM | The city will assess areas of concern and evaluate if there is an opportunity to apply for FEMA HMGP grant funding for construction of tornado safe rooms. | External: FEMA HMGP safe room grant |

City of Osakis

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|--------------------------------|---|--|---------------------------------|-------------------------|---|---|
| 9 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 10 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |
| 11 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | Our public works department continues to monitor and address any issues we may have with our stormwater infrastructure to handle high rain events. The city budgets for capital improvements as necessary. | Internal: PW Dept. Budget |
| 12 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. We have previously enforced local water restrictions during dry years. | Internal: City Gen. Operating Budget |

City of Osakis

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|--------------------------------|---|---------------------------|-----------------------------------|--|--------------------------------------|
| 13 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 14 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Staples

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|---|-----------------------------|----------------------|--|--------------------------------------|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on the city website, and city and Police Department Facebook Pages. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | Instructions for CodeRED sign-up is on the city website. We also promote it at National Night Out. We will continue to encourage all residents to sign up for the system. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | In 2002 the city adopted the MN State Building Code. We contract with a third party for all State Building Code Enforcement. | Internal: City Gen. Operating Budget |
| 4 | All-Hazards | Local Planning & Regulations | Incorporate mitigation strategies across the city's long-term plans and policies for future growth and new development. | Existing Moderate 2026-2031 | City Admin | We have a wellhead protection plan, floodplain ordinance, and enforce the State Building Code. We also have a full roster on our Fire Department with modern equipment. | Internal: City Gen. Operating Budget |
| 5 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Ensure the city has emergency generator backup power for city services and buildings. | New High 2026-2031 | City PW / City EM | We have backup generation at our Police Department, Water Plant, Wastewater Plant, and our Street Shop. We maintain these generators to ensure they are operational. | Internal: City Gen. Operating Budget |

City of Staples

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|--|-----------------------------------|---------------------------|---|---|
| 6 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Work to reduce the risk of downed power lines resulting from severe summer and winter storm events. | Existing Moderate 2026-2031 | City of Staples Utilities | The city has its own municipal utility. The city of Staples Utilities Dept. continues to trim any problem trees or branches that may come down on power lines. The department works to install power lines underground where possible when new development occurs. | Internal: City of Staples Utilities |
| 7 | Severe Summer Storms | Mitigation Preparedness & Response Support | Ensure that the city's outdoor warning sirens are maintained and functioning. finish installation of new Warning Sirens. | Existing High 2026-2031 | City EM | The city has 3 outdoor warning siren which we test monthly in coordination with the Todd County Sheriff's Office. Warning sirens are maintained on a regular basis. | Internal: City Gen. Operating Budget |
| 8 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 9 | Severe Summer Storms | Education & Awareness Programs | Promote awareness of Storm Shelter locations. | New High 2026-2031 | City Admin / City EM | We applied for and received a FEMA Hazard Mitigation Grant for a Safe Room at the Dower Lake Recreation Area. The city will work to promote public awareness of this new safe room as well as any other designated facilities for emergency sheltering. This can be done on our city website. | Internal: City Gen. Operating Budget |

City of Staples

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|--------------------------------|---|--|---------------------------------|-----------------------------------|--|---|
| 10 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 11 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |
| 12 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | The city of Staples public works department continues to monitor and address any issues we may have with localized flooding or making improvements to our stormwater infrastructure to handle high rain events. | Internal: PW Dept. Budget |
| 13 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |
| 14 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |

City of Staples**Mitigation Action Chart**

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----------|---------------|--------------------------------|---|--|--------------------------------|---|---|
| 15 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of Swanville

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|-------------------------------|--|---|---------------------------|----------------------|--|--------------------------------------|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | City Admin / City EM | The city shares information with the public by posting information on our city website or by posting information in public locations, such as City Hall or the Post Office. We also have a city alert system that residents can sign up for. We will work with Todd County Emergency Management to help us participate locally in sharing information during the NWS Severe Weather Awareness Week each April and Winter Hazards Awareness Week each November. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | City Admin / City EM | We can include information about the county's CodeRED system on our website and Facebook page, as well as posting local flyers. We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. We also continue to promote the city's text alert system. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | City Admin | The city adopts and enforces the MN State Building Code. We have a planning and zoning ordinances which includes permitting application and process. City council looks at permits and the city maintenance director verifies permit details as needed. | Internal: City Gen. Operating Budget |
| 4 | Severe Winter & Summer Storms | Mitigation Preparedness & Response Support | Ensure the city has emergency generator backup power for city services and buildings. | New High 2026-2031 | City PW / City EM | The city does have a generator for water to be pumped. We will work to purchase a new generator as city funding is available to do so. | Internal: City Gen. Operating Budget |

City of Swanville

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|--------------------------------|---|--|-----------------------------|-------------------------|--|--------------------------------------|
| 5 | Severe Summer Storms | Mitigation Preparedness & Response Support | Participate in the NWS SkyWarn trainings and maintain a group of trained storm spotters. | Existing Moderate 2026-2031 | City EM | The city has personnel that participate in this training whenever it is offered with Todd County. | NWS funded training |
| 6 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | City Admin / City EM | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 7 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | City Admin, City EM | In the event of an extreme temperature event coupled with an extended power outage, the city will work with our fire department and Todd County Emergency Management to address any emergency sheltering that is needed for those who are most vulnerable. | Internal: City Gen. Operating Budget |
| 8 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | City Admin | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |
| 9 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | City Public Works Dept. | Our public works department continues to monitor and address any issues we may have with localized flooding or making improvements to our stormwater infrastructure to handle high rain events. | Internal: PW Dept. Budget |
| 10 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | City Admin | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |

City of Swanville

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|--------------------------------|---|---------------------------|-----------------------------------|--|--------------------------------------|
| 11 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | City Fire Dept in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 12 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | City Admin, City Fire Dept. | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

City of West Union

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|---|--------------------------------|--|--|---------------------------|----------------------|---|--------------------------------------|
| 1 | All-Hazards | Education & Awareness Programs | Encourage residents to be aware of and prepared for severe weather events, periods of extreme temperatures, and extended power outages. | Existing High 2026-2031 | Mayor & City Council | We are a small community of 79. The city does not have a website or Facebook page. We primarily share information with residents verbally at City Council meetings or in our community interactions. We will encourage residents to follow local weather apps and media to be aware of severe weather that is forecasted, and to be prepared. | Internal: City Gen. Operating Budget |
| 2 | All-Hazards | Education & Awareness Programs | Encourage residents to sign up for the county's emergency notification system to receive alerts on severe weather events. | Existing High 2026-2031 | Mayor & City Council | We promote residents to sign up (verbally). We will work with Todd County Emergency Management to provide us with an informational flyer that we can post about CodeRED and how to sign up on the county website. | Internal: City Gen. Operating Budget |
| 3 | All-Hazards | Local Planning & Regulations | Enforce city regulations that help to reduce the risk of storm damages to new development. | Existing High 2026-2031 | Mayor & City Council | The city requires a building permit to be reviewed and approved by our City Council prior to any construction project within the city. We recommend any construction follow MN State Building Codes. | Internal: City Gen. Operating Budget |
| 4 | Severe Summer Storms | Education & Awareness Programs | Encourage residents to be aware of severe windstorms and tornadic weather, to understand warning siren alerts, and to be prepared with personal evacuation or shelter plans. | Existing High 2026-2031 | Mayor & City Council | The city will seek to work with Todd County to promote tornado awareness and safety during the NWS Severe Weather Awareness week each April. | Internal: City Gen. Operating Budget |
| 5 | Extreme Temperatures Heat/Cold | Mitigation Preparedness & Response Support | Be prepared to provide emergency sheltering to vulnerable residents during periods of extreme heat or cold temperatures. | Existing High 2026-2031 | Mayor & City Council | Residents are vulnerable if the power goes out. People can go to the City Hall that has a good heat source. | Internal: City Gen. Operating Budget |
| 6 | Extreme Cold | Education & Awareness Programs | Encourage residents to be prepared for periods of extreme cold and how to avoid frozen water pipes. | New High 2026-2031 | Mayor & City Council | During periods of extreme cold we will encourage residents to avoid freezing pipes by running a stream of hot water. | Internal: City Gen. Operating Budget |

City of West Union

Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Status Priority Timeframe | Responsibility | Comments on Implementation & Integration | Possible Funding |
|----|----------|---|--|---------------------------|---|--|--------------------------------------|
| 7 | Flooding | Structure & Infrastructure Projects | Work to address flood mitigation measures that help the city to handle future high rain events. | Existing High 2026-2031 | Mayor & City Council | The city continues to monitor and address any issues we may have with our stormwater infrastructure to handle high rain events. | Internal: PW Dept. Budget |
| 8 | Drought | Local Planning & Regulations / Education & Awareness Programs | Establish water use restrictions and conduct public outreach on water conservation measures during periods of drought. | New Moderate 2026-2031 | Mayor & City Council | During periods of severe drought, the city will establish watering restrictions as per MN DNR guidance. We work to promote awareness to residents of the restrictions and water conservation measures. | Internal: City Gen. Operating Budget |
| 9 | Wildfire | Local Planning & Regulations | Participate in development of the Todd County Community Wildfire Protection Plan (CWPP). | New High 2026-2031 | Mayor & City Council in coord with TCEM | Todd County Emergency Management is working to apply for and obtain grant funding from the federal Community Wildfire Defense Grant (CWDG) to develop a CWPP for Todd County. The city will work with Todd County, other area fire departments, and the MN DNR on this effort. The CWPP will help us to strategically plan for targeted wildfire mitigation efforts over an extended period. | External: CWDG, other TBD |
| 10 | Wildfire | Education & Awareness Programs | Promote public awareness of wildfire risk and prevention, especially during periods of high winds or drought. | New Moderate 2026-2031 | Mayor & City Council | The city will work to share information with residents about conditions for high wildfire risk and awareness of burn bans when in effect. | Internal: City Gen. Operating Budget |

Appendix I – Plan Maintenance & Monitoring Worksheets

During the five-year plan period, the Emergency Management Director (EMD) will require all relevant departments and jurisdictions to report on the status of their mitigation actions. This information will be used to track progress for the next plan update. Participating jurisdictions will use these worksheets to report on the mitigation activities listed in Appendix H.

| Mitigation Action Tracking | |
|--|--|
| Name of Jurisdiction | |
| Reporting Period | |
| Describe the action or project. | |
| Who is responsible for the action? | |
| Project status: | <input type="checkbox"/> Complete <input type="checkbox"/> In progress, anticipated completion date: _____ <input type="checkbox"/> Not started <input type="checkbox"/> Canceled |
| Progress Report | |
| Has there been any progress with this project so far? | |
| Are there any obstacles or challenges with this action so far? | |
| What steps do you need to take to complete this project? | |
| Other comments: | |

| Hazard Mitigation Plan Maintenance Schedule | | | |
|---|---|---|--|
| Plan Maintenance Step | When | How | Who |
| Monitoring | Twice per year. | Get status updates on jurisdictional mitigation actions, compile progress reports and identify any opportunities for improvement. | Emergency Management Director |
| Evaluating | Once a year or after a disaster event. | Use a standard form to review how the plan has been carried out so far and record lessons learned. | Emergency Management Director, Lead Jurisdiction Planning Department Manager |
| Updating | Every 5 years, or after a disaster event. | Review the plan and document necessary updates as necessary for the next plan update. | Emergency Management Director, Lead Jurisdiction Planning Department Manager |

The EMD will also seek feedback from the Emergency Managers group on the following:

- Are there any new representatives from jurisdictions, agencies, or organizations that you feel should be included in our stakeholder outreach?
- Do you feel your community has any new vulnerabilities that may be impacted by hazard events? (critical infrastructure, systems, or populations)
- Has your community identified any new mitigation activities that would help reduce risk to future hazard events?
- Are there any funding opportunities or other resources that may be available to help implement local mitigation activities?
- How is your community integrating information from the mitigation plan into other planning mechanisms (such as plans, policies, or partnerships)?



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|--|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other | <i>(Issued by Auditor/Treasurer Office)</i> 20260217-23 |

| | |
|--|--------------------------------------|
| Agenda Topic Title for Publication: | Purchase 3 replacement Squads |
|--|--------------------------------------|

| | | |
|----------------------------|----------------------------------|---|
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 5 Minutes | <input type="checkbox"/> Consent Agenda |
|----------------------------|----------------------------------|---|

Organization / Department Requesting Action: Todd County Sheriff's Office

Person Presenting Topic at Meeting: Sheriff Allen

Background: Supporting Documentation enclosed

The Todd County Sheriff's Office is in need of 3 replacement squads for our road staff. After looking at options the purchase of 3 2026 Chevy Tahoes best fits our needs. The price for the vehicles through state bid is \$55,359.92 each for a total of \$166,079.76 with North Country Chevrolet.

Options:

- 1- Purchase the replacement squads.
- 2- Do not purchase the replacement squads

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
 Purchase the 3 replacement 2026 Chevy Tahoes through North Country Chevrolet for a total of \$166,079.76 that will be paid for through state aid funds.

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Purchased through State Aid funds |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



1502 E. Howard St.
HIBBING, MN 55746
218-263-7578

V-16719
01-201-6603

DEAL# 3001588
CUST# 220509

Stock #: 90857 Date: 01/29/2026 Salesperson: ROBERT OHARA
 Buyer Name: (Last) TODD COUNTY SHERIFF (First) N/A (Middle) N/A
 Co-Buyer Name: (Last) _____ (First) _____ (Middle) _____
 Address: 115 3RD AVE S City: LONG PRAIRIE State: MN County: TODD Zip: 56347
 Home Phone: _____ Bus Phone: _____ Buyer DOB: _____ Co-Buyer DOB: N/A
 Buyer D.L. #: N/A Co-Buyer D.L. #: N/A
 Buyers Insurance Co./Policy #: _____

PLEASE ENTER MY ORDER FOR: New Used Demo Lien Holder _____ Address N/A

| YEAR | MAKE | MODEL | BODY | TRANSMISSION | COLOR | INTERIOR |
|--|-----------|--------|---------------|--|--------------|--------------------------------------|
| 2026 | CHEVROLET | TAHOE | SPORT UTILITY | | SUMMIT WHITE | JET BLACK |
| VIN # | | LIC. # | | TAB EXP. DATE | | MILEAGE |
| 1GNS6UED0TR210857 | | | | | | 10 |
| Buyer Email: | | | | CASH PRICE OF VEHICLE | | 55,359.92 |
| Co Buyer Email: <u>N/A</u> | | | | FREIGHT | | N/A |
| | | | | DEALER INSTALLED OPTIONS: | | |
| | | | | N/A | | N/A |
| | | | | N/A | | N/A |
| | | | | N/A | | N/A |
| | | | | CASH PRICE LESS REBATES | | 55,359.92 |
| | | | | N/A | | N/A |
| | | | | N/A | | N/A |
| | | | | N/A | | N/A |
| | | | | PO: PO# LETTER | | TOTAL 55,359.92 |
| | | | | REGISTRATION TAX | 0.00 | LESS TRADE-IN ALLOWANCE (-) N/A |
| | | | | PLATE FEE | N/A | TRADE DIFFERENCE 55,359.92 |
| | | | | PUBLIC SAFETY VEHICLE FEE | N/A | |
| | | | | TRANSFER TAX | N/A | MOTOR VEHICLE SALES TAX 0.00 |
| | | | | TITLE/TRANSFER FEE | N/A | N/A |
| | | | | STATE/DEPUTY FILING FEE | 0.00 | SERVICE CONTRACT N/A |
| | | | | LIEN RECORDING FEE | N/A | MAINTENANCE CONTRACT N/A |
| | | | | WHEELAGE TAX | N/A | OTHER STATE & LOCAL SALES TAXES 0.00 |
| | | | | TRANSIT TAX | N/A | N/A |
| DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | N/A | N/A | DOCUMENT ADMINISTRATION FEE N/A |
| IS THE POLLUTION CONTROL EQUIPMENT ON YOUR TRADE-IN INTACT AND IN OPERATING CONDITION? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | N/A | N/A | OPTIONAL ELECTRONIC TRANSFER FEE N/A |
| Dealer's Disclaimer of Warranty Unless the vehicle is sold with a separate written dealer warranty or the dealer enters into a service contract with the buyer, the vehicle is sold "AS IS". Dealer expressly disclaims all warranties, either express or implied, including the implied warranties of merchantability and fitness for a particular purpose. The entire risk of the quality and performance of the vehicle is with the buyer. Important: A manufacturer warranty may apply. | | | | TOTAL LICENSE & FEES | | N/A |
| | | | | SUBTOTAL | | 55,359.92 |
| | | | | LESS AMOUNT SUBMITTED WITH ORDER (-) | | 0.00 |
| | | | | PLUS BALANCE OWING TO LEINHOLDER ON TRADE IN (+) | | N/A |
| | | | | TOTAL AMOUNT DUE ON DELIVERY | | 55,359.92 |

The two pages of this CONTRACT comprise the entire CONTRACT affecting this purchase. The DEALER will not recognize any verbal agreement or any other agreement or understanding of any nature. You certify that you are 18 years of age or older and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in the dealership on the date noted at top of this form.

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

NOTICE OF SALESPERSON'S LIMITED AUTHORITY: This contract is not valid unless signed and accepted by Sales Manager or Officer of Dealership.

Accepted _____

_____ Buyer's Signature Accepting Terms of Contract



1502 E. Howard St.
HIBBING, MN 55746
218-263-7578

V-16719
01-201-6603
DEAL# 3001589
CUST# 220509

Stock #: 90879 Date: 01/29/2026 Salesperson: ROBERT OHARA
 Buyer Name: (Last) TODD COUNTY SHERIFF (First) N/A (Middle) N/A
 Co-Buyer Name: (Last) _____ (First) _____ (Middle) _____
 Address: 115 3RD AVE S City: LONG PRAIRIE State: MN County: TODD Zip: 56347
 Home Phone: _____ Bus Phone: _____ Buyer DOB: _____ Co-Buyer DOB: N/A
 Buyer D.L. #: N/A Co-Buyer D.L. #: N/A
 Buyers Insurance Co./Policy #: _____

PLEASE ENTER MY ORDER FOR: New Used Demo Lien Holder Address N/A

| YEAR | MAKE | MODEL | BODY | TRANSMISSION | COLOR | INTERIOR |
|----------------------------|-----------|--------|--|--------------|----------------------------------|------------|
| 2026 | CHEVROLET | TAHOE | SPORT UTILITY | | SUMMIT WHITE | JET BLACK |
| VIN # | | LIC. # | TAB EXP. DATE | STATE | MILEAGE | |
| 1GNS6UEDXTR210879 | | | | N/A | 10 | |
| Buyer Email: | | | CASH PRICE OF VEHICLE | | | 55,359.92 |
| Co Buyer Email: <u>N/A</u> | | | FREIGHT | | | <u>N/A</u> |
| | | | DEALER INSTALLED OPTIONS: | | | |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | CASH PRICE LESS REBATES | | | 55,359.92 |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | PO: PO# LETTER | | | TOTAL |
| | | | | | | 55,359.92 |
| | | | REGISTRATION TAX | 0.00 | LESS TRADE-IN ALLOWANCE (-) | <u>N/A</u> |
| | | | PLATE FEE | <u>N/A</u> | TRADE DIFFERENCE | 55,359.92 |
| | | | PUBLIC SAFETY VEHICLE FEE | <u>N/A</u> | | |
| | | | TRANSFER TAX | <u>N/A</u> | MOTOR VEHICLE SALES TAX | 0.00 |
| | | | TITLE/TRANSFER FEE | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| | | | STATE/DEPUTY FILING FEE | 0.00 | SERVICE CONTRACT | <u>N/A</u> |
| | | | LIEN RECORDING FEE | <u>N/A</u> | MAINTENANCE CONTRACT | <u>N/A</u> |
| | | | WHEELAGE TAX | <u>N/A</u> | OTHER STATE & LOCAL SALES TAXES | 0.00 |
| | | | TRANSIT TAX | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| | | | | | DOCUMENT ADMINISTRATION FEE | <u>N/A</u> |
| | | | | | OPTIONAL ELECTRONIC TRANSFER FEE | <u>N/A</u> |
| | | | TOTAL LICENSE & FEES | | | <u>N/A</u> |
| | | | SUBTOTAL | | | 55,359.92 |
| | | | LESS AMOUNT SUBMITTED WITH ORDER (-) | | | 0.00 |
| | | | PLUS BALANCE OWING TO LEINHOLDER ON TRADE IN (+) | | | <u>N/A</u> |
| | | | TOTAL AMOUNT DUE ON DELIVERY | | | 55,359.92 |

| TRADE-IN DATA | | | |
|--|---------------|------------------------------|-----------------------------|
| YEAR | MAKE | MODEL | BODY STYLE |
| <u>N/A</u> | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| VIN # | COLOR | | |
| <u>N/A</u> | | | |
| LIEN HOLDER'S NAME | ADDRESS | | |
| <u>N/A</u> | <u>N/A</u> | | |
| LICENSE PLATE # | LICENSE STATE | EXP. DATE | |
| <u>N/A</u> | <u>N/A</u> | <u>N/A</u> | |
| MILEAGE NOW | TRANSMISSION | | |
| <u>N/A</u> | <u>N/A</u> | | |
| DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? | | | |
| | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| IS THE POLLUTION CONTROL EQUIPMENT ON YOUR TRADE-IN INTACT AND IN OPERATING CONDITION? | | | |
| | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

Dealer's Disclaimer of Warranty
 Unless the vehicle is sold with a separate written dealer warranty or the dealer enters into a service contract with the buyer, the vehicle is sold "AS IS". Dealer expressly disclaims all warranties, either express or implied, including the implied warranties of merchantability and fitness for a particular purpose. The entire risk of the quality and performance of the vehicle is with the buyer.
 Important: A manufacturer warranty may apply.

The two pages of this CONTRACT comprise the entire CONTRACT affecting this purchase. The DEALER will not recognize any verbal agreement or any other agreement or understanding of any nature. You certify that you are 18 years of age or older and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in the dealership on the date noted at top of this form.

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

NOTICE OF SALESPERSON'S LIMITED AUTHORITY. This contract is not valid unless signed and accepted by Sales Manager or Officer of Dealership.

Accepted _____
 Buyer's Signature Accepting Terms of Contract



1502 E. Howard St.
HIBBING, MN 55746
218-263-7578

V-16719
01-201-6603

DEAL# 3001590
CUST# 220509

Stock #: 90935 Date: 01/29/2026 Salesperson: ROBERT OHARA
 Buyer Name: (Last) TODD COUNTY SHERIFF (First) N/A (Middle) N/A
 Co-Buyer Name: (Last) _____ (First) _____ (Middle) _____
 Address: 115 3RD AVE S City: LONG PRAIRIE State: MN County: TODD Zip: 56347
 Home Phone: _____ Bus Phone: _____ Buyer DOB: _____ Co-Buyer DOB: N/A
 Buyer D.L. #: N/A Co-Buyer D.L. #: N/A
 Buyers Insurance Co./Policy #: _____

PLEASE ENTER MY ORDER FOR: New Used Demo Lien Holder

Address N/A

| YEAR | MAKE | MODEL | BODY | TRANSMISSION | COLOR | INTERIOR |
|---|---------------|------------|--|-----------------------------|----------------------------------|------------|
| 2026 | CHEVROLET | TAHOE | SPORT UTILITY | | SUMMIT WHITE | JET BLACK |
| VIN # | | LIC. # | | TAB EXP. DATE | | MILEAGE |
| 1GNS6UED5TR210935 | | | | | | 10 |
| Buyer Email: | | | CASH PRICE OF VEHICLE | | | 55,359.92 |
| Co Buyer Email: <u>N/A</u> | | | FREIGHT | | | <u>N/A</u> |
| | | | DEALER INSTALLED OPTIONS: | | | |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | CASH PRICE LESS REBATES | | | 55,359.92 |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | <u>N/A</u> | | | <u>N/A</u> |
| | | | PO: PO# LETTER | | | TOTAL |
| | | | | | | 55,359.92 |
| | | | REGISTRATION TAX | 0.00 | LESS TRADE-IN ALLOWANCE (-) | <u>N/A</u> |
| | | | PLATE FEE | <u>N/A</u> | TRADE DIFFERENCE | 55,359.92 |
| TRADE-IN DATA | | | PUBLIC SAFETY VEHICLE FEE | <u>N/A</u> | | |
| YEAR | MAKE | MODEL | BODY STYLE | | MOTOR VEHICLE SALES TAX | 0.00 |
| <u>N/A</u> | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> | | | |
| VIN # | | COLOR | | TITLE/TRANSFER FEE | <u>N/A</u> | <u>N/A</u> |
| <u>N/A</u> | | | | STATE/DEPUTY FILING FEE | 0.00 | <u>N/A</u> |
| LIEN HOLDER'S NAME | | | LIEN RECORDING FEE | <u>N/A</u> | SERVICE CONTRACT | <u>N/A</u> |
| <u>N/A</u> | | | WHEELAGE TAX | <u>N/A</u> | MAINTENANCE CONTRACT | <u>N/A</u> |
| ADDRESS | | | TRANSIT TAX | <u>N/A</u> | OTHER STATE & LOCAL SALES TAXES | 0.00 |
| <u>N/A</u> | | | | | | |
| LICENSE PLATE # | LICENSE STATE | EXP. DATE | | | DOCUMENT ADMINISTRATION FEE | <u>N/A</u> |
| <u>N/A</u> | <u>N/A</u> | <u>N/A</u> | | | OPTIONAL ELECTRONIC TRANSFER FEE | <u>N/A</u> |
| MILEAGE NOW | TRANSMISSION | | | | | |
| <u>N/A</u> | <u>N/A</u> | | | | | |
| DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | | |
| IS THE POLLUTION CONTROL EQUIPMENT ON YOUR TRADE-IN INTACT AND IN OPERATING CONDITION? | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | | |
| <p>Dealer's Disclaimer of Warranty Unless the vehicle is sold with a separate written dealer warranty or the dealer enters into a service contract with the buyer, the vehicle is sold "AS IS". Dealer expressly disclaims all warranties, either express or implied, including the implied warranties of merchantability and fitness for a particular purpose. The entire risk of the quality and performance of the vehicle is with the buyer. Important: A manufacturer warranty may apply.</p> | | | TOTAL LICENSE & FEES | | | <u>N/A</u> |
| | | | SUBTOTAL | | | 55,359.92 |
| | | | LESS AMOUNT SUBMITTED WITH ORDER (-) | | | 0.00 |
| | | | PLUS BALANCE OWING TO LEINHOLDER ON TRADE IN (+) | | | <u>N/A</u> |
| | | | TOTAL AMOUNT DUE ON DELIVERY | | | 55,359.92 |

The two pages of this CONTRACT comprise the entire CONTRACT affecting this purchase. The DEALER will not recognize any verbal agreement or any other agreement or understanding of any nature. You certify that you are 18 years of age or older and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in the dealership on the date noted at top of this form.

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

NOTICE OF SALESPERSON'S LIMITED AUTHORITY. This contract is not valid unless signed and accepted by Sales Manager or Officer of Dealership.

Accepted _____

_____ Buyer's Signature Accepting Terms of Contract



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|-------------------------------------|---------------------------------------|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | (Issued by Auditor/Treasurer Office) |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | 20260217-24 |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|---------------------------------|
| Agenda Topic Title for Publication: | Purchase Squad Equipment |
|--|---------------------------------|

| | | |
|----------------------------|----------------------------------|---|
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 5 Minutes | <input type="checkbox"/> Consent Agenda |
|----------------------------|----------------------------------|---|

Organization / Department Requesting Action: Todd County Sheriff's Office

Person Presenting Topic at Meeting: Sheriff Allen

Background: Supporting Documentation enclosed

The Todd County Sheriff's Office is in need of outfitting our replacement squads for our road staff. After looking at options the purchase of the equipment from MacQueen (formerly EATI) for a total amount of \$33,103.86 best fits our needs.

Options:

- 1- Purchase the replacement squad equipment
- 2- Do not purchase the replacement squad equipment

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Purchase the 3 replacement squad equipment from MacQueen for a total cost of \$33,103.86

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC.

2755 Geneva Avenue North
Oakdale, MN 55128
651-765-2657
orders@eatimn.com

Quote

| | |
|------------|-------------|
| Date | Quote # |
| 12/10/2025 | JP121025-03 |

| |
|--|
| Name / Address |
| TODD CO. SHERIFF 115 3RD STREET SOUTH LONG PRAIRIE, MN 56347 |

| |
|---|
| Ship To |
| STAR SQUADS ATTN: JIM MENCH (TODD CO) 10251 201ST AVE VERNDALE, MN 56481 |

| | | | | | |
|----------|-----------|--------|-----|-------------------|--------|
| P.O. No. | Account # | Terms | Rep | Quote Valid Until | FOB |
| | | Net 30 | JLP | 1/9/2026 | ORIGIN |

| Qty | Item | Description | EATI Cost or Contract # | Margin | Contract Price | Total |
|-----|----------|--|-------------------------|--------|----------------|----------|
| 1 | VEHICLE | ***2026 CHEVY TAHOE - (3) TOTAL - (2) MARKED & (1) K9*** | | | 0.00 | 0.00 |
| 3 | 5170T | REAL TRUCK GO RHINO PUBLIC SAFETY TEXTURED PUSHBUMPER F/2025+ CHEVY TAHOE PPV | | | 436.78 | 1,310.34 |
| 3 | 5170WBDT | REAL TRUCK GO RHINO PUBLIC SAFETY HEAVY-DUTY STEEL TEXTURED WRAPS FOR 2025 CHEVY TAHOE PPV | | | 442.66 | 1,327.98 |
| 3 | ENFSGS3D | SOUNDOFF NFORCE SINGLE DASH/DECK/GRILLE MOUNT LIGHT - 12 VOLT - BLACK HOUSING - 12 LED DUO COLOR - RED/WHITE ***FORWARD FACING*** | | | 149.94 | 449.82 |
| 3 | ENFSGS3E | SOUNDOFF NFORCE SINGLE DASH/DECK/GRILLE MOUNT LIGHT - 12 VOLT - BLACK HOUSING - 12 LED DUO COLOR - RED/WHITE ***FORWARD FACING*** | | | 149.94 | 449.82 |

All EATI production sales orders will have parts and labor invoiced separately. You will receive an invoice for your parts once they are received and ready for the build. If you would like to turn this quote into an order, please notify your sales rep ASAP.



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| Qty | Item | Description | EATI Cost or Contract # | Margin | Contract Price | Total |
|-----|--------------|--|-------------------------|--------|----------------|----------|
| 3 | ENFSSS3D | SOUNDOFF NFORCE SINGLE SURFACE MOUNT LIGHT - 12 VOLT - BLACK HOUSING - 12 LED DUO COLOR - RED/WHITE ***SIDE FACING ON 45 DEGREE BRACKET*** | | | 140.25 | 420.75 |
| 3 | ENFSSS3E | SOUNDOFF NFORCE SINGLE SURFACE MOUNT LIGHT - 12 VOLT - BLACK HOUSING - 12 LED DUO COLOR - BLUE/WHITE ***SIDE FACING ON 45 DEGREE BRACKET*** | | | 140.25 | 420.75 |
| 6 | PNFSLBRK145 | SOUNDOFF 45° SINGLE BRACKET, HORIZONTAL MOUNT FOR NFORCE« SURFACE MOUNT LIGHTS (EACH) | | | 30.60 | 183.60 |
| 3 | SA315 | WHELEN 180 WATT COMPOSITE HOUSING SIREN SPEAKER - BRACKETS SOLD SEPARATELY | | | 238.96 | 716.88 |
| 3 | SAK70 | WHELEN SA315P MOUNTING BRACKET FOR 2021 CHEVY TAHOE/SUBURBAN & 2019+ SILVERADO | | | 30.74 | 92.22 |
| 3 | 7170-1179-02 | GAMBER JOHNSON WIDEBODY CONSOLE KIT WITH CUP HOLDER AND BRINER ARMREST - FOR 2025+ CHEVY TAHOE | | | 1,048.42 | 3,145.26 |

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| P.O. No. | Account # | Terms | Rep | Quote Valid Until | FOB |
| | | Net 30 | JLP | 1/9/2026 | ORIGIN |

| Qty | Item | Description | EATI Cost or Contract # | Margin | Contract Price | Total |
|-----|--------------|--|-------------------------|--------|----------------|----------|
| 3 | 7160-0321 | GAMBER JOHNSON FULL SIZE FACEPLATE FOR MOTOROLA REMOTE HEAD APX 1500 / 2500 / 4500 / 6500 / 7500 / 8500 (02 / E5 / 05 / & 07 CONTROL HEADS), MOTOROLA REMOTE HEAD XTL-1500 / 2500 / 5000, & MOTOROLA HLN6911H SELF CONTAINED RADIOS ***INCLUDED WITH PURCHASE OF CONSOLE*** | | | 0.00 | 0.00 |
| 3 | 7160-0339 | GAMBER JOHNSON FULL SIZE FACEPLATE FOR MCS CONSOLE FOR WHELEN GEN-COM GOLD CONTROL HEAD SOUND OFF SIGNAL 400 SERIES ***INCLUDED WITH PURCHASE OF CONSOLE*** | | | 0.00 | 0.00 |
| 3 | 20244 | GAMBER JOHNSON MOTOROLA M500 DVR SYSTEM FACEPLATE ***INCLUDED WITH PURCHASE OF CONSOLE*** | | | 0.00 | 0.00 |
| 3 | 7160-2000-09 | GAMBER JOHNSON MONGOOSE 9" XHE MOTION ATTACHMENT ***REPLACES 7160-1716-09*** | | | 376.96 | 1,130.88 |
| 3 | 14.0434 | SHO-ME MULTI PORT ACCESSORY BOX - WITH (3) 12V OUTLETS AND (4) 5V USB PORTS | | | 41.72 | 125.16 |
| 3 | MAGNETIC M | MAGNETIC MIC CLIP | | | 39.95 | 119.85 |

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| Qty | Item | Description | EATI Cost or Contract # | Margin | Contract Price | Total |
|-----|-------------------------|---|-------------------------|--------|------------------|------------------|
| 3 | MK-2 | LUND - MIC HOLDER FOR LUND CONSOLE. | | | 17.09 | 51.27 |
| 3 | 14311 | BROTHER POCKET FIELD PRINTER CAR ADAPTER DC CABLE | | | 30.00 | 90.00 |
| 3 | USB C 2M | USB C CABLE - TYPE-A MALE TO TYPE-C MALE - 2 METERS - BLACK | | | 12.00 | 36.00 |
| 3 | USB C 6.6 FT | ***6FT USB C CABLE FOR PRINTER*** USB C EXTENSION CABLE, 6.6 FT, 100W CHARGING / 10GBPS DATA TRANSFER & 4K VIDEO, USB C 3.2 TYPE C EXTENDER CORD, USB C MALE TO USB C FEMALE | | | 13.50 | 40.50 |
| 3 | IONV3R | WHELEN IONV3 LIGHTHEAD - V-SHAPED WARNING LIGHT WITH 3 SUPER-LED ALLEY LIGHTS AND LED PUDDLE LIGHTING - INCLUDES BASIC PEDESTAL BRACKET - BLACK HOUSING - RED ***UNDER MIRROR LIGHTS*** | | | 197.20 | 591.60 |

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| P.O. No. | Account # | Terms | Rep | Quote Valid Until | FOB |
| | | Net 30 | JLP | 1/9/2026 | ORIGIN |

| Qty | Item | Description | EATI Cost or Contract # | Margin | Contract Price | Total |
|-----|------------|---|-------------------------|--------|----------------|--------|
| 3 | IONV3B | WHELEN IONV3 LIGHTHEAD - V-SHAPED WARNING LIGHT WITH 3 SUPER-LED AILEY LIGHTS AND LED PUDDLE LIGHTING - INCLUDES BASIC PEDESTAL BRACKET - BLACK HOUSING - BLUE ***UNDER MIRROR LIGHTS*** | | | 197.20 | 591.60 |
| 4 | IONR | WHELEN ION 6 SUPER LED LIGHTHEAD WITH BRACKET - RED | | | 103.24 | 412.96 |
| 4 | IONB | WHELEN ION 6 SUPER LED LIGHTHEAD WITH BRACKET - BLUE | | | 103.24 | 412.96 |
| 3 | STPKT101 | WHELEN LIGHTBAR STRAP KIT FOR 2019+ CHEVY SILVERADO AND GM (NEW BODY STYLE) AND 2021+ CHEVY TAHOE | | | 70.76 | 212.28 |
| 3 | NM058AU-NC | NMO ANTENNA BASE WITH 17 FT CABLE WITHOUT CONNECTOR (REPLACES BMENC) NM058AU-NC | | | 23.75 | 71.25 |
| 3 | BMUF-8000 | MAXRAD ODB 800/CELL ANTENNA #BMUF-8000 | | | 15.00 | 45.00 |
| 3 | SH-IN2440 | PANORAMA SHARKEE 5 IN 1 ANTENNA - 2X2 MIMO 2G/3G/4G & 3.6GHZ 5G LTE 2X2 MIMO WIFI ACTIVE GPS/GNSS - BLACK | | | 313.46 | 940.38 |

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| Qty | Item | Description | EATI Cost or Contract # | Margin | Contract Price | Total |
|-----|----------------|--|-------------------------|--------|----------------|----------|
| 2 | PK0123TAH21... | SETINA 12VS CARGO AREA STATIONARY WINDOW PARTITION - VINYL COATED EXPANDED METAL - FOR USE BEHIND 2ND ROW SEATS - FOR 2021 CHEVY TAHOE | | | 494.25 | 988.50 |
| 2 | EK0419TAH21 | SETINA 10-VS-RP-C HORIZONTAL SLIDING WINDOW PARTITION WITH COATED POLY CHICAGO BARRIER AND RECESSED PANEL - FOR 2021+ CHEVY TAHOE | | | 861.75 | 1,723.50 |
| 3 | EBSDL0002-D | SOUNDOFF OBSERVE+ 3' ROUND DOME LIGHT - DUAL COLOR RED/WHITE | | | 68.85 | 206.55 |
| 3 | SC-934-5-A | SANTA CRUZ ROLL-BAR HORIZONTAL OVERHEAD MOUNT GUNLOCK - UNIVERSAL HANDCUFF STYLE LOCKHEAD - FOR AK-15 - SPECIFY KEY TYPE | | | 311.99 | 935.97 |
| 3 | GK10271UHK | SETINA SINGLE T-RAIL MOUNT WITH 1 UNIVERSAL XL LOCKHEAD - HANDCUFF KEY OVERRIDE | | | 306.75 | 920.25 |
| 2 | WK0514EAH21 | SETINA STEEL VERTICAL WINDOW BARS FOR 2021 CHEVY TAHOE | | | 246.75 | 493.50 |
| 3 | C399 | WHELEN CENCOM CORE AMPLIFIER CONTROL MODULE - SPECIFY CONTROL HEAD AND CANPORT INSTALL KITS SEPARATELY | | | 818.38 | 2,455.14 |

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| P.O. No. | Account # | Terms | Rep | Quote Valid Until | FOB |
| | | Net 30 | JLP | 1/9/2026 | ORIGIN |

| Qty | Item | Description | EATI Cost or Contract # | Margin | Contract Price | Total |
|-----|------------|--|-------------------------|--------|----------------|----------|
| 3 | CCT17 | WHELEN CENCOM CORE CONTROL HEAD - 21 PUSHBUTTONS, 4 POSITION SEIDE SWITCH AND MICROPHONE WITH EXTENSION CABLE | | | 274.34 | 823.02 |
| 3 | C399SP | WHELEN SCANPORT INSTALLATION KIT FOR C399, SEE WHELEN'S VEHICLE OUTFITTER FOR AVAILABLE COMPATIBILITY | | | 109.62 | 328.86 |
| 3 | IK0231AH21 | SETINA ALUMINUM CARGO BOX FOR 2021+ CHEVY TAHOE - INCLUDES UPPER SLIDING DRAWER WITH KEY LOCK AND BASE SLIDING DRAWER WITH NO LOCK - DSK-BSN | | | 1,409.25 | 4,227.75 |
| 3 | TPA9289 | SETINA RADIO TRAY W/NO LOCK ***EQUIPMENT/ELECTRONICS TRAY FOR CARGO BOX*** | | | 292.49 | 877.47 |

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| Qty | Item | Description | EATI Cost or Contract # | Margin | Contract Price | Total |
|-----|----------------|--|-------------------------|--------|----------------|----------|
| 1 | DS-DELL-436N | HAVIS DOCKING STATION WITH STANDARD FOR REPLICATION AND HAVIS 120W DC POWER SUPPLY - FOR DELL PRO RUGGED 14" & 13" 5430, 730, 5420, 5424, & 7424 RUGGED NOTEBOOKS. ALSO COMPATIBLE WITH 5414, 7214, 5404, & 7204 NOTEBOOKS ***THIS DS-DELL-436N PART # IS THE DIRECT REPLACEMENT FOR PART # DS-DELL-476*** ***HAVIS SWITCHED PART #S DUE TO A SWITCH IN THE POWER SUPPLY FOR THIS DOCKING STATION*** | | | 908.25 | 908.25 |
| 1 | CK2052TAH21... | SETINA ULTIMATE K9 2, 2 EXIT POINTS 1 DRIVERS SIDE & 1 BETWEEN FRONT SEATS, PRISONER = PASS. SIDE EXIT - FOR 2021+ CHEVY TAHOE - DOES NOT INCLUDE CARGO BOX | | | 3,089.25 | 3,089.25 |
| 1 | EK0689TAH00 | SETINA PREMIER K9 10 MAXI-IRON FAN FOR K-9 KENNEL | | | 336.75 | 336.75 |
| 1 | F3 K9 DEPLO... | RAY ALLEN F3 TACTICAL K9 DEPLOYMENT SYSTEM & HEAT ALERT SYSTEM | | | 1,399.99 | 1,399.99 |
| 1 | SHIPPING AN | SHIPPING AND HANDLING CHARGES FOR ABOVE TO BE ADDED AT TIME OF SHIPPING. FOR ORIGIN | | | 0.00 | 0.00 |

Total \$33,103.86

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WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|-------------------------------------|---------------------------------------|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | (Issued by Auditor/Treasurer Office) |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | 20260217-25 |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|------------------------------|
| Agenda Topic Title for Publication: | Order squad equipment |
|--|------------------------------|

| | | |
|----------------------------|----------------------------------|---|
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 5 Minutes | <input type="checkbox"/> Consent Agenda |
|----------------------------|----------------------------------|---|

Organization / Department Requesting Action: Todd County Sheriff's Office

Person Presenting Topic at Meeting: Sheriff Allen

Background: Supporting Documentation enclosed

The Todd County Sheriff's Office is in need of outfitting our replacement squads for our road staff. After looking at options the purchase of the equipment from DSC Communications would best fit our needs including 3 insquad cameras and 2 insquad radios for a total price of \$28,301.78

Options:

- 1- Purchase the replacement squad equipment
- 2- Do not purchase the replacement squad equipment

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Purchase the 3 insquad cameras and 2 insquad radios from DSC Communications for a total cost of \$28,301.78.

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



QUOTE-3438512
2 APX6500 Squad Radios

Billing Address:
TODD COUNTY SHERIFF'S
OFFICE
115 S THIRD ST
LONG PRAIRIE, MN 56347
US

Quote Date:12/22/2025
Expiration Date:02/20/2026
Quote Created By:
Dan McCoy
dmccoy@dsccommunications.com

End Customer:
TODD COUNTY SHERIFF'S OFFICE
Kyle Strum
kstrum@co.todd.mn.us
320-322-2157
Contract: 20927 - MN DOT 209493

| Line # | Item Number | Description | Qty | List Price | Sale Price | Ext. Sale Price |
|--------|------------------------|---|-----|------------|------------|-----------------|
| | APX™ 6500 / Enh Series | ENHANCED APX6500 | | | | |
| 1 | M25URS9PW1BN | MOBILE RADIO APX6500 ENHANCED 7/800 MHZ | 2 | \$3,764.00 | \$2,403.57 | \$4,807.14 |
| 1a | G851AG | ADD: AES/DES-XL/DES-OFF ENCRYP APX AND ADP | 2 | \$941.00 | \$600.89 | \$1,201.78 |
| 1b | G51AU | SOFTWARE LICENSE ENH: SMARTZONE OPERATION APX6500 | 2 | \$1,412.00 | \$901.66 | \$1,803.32 |
| 1c | G67DT | ADD: REMOTE MOUNT E5 APXM | 2 | \$350.00 | \$223.50 | \$447.00 |
| 1d | G78AT | ADD: 3 YEAR MAINTENANCE SVC | 2 | \$288.00 | \$288.00 | \$576.00 |
| 1e | GA01606AA | ADD: NO BLUETOOTH/ WIFI OPS ANTENNA NEEDED | 2 | \$0.00 | \$0.00 | \$0.00 |
| 1f | B18CR | ADD: AUXILIARY SPKR 7.5 W/MT APX | 2 | \$71.00 | \$45.34 | \$90.68 |
| 1g | G610AC | ADD: REMOTE MOUNT CABLE 30 FT APX | 2 | \$30.00 | \$19.16 | \$38.32 |
| 1h | G444AH | ADD: APX CONTROL HEAD SOFTWARE | 2 | \$0.00 | \$0.00 | \$0.00 |
| 1i | G806BL | SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX | 2 | \$607.00 | \$387.61 | \$775.22 |
| 1j | GA01670AA | ADD: APX E5 CONTROL HEAD | 2 | \$767.00 | \$489.78 | \$979.56 |
| 1k | W22BA | ADD: STD PALM MICROPHONE APX | 2 | \$85.00 | \$54.28 | \$108.56 |



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc. 500 West Monroe, United States - 60661 - #: 36-1115800

| Line # | Item Number | Description | Qty | List Price | Sale Price | Ext. Sale Price |
|--------|-------------|--|-----|------------|------------|-----------------|
| 1l | QA09113AB | ADD: BASELINE RELEASE SW | 2 | \$0.00 | \$0.00 | \$0.00 |
| 1m | W969BG | SOFTWARE LICENSE ENH: MULTIKEY OPERATION | 2 | \$388.00 | \$247.76 | \$495.52 |
| 1n | G174AD | ADD: ANT 3DB LOW-PROFILE 762-870 | 2 | \$50.00 | \$31.93 | \$63.86 |
| 1o | G361AH | SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX | 2 | \$353.00 | \$225.41 | \$450.82 |

Grand Total
\$11,837.78(USD)
Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

DRAFT



Billing Address:
TODD COUNTY SHERIFF'S
OFFICE
115 S THIRD ST
LONG PRAIRIE, MN 56347
US

Quote Date:12/18/2025
Expiration Date:12/31/2025
Quote Created By:
Dan McCoy
dmccoy@dsccommunications.com

End Customer:
TODD COUNTY SHERIFF'S OFFICE
Kyle Drum
kyle.drum@co.todd.mn.us
320-732-2158

Contract: 39497 - M500 PROMO
AGREEMENT: WG AGREEMENT

| Line # | Item Number | Description | Qty | Term | List Price | Sale Price | Ext. Sale Price |
|--------|-------------------|---|-----|---------|------------|------------|-----------------|
| | M500 | | | | | | |
| 1 | WGB-0703A | M500 ICV SYSTEM, V300 WIFI DOCK, SPS | 3 | | \$6,575.00 | \$3,945.00 | \$11,835.00 |
| 2 | WGB-0189A | MTIK CONF KIT,802.11AC,M500POE,5G HZANT | 3 | | \$410.00 | \$328.00 | \$984.00 |
| 3 | WGP02225-230-KIT2 | BRKT KIT DISP/BWC/CAM TAHOE/SILV 2021 | 3 | | Included | Included | Included |
| 4 | LSV07S05297A | 5Y ESSENTIAL WITH ADVANCED REPLACEMENT M500 | 3 | 5 YEARS | \$1,518.75 | \$1,215.00 | \$3,645.00 |

Grand Total **\$16,464.00(USD)**

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



| Line # | Item Number | Parametric Data |
|--------|-------------|---|
| 1 | WGB-0703A | VEHIMOD = CHEVY TAHOE 2021+,ICVBRKT = TRUNK (UNIVERSAL) |





WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|--|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other | <i>(Issued by Auditor/Treasurer Office)</i> 20260217-26 |

| | |
|--|---|
| Agenda Topic Title for Publication: | Professional Services from Widseth |
|--|---|

| | | |
|----------------------------|------------------------------|---|
| Date of Meeting: 2-17-2026 | Agenda Time Requested: 5 min | <input type="checkbox"/> Consent Agenda |
|----------------------------|------------------------------|---|

Organization / Department Requesting Action: Solid Waste

Person Presenting Topic at Meeting: Mike Eberle

Background: Supporting Documentation enclosed

Todd County has historically used Widseth for professional services related to annual groundwater sampling, topographic surveys and storm water compliance. For 2026, Widseth has provided the attached proposal to perform these services for \$19,800. This work is required by state law and Minnesota Pollution Control Agency facility permits for the demolition landfill and the transfer station.

Options:

- 1) Authorize Director to sign proposal with Widseth for professional services for \$19,800.
- 2) Deny Director's authority to sign proposal with Widseth for professional services.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
 Authorize Director to sign proposal with Widseth for professional services for \$19,800.

| | | |
|--|--|---|
| <i>Additional Information:</i> | Budgeted: | Comments |
| Financial Implications: \$ \$19,800 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): Enterprise | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

February 9, 2026

Mr. Chris McConn, P.E.
Todd County Solid Waste Administrator
1115 North Tower Road
Fergus Falls, MN 56537

Alexandria
610 Fillmore Street
Alexandria MN 56308

320.762.8149
Alexandria@Widseth.com
Widseth.com

**Re: Costs for 2026 Groundwater Sampling,
Stormwater Management Review and Annual Survey
Todd County Demolition Landfill
MPCA Permit No. SW-403**

Dear Mr. Chris McConn:

Attached is Widseth Smith Nolting and Associates, Inc. (Widseth) 2026 cost estimate for the sampling associated with the groundwater-monitoring system (GMS) at the Todd County Demolition Landfill (landfill). Additionally, our proposal includes the cost of stormwater management review and annual survey. Our proposal is based on the Sampling and Monitoring Requirements (SMR) and the Submittal/Action Requirements Table included at the end of the County's Minnesota Pollution Control Agency (MPCA) Solid Waste Management Facility Permit, as well as costs incurred during previous sampling and reporting events.

The GMS at the landfill includes monitoring wells MW-1, MW-3, MW-4, MW-5, MW-6, and piezometer PZ-2. New staff gauges (SG-NW, SG-NE, SG-S) were installed in the spring of 2023, and added to the GMS. In accordance with your permit, the landfill's monitoring wells will be sampled twice in 2026, once in the spring and again in the fall. The MPCA is requiring sample collection for MW-3, MW-4, MW-5, and MW-6. The MPCA only requires static water levels to be taken in MW-1 and PZ-2. However, at the request of Barr Engineering (via email received on January 9, 2024) samples will also be collected from PZ-2. Static water levels will be taken from all three staff gages, while samples will be collected from SG-NE and SG-NW and analyzed for boron and nitrate+nitrite. Samples from the monitoring wells will be analyzed for a list of dissolved metals, general chemistry parameters, and the Minnesota Department of Health (MDH) method 465F volatile organic compounds (VOCs) in the spring and fall for MW-3, MW-4, MW-5, and MW-6. Samples from PZ-2 will be analyzed for general chemistry parameters and dissolved metals in the spring and fall. The analytes to be sampled for are included in the below list.

Your permit also includes a sampling schedule. The permit indicates the spring samples should be collected between March 14 and April 28. The fall sample collection window is between October 1 and November 21.

The annual survey will include an isopach and will also include the available air space, minus the 2.5-foot final cover. Please note, per an agreement with Todd County the annual survey will be completed by January 15, 2027.

Stormwater Management Review of the site consists of oversight into the Industrial Stormwater Permit and consulting with Todd County to verify that the Project is in compliance with MPCA regulations.

Widseth's fees are billed on a time and materials basis in accordance with our standard fee schedule in effect at the time of the work. This proposal is in effect from March 1, 2026, to February 28, 2027.

If additional services are requested (i.e. additional survey work, MPCA correspondence, and groundwater investigation) they will be billed hourly, in accordance with our current fee schedule.

If you wish to retain Widseth to complete the above work, sign below indicating our authorization to proceed and return the signed copy to us. An email signed response would be acceptable. My direct number is 218-316-3616 and my email is Brady.Haukos@widseth.com.

Sincerely,

WIDSETH



Brady Haukos, Environmental Technician

PROPOSAL OF WIDSETH

BY: Mike Pederson
Mike Pederson, Director of Environmental Services, V.P.

ACCEPTED: The costs are satisfactory, and you are authorized to do the work as specified. Payment will be made monthly in accordance with the terms and provisions.

| | |
|-------------------------------------|-------------------|
| <i>Consultant Services</i> | \$6,700.00 |
| <i>Laboratory Services</i> | \$6,800.00 |
| <i>Stormwater Management Review</i> | \$1,500.00 |
| <i>Annual Survey and Isopach</i> | <u>\$4,800.00</u> |
| <i>Total, hourly, plus expenses</i> | \$19,800.00 |

BY: _____
Todd County

DATE: _____



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|--|---|---|
| Type of Action Requested (Check one): | | Board Action Tracking Number : |
| <input type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | (Issued by Auditor/Treasurer Office) |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | 20260217-27 |
| <input checked="" type="checkbox"/> Information Item | <input type="checkbox"/> Other | |
| Agenda Topic Title for Publication: | February Planning Commission Information | |
| Date of Meeting: 02/17/2026 | Agenda Time Requested: 0 | <input type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: Planning and Zoning | | |
| Person Presenting Topic at Meeting: Adam Ossefoort | | |
| Background: Supporting Documentation enclosed <input checked="" type="checkbox"/> | | |
| Attached here is the February 2026 Planning Commission minutes in draft form along with the February staff report. Information is provided for review of the following Board Action. | | |
| Options: | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: | | |

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Planning Commission Staff Report

February 5th, 2026

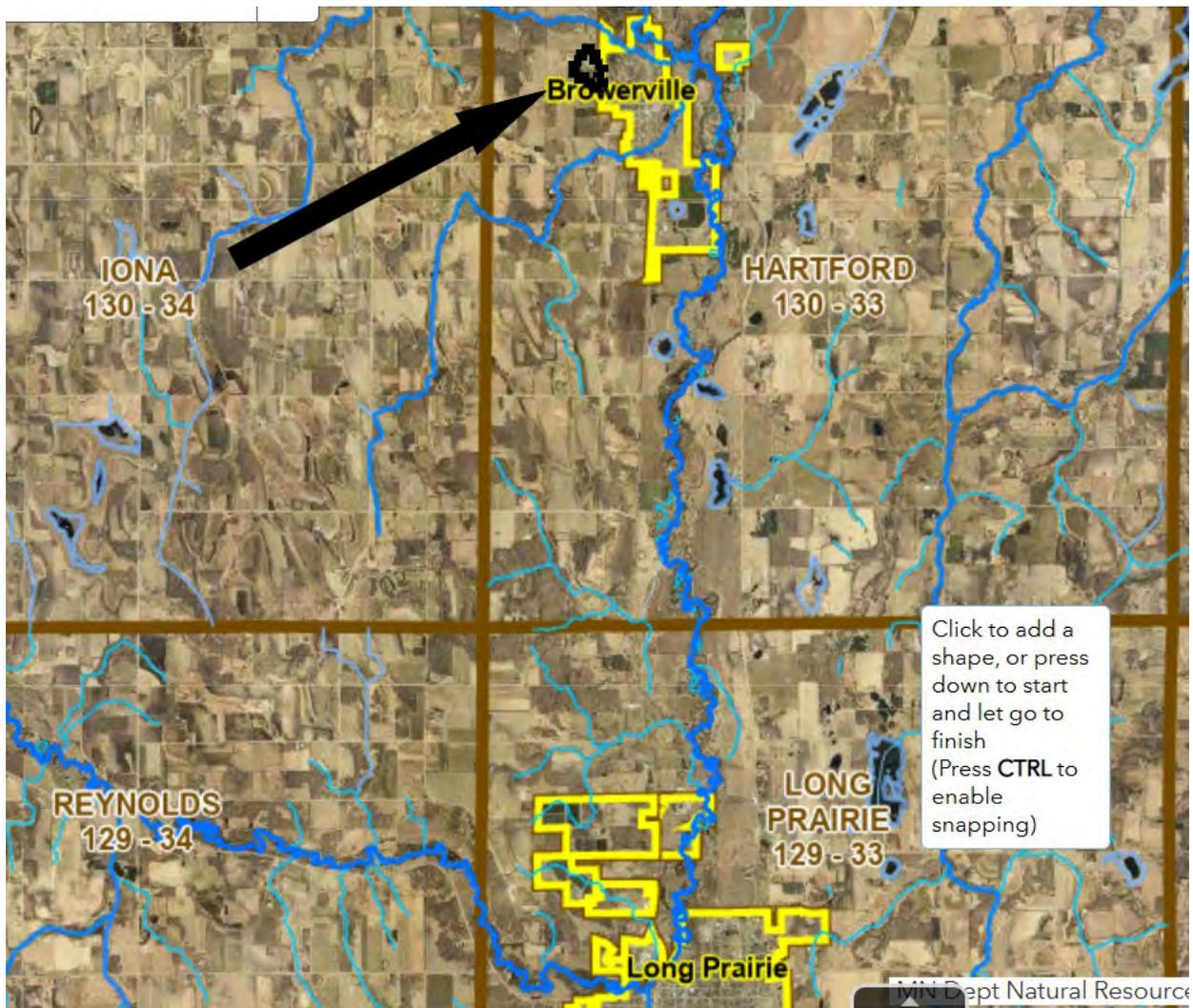
Completed by: Adam Ossefoort

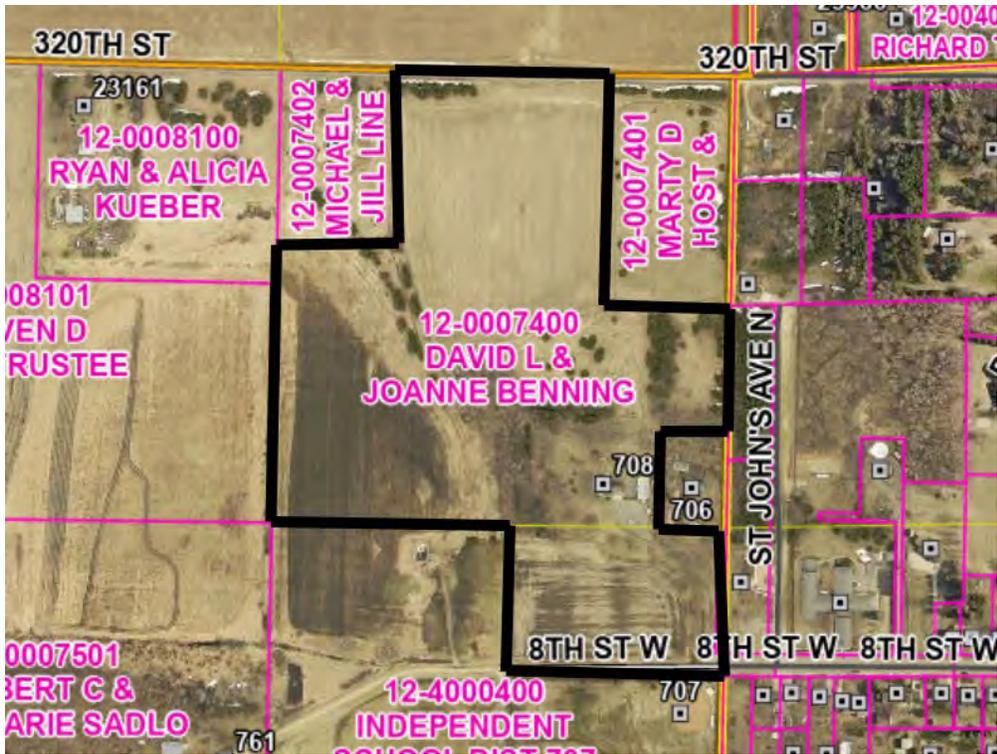
Site visit completed by Adam Ossefoort and Andy Watland on 2/3/2026

AGENDA ITEM 1:

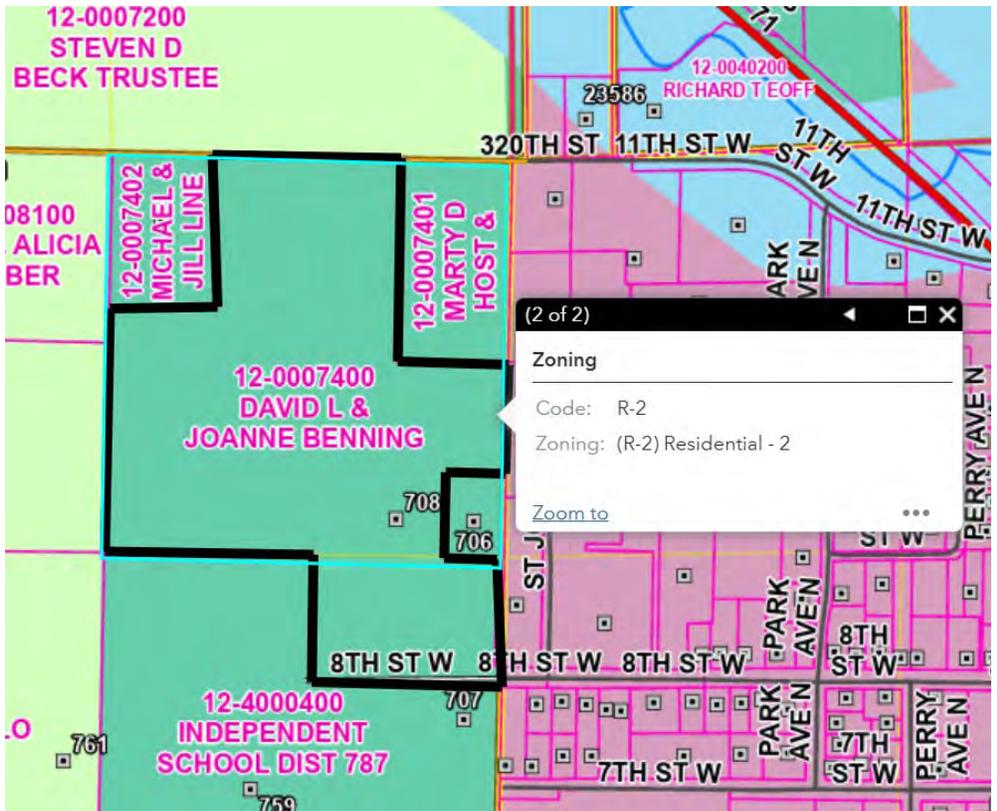
| | |
|-----------------|--|
| Applicant | Sacred Heart Addition – Sisters of the Society Saint Pius X, Inc |
| PIN | 12-0007400 |
| Site Address | 708 8 th St. W |
| Zoning District | R2 |

Applicant Request: Request to create a +/- two-acre, one lot plat, for a convent cemetery in Residential-2 Zoning District.





Site Image



Zoning



Looking north across the proposed cemetery area.



Easement access location from St. John's Ave N



Southeast corner of property cemetery.

Dimensional Features of the Preliminary Plat

| <i>Feature</i> | <i>Requirement/Minimum</i> | <i>Conforming?</i> |
|-----------------|----------------------------|--------------------|
| TOTAL LOT AREA | 2 acres | Yes |
| BUILDABLE AREA | N/A | N/A |
| LOT WIDTH | 200 feet | Yes |
| LOT DEPTH | 150 feet | Yes |
| ROAD FRONTAGE | 50 feet when platted | Yes |
| SEWERABLE SITES | 2 Sites | N/A |

Physical Features of the Preliminary Plat

| <i>Feature</i> | <i>Comments</i> |
|-----------------------------------|--|
| BLUFF IMPACT ZONE | N/A |
| SEVERE STEEP SLOPES (30%/50ft) | N/A |
| SOILS | Sandy Loam – No portion of the project area is identified as prime farmland. |

| <i>Feature</i> | <i>Comments</i> |
|----------------|-------------------------|
| WETLANDS | N/A |
| STREAMS | N/A |
| FLOODPLAINS | N/A |
| VEGETATION | Pasture grass and trees |

Additional Notes:

MN Statute Chapter 307 regulates private cemeteries. 307.01 states that any private person or any religious corporation may establish a cemetery on the person’s or corporation’s own land in the following manner –

- Surveyed and plat made.
- Monument established on one corner and monument shall be identified on the plat.
- Plat shall be certified by the surveyor and filed with the County Recorder.

Recommendation:

A motion to recommend approval to the County Board of Commissioners with the following conditions:

Proposed Conditions:

1. Applicant shall remain compliant with applicable local, state or federal regulations related to operation of the cemetery.
2. Declare a cemetery official and an alternate that will be responsible for following state rules and provide contact information to the County to be recorded with the final plat.
3. Maintain a list of individuals buried and exact location within the cemetery.
4. Cemetery plot must be completely fenced off with boundaries clearly identified. All burial sites must remain inside of the fenced area.
5. Establishment of vegetative screening around the entire property. Screening shall be no less than 6’ in height at maturity.
6. Cemetery must be established and maintained in compliance with MN Statutes Chapter 307.

AGENDA ITEM 2:

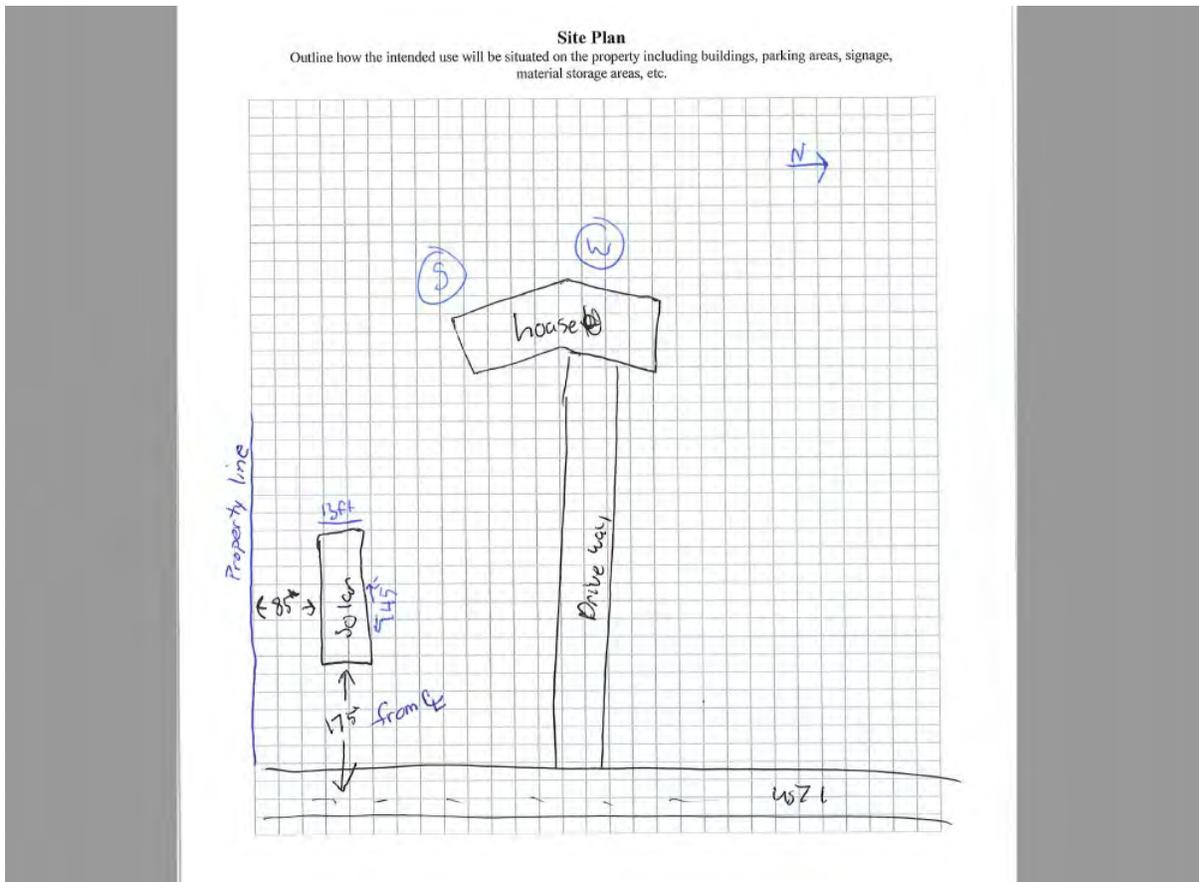
| | |
|------------------------|-----------------|
| Applicant | Adam Froseth |
| PIN | 14-0024803 |
| Site Address | 11413 US HWY 71 |
| Zoning District | AF2 |

Applicant Request: Request to install a ground mount Solar system to exceed 120% of the annual average energy consumption in AF-2 Zoning District.





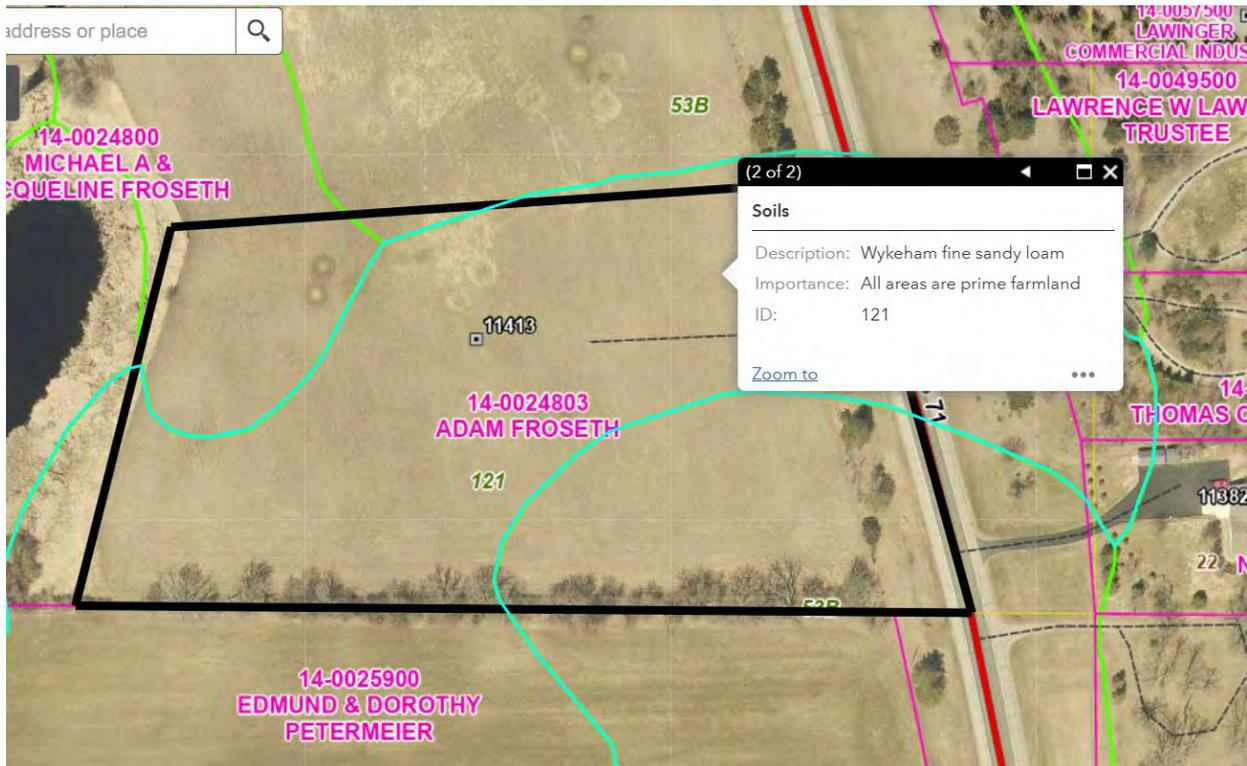
Site Image



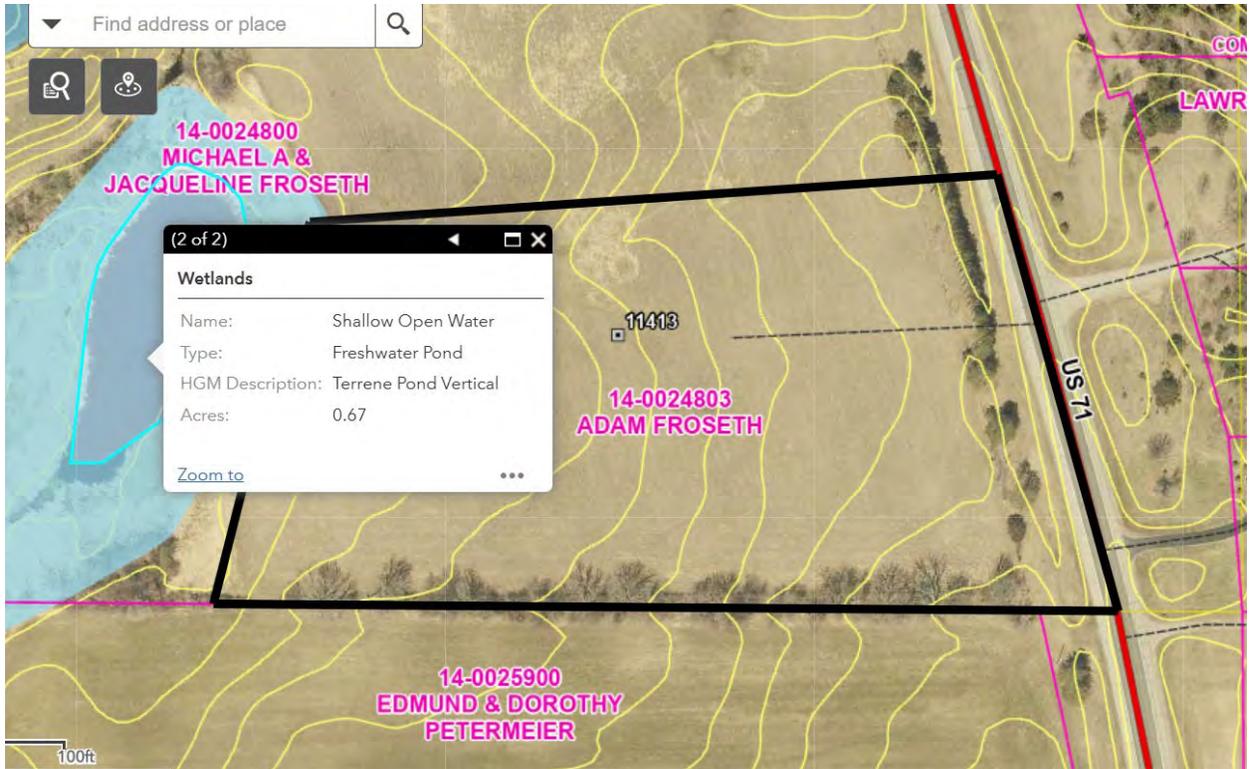
Site sketch provided in the application



Zoning



Soils



Topography and wetlands



Looking west across the solar site.



Looking east



Additional west view

Additional Notes:

Section 9.20 Solar Energy Systems

B.Types of Solar Energy Systems.

(ii) Ground-mount solar energy systems: accessory to the primary land use, designed to supply energy for the primary use but may provide energy to offsite uses on the distribution grid.

- 1) Ground-mount systems are permitted accessory uses in all districts in which buildings are permitted.
- 2) Ground-mount systems require a land use permit and are subject to the accessory use standards for the district in which it is located, including setback, height, and impervious surface coverage limits.
- 3) The collector surface of a ground-mount system is not considered impervious surface, but any foundation, compacted soil, or other component of the solar installation that rests on the ground is considered impervious surface.
- 4) Ground-mount solar energy systems shall be designed to supply not more than 120% of the average annual consumption of the primary use based on the most recent 12 months at the time of application. Designs to supply greater than 120% of the annual average consumption shall be processed as a Conditional Use.
- 5) In Shoreland District, ground-mount solar energy systems shall be located to limit visibility from the water in leaf-on conditions.

This proposal is a ground mounted solar energy system that will exceed 120% of the average annual consumption of the primary use. Therefore, the proposal shall require a Conditional Use Permit.

The site is located in Shoreland Zoning and along US Highway 71. Is there a need for additional screening?

Recommendation:

A motion to recommend approval to the County Board of Commissioners with the following conditions:

Proposed Conditions:

1. Applicant must obtain permitting and/or licensing from additional governmental agencies as necessary.
2. Submission of Interconnection Agreement with the electric service provider prior to issuance of a land use permit.
3. Construction of additional solar arrays shall require the review of the Planning Commission.
4. Establishment of vegetative screening along the east property line to provide screening from the public roadway. Screening shall be no less than 6' in height at maturity.

AGENDA ITEM 3:

Amendments to Article XII of the Planning and Zoning Ordinance - Regulation on Cannabis Businesses.

Article XII: Regulation on Cannabis Businesses

Section 12.01 – Administration

- A. **Findings and Purpose:** Todd County makes the following legislative findings: The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes Todd County to protect the public health, safety, welfare of Todd County residents by regulating cannabis businesses within the legal boundaries of Todd County. Todd County finds and concludes that the proposed provisions are appropriate and lawful land use regulations for Todd County, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.
- B. **Authority and Jurisdiction:** Todd County has the authority to adopt this ordinance pursuant to:
 - (i) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.
 - (ii) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.
 - (iii) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.
 - (iv) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.
- C. **Severability:** If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.
- D. **Enforcement:** The Director is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

Section 12.02 - Registration of Cannabis Business

- A. Consent to registering of Cannabis Business
 - (i) No individual or entity may operate a state-licensed cannabis retail business within Todd County without first registering with Todd County as described herein. Any violations of this section may result in criminal, civil and/or administrative consequences, as outlined in Article X of this Ordinance and in Minn. Stat. § 342.22 and similar statutes as may be amended. Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

B. Pre-registration compliance inspection

- (i) Prior to issuance of a cannabis retail business registration, Todd County shall conduct a preliminary compliance check to ensure compliance with local ordinances. Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, Todd County shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

C. Registration and Application Procedures

- (i) Fees – Todd County shall not charge an application fee. A registration fee, as established in Todd County’s fee schedule, shall be charged to applicants depending on the type of retail business license applied for. An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee. Any renewal retail registration fee imposed by Todd County shall be charged at the time of the second renewal and each subsequent renewal thereafter. A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less. A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

- (ii) Application Submittal – Todd County shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

- 1) An applicant for a retail registration shall fill out an application form, as provided by Todd County. Said form shall include, but is not limited to:
 - a) Full name of the property owner and applicant
 - b) Address, email address, and telephone number of the applicant
 - c) The address and parcel ID for the property which the retail registration is sought
 - d) Certification that the applicant complies with the requirements of local ordinances established pursuant to MN Statute 342.13
 - e) Identification of participation in offsite temporary cannabis events.
 - f) Any additional information requested by Todd County.

- 2) The applicant shall include with the form:

- a) The registration fee as required in part (i)
- b) A copy of a valid state license or written notice of OCM license preapproval
- c) Any additional information requested by Todd County.

- 3) Once an application is considered complete, Todd County shall inform the applicant as such, process the registration fees, and move the application forward to the Todd County Board of Commissioners for approval or denial.

- 4) The registration fee shall be non-refundable once processed.

- 5) Approved registration shall be posted within the business in a location that is available for public viewing.

- (iii) Application Approval or Grounds for Denial

- 1) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section F.
- 2) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.
- 3) A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

(iv) Annual Compliance Checks

- 1) Todd County shall complete at minimum one compliance check per calendar year of every cannabis retail business to assess if the business meets age verification requirements, as required under Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.24 and this Ordinance. Todd County shall conduct at minimum one unannounced age verification compliance check at least once per calendar year. Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government. Any failures under this section must be reported to the Office of Cannabis Management.

(v) Changes to retail establishment

- 1) If a state-licensed cannabis retail business seeks to move to a new location, has a change of ownership, change in hours of operation, or other change in the registration status, it shall notify Todd County of the proposed changes, and submit necessary information to meet all the criteria in this Ordinance.

D. Renewal of Registration: Todd County shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license. A state-licensed cannabis retail business shall apply to renew registration on a form established by Todd County. A cannabis retail registration issued under this ordinance shall not be transferred.

- (i) Renewal Fees – Todd County may charge a renewal fee for the registration starting at the second renewal, as established in Todd County's fee schedule.
- (ii) Renewal Application - The application for renewal of a retail registration shall include, but is not limited to:
 - 1) Items required under Section C(ii)

E. Suspension of Registration

- (i) When Suspension is Warranted – Todd County may suspend a cannabis retail business's registration if it violates the ordinance of Todd County or poses an immediate threat to the health or safety of the public. Todd County shall immediately notify the cannabis retail business in writing the grounds for the suspension.
- (ii) Notification to OCM – Todd County shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide Todd County and the cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

- (iii) Length of Suspension - The suspension of a cannabis retail business registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended. Todd County may reinstate a registration if Todd County and OCM determines that the violations have been resolved.
- (iv) Civil Penalties - Subject to Minn. Stat. 342.22, subd. 5(e), Todd County may impose a civil penalty, as specified in the County's Fee Schedule, for registration violations, not to exceed \$2,000.

F. Limiting Registrations

- (i) Todd County shall limit the number of cannabis retail businesses to no fewer than one registration for every 12,500 residents within Todd County.
- (ii) If Todd County has one active cannabis retail businesses registration for every 12,500 residents, the County shall not be required to register additional state-licensed cannabis retail businesses.
- (iii) The County shall limit the number of cannabis retail businesses to three (3) businesses.
- (iv) Applications shall be reviewed on a first-come, first-serve basis when there are more applicants than registrations available. Applications will be time stamped at the time of submittal. Incomplete applications or those not following the requirements of this Ordinance will be removed from the order.

Section 12.03 – Requirements for Cannabis Businesses

A. Minimum Setback Requirements

- (i) Todd County shall prohibit the operation of a cannabis business within:
 - 1) 1,000' of a school
 - 2) 500' of a day care
 - 3) 500' of a residential treatment facility
 - 4) 500' of a public park including playgrounds and athletic fields
 - 5) 500' of a legally established residence
 - 1. Setbacks to residence on the same property as the application for a cannabis business shall not be applicable.
 - 6) All setback requirements shall be reciprocal.

B. Zoning and Land Use

- (i) Cultivation - Cannabis businesses licensed or endorsed for cultivation are permitted as Conditional Use in the following zoning districts:
 - ~~1) Agriculture/Forestry 1~~
 - ~~2) Agriculture/Forestry 2~~
 - 3) Commercial
- (ii) Cannabis Manufacturer - Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a Conditional Use in the following zoning districts:
 - ~~1) Agriculture/Forestry 1~~
 - ~~2) Agriculture/Forestry 2~~
 - 3) Commercial
- (iii) Hemp Manufacturer - Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a Conditional Use in the following zoning districts:

~~1)Agriculture/Forestry-1~~

~~2)Agriculture/Forestry-2~~

3)Commercial

- (iv) Wholesale - Cannabis businesses licensed or endorsed for wholesale are permitted as a Conditional Use in the following zoning districts:

~~1)Agriculture/Forestry-1~~

~~2)Agriculture/Forestry-2~~

3)Commercial

- (v) Cannabis Retail - Cannabis businesses licensed or endorsed for cannabis retail are permitted as a Conditional Use in the following zoning district:

1) Commercial

- (vi) Cannabis Transportation - Cannabis businesses licensed or endorsed for transportation are permitted as a Conditional Use in the following zoning districts:

~~1)Agriculture/Forestry-1~~

~~2)Agriculture/Forestry-2~~

3)Commercial

- (vii) Cannabis Delivery - Cannabis businesses licensed or endorsed for delivery are permitted as an allowed use in all zoning districts.

C. Performance Standards and Conditional Use Criteria

- (i) Cannabis businesses are limited to retail sale of cannabis, cannabis flower, and cannabis products between the hours of 10 a.m. and 9 p.m.

- ~~(ii) Cannabis businesses are allowed to erect up to two fixed signs on the exterior of the building or property of the business. Cannabis business signs shall not exceed 32 square feet in size. Signs larger than 32 square feet shall only be allowed when affixed to the exterior of a building. Electronic signs shall not be allowed. Outdoor display is prohibited. Outdoor display is an outdoor arrangement of objects, items, products or other materials typically not in a fixed position and capable of rearrangement, designed and used for the purpose of advertising or identifying a business, product or service.~~

- ~~(iii) All outdoor lighting on the property shall be hooded and directed towards the ground in a manner that does not cast light beyond the property boundary.~~

- ~~(iv) Off-street parking shall be provided for all employees and customer traffic.~~

- ~~(v) Outdoor storage of goods and hazardous materials is prohibited. Outdoor storage of equipment may be allowed. The outdoor storage area shall be limited to the rear or side yard locations and at no time shall storage equipment extend beyond the front building line of the principal structure. The outdoor storage area shall be fenced and adequately screened from adjacent properties and public roadways.~~

- ~~(vi) The sale of cannabis plants, cannabis flower, cannabis products, or lower-potency hemp edibles from a moveable place of business shall be prohibited.~~

- ~~(vii) An outdoor cultivation area must be securely surrounded by fencing and locked gates on the entire perimeter of the cultivation area to prevent access to the area by unauthorized persons set forth in Minnesota Rules, Chapter 9810.1500, subp. 15.~~

- ~~(viii) An application for a conditional use permit shall include the following items.~~

~~1) A copy of the business standard operating procedures submitted in accordance with Minnesota Rules Chapter 9810.1000~~

- 2) A waste disposal plan to address storage, handling, use, and potential hazards in accordance with Minnesota Rules Chapter 9810.1200.
- 3) A security and lighting plan in accordance with Minnesota Rules Chapter 9810.1500.
- 4) A plan for property ventilation and filtration for odor control in accordance with Minnesota Rules Chapter 9810
- 5) If the application for Conditional Use involves cultivation of cannabis, the cultivator must indicate whether cultivation will be conducted indoors or outdoors. A cultivation plan shall be submitted in accordance with Minnesota Rules Chapter 9810.200, subp. 3.
- 6) An indoor cultivation site proposal shall include fully detail building plans designed by a licensed architect, engineering, or person of similar qualifications.

Section 12.04 – Temporary Cannabis Events

- A. License or Permit Required for Temporary Cannabis Events
 - (i) License Required - A license or permit is required to be issued and approved by Todd County prior to holding a Temporary Cannabis Event.
 - (ii) Registration and Application Procedure - A registration fee, as established in Todd County's fee schedule, shall be charged to applicants for Temporary Cannabis Events.
 - (iii) Application Submittal and Review – Todd County shall require an application for Temporary Cannabis Events.
 - i. An applicant for a retail registration shall fill out an application form, as provided by Todd County. Said form shall include, but is not limited to:
 1. Full name of the property owner and applicant.
 2. Address, email address, and telephone number of the applicant
 3. Emergency Contact number of the applicant for the event.
 4. Length of duration of the temporary cannabis event.
 5. Any other information requested by Todd County.
 - ii. The applicant shall include with the form:
 1. the application fee as required in Part A.
 2. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.
 3. Detailed plans for the event.
 - iii. The application shall be submitted to Todd County Planning and Zoning, or other designee for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.
 - iv. Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the Todd County Board of Commissioners for approval or denial.
 - v. The application fee shall be non-refundable once processed.
 - vi. The application for a license for a Temporary Cannabis Event shall meet the following standards:

1. Except for low-potency cannabis edibles, onsite consumption shall be prohibited.
 2. Temporary cannabis events shall only be held between the hours of 10:00 am a.m. and 9:00 p.m.
 3. Temporary cannabis events shall be prohibited in Shoreland and Residential Zones.
 4. Adequate off-street parking shall be provided for all event attendees.
 5. Restroom facilities shall be provided for the duration of the event.
 6. Disposal of trash, garbage, and recyclables shall be provided for the duration of the event.
 7. Event security shall be provided for the duration of the event at the expense of the permit holder.
 8. Temporary cannabis events shall comply with all requirements of MN Statute 342.40, subds. 3,4,5,6,7 and 8.
- vii. Once an application for a temporary cannabis event is considered complete, Todd County shall inform the applicant as such, process the applicable fees, and move the application forward to the Todd County Board of Commissioners for approval or denial.
 - viii. Failure to obtain the proper authorizations prior to participation of a temporary cannabis event shall result in a civil administrative fine in the amount of \$300.

Section 12.05 – Lower-Potency Hemp Edibles

A. Sale of Low-Potency Hemp Edibles

- a. The sale of Low-Potency Edibles is permitted, subject to the conditions within the Section.
- b. Businesses must register the sale of Low-Potency Edibles with Todd County following the procedures of Section 12.02 of this Ordinance but shall not be limited by Section 12.02F.

B. Zoning Districts

- a. Low-Potency Edible businesses are an allowed use in all zoning districts.

Planning Commission Meeting Minutes

February 5th, 2026

Completed by: Sue Bertrand, P&Z Staff

Site visits completed by Adam Ossefoort and Andy Watland on 2/3/2026

Meeting attended by board members: Vice Chair Ken Hovet, Lloyd Graves, Roger Hendrickson, Andy Watland, alternate George Sutton and Commissioner Tim Denny.

Staff members: Adam Ossefoort and Sue Bertrand

Other members of the public: Sign-in Sheet is available for viewing upon request.

Ken called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited as a collective group.

Introduction of the staff and board members, by Ken.

Roger motioned to have the agenda approved as presented. Lloyd seconded the motion. Voice vote, no dissent heard. Motion carried.

Lloyd motioned to have the January 8th, 2026 meeting minutes approved. Roger seconded. Voice vote, no dissent heard. Motion carried.

AGENDA ITEM 1: Sacred Heart Addition-Section 07, Hartford Township, Site Address: 708 8th St. W., Browerville, MN 56438 PID: 12-0007400

1. Request to create a +/- two-acre, one lot plat, for a convent cemetery in Residential-2 Zoning District.

Sisters Jean Noel Goldade, Sister Mary Gemma, Sister Mary Athansius and Brad Nyberg from Nyberg Surveying were present as the applicants. Sister Mary Gemma explained they would like to have permission to have a small cemetery attached to their religious house for the Sisters in their community for whenever God calls them to eternity. They are looking at having about 15 to 20 graves, which is not much. They have been in Browerville for about 36 years and not had one death. Their neighbor Dave Benning has graciously offered them some acreage of his property to accommodate their need for a cemetery. This property is in Hartford township. The land is surrounded by trees, and eventually they will seclude it even more with an evergreen hedge.

Staff Findings: Adam read through the staff report. The staff report is available for viewing upon request in the Planning & Zoning Office.

Recommendation:

A motion to recommend approval to the County Board of Commissioners with the following conditions:

Proposed Conditions:

1. Applicant shall remain compliant with applicable local, state or federal regulations related to operation of the cemetery.
2. Declare a cemetery official and an alternate that will be responsible for following state rules and provide contact information to the County to be recorded with the final plat.

3. Maintain a list of individuals buried and exact location within the cemetery.
4. Cemetery plot must be completely fenced off with boundaries clearly identified. All burial sites must remain inside of the fenced area.
5. Cemetery must be established and maintained in compliance with MN Statutes Chapter 307.

On Site Visit Report by: Andy Watland and he went through his report. This may be viewed in full, upon request at the Planning and Zoning office.

Correspondence received: None

Public comment:

Marty Host, stated he and his wife own the home and the land directly north of the proposed site. Built their house back in 2016, moved their family there to raise their two sons. Paid a pretty penny to put the house there and they are tax paying residents. They are here to oppose the proposal. Sisters are very good neighbors, hardworking, polite neighbors. He does not doubt they would take very good care of the cemetery, because their property is very well maintained. Bottom line is they really don't want a cemetery next to their home. He understands cemeteries are a necessity and if the cemetery had been there prior to them building their home, they would be fine with it, as he would have known the cemetery was there and it would have been his choice whether they would build a home or not. Now, they have a home there, thus they are opposing this. Back in the fall in 2024 the Sisters had come to his house, and they had talked about a cemetery, after the City of Browerville did not allow a cemetery in their compound. At that time, they had aspirations of purchasing the Kern home and buying a half-acre from Dave Benning. It did not bother him at that time, as it was not bordering his property and he couldn't see it. As a neighbor to a cemetery, he believes it will influence the value and the future long-term marketability of his property. If he was looking for a home, he would not want to purchase property next to a cemetery, that is his choice. Ultimately, they have a beautiful home, and it is going to take the right buyer to purchase the home from them someday. The congregation has been there for over 30 years, and they have been good people. They are proposing 15 to 20 plots, and once approved, he understands it will be for the Sisters only, but that is not to say they couldn't bury the priests or members of the congregation. So, they are looking at 20 plots, then 40, then however many more they need. At this time, the Church seems very strong. They have good turnouts for their services, but he also has a sense of history, too. In this County, there are a number of cemeteries dotted throughout, that at one time they were a part of somebody's parish (Natavia, Ward township on County 21, the Valley cemetery on County 16, Zion Lutheran out on 14 and one down in Ward Springs). He imagines those parishes never thought they would dissolve or move on either. He believes the Sisters will be here in 25 years and maybe even 50, but if the parish does not work out, who takes care of the cemetery? He stated history tells us the smaller congregations end up moving on, and this is something to think about. To ask your neighbor to live next to a cemetery is a "big ask". He stated he has a lot of money invested into his property, and one day he may develop, this limits what he could potentially sell a piece of property for. May not bother some, but it does him and others, as well. He stated it is difficult to speak up here against them, because they are good people, but he also has to watch out for his interest, his family's and the community's interest. There have been a number of people who have called him or stopped by his office and do not want a cemetery there either. The city of Browerville has already turned them down. Basically, if you set the precedent of allowing a cemetery in the city, anyone can apply for one. If approved, he would appreciate natural boundaries instead of a chain-link fence. Natural like your Arborvitae that you have, are terrific. He can't fight everything. He

sees the conditions, but being the property owner nearest to, other than the Kerns, that are most affected by it, he is here to oppose.

Ken reminded the public to keep it under 3 minutes.

Denise Gaida, County official, Auditor Treasurer, but tonight here as a citizen of Hartford Township, and they got the notification on this because they own property near, her concern is much like Marty's. What is going to happen in Hartford if you allow this. She has a two-acre parcel right next to her land. What if she comes to you at the end of Killdeer Drive cul-de-sac and say she wants her vacant lot to be a cemetery? Are you going to allow that? Is it, every time someone comes and asks, they are going to get their own little cemetery? She stated her cul-de-sac area is more of a residential part of town, but she is in Hartford township. The other aspect is Hartford township okay with continually losing revenue? This parcel will now become exempt. What that land is as residential being paid in taxes, is part of your tax base in Hartford. Now, you take that away and you keep doing that, it makes generated revenue in your Hartford township you need to sustain your township on less and less and less. She agrees with Marty, she has had other people along that road and actually a nephew that lives across from the rectory or the parish, who couldn't be here tonight, but sent several messages to Denise, he wouldn't appreciate this because he looks to the North, enjoys the Church, the nuns, it's not that, they are good people. He is wondering about his view, and will he have to see that? His property taxes went up so much this year in market value, he wants to know if his market value is going to go down now, to offset the taxes. How is this going to affect the marketability of his home when *he* wants to go sell? They just moved in a couple of years ago. He had quite the concerns and asked her to voice them here for him. She agreed to. She stated she is on the same grounds as Marty and would oppose this.

Bob Geraets, neighbor to the Sisters on the East side and asked on the State Statute as far as burials, if they will be using vaults? Secondly, if a Sister does pass away, are they going to be using a funeral home, or are they taking care of the embalment themselves? Are they doing a green burial? Last question or concern, it is awful close the aquifer that Browerville draws its water from. That would be his concern. Not sure these questions have been presented before and answered.

Karen Jonckowski, lives across the street from the convent or the novitiate and doesn't mind having the nuns across the street from them but she doesn't feel a cemetery is something they want in her neighborhood. Her concern, like Bob's, are they going to go through the state statutes, so the burials are done correctly? She feels there is other land around Browerville they could use for a cemetery. She is opposed to it.

Board discussion:

Andy asked if we have any responses from the applicant for the questions on the type of burial and embalming?

Ken stated one of the conditions states: must follow all Federal, State and local laws and that dictates how burials are conducted. Ken stated the board is not an expert on burying bodies but feels the State and the Feds are.

George asked if the two-acre bit of this is being parceled off from the larger parcel?

Nyberg stated it is going to be a two-step process. The County is making them plat it first, so they can put it in their name, then come back with the cemetery plat. The cemetery plat is going to show where each grave site is going to be. The area is going to be very small as he pictures it to be approximately the size of this room, pretty much in the middle of the two acres. As you know, the East side is heavy trees and the NE side is also heavy trees and they will plant a lot more shrubbery. This isn't like the entire two acres is going to be scattered with graves, this is just a small area.

George asked if these two acres are being gifted?

Sisters, they are purchasing it.

Andy stated there is a right of way across the woods. Stated he and Adam had a tough time seeing it, and it's kind of on a dead-end road, they had to walk through the woods and hunt to where it was, so as far as an eyesore, there is little chance of that. There are trees planted all over, at least a couple of acres, but because the public has raised those concerns...

Ken, so you don't feel it will be visible by anybody, anywhere?

Andy, he and Adam knew where it was supposed to be and they had to go on an excursion through the woods to figure out where it was going to be. It's not going to be very visible. Probably more hidden in the summer with more foliage on the different types of trees.

Ken, so, from those houses on the diagram up there, you think no-one will be able to see it?

Andy stated he and Adam parked on the road and had trouble seeing through there. He is sure if you looked and noticed it, you could see it but doesn't think there will be extravagant monuments that are twenty feet high either. Pretty modest.

Sister Mary Athansius stated the entrance will be curved to hide anything you could see from the entrance. Not directly straight from St. John's Avenue.

Roger, the intention will be the burial sites will be in the middle, and don't anticipate taking out any of the trees that are around there?

Sister Mary Athansius, correct.

Roger, there is an opening on the North side you can see a little bit of an opening through there...

Nyberg, but not the house, that would be screened.

Andy stated it is hard to tell, but there's a pretty good hill there.

Roger asked if the State requires them to use vaults?

Adam stated he did not have that information off the top of his head. Nor would that necessarily be something that we would regulate, the Statute would dictate that.

Roger mentioned talking about worrying about the aquifer, he stated in Germany you rent your burial plot for 35 years and after that, it's up for rent again. They are not using any kind of containers for the body, cramped for space.

Ken, they've done that for centuries, but not the culture here.

Lloyd, you don't want to use the Browerville cemetery?

Sister Mary Athansius, no, they would like it next to their novitiate. Once again, it is not a parish, they are completely independent from Christ the King, they are their own non-profit Catholic organization. It will always be a smaller number. They have been there for over 30 years now and have the intention of staying in Browerville. It is kind of their headquarters of their religious organization, and all their paperwork and everything is in Minnesota. They don't really want to move and start all that process over again. That is why they wanted to go ahead with the cemetery, as they already made that decision now, they want to remain in Browerville.

Tim asked about condition # 4, is there a reason they want it completely fenced off or could we put a living fence or vegetative screening, or do we have to have it fenced?

Adam, the first four were based on past cemeteries, so if we need to edit that in any way...

George stated a gentleman mentioned a certain kind of fence he didn't like, could we be more specific if we chose to? Would that be helpful?

Adam stated we don't even have to require a fence, we could request vegetative screening on all four sides, in lieu of a fence if we wanted to. The statute still requires a monument on the corners to identify the boundary in that respect, but if there is a better way of delineating that boundary with vegetative screening vs a fence...

George stated it seems like vegetative screening would be more attractive and probably longer lasting. If we choose to designate that, then Arborvitae is something synonymous with a cemetery plot.

Brad stated the fence would be just around the grave sites. So, when he said perhaps half the size of this room, the fence would be fifteen to twenty feet on the outside of the gravesites. We are talking $\frac{3}{4}$ the size of the room would be fenced in. He stated he thinks it's important to have a fence, so animals are not getting in there and what not. It's very common for cemeteries to be fenced in.

Sister Mary Athansius, at the same time, around the actual border of the property, they will add a cloister of shrubs around the whole area, so you would have that blocking any vision of the cemetery. We would have the fence on the inside.

Ken, that is something you want to do around the perimeter of the property?

Sister Mary Athansius, we already have a live hedge around the front and the sides. It is even a part of their rules. They have a cloistered area, and they like it very private for themselves, as well.

Adam clarified a fence designating the area around the burial sites and vegetative screening around the entirety of the property.

George asked if they were alright with making that a condition?

Sisters, yes, they will do that anyway.

Andy stated if it is anything like what is on the East side, it is very tight and you cannot see through those.

More discussion on the height of vegetation and agreed minimum of 6 feet at maturity.

Andy motioned to approve with the amended conditions, Roger seconded.

1. Applicant shall remain compliant with applicable local, state or federal regulations related to operation of the cemetery.
2. Declare a cemetery official and an alternate that will be responsible for following state rules and provide contact information to the County to be recorded with the final plat.
3. Maintain a list of individuals buried and exact location within the cemetery.
4. Cemetery plot must be completely fenced off with boundaries clearly identified. All burial sites must remain inside of the fenced area.
5. Establishment of vegetative screening around the entire property. Screening shall be no less than 6' in height at maturity.
6. Cemetery must be established and maintained in compliance with MN Statutes Chapter 307.

Roll call vote commenced as follows:

| Board member | Vote (yes or no) |
|-------------------|------------------|
| George | Yes |
| Roger Hendrickson | Yes |
| Lloyd Graves | Yes |
| Andy Watland | Yes |
| Ken Hovet | Yes |

Motion carried. Ken noted the application will be presented to the County Board of Commissioners on February 17th, 2026.

AGENDA ITEM 2: Adam Froseth-Section 22, Kandota Township, Site Address: 11413 US HWY 71, MN 56378 PID: 12-0007400

2. Request to create a +/- two-acre, one lot plat, for a convent cemetery in Residential-2 Zoning District.

Adam Froseth was present as the applicant, stated he would like to install a ground mount solar system.

Staff Findings: Adam read through the staff report. The staff report is available for viewing upon request in the Planning & Zoning Office.

Recommendation:

A motion to recommend approval to the County Board of Commissioners with the following conditions:

Proposed Conditions:

1. Applicant must obtain permitting and/or licensing from additional governmental agencies as necessary.
2. Submission of Interconnection Agreement with the electric service provider prior to issuance of a land use permit.
3. Construction of additional solar arrays shall require the review of the Planning Commission.

Correspondence received: None

Public comment: None

On Site Visit Report by: Andy, and he went through his site report. This report may be viewed, in full, upon request at the Planning and Zoning office.

Board discussion:

Roger asked if they moved into the house yet?

Froseth, yes.

Roger stated he did not think it could be viewed from the lake due to the slope, he knows what it is like down there as many years ago he had to tow a car up the icy hill from the lake.

Ken stated the application says it will be more than 120%. Do you know how much more it will be?

Froseth, no, he does not.

Roger stated they must know it works good as his dad has two already and they are putting in more.

Ken asked for screening along the side that will be visible, and asked if that was acceptable?

Froseth, yes.

Ken suggested a condition similar to the cemetery, minimum 6' at maturity.

Andy thought it should be evergreens.

Froseth stated he his planning two rows of evergreens.

Ken, how big is the footprint?

Froseth, 13' x 145'.

Andy, 85' from the line.

George motioned to approve as proposed recommended by staff, Roger seconded.

Conditions:

1. Applicant must obtain permitting and/or licensing from additional governmental agencies as necessary.
2. Submission of Interconnection Agreement with the electric service provider prior to issuance of a land use permit.
3. Construction of additional solar arrays shall require the review of the Planning Commission.
4. Establishment of vegetative screening along the east property line to provide screening from the public roadway. Screening shall be no less than 6' in height at maturity.

Roll call vote commenced as follows:

| Board member | Vote (yes or no) |
|-------------------|------------------|
| George | Yes |
| Roger Hendrickson | Yes |
| Lloyd Graves | Yes |
| Andy Watland | Yes |
| Ken Hovet | Yes |

Motion carried. Ken noted the application will be presented to the County Board of Commissioners on February 17th, 2026.

AGENDA ITEM 3: Amendments to Article XII of the Planning and Zoning Ordinance- Regulation on Cannabis Businesses

Adam went through the proposed amendments highlighted in red listed in his Staff report. This report may be viewed in full at the planning and zoning office, upon request.

Correspondence: none

Ken stated this is a little different than a regular application for CUP, so he will allow questions and answers but to please limit to 3 minutes each, and asked them to keep points succinct.

Allen Halbersma, Moran township, familiar with a building application in his township. He encouraged the proposed changes. One of the big issues is security. Now that it is going to commercial, it is going to be closer to Long Prairie, but is still concerned for cities like Browerville, Clarissa and Eagle Bend as the commercial area in not a 24-7 patrol area. He is wondering if we could require the security systems to be handled through a third party directly linked to the Sherriff's department, so they can be notified quicker and a response can be right away.

Ken reminded all we have no jurisdiction inside city limits.

Allen was talking about commercial zoned area outside city limits. If in AF-1 and you have a commercial business, could that be turned into Commercial Zoning?

Adam stated the County may amend the zoning map. Landowners can apply to amend the zoning districts, then the County Board still makes that decision, but there are commercial uses that are allowed in the Agricultural zones. That is why you see these CUP's come through because it has been identified as a conditional use that is allowed if you get that right permitting. Just because it is not a commercial zone, doesn't mean it does not allow commercial activities.

Allen asked so this type of operation can still get permission?

Adam, no, that is what we are restricting. We are saying this particular use is not a conditional use in those other zones. It is restricted just to the commercial zones.

Allen, just wanted to make sure that people don't buy a chunk of property and then try and turn it into commercial and put a building up.

Adam stated that reality does exist, however, the Planning Commission and the County Board would have to determine if it is beneficial to the County, as a whole, to amend that zoning map in that way and also, is it a spot zone? If someone owns a piece of property in the middle of Agricultural zone and surrounded by Agricultural zone and asks to rezone to commercial in the center of that, it is highly unlikely to be granted. Our Comp Plan has clear language to discourage spot zoning. We have that support to deny things like that.

Wally Zastrow Long Prairie town board. He questioned the language on application fees and registration fees. Why are we not charging an application fee? Why are we not going to charge a fee for a cannabis business? He just did a two and half acre split and was charged a \$100.00 fee. Thinks there should be a \$500.00 fee before you start the application process.

Adam stated the statute restricts us from doing that. It is out of our control. Statute also sets limitations on the initial and renewal fees of these retail registrations, and we have set it at the cap. Our hands are tied in that respect. What Wally is reading from, part C, is specific to retail sites. If they are doing a cultivation only, using it as an example, they would still pay the CUP fees and go through the same process to get the permit, but there actually wouldn't be a registration requirement. The registration requirement is specific to retail cannabis stores.

George questioned the signage, how can this business exist at all if there is no way to identify what it is?

Adam, not restricting a business sign, and having a name on your storefront. What this is restricting is putting an old car alongside the road or having movable signs. We do not want them advertising a cultivation site. We do not want to draw attention to those sites.

George stated a cultivation site does not have to attract customers unless they are together with retail which is rare. If it is a retail business, you want them to have a sign and grow as a business and raise taxes for the County and you want people to find it. The language should be cleared up from how it is written.

Andy brought up just like you can advertise the bar and the distillery, but the cannabis cannot advertise the cultivation site. He added you would want to hide a cultivation business as much as possible, as they are prone to security issues. It is a controlled substance.

Ken asked Adam where the impetus on restriction for AF-1 and AF-2 come from?

Adam explained based on the feedback from public and Commissioners so far.

Eric Brichacek, why would retail low potency edibles not be confined to a commercial zone?

Adam, essentially, they were legal and operating before the statute came out. They are sold at every gas station and liquor store. We would need legal assistance to change that, if we have the opportunity to restrict them to commercial zones. Now, those that are operating may be allowed to continue to operate, but any future would be subject to the new language.

Brichacek, there should be exorbitant fees. Through the roof. Cannabis is federally controlled. We need to put a stop to this. It stops here and at home.

Adam, there are caps from the statute on the initial registration and renewal fees.

Andy stated there is language we cannot prohibit cannabis businesses. A creative County can say we cannot prohibit it, but we can charge \$1,000,000 for the registration fee and probably why that state language is there.

Discussion on allowed retail businesses.

Andy asked Adam if we have a security and lighting plan?

Adam stated if we would like to amend the security plan to require the system to be directly connected to alert law enforcement, it is definitely something he would need legal counsel on and talk to law enforcement about. He can certainly do that, but we would be unable to move forward with this tonight.

Tim asked Adam if we need to state compliance checks must be done on growing facilities, as well as retail.

Adam stated it is not identified in our ordinance now that we conduct compliance inspections, he believes the state has some sort of inspection process. He can have an answer to that, too.

Roger agreed with the alarm alerting Sheriffs' office directly.

Roger moved to table for more research, Andy seconded.

Roll call vote commenced as follows:

| Board member | Vote (yes or no) |
|---------------------|-------------------------|
| George | Yes |
| Roger Hendrickson | Yes |
| Lloyd Graves | Yes |
| Andy Watland | Yes |
| Ken Hovet | Yes |

Motion carried.

Roger motioned to adjourn, Andy seconded, voice vote, no dissention heard. Motion carried and February Planning Commission Meeting adjourned at 7:24 PM.

DRAFT



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-28 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|---|
| Agenda Topic Title for Publication: | Sacred Heart Addition Preliminary Plat |
|--|---|

| | | |
|----------------------------|--------------------------|---|
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 3 | <input type="checkbox"/> Consent Agenda |
|----------------------------|--------------------------|---|

Organization / Department Requesting Action: Planning and Zoning

Person Presenting Topic at Meeting: Adam Ossefoort

Background: Supporting Documentation enclosed

An application for subdivision to create a one 2 acre lot for the purposes of the cemetery plots on parcel 12-0007400 (Hartford TWP) was submitted on January 9th, 2026. The application was reviewed by the Planning Commission during the February 5th public hearing. The final recommendation of the Planning Commission was to approve the preliminary plat with the conditions identified below.

Options:

1. Approve the preliminary plat with conditions.
2. Develop findings and deny the preliminary plat.
3. Remand back to the Planning Commission for further consideration.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
 Adopt the findings of the Planning Commission and approve the preliminary plat with the following conditions.

1. Applicant shall remain compliant with applicable local, state or federal regulations related to operation of the cemetery.
2. Declare a cemetery official and an alternate that will be responsible for following state rules and provide contact information to the County to be recorded with the final plat.
3. Maintain a list of individuals buried and exact location within the cemetery.
4. Cemetery plot must be completely fenced off with boundaries clearly identified. All burial sites must remain inside of the fenced area.
5. Establishment of vegetative screening around the entire property. Screening shall be no less than 6' in height at maturity.
6. Cemetery must be established and maintained in compliance with MN Statutes Chapter 307.

| | | |
|--------------------------------|------------------|-----------------|
| Additional Information: | Budgeted: | Comments |
|--------------------------------|------------------|-----------------|

| | | |
|-----------------------------------|--|--|
| Financial Implications: \$ | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |

| | | |
|---|---|--|
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
|---|---|--|

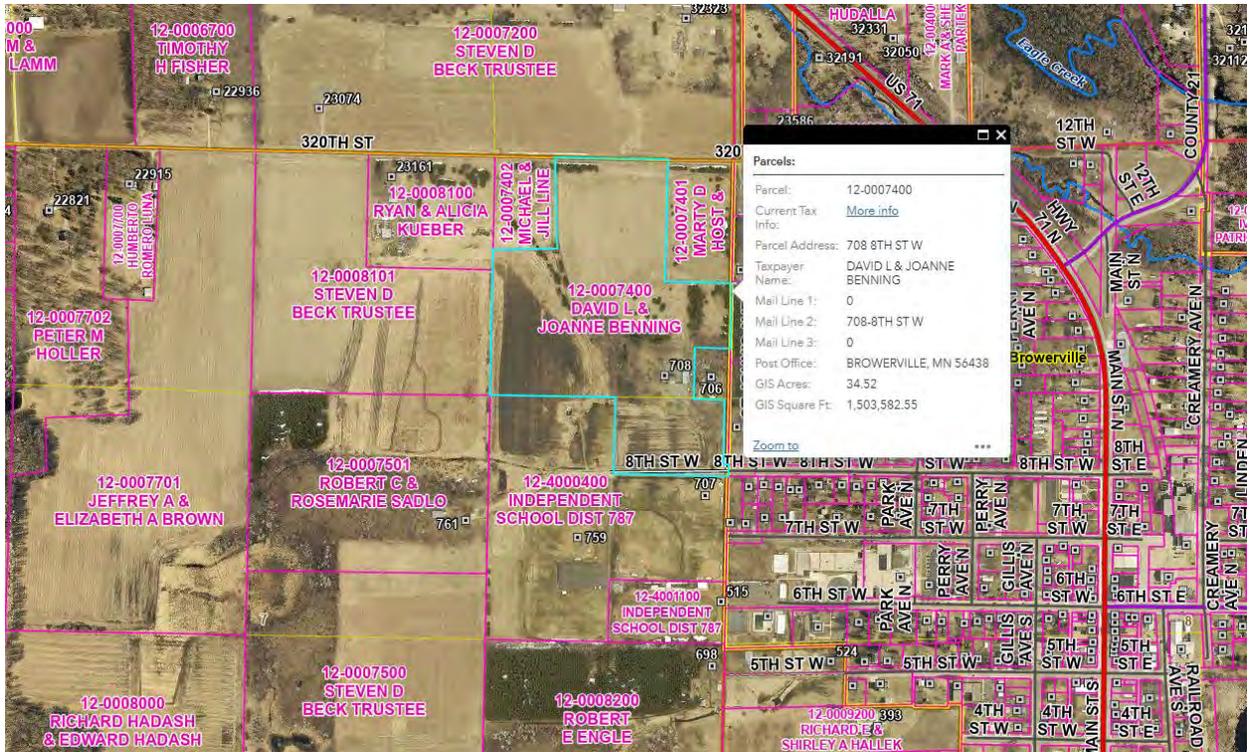
Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



SUBDIVISION PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: “Sacred Heart Addition Plat” from Sisters of the Society Saint Pius X, Inc.
Mailing Address: 540 8th Street West
Browerville, MN 56438

Property Owner: David L. & Joanne Benning
Mailing Address: 708 8th Street West
Browerville, MN 56438

Site Address: 708 8th Street West, Browerville, MN 56438

Parcel Number: 12-0007400

1. **REQUEST:** Request to create “Sacred Heart Addition”, a two-acre plat for the purpose of a convent cemetery in R-2 Zoning District.

The above entitled matter was heard before the Todd County Planning Commission on the 5th day of February, 2026 on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

SEE ATTACHED LEGAL, Amended Caption “A” less/except Exhibit “A”

Record this document in: X abstract records torrens records

IT IS ORDERED that the Subdivision Request, CUP# SUB-2026-01, be (granted, ~~denied~~) as upon the following conditions, changes or reasons:

1. Applicant shall remain compliant with applicable local, state or federal regulations related to operation of the cemetery.
2. Declare a cemetery official and an alternate that will be responsible for following state rules and provide contact information to the County to be recorded with the final plat.
3. Maintain a list of individuals buried and exact location within the cemetery.
4. Cemetery plot must be completely fenced off with boundaries clearly identified. All burial sites must remain inside of the fenced area.

5. Establishment of vegetative screening around the entire property. Screening shall be no less than 6' in height at maturity.
6. Cemetery must be established and maintained in compliance with MN Statutes Chapter 307.

Todd County Board of Commissioners
Bob Byers, Chairperson

Date

**STATE OF MINNESOTA
 COUNTY OF TODD**

**OFFICE OF TODD COUNTY
 PLANNING & ZONING OFFICE**

I, Adam R. Ossefoort Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, ~~denying~~) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN, in the County of Todd on the _____ day of _____, _____ .

Adam R. Ossefoort, Todd County Planning and Zoning Director

Drafted by: Sue Bertrand
 Planning and Zoning Staff

This form mailed to applicant: _____
 Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Abstract of Title

*To the following described Real Estate situated in
Todd County, State of Minnesota, to wit:*

AMENDED CAPTION "A"

That part of the Northeast Quarter of the Northeast Quarter (NE $\frac{1}{4}$ of NE $\frac{1}{4}$) and that part of the Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ of NE $\frac{1}{4}$) all within Section Seven (7), Township One Hundred Thirty (130) North, Range Thirty-three (33) West of the Fifth Principal Meridian, Todd County, Minnesota, described as follows:

Commencing at the Northeast Corner of said SE $\frac{1}{4}$ NE $\frac{1}{4}$; thence S89°41'13"W, assumed bearing, along the North line of said SE $\frac{1}{4}$ NE $\frac{1}{4}$, 197.00 feet to the point of beginning of the land to be described; thence S00°22'28"E, parallel with the East line of said SE $\frac{1}{4}$ NE $\frac{1}{4}$, 10.00 feet; thence N89°41'13"E, parallel with said North line of the SE $\frac{1}{4}$ NE $\frac{1}{4}$, 172.00 feet; thence S00°22'28"E, parallel with said East line of the SE $\frac{1}{4}$ NE $\frac{1}{4}$, 357.00 feet; thence N89°41'13"E, parallel with said North line of the SE $\frac{1}{4}$ NE $\frac{1}{4}$, 25.00 feet to said East line of the SE $\frac{1}{4}$ NE $\frac{1}{4}$; thence S00°22'28"E, along said East line, 36.27 feet to a point that is 920.00 feet distant North of the Southeast Corner of said SE $\frac{1}{4}$ NE $\frac{1}{4}$; thence S90°00'00"W 627.01 feet to the West line of the East 627.00 feet of said SE $\frac{1}{4}$ NE $\frac{1}{4}$; thence N00°22'28"W, along said West line, 399.85 feet to the South line of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; thence S89°41'13"W, along said South line, 689.49 feet to the West line of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; thence N00°19'20"W, along said West line, 1325.73 feet to the North line of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; thence N89°47'39"E, along said North line, 950.29 feet to the West line of the East 365.00 feet of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; thence S00°22'28"E, along said West line, 660.00 feet to the South line of the North 660.00 feet of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; thence N89°47'39"E, along said South line, 365.00 feet to the East line of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; thence S00°22'28"E, along said East line, 388.28 feet to a point that is 275.00 feet distant North of the Southeast Corner of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; thence S89°41'13"W, parallel with said South line of the NE $\frac{1}{4}$ NE $\frac{1}{4}$, 197.00 feet; thence S00°22'28"E, parallel with said East line of the NE $\frac{1}{4}$ NE $\frac{1}{4}$, 275.00 feet to the point of beginning.

Subject to easements, reservations or restrictions of record, if any.

DAHLMAN ABSTRACT COMPANY
LONG PRAIRIE, MINNESOTA

Exhibit A

That part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$, Section 7, Township 130 N, Range 33, Todd County, MN, described as follows: Beginning at the northwest corner of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$; thence on an assumed bearing of South 00 degrees 19 minutes 20 seconds East along the west line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ a distance of 512.30 feet; thence North 89 degrees 47 minutes 39 seconds East 354.23 feet; thence North 03 degrees 37 minutes 18 seconds West 421.05 feet; thence North 00 degrees 19 minutes 20 seconds West 92.00 feet to the north line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$; thence South 89 degrees 47 minutes 39 seconds West along said north line 330.00 feet to the point of beginning.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-29 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |

| | |
|--|--------------------------------|
| Agenda Topic Title for Publication: | Froseth Request for CUP |
|--|--------------------------------|

| | | |
|----------------------------|--------------------------|---|
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 3 | <input type="checkbox"/> Consent Agenda |
|----------------------------|--------------------------|---|

Organization / Department Requesting Action: Planning and Zoning

Person Presenting Topic at Meeting: Adam Ossefoort

Background: Supporting Documentation enclosed

An application for CUP to construct a ground mounted solar energy system in excess of 120% of the annual energy consumption of the primary use was submitted on January 8th, 2026. The proposed use is located on parcel 14-0024803 (Kandota Township). The application was reviewed by the Planning Commission during the February 5th public hearing. The final recommendation from the Planning Commisison was to grant the CUP with the conditions identified below.

Options:

1. Grant the CUP with conditions.
2. Developing findings to deny the CUP.
3. Remand back to the Planning Commission for further consideration.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
 Adopt the findings of the Planning Commission and grant the CUP with the following conditions.

1. Applicant must obtain permitting and/or licensing from additional governmental agencies as necessary.
2. Submission of Interconnection Agreement with the electric service provider prior to issuance of a land use permit.
3. Construction of additional solar arrays shall require the review of the Planning Commission.
4. Establishment of vegetative screening along the east property line to provide screening from the public roadway. Screening shall be no less than 6' in height at maturity.

| | | |
|---|---|--|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |

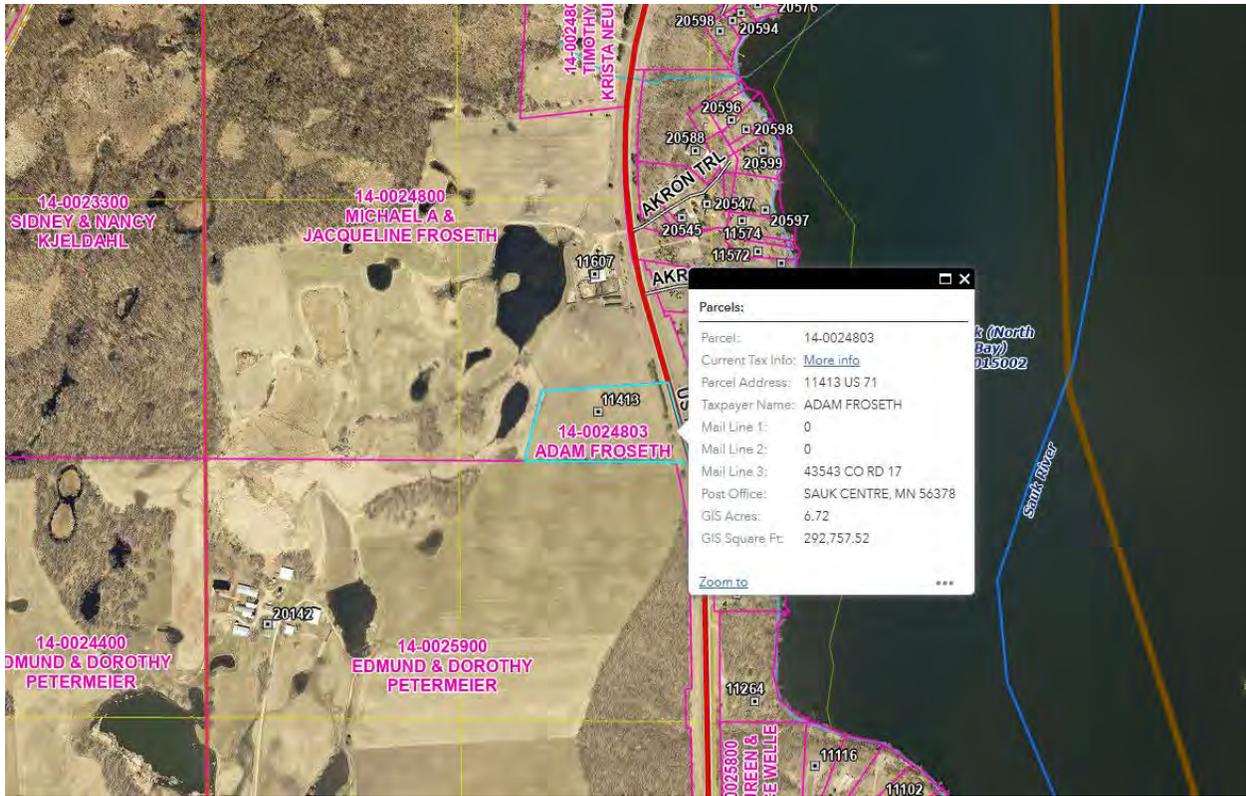
Auditor/Treasurer Archival Purposes Only:

| Action Taken: | Voting in Favor | Voting Against |
|--|----------------------------------|----------------------------------|
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: Adam Froseth
Mailing Address: 43543 Co Rd 17
Sauk Centre, MN 56378

Property Owner: Adam Froseth and Kali Jo Schleicher
Mailing Address: 43543 Co Rd 17
Sauk Centre, MN 56378

Site Address: 11413 US 71, Sauk Centre, MN 56378

Parcel Number: 14-0024803

REQUEST:

1. Request to install a ground mount Solar system to exceed 120% of the annual average energy consumption in AF-2 Zoning District.

The above entitled matter was heard before the Todd County Planning Commission on the 5th day of February, 2026 on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

See EXHIBIT "A"

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use # CUP-2026-01 be (granted, ~~denied~~) as upon the following conditions, changes or reasons:

1. Applicant must obtain permitting and/or licensing from additional governmental agencies as necessary.
2. Submission of Interconnection Agreement with the electric service provider prior to issuance of a land use permit.
3. Construction of additional solar arrays shall require the review of the Planning Commission.
4. Establishment of vegetative screening along the east property line to provide screening from the public roadway. Screening shall be no less than 6' in height at maturity.

Todd County Board of Commissioners
Bob Byers, Chairperson

Date

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE

I, Adam R. Ossefoort Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, ~~denying~~) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN in the County of Todd on the _____ day of _____, _____.

Adam R. Ossefoort, Todd County Planning and Zoning Director

Drafted by: Sue Bertrand
Planning and Zoning Staff

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Exhibit "A"

That part of the Northwest Quarter, Section 22, Township 127 North, Range 34 West, Tadd County, Minnesota, described as follows:

Commencing at the southwest corner of said Northwest Quarter;

thence on an assumed bearing of North 86 degrees 05 minutes 13 seconds East along the south line of said Northwest Quarter a distance of 1644.60 feet to the point of beginning of the land to be described;

thence North 14 degrees 21 minutes 18 seconds East 372.37 feet;

thence North 86 degrees 05 minutes 13 seconds East 649.07 feet to the centerline of Trunk Highway No. 71;

thence South 19 degrees 59 minutes 01 seconds East along said centerline 220.50 feet;

thence southeasterly along said centerline and along a tangential curve, concave to the southwest, radius 2965.08 feet, central angle 02 degrees 49 minutes 52 seconds 146.51 feet to said south line of the Northwest Quarter;

thence South 86 degrees 05 minutes 13 seconds West along said south line 863.89 feet to the point of beginning.

Containing 6.15 acres more or less. Subject to an existing Trunk Highway No. 71 easement of record over the easterly portion thereof.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
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Board Action Form

Requestor to Complete:

| | | |
|---|-------------------------------------|--|
| Type of Action Requested (Check one): | | Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i> |
| <input checked="" type="checkbox"/> Action/Motion | <input type="checkbox"/> Report | 20260217-30 |
| <input type="checkbox"/> Discussion | <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Information Item | <input type="checkbox"/> Other | |
| Agenda Topic Title for Publication: | | Revise Health & Human Services Organizational Structure, Administrative Assistant II Position |
| Date of Meeting: 2/17/2026 | Agenda Time Requested: 5 min | <input type="checkbox"/> Consent Agenda |
| Organization / Department Requesting Action: Health & Human Services | | |
| Person Presenting Topic at Meeting: Jackie Och/Steven McCoy | | |
| Background: Supporting Documentation enclosed <input checked="" type="checkbox"/> | | |
| HHS is requesting to update the organization chart in the Financial Services Unit from Administrative Assistant II to Administrative Assistant II-Bilingual to fill the needs of clients. | | |
| Options: | | |
| 1. Approve the update from Administrative Assistant II to Administrative Assistant II-Bilingual to the Financial Services Unit organizational chart. | | |
| 2. Do not approve. | | |
| Recommendation: | | |
| The Todd County Board of Commissioners approves the following by Motion: Approve the update from Administrative Assistant II to Administrative Assistant II-Bilingual to the Financial Services Unit organizational chart. | | |

| | | |
|--|--|---|
| Additional Information: | Budgeted: | Comments |
| Financial Implications: \$ | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Funding Source(s): | | |
| Attorney Legal Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Facilities Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A | Finance Committee Review: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |

Auditor/Treasurer Archival Purposes Only:

| | | |
|--|----------------------------------|----------------------------------|
| Action Taken: | Voting in Favor | Voting Against |
| Motion: | <input type="checkbox"/> Byers | <input type="checkbox"/> Byers |
| Second: | <input type="checkbox"/> Denny | <input type="checkbox"/> Denny |
| <input type="checkbox"/> Passed <input type="checkbox"/> Rollcall Vote | <input type="checkbox"/> Noska | <input type="checkbox"/> Noska |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |
| <input type="checkbox"/> Other: | Notes: | |

Official Certification

STATE OF MINNESOTA }
 COUNTY OF TODD }
 I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal